



We care, we share, we learn together



About our School

Thank you for your interest in our school and we hope you enjoy reading this prospectus, but please remember a prospectus can only attempt to convey the atmosphere and activities of a school. It cannot take the place of first hand experience.

Please visit our school to see for yourself, you will be made very welcome.

If you wish to visit the school whilst in session, please telephone and make an appointment to ensure that a member of staff is available to answer your questions and make the experience more worthwhile.

Waldringfield Primary School was founded in 1874 by the great-grandfather of the village's current vicar; the original school building is now the school hall. As the school grew, a large extension was added in 1958, to provide extra classrooms, office and storage space, kitchen and a dining area, library and toilets. Still the school grew in numbers, and in 2002 two more classrooms and an ICT suite were added, together with a much larger playground and landscaping of the garden areas immediately next to the building. The school is thus well equipped to continue in the tradition of its founder – providing a first-class primary education for the children of the village and surrounding area in a caring, family atmosphere.

Waldringfield County Primary School is for children from 5-11 years of age. At eleven the children transfer to High School. Occasionally cross grouping or team teaching is organised for certain appropriate activities. A variety of teaching methods are used at the school, depending on the activity being undertaken and the age of the children. Generally, however, we use a considerable amount of whole class teaching and small group teaching, with individual teaching being used when necessary.

Our Curriculum

At Waldringfield our curriculum covers the statutory requirements of the National Curriculum and the agreed Suffolk Syllabus for RE. The subjects covered in these orders are:

English, Maths, Science, Design and Technology, Art, Information Communication Technology, History, Geography, Physical Education, Music and Drama, Religious Education, PSHE (Personal Social Health Education)

Our curriculum is designed to emphasise activity and first hand experience. It is delivered in a variety of modes to support different styles of learning. Staff at Waldringfield plan the curriculum in a way which identifies meaningful links across the subjects in order to develop children's conceptual understanding as well as skills and attitudes.

Our curriculum is also an integral part of how we address the outcomes of Every Child Matters – which promote being healthy, staying safe, enjoying and achieving, making a positive contribution and economic well-being.

At Waldringfield you will find children taught as individuals, in groups and as a class. Children's needs vary according to their age, ability and the subjects taught. We endeavour at all times to tailor our teaching to the needs of the child.

The Aims of the School

Our school motto “We care, we share, we learn together” summarises the following school aims. We believe that all children should have the opportunity to succeed and that success often happens when it is shared within a caring, family environment.

- ★ To provide opportunities for all pupils to learn and achieve.
- ★ To promote pupils spiritual, moral, social and cultural development and prepare all pupils for the opportunities, responsibilities and experiences of life.
- ★ To be safe, healthy, enjoy achieving, make positive contributions and have an awareness of their responsibility in terms of citizenship and economic importance.
- ★ To develop and nurture the whole child so that by the time they leave our school, children have become focussed and motivated learners who are self aware in terms of how they learn and how to learn including their strengths and shortcomings.
- ★ To be reflective and self evaluative.
- ★ To be creative, innovative and flexible.
- ★ To demonstrate tenacity and problem solving strategies.
- ★ To be self organised, responsible and independent.
- ★ To be able to communicate both verbally and in written form.
- ★ To gain mathematical skills and apply them to practical situations.
- ★ To gain scientific enquiry skills and embrace technologies.
- ★ To develop aesthetically and appreciate the arts.
- ★ To respect and care for others showing kindness and consideration.
- ★ To be respectful of the beliefs, cultures and views of others including religious beliefs and ways of life.
- ★ To know how to be safe.
- ★ To be cooperative and able to work with others.
- ★ To know the important role they play in the future maintenance of the environment and work place.

The aims of the school are set out in the Home/School Agreement. It is our normal practice to ask each family, at the start of each academic year, to discuss this with their child, and then for both parents and children to sign and return the agreement to the school. This helps to cement relationships between the school and parents, and ensures that everyone is fully aware of the expectations placed on them.

School Sessions:

The start of each school day is roll-call at 8.45 am; it is imperative, therefore, for parents to ensure that their child is in school a few minutes before that time, so that the children can prepare themselves for the day.

Morning Session: 8.45 am – 12.00 noon
(Break 10.15 – 10.35 am)
Lunch: 12 noon – 1.10 pm
Afternoon Session: 1.10 pm – 3.20 pm

This means that during the normal school week, 24 hours and 35 minutes are spent on teaching. This excludes ten minutes each day for the daily act of collective worship.

Admission Arrangements

The County Council is responsible for admissions to Waldringfield School and full details of their admissions policy, procedures and Suffolk's co-ordinated admissions schemes are set out in the 'Schools in Suffolk' booklet.

Prospective children and parents are warmly invited to look around our School. We like to give you a conducted tour and offer you the opportunity to ask questions so please ring to make an appointment.

Starting School

Starting school is a big step, not only for your child, but for the whole family. A new routine is to be established, and new demands are to be made on everyone's time.

All children are entitled to start school at the beginning of the academic year in which they turn five. Children whose birthdays fall between:

1st September - 31st December:
are able to attend school on a full-time basis

1st January – 30th April:
can attend on a part-time basis for one term, staying full-time after Christmas

1st May – 31st August:
can attend on a part-time basis for two terms, staying full-time after Easter

Part-time sessions are morning sessions starting at 8.45 am and finishing at 12.00pm. The Early Years curriculum follows the guidelines set out in the DfES Guide to the Foundation Stage, which concentrates on learning through structured play.

The school hosts induction sessions for children later on in the summer term and a parents' evening to share information in greater detail about the school and the foundation stage.

School details





Discipline

We pride ourselves on our "outstanding behaviour", we celebrate children's attainment and their behaviour by coming together on a Friday for Golden Time. This is a whole school celebration where children can choose an activity. We have an ethos of praise and celebration at Waldringfield Primary School, which is evident in the mutual respect that all individuals have for one another.

Parental Partnership

The school welcomes contact with parents as we feel education is very much a shared responsibility with parents and teachers working together for the benefit of the child. Fortnightly newsletters, curriculum letters and the school notice board can be referred to about events and routine information.

Time to share evenings and parents' evenings are opportunities for parents to look at children's work and discuss progress and any problems with teachers. At parents' evenings, held twice each academic year, teachers will indicate the next steps of learning for a child by sharing targets with parents.

If at any time there are problems to be resolved or questions to be answered parents are encouraged to approach school, telephone or make an appointment to see a teacher. Any messages can be communicated at the end of the day when teachers have finished teaching or at the start of the day when a member of staff on duty will relay the message – alternatively a message can be left at the office at 8.45 am.

Parental Help

We are delighted to receive parental help in school for activities such as listening to children read, cooking, art, dance, school clubs etc. If you are able to give up some time to do this please contact the office so that this can be mutually arranged.

Uniform

Our school uniform consists of a burgundy sweatshirt or cardigan and grey or burgundy skirt/pinafore, or red checked summer dresses for girls, burgundy sweatshirt, white/burgundy polo shirt and grey trousers for boys. Burgundy school sweatshirts and white/burgundy polo shirts printed with our school logo are available.

We use our school grounds, for learning as well as play, throughout the school year; therefore please provide your child with a pair of outdoor shoes (old trainers/ wellies). These are kept outside in our wellie shed.

Sporting Aims and Provision

Teachers in this school recognise each child's right to take part in a planned curriculum for physical education. Children will be given opportunities to experience work in gymnastics, games, dance and swimming and additionally at Key Stage 2 in athletics and outdoor and adventurous activities.

- We aim to encourage:
- ★ the development of physical skills and body control
 - ★ the establishment of self-esteem through the development of physical confidence
 - ★ the forging of social relationships and co-operation through mixed group activities
 - ★ the development of a positive and knowledgeable attitude towards fitness, health and hygiene
 - ★ a sense of pleasure and interest in taking part in the planned activities
 - ★ involvement in individual and group activities that will highlight the important qualities of determination, conscientiousness, consistency, enthusiasm and fairness
 - ★ promote safe practices at all times
 - ★ allow all children to participate to the best of their ability.

A variety of sports clubs are run throughout the year, often with parental help.

The contract coach arrives at school at 8.35 am and leaves at 3.20 pm. The responsibility of ensuring that children attend school regularly rests with you as parents, but the Education Committee have a duty to help with the provision of transport if your child lives beyond a certain distance from the school. The administration of the school transport service is undertaken at the local area office and any enquiries should be directed to the Suffolk Local Authority Transport Service.

Pupil Absence

By law, pupils must attend school regularly, unless:

1. They are ill.
2. They are visiting hospital, surgery or clinic for medical treatment.
3. Receiving off-site education.

Please contact the School before 9.00 am on the first day of your child's absence. After this time parents will be contacted to ensure that their child is not expected at School. Where pupils are medically unfit to take part in games, PE or swimming a note must be sent to the school. The LA no longer allows children to be awarded authorised absence for holiday during school time unless circumstances are exceptional as determined by the LA. Any requests of this nature need to be put in writing and forwarded to the Headteacher.

School information

Waldringfield School Association (WSA)

A School Association, consisting of parents, teachers and other interested members of the community, helps to organise fund-raising events, helps at other school events and acts as a link between the school and the community. All parents are automatically members of the School Association.

PE Clothing

Please provide the children with a white t-shirt, shorts and plimsolls or trainers for the children to use for PE.

School Meals

Excellent, wholesome school meals are cooked on the premises. Payment may be made either half-termly on the first day of half-term, or on the first day of each week. Packed lunches may also be brought and will be eaten in the dining area. Guidance on what could be included in a packed lunch is available from the school office. As some children have serious allergies to nuts and kiwi fruit, please ensure that no nut or kiwi-based items are brought into the school at any time.



Pastoral Care

Class teachers have responsibility for the pastoral care of their children. However, all staff regard the needs of all the children as of paramount importance. If a child becomes ill or injured at school, we make every effort to contact the parent, but if this is not possible the Headteacher will act on the advice of the Medical Officer consulted. It is essential that emergency phone numbers are available where parents can be contacted when required urgently. To this end we will ask you to provide us with details of emergency telephone numbers and contact points on a regular basis.

Medical Provision

The school has no medical room or staff to supervise children if they become unwell during school hours, and thus parents should not send ill children to school. We have been advised that the administering of medicines such as antibiotics need not include the period from 9.00 am to 4.00 pm, since very few medications need to be administered in the middle of the day, when

the child is well enough to be at school. The school will administer medication for children with a long-term diagnosed condition in accordance with the County policy. If your child requires medication during the school day for this reason please approach the Headteacher so that appropriate consent and administration forms are completed.

In all cases of accidents or illness at school, parents will be notified immediately whenever possible, but if this is not possible the Headteacher will act on the advice of the Medical Officer consulted. The Suffolk Primary Care Trust is responsible for providing the School Health Service in this area.

Asthma inhalers should be named and where possible children should keep these on them in trays or bags etc. A spare inhaler can be kept in school in case your child's own one should become lost. Inhalers that are too large for children to carry or too complicated for pupils to administer themselves will be kept in the staff-room. We do have children with a range of allergies, including severe reactions to nuts, fur and kiwi fruit; please notify us if you know of any suffered by your child.

County Medical Services

Children who are healthy and happy will be able to make the most of their school years. The school Health Service is here to help parents and children achieve this; headed by a Consultant Community Paediatrician. All schools have a named School Nurse and School Doctor. The School Doctor can advise you and the school staff on any medical problem that may affect your child's progress in school. The doctor can make contact with your GP and any specialist doctor or therapist who look after your child. The School Nurse is a Registered Nurse often with a further qualification in school nursing. She is responsible for promoting the good health of school children. She works closely with teachers, school doctors, health visitors and other professionals concerned with children.

An appointment will be offered to see the School Doctor if there are health problems relating to school or if you or the School Nurse have any concerns about your child's health.

Local Arrangements for the Consideration of Complaints

"Suffolk County Council has established procedures so that the concerns of parents and others about the school curriculum and related matters may be considered and – whenever possible – resolved locally. In the first instance, particular problems should be referred to the Headteacher who will endeavour to achieve a satisfactory outcome by informal means, if necessary through discussion with appropriate members of staff and the complainant.

If, however, the issue cannot be resolved in this way, it may be referred first to a panel of governors of the school and, as a last resort, to an LA panel for formal consideration. Further details of the authority's procedures may be obtained from the Headteacher or the Area Education Officer" – taken from 'Guidance to Schools' – Suffolk LA.



WALDRINGFIELD PRIMARY SCHOOL
Cliff Road, Waldringfield, Woodbridge, Suffolk, IP12 4QL
Telephone: 01473 736276 Email: school@waldringfield.suffolk.sch.uk
www.waldringfield.suffolk.sch.uk



WALDRINGFIELD PRIMARY SCHOOL

Cliff Road, Waldringfield, Woodbridge, Suffolk, IP12 4QL
Telephone: 01473 736276 Email: school@waldringfield.suffolk.sch.uk
www.waldringfield.suffolk.sch.uk

