



# Waldringfield Parish Council

Parish Clerk: Jennifer Shone-Tribley  
Low Farm, Ipswich Road, Waldringfield, Woodbridge,  
Suffolk IP12 4QU  
Email: [clerk@waldringfieldparishcouncil.gov.uk](mailto:clerk@waldringfieldparishcouncil.gov.uk)  
Telephone: 01473 902652  
Website: [www.waldringfieldparishcouncil.gov.uk](http://www.waldringfieldparishcouncil.gov.uk)

## Minutes of the Parish Council Meeting held on Tuesday 12 May 2026

**In attendance:** Cllrs Kay, Quick, Elliot, Ratcliffe, Reid  
ESC Ward Cllrs Nimmney and Reeves; SCC Councillor Mulcahy

**Members of the public:** 6

**Minutes:** Clerk

**Meeting opened:** 19:31 pm

2223

1. To **RECEIVE** and **APPROVE** apologies for absence

Cllr Forsdike – Planned holidays

Cllr Gold – unwell

Motion to **ACCEPT** Apologies for absence above – Proposed Cllr Kay; Seconded Cllr Elliot– all in favour

2. a. To **RECEIVE** declarations of interest

none

**b. To RECEIVE** delegated Declaration of Interest Dispensation decisions or APPROVE non-delegated DPI dispensations requested by a councillor.

None received

3. **Public Participation** – Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

MOP 1 – Spoke to Planning application on 0281/FUL (Item 6b) and noted new documents on portal. They noted for the council the Ecologist report appears to confirm there are no badger sets within 30M of the site – however, this resident believes there is in fact an established badger set. They also drew attention to a November bat survey, and wanted to further advise that they have observed bats in the area recently.

MOP 2 – Advised he is speaking to Item 6.a.i and Chair agreed he could address the council at this agenda item.

**b. To RECEIVE** reports from County and District Councillors

Cllrs Reeves and Nimmney – have little to report due to purdah. Advised due to local government restructuring – it may be that councillors ESB funding will cease, and it is unknown what will be determined in terms of CIL funding under the new shadow authority.

Cllr Mulcahy – Advised the first meeting of the new council is next Thursday – again – they had been in purdah, so little has happened. New council may be focusing on highways issues.

**c. To RECEIVE** updates on crime data from Suffolk Police

Cllrs noted.

4. To **APPROVE** the minutes of the Parish Council meeting held on 22 April 2026

Motion to **APPROVE** Meeting Minutes of 22 April 2026 – Proposed Cllr Kay; Seconded Cllr Reid – all in favour of those who were in attendance (4).

5. **MATTERS for REPORT** and to **REVIEW ACTION POINTS** from the minutes of previous meetings

– See separate list

## ACTION POINTS

**Playing Field** - Clerk and Chair to draft a communication to residents regarding the damage and repairs required (circulate to Cllrs for review) - **DONE**; Cllr Forsdike to contact previous volunteer helper to discuss the possibility of assisting in the repairs - **DONE**; Cllr Forsdike to obtain quotations for costs of matting and seed - **in process**, Clerk to purchase required materials to complete repairs - **in process**; Cllr Forsdike to liaise with member of the public regarding the soil - **in process**.

**Planning** - Cllr Elliot and Clerk to respond to Planning Application by deadline - **DONE**

**Finance**: Cllrs Kay and Reid to approve payments - **DONE**

**Communications** Clerk to add Rural Exception Site communication to the agenda in May to discuss scope of the project - **DONE**

### 6. a. To CONSIDER Planning Applications for COMMENTS:

**a.i)** DC/26/1264/VOC Variation of Condition No. 2 of DC/24/1548/FUL - Construction of a new self-build dwelling, with detached garage with annex above - The Kilns, Deben Lane, Waldringfield, Suffolk- Planning Office M. Kavyani - **Deadline 13 May 2026**

Cllr Elliot spoke and outlined for councillors the original application, approvals and the planning officer's comments in the decision.

Cllrs reviewed drawings, and photos of the site provided by a member of the public. Comparisons of the original to new drawings were undertaken on screen for councillors, reviewing all the proposed changes.

MOP 2: Commented as a direct neighbour and objects to the application. Their objection is that screening tree agreed at approval had been removed and that the changes to the windows proposed increase to an unacceptable level of overlooking. Also noted there is no restriction on light spill in the VOC application now that barriers to the windows have been removed.

Cllrs discussed at length the impact of changes that are being requested. In particular, light spill, the dormer cheeks, the screening tree, the roof of the window and the recessing of the windows were discussed. Cllrs also expressed disappointment that this is a retrospective application.

Motion to **OBJECT** to the application on the basis the changes increase overlooking - Proposed Cllr Reid; Seconded Cllr Ratcliffe - 2 in favour, 1 abstention and 2 against. Chair issued casting vote against. The motion was not carried.

Further discussion among councillors did not alter views. A new motion was proposed:

Motion to **RESPOND** by expressing disappointment that the alterations has gone ahead without securing planning permission and, as the PC is undecided on the application would offer **NO COMMENT** - Proposed Cllr Kay, Seconded Cllr Elliot - all in favour.

**a.ii)** DC/26/0031/FUL - Extension to existing garage/annexe building and formation of a new vehicular access (existing 2 number accesses to be sealed) - Waldringfield Lodge, Sandy Lane, Waldringfield, Woodbridge, Suffolk IP12 4QY - Planning Officer G Heal; **Deadline 18 May 2026**

Cllr Elliot advised the portal now reflects Drawing 6584 6 REV.B. This was reviewed by councillors in the meeting. This drawing is accepted by the AONB consultee in terms of lighting, and additionally the Landscape Officer agreed the Beech hedging, and indicates they have no further objection.

Cllrs accepted the hedge as an improvement. Cllrs discussed at length the lighting amendments, including comments from the 22 April meeting regarding "double tap" motion sensors, and further noted light spill concerns with the gable, which could be remedied with appropriate glazing.

2225

Motion to respond that the WPC does not object to the application but request conditions discussed regarding lighting and gable glass - Proposed Cllr Elliot; Seconded Cllr Reid- all in favour

ACTION: Clerk to respond to applications by deadlines

**b. To RECEIVE UPDATE on planning application DC/26/0281/FUL**

Cllr Elliot updated that there are new documents on the portal, responding to some of the concerns raised by the WPC, with statutory consultees and reports being requested of the applicant by the planning officer.

Cllrs discussed whether the WPC should contact the planning officer to receive an update on concerns raised in our response. Cllrs agreed that the planning officer should be approached informally. Cllr Elliot will contact the planning officer.

ACTION: Cllr Elliot to contact the planning officer

**c. To MAKE ARRANGEMENTS to deal with applications received after publication of this agenda.**

None

**d. To NOTE any application decisions received – see separate list**

Cllrs noted, including Swans Nest. Cllrs noted 27 conditions applied, including the prohibited use for tourism and construction conditions.

**e. To RECEIVE any other Planning information**

Cllr Kay left the meeting

Cllr Elliot and the Clerk advised a resident made them aware of a business being advertised at the former clubhouse which suggests a year-round outdoor venue. The Clerk requested of ESC whether permission was obtained for the change of use. ESC Enforcement team investigating.

Cllr Kay returned.

**7. a. To RECEIVE the Playing Field Inspection report**

None was received.

**b. To RECEIVE UPDATES on the repairs to the Playing field equipment**

Cllrs discussed design issues raised by a member of the public regarding bars on the slide and scramble ramp and collection of water of the tunnel. Cllrs reviewed photos of the equipment.

Cllr Forsdike sent an email to councillors explaining that the bars are safety requirements to mitigate risks associated with the equipment. Cllrs asked the Clerk to contact the supplier to clarify this and raise the issue of the tunnel.

ACTION: Clerk to contact the supplier.

**8. a. To RECEIVE UPDATES from the Biodiversity Coordinator**

Biodiversity leaflet is to be printed and sent to residents now purdah is over. Cllr Quick suggested that these be sent with the newsletter published 01 June. In addition, an article on citizen science will be included in the June issue. Cllr Kay agreed to undertake the coordination of distributing the leaflet with the newsletter.

# Waldringfield Parish Council

2226

**b. To DISCUSS Rural Exception site communication**

Cllr Quick has investigated this with the email author, and noted the value of having a plan for affordable housing in rural areas. An exception site could be identified outside the development envelope, so long as a need is identified for social housing. The need in the parish is low. Cllr Nimmney advised this would be ideally addressed in a neighbourhood plan.

**9. To DISCUSS SALC booth at the Suffolk**

Cllr Kay suggested some of the projects from Waldringfield could include the new playing equipment, cross parish biodiversity leaflet, Coffee Morning photos or copies of our Village newsletter.

Clerk to contact SALC to determine format required for requested information.

ACTION: Clerk to contact SALC

**10. CLERK AND RFO REPORT**

**a. To CONSIDER and APPROVE Community Grant request**

Community Grant Request from WVHT and PCC discussed.

Following discussion Councillors agreed to approve the applications.

Motion to **APPROVE** grant amounts requested (WVHT - £500) – Proposed Cllr Reid ; Seconded Cllr Elliot - All in favour

Motion to **APPROVE** grant amounts requested (PCC - £775) - Proposed Cllr Reid ; Seconded Cllr Kay - All in favour

ACTION: Clerk to add to June payments and notify recipients.

**b. To CONSIDER and APPROVE items of expenditure, and receipts - and arrange for approval of BACS accordingly – see separate list.**

Motion to **APPROVE** list of payments – Proposed Cllr Kay; Seconded Cllr Elliot – all in favour

Cllrs Reid and Ratcliffe reviewed and signed the invoices.

ACTION: BACS payments to be approved by Cllrs Kay and Elliot

**e. To RECEIVE and APPROVE the Financial Reports and UNDERTAKE the independent Bank Reconciliation**

Motion to **APPROVE** bank reconciliation and financial reports – Proposed Cllr Reid; Seconded Cllr Quick – all in favour

Cllrs Reid and Ratcliffe undertook an independent review of the bank reconciliation.

**11. To CONSIDER and APPROVE Council Policies:**

**Draft WPC Newsletter Publication and Advertising Policy v2026**

Motion to **APPROVE** above-noted policy – proposed Cllr Kay; Seconded Cllr Quick – all in favour

**Draft WPC Grant Awarding Policy and Procedure v2026**

Motion to **APPROVE** above-noted policy – proposed Cllr Kay; Seconded Cllr Quick – all in favour

# Waldringfield Parish Council

2227

12. **a. To DISCUSS the Highways Volunteer Group leadership through the self-help scheme**  
Defer to next month.

**b. To RECEIVE updates/reports on public rights of way, verges and road safety matters**  
4 x 30mph – Clerk to investigate the cost of repeaters signs as Highways will not replace them.

ACTION: Clerk to provide quotations to the next meeting

**c. To DISCUSS speed humps on Cliff Road**  
Defer to next meeting.

**d. To DISCUSS Footpath 21 raised by Impact Landscaping**  
Cllrs reviewed the photo provided by the contactor. Cllrs agreed this as it is a difficulty for walkers, and landscapers cannot pass to cut the footpath. It appears tree has fallen across the path to the neighbouring fence.

ACTION: Clerk to request the footpath councillor contact the landowner.

13. **To CONSIDER any correspondence received before the meeting – see separate list**  
Update provided by Cllrs Reid and Quick who attended a community emergency planning meeting attended by residents considering a wider range of emergencies – such as impacts of war and cyber-attacks – for example shortages in food, services or utilities.

14. **PARISH MATTERS for the next meeting.**  
**Speed humps**  
**Self-help scheme**

**Meeting closed at 21:41pm**

## ACTION POINTS

**Community Grants:** Clerk to add to June payments and notify recipients.

**Missing repeater signs:** Clerk to provide quotations to the next meeting

**Footpath 21 obstruction:** Clerk to request the footpath councillor contact the landowner.

**Policies** – Clerk to post to website

**BACS payments** - to be approved by Cllrs Kay and Elliot

**SALC Suffolk show booth** - Clerk to contact SALC

**Planning:** Clerk to respond to applications by deadlines; Cllr Elliot to seek update from the planning officer ref: DC/26/0281/FUL

# Waldringfield Parish Council

## SUPPORTING DOCUMENTS MAY

### ITEM 3

3. **b. To RECEIVE reports County and District Councillors**  
ESC Councillors' report circulated in March – recirculated with these documents and on the website.  
MP May newsletter circulated to Councillors 05.05.26 and is on the website.
- c. To RECEIVE updates on crime data from Suffolk Police – March 2026**  
None reported in our area.

### ITEM 4

4. **To APPROVE the Minutes the Parish Council Meeting held on 10 March 2026**  
Draft minutes were circulated to Councillors with the Agenda and are available on the website.

### ITEM 5

5. **MATTERS for REPORT from minutes of previous meetings – see separate list**

#### ACTION POINTS

**Playing Field** - Clerk and Chair to draft a communication to residents regarding the damage and repairs required (circulate to Cllrs for review) - **DONE**; Cllr Forsdike to contact previous volunteer helper to discuss the possibility of assisting in the repairs - **DONE**; Cllr Forsdike to obtain quotations for costs of matting and seed – **in process**, Clerk to purchase required materials to complete repairs – **in process**; Cllr Forsdike to liaise with member of the public regarding the soil – **in process**.

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**Communications** Clerk to add Rural Exception Site communication to the agenda in May to discuss scope of the project - **DONE**

### ITEM 6

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- a.i)** DC/26/1264/VOC Variation of Condition No. 2 of DC/24/1548/FUL - Construction of a new self-build dwelling, with detached garage with annex above - The Kilns , Deben Lane, Waldringfield, Suffolk– Planning Office M. Kavyani - **Deadline 13 May 2026**
- a.ii)** DC/26/0031/FUL - Extension to existing garage/annexe building and formation of a new vehicular access (existing 2 number accesses to be sealed) - Waldringfield Lodge, Sandy Lane, Waldringfield, Woodbridge, Suffolk IP12 4QY – Planning Officer G Heal; **Deadline 18 May 2026**
- b. To RECEIVE UPDATE on planning application DC/26/0281/FUL**  
nothing to circulate
- c. To MAKE ARRANGEMENTS to deal with applications received after publication of this agenda.**  
None at time of circulation of these documents
- c To NOTE any application decisions received – see separate list**  
**DC/26/0325/TPO** | Received date: Tue 27 Jan 2026 | Status: **Application Permitted** | Case Type: Planning Application

# Waldringfield Parish Council

T10 of TPO No. 191/2005 1no. Oak (marked on map) - Re-pollard to previous pruning points - Little Stubbs Cliff Road Waldringfield Woodbridge Suffolk IP12 4QL

**DC/24/2645/FUL** | Received date: Mon 22 Jul 2024 | Status: **Application Permitted** | Case Type: Planning Application

Demolition of existing house and annexe and replacement with new house of similar size and location. Erection of additional boat house with accommodation to first floor. (Self build) - Swans Nest Deben Lane Waldringfield Woodbridge Suffolk IP12 4QN

**d. To RECEIVE any other planning information**  
Nothing to circulate

## ITEM 7

7. **a. To RECEIVE the Playing Field Inspection report**  
Report to be circulated separately to these documents

**b. To RECEIVE updates on repairs to play equipment**  
Nothing to circulate

## ITEM 8

8. **a. To RECEIVE updates from Biodiversity Coordinator**  
Nothing to circulate

**b. To DISCUSS Rural Exception site communication**  
Three attachments – email and 2 attachments are attached to these documents.

## ITEM 9

9. **To DISCUSS submission to SALC Suffolk Show**  
Good afternoon,  
*I hope this message finds you well.*

*On the **27th and 28th May**, SALC will be exhibiting at the Suffolk Show—one of the county’s largest and most well-attended events. Our aim is to shine a light on the vital role that parish and town councils play in local communities, celebrate the incredible work all our member councils are doing for their communities, and encourage more people to get involved, whether by engaging with their local council or stepping forward to serve as a councillor.*

*To make our stand as engaging and impactful as possible, we would really value your support. We are looking for:*

- Photos that capture town and village life (events, markets, playgrounds, allotments, community projects, etc.)*
- Details of upcoming events in your area*
- Information on any current vacancies*

*Your contributions will help us tell a stronger, more authentic story about local councils across Suffolk. If you're able to share anything—or would like to discuss ideas—we would be delighted to hear from you. You can contact me by email at [training@suffolk-alc.gov.uk](mailto:training@suffolk-alc.gov.uk)  
Thank you in advance for your support*

## ITEM 10

10. **CLERK AND RFO REPORT**

**b. To CONSIDER and APPROVE Community Grant request**  
Grant request circulated to Councillors with these documents.

# Waldringfield Parish Council

**b. To CONSIDER and APPROVE** items of expenditure, and receipts and arrange for approval of BACS accordingly – see separate list.

## PAYMENTS LIST

Waldringfield Parish Council									
PAYMENTS LIST									
Vouch	Code	Date	Bank	Description	Supplier		Net	VAT	Total
9	Audit	04/05/2026	Unity Trust Bank	Audit Fee	Heelis and Lodge	Z	245.00		245.00
10	Accounting, Website & Co	04/05/2026	Unity Trust Bank	Google Storage	Google Commerce	S	1.33	0.26	1.59
11	Professional Membership:	04/05/2026	Unity Trust Bank	SALC Annual Members	SALC	Z	268.13		268.13
12	Salaries	04/05/2026	Unity Trust Bank	Salary	Jennifer Shone-Trit	X	797.18		797.18
13	PAYE/NI	04/05/2026	Unity Trust Bank	PAYE & NI	HMRC	X	57.03		57.03
14	Accounting, Website & Co	04/05/2026	Unity Trust Bank	Banking service charge	Unity Trust Bank	X	7.00		7.00
15	Grass cutting (field)	05/05/2026	Unity Trust Bank	Grass-cutting -field	SCL Landscape Ma	S	120.00	24.00	144.00
<b>Total</b>							<b>1,495.67</b>	<b>24.26</b>	<b>1,519.93</b>

## RECEIPTS LIST

Waldringfield Parish Council									
RECEIPTS LIST									
Vouch	Code	Date	Bank	Description	Supplier		Net	V	Total
3	VAT Refund	08/04/2026	Unity Trust Bank	VAT Refund	HMRC	R		372.88	372.88
2	CIL Funds	24/04/2026	Unity Trust Bank	CIL Funds	East Suffolk Council	X	42.98		42.98
1	Precept	29/04/2026	Unity Trust Bank	Precept payment	East Suffolk Council	X	10,825.90		10,825.90
<b>Total</b>							<b>10,868.88</b>	<b>372.88</b>	<b>11,241.76</b>



# Waldringfield Parish Council

## Waldringfield Parish Council Summary of Receipts and Payments

All Cost Centres and Codes

### A - Receipts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28	Precept	21,651.80	10,825.90	-10,825.90				-10,825.90 (-50%)
31	SCC Footpaths Grant	328.80		-328.80				-328.80 (-100%)
36	Bank Interest	200.00		-200.00				-200.00 (-100%)
37	Grants and Donations	150.00		-150.00				-150.00 (-100%)
38	Advertising income	200.00		-200.00				-200.00 (-100%)
44	CIL Funds		42.98	42.98				42.98 (N/A)
49	VAT Refund							(N/A)
	<b>SUB TOTAL</b>	<b>22,530.60</b>	<b>10,868.88</b>	<b>-11,661.72</b>				<b>-11,661.72 (-51%)</b>

### B - Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salaries				8,900.00	1,758.81	7,141.19	7,141.19 (80%)
2	PAYE/NI				600.00	185.88	414.12	414.12 (69%)
3	Clerk/Office Expenses				170.60		170.60	170.60 (100%)
4	Post and telephone				50.00		50.00	50.00 (100%)
5	Newsletter re 1972 LGA s1				950.00		950.00	950.00 (100%)
6	Village Hall hire				370.00	330.00	40.00	40.00 (10%)
7	Insurance				700.00		700.00	700.00 (100%)
8	Professional Memberships				700.00	268.13	431.87	431.87 (61%)
9	Audit				475.00	245.00	230.00	230.00 (48%)
10	Chairman's Allowance				50.00		50.00	50.00 (100%)
11	Training				360.00		360.00	360.00 (100%)
40	Accounting, Website & Co				1,600.00	9.66	1,590.34	1,590.34 (99%)
48	Warm Welcome				680.00	342.38	337.62	337.62 (49%)
50	Professional Services				600.00		600.00	600.00 (100%)
	<b>SUB TOTAL</b>				<b>16,205.60</b>	<b>3,139.86</b>	<b>13,065.74</b>	<b>13,065.74 (80%)</b>

### C - Playing Field/Recreatic

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Grass cutting (field)				1,000.00		1,000.00	1,000.00 (100%)
16	Repairs/Maintenance				2,500.00		2,500.00	2,500.00 (100%)
17	Footpath Maintenance				450.00		450.00	450.00 (100%)
	<b>SUB TOTAL</b>				<b>3,950.00</b>		<b>3,950.00</b>	<b>3,950.00 (100%)</b>

### D - Grants - s137/72 & s19

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	Community Grants Fund				2,375.00		2,375.00	2,375.00 (100%)
	<b>SUB TOTAL</b>				<b>2,375.00</b>		<b>2,375.00</b>	<b>2,375.00 (100%)</b>

### Summary

<b>NET TOTAL</b>	<b>22,530.60</b>	<b>10,868.88</b>	<b>-11,661.72</b>	<b>22,530.60</b>	<b>3,139.86</b>	<b>19,390.74</b>	<b>7,729.02</b>
<b>V.A.T.</b>		<b>372.88</b>			<b>0.52</b>		
<b>GROSS TOTAL</b>		<b>11,241.76</b>			<b>3,140.38</b>		

# Waldringfield Parish Council

Waldringfield Parish Council			CASH FLOW STATEMENT			
		31.03.26		30.04.26		31.05.26
OPERATING ACCOUNT Unity Trust	APRIL		MAY		JUNE	
	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL
<b>CASH ON HAND (beginning of month)</b>	£16,591.86	£16,591.86	£26,062.17	£26,062.17	£24,542.24	
<b>CASH RECEIPTS</b>						
<b>Grants</b>						
ESC Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SCC Locality Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Other</b>						
Precept	£10,825.90	£10,825.90	£0.00	£0.00	£0.00	£0.00
CIL	£42.98	£42.98	£0.00	£0.00	£0.00	£0.00
Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
ESC Footpath Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
VAT Refund	£372.88	£372.88	£0.00	£0.00	£0.00	£0.00
Mound grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>TOTAL CASH RECEIPTS</b>	<b>£11,241.76</b>	<b>£11,241.76</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>AVAILABLE (before cash out)</b>	<b>£27,833.62</b>	<b>£27,833.62</b>	<b>£26,062.17</b>	<b>£26,062.17</b>	<b>£24,542.24</b>	<b>£0.00</b>
<b>CASH PAID OUT</b>						
<b>Administration</b>						
Salaries	£1,090.48	£1,090.48	£854.21	£0.00	£854.21	£0.00
Newsletter	£0.00	£0.00	£0.00	£0.00	£180.00	£0.00
Insurance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Hall Hire	£330.00	£330.00	£0.00	£0.00	£0.00	£0.00
Training	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Post/Telephone	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Memberships	£0.00	£0.00	£268.13	£0.00	£0.00	£0.00
Other / Office	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Website/Accounting	£8.33	£8.33	£253.33	£0.00	£8.33	£0.00
<b>Playing Fields and maintenance</b>						
Grass Cutting	£0.00	£0.00	£0.00	£0.00	£120.00	£0.00
Repairs and maint'ce	£0.00	£0.00	£120.00	£0.00	£0.00	£0.00
Footpath cutting	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Grants</b>						
Church Field Trust	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Village Hall	£0.00	£0.00	£0.00	£0.00	£500.00	£0.00
General Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WWG Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WPCC	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Wildlife Group	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Projects expenses</b>						
Warm Welcome	£342.38	£342.38	£0.00	£0.00	£0.00	£0.00
VAT	£0.26	£0.26	£24.26	£0.00	£0.00	£0.00
<b>SUBTOTAL</b>	<b>£1,771.45</b>	<b>£1,771.45</b>	<b>£1,519.93</b>	<b>£0.00</b>	<b>£1,662.54</b>	<b>£0.00</b>
<b>TOTAL CASH PAID OUT</b>	<b>£1,771.45</b>	<b>£1,771.45</b>	<b>£1,519.93</b>	<b>£0.00</b>	<b>£1,662.54</b>	<b>£0.00</b>
<b>CASH POSITION (end of month)</b>	<b>£26,062.17</b>	<b>£26,062.17</b>	<b>£24,542.24</b>	<b>£26,062.17</b>	<b>£22,879.70</b>	<b>£0.00</b>
<b>SUMMARY of ALL CASH</b>						
Unity	£26,062.17	£26,062.17	£24,542.24	£26,062.17	£22,879.70	£0.00
IBS	£8,808.80	£8,808.80	£8,808.80	£8,808.80	£8,808.80	£8,808.80
<b>Total cash position</b>	<b>£34,870.97</b>	<b>£34,870.97</b>	<b>£33,351.04</b>	<b>£34,870.97</b>	<b>£31,688.50</b>	<b>£8,808.80</b>

## ITEM 11

11. To **CONSIDER** and **APPROVE** Council Policies:  
**WPC Grant Awarding Policy and Procedure v2026**  
**WPC Newsletter Publication and Advertising Fees Policy v2026**

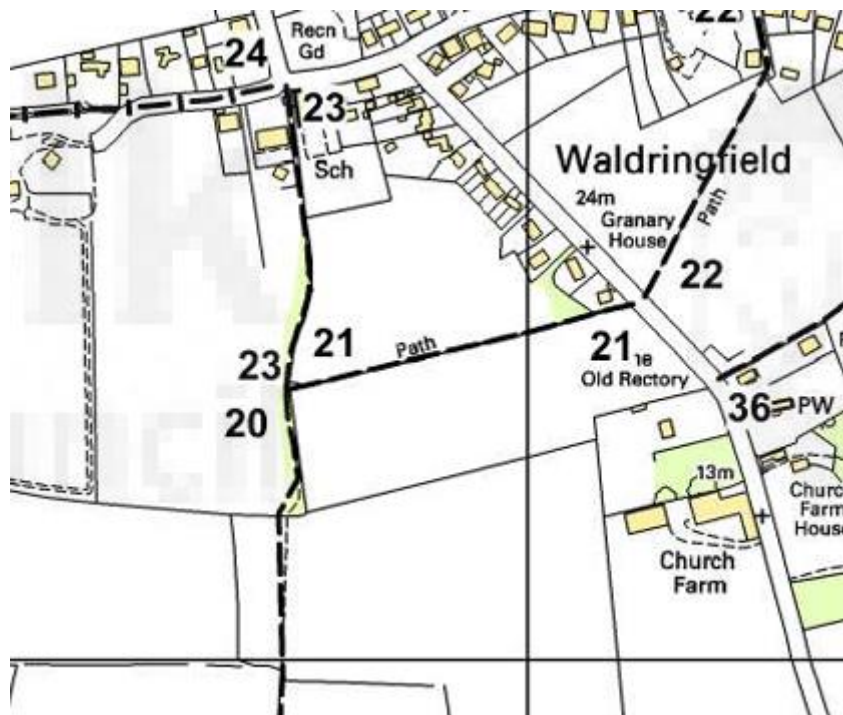
## ITEM 12

12. **a.** To **DISCUSS** the Highways Volunteers Group leadership through Self-help scheme  
Application forms have been sent. Cllr needs to be leader of the “group” of volunteers in order to schedule and liaise ref training and activities.
- b.** To **RECEIVE** updates/reports on public rights of way, verges and road safety matters  
Nothing to circulate. Clerks notes replacement of repeater sign on Newbourne Road and clearing of vegetation for 30mph entry sign on Ipswich Road.
- c.** To **DISCUSS** survey of speed humps on Cliff Road  
Report circulated with these documents
- d.** To **DISCUSS** footpath 21 raised by Impact Landscaping  
Received from contractor for footpath maintenance.  
*The only slight problem we have is the attached picture, not sure of the path number but the tree overtime has become lower and Graham cannot get through. He managed to go onto Alan Parkin’s field but that won’t be possible when there is a crop on there.*  
Below are the photo and the Definitive Map.



# Waldringfield Parish Council

Definitive Map – Footpath 21



## ITEM 13

13. To **CONSIDER** any correspondence received before the meeting – see separate list

### General Correspondence circulated to Councillors

**East Suffolk Council** - Rural transport for community events - fund launches today [OFFICIAL] 20.04.26

**Society of Local Council Clerks** - News Bulletin - 20 April 2026

**East Suffolk Planning** - Planning Committee South 28 April - Notification Email [OFFICIAL] 21.04.26

**Suffolk Association of Local Councils** - Suffolk Show 2026 21.04.26

**Suffolk Association of Local Councils** SALC Services survey - your feedback is important 21.04.26

**East Suffolk Council** - News from East Suffolk: Council launches 2026 apprenticeship scheme to help grow local talent 21.04.26

**National Association of Local Councils** - NALC events 21.04.26

**Suffolk Association of Local Councils** NEWS BULLETIN - 20th April 2026

**EA3** - East Anglia Three project update 22.04.26

**The Rural Services Network** - Your Free RSN Weekly Newsletter - 22 April 2026

**Suffolk Joint Emergency Planning Unit** Spaces still available! - Community Emergency Plan Workshop - 29/04/26 22.04.26

**National Association of Local Councils** Chief executive's bulletin - 23 April 2026

**Suffolk Association of Local Councils** The Essentials of Absence Management for Councils 23.04.26

**Power for People** - Progress and an appeal 24.04.26

**Society of Local Council Clerks** SLCC Weekly News Digest - 27/04/2026

**The National Allotment Society** <contact@thenas.org.uk> - National Allotment Survey 28.04.26

**Wegg, Kevin** - Funding Opportunities / Summary of Funding Sources and a 'Retirement' Farewell from me!...30.04.26

**Suffolk Association of Local Councils** NEWS BULLETIN - 28th April 2026

**Suffolk Association of Local Councils** SALC training bulletin 28th April 2026

**Suffolk Joint Emergency Planning Unit** East Suffolk Community Rest Centre Training Sessions Available 29.04.26

**The Rural Services Network** Your Free RSN Weekly Newsletter - 29 April 2026

# Waldringfield Parish Council

**National Association of Local Councils** Chief executive's bulletin - 30 April 2026

**Community Action Suffolk** - CAS April Newsletter 30.04.26

**Sizewell C** - Sizewell C construction update 01.05.26

**Society of Local Council Clerks** SLCC Weekly News Digest - 04/05/2026

**Suffolk Association of Local Councils** NEWS BULLETIN - 5th May 2026

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