



# Waldringfield

## Parish Council

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### 1710 Minutes of the Parish Council Meeting held on Tuesday, 14<sup>th</sup> August 2018

Present: Councillors Kay, Videlo, Matheson, Elliot, Lyon, Archer and Reid,  
SCDC Cllr Harvey and one member of the public

- 1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** – Cllr Gold (family matters), SCC Cllr O'Brien.

- 2 **DECLARATIONS OF INTEREST** – None

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as required – **None** (other than the two currently extant)

**Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council** –

In response to her enquiry about advertising boards on the verge adjacent to her property, Mrs xxxxxxxx was advised to write to the estate agent (in the first instance) and, if necessary, contact the Local Planning Authority (SCDC) to establish the legality of the signage.

To **RECEIVE** reports from:

- a) **Suffolk County Councillor O'Brien** (attached) – Noted, with thanks.
- b) **Suffolk Coastal District Councillor Harvey** spoke to her report (attached), highlighting the need for a new Speedwatch organizer – it was agreed that an article would be placed in the upcoming newsletter to this effect. There was a discussion on the proposed new ward boundaries and the Brightwell Lakes reserved matters, the latter to be resolved at the SCDC Planning Committee meeting later in the week. Cllr Harvey also reminded the Parish Council about available funds from her share of the Community Enabling Budget
- c) **Suffolk Police** – the interactive map from [www.police.uk](http://www.police.uk) website was provided, showing local crimes and the investigation outcomes (if any) for June 2018 – Noted.

- 3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council meeting held on July 10<sup>th</sup> 2018 – proposed by Cllr Kay, seconded by Cllr Reid and **AGREED** by all present at the meeting.

- 4 **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meeting held on 10<sup>th</sup> July 2018 – **Village AONB Sign** – the officer responsible had moved, and the in-house discussion had stalled. Cllr Reid to follow up in due course. **Ward Boundaries** – it was **AGREED** to object to the proposal to include Waldringfield in the new "Martlesham & Purdis Farm" ward, the preferred option being inclusion in the new "Orwell and Villages" ward. A suitable response would be circulated prior to formal reply to the consultation. **WW1 Silhouettes** – the Parochial Parish Council indicated a preference to erect small crosses as a memorial to the WW1 centenary arrangements and enquired if a grant would be available for that. It was **AGREED** that it would. Cllr Lyon took the opportunity to advise the Council about the special arrangements for the November coffee morning. **Repairs/replacements**. An update was provided on the status of the works on the beach-front benches, the Playing Field gate, the tree-stump and the Slide/Fort. The Village Handyman was to be asked to move the logs a little away from the stump (for safety reasons) and reminded about dealing with the exposed concrete at the top of the slide

- 5 To **CONSIDER** Planning Applications for **COMMENTS**: None

To **MAKE ARRANGEMENTS** to deal with applications received after publication of the agenda – NONE

To **NOTE** any application decisions received – as attached

To **RECEIVE** any other planning information – **SCDC Draft Local Plan** – having attended a meeting at Suffolk Coastal DC, Cllrs Kay and Elliot gave a brief report on the proposals. *This will be an agenda item for the next meeting.* **Government Consultation: Independent review of planning appeal inquiries, call for evidence** – it was **AGREED** not to participate in the consultation.

## Waldringfield Parish Council

1711

- 5+ **Brightwell Lakes Community Forum** – it was agreed that Cllrs Kay and Elliot would be the Parish Council's representatives on the newly-formed community forum. Proposed by Cllr Reid, seconded by Cllr Archer, **AGREED** by all. **Brightwell Lakes Reserved Matters** – it was **AGREED** that Cllr Kay would attend the SCDC Planning Meeting to speak on the inadequacy of the promised traffic mitigation proposals, particularly affecting the Ipswich Road
- 6 To **CONSIDER** appropriate action to deal with unauthorised advertising boards in the village – Not being a matter for the Parish Council, it had been dealt with appropriately in Item 2
- 7 To **AGREE** the content and location of the dog control/litter control sign(s) – the redesigned sign suggested by the Clerk (attached) was accepted. It was noted that NCS Group's responses to requests to empty litter bins was generally good and that there was room for one more bin in the beach bin compound.
- 8 To **CONSIDER** and receive updates/reports on public rights of way, verges and road safety issues. **CONSULTATION on Adastral Park, Martlesham - Proposed 40mph & 50mph Speed Limits** – the Clerk was instructed to respond positively to the consultation, but link the proposed changes to the ongoing, oft-repeated request to reduce the speed limit in the approach to the village, either by extending the 30mph zone to the Newbourne Road crossroads, whilst extending the proposed 40mph zone to that point or, at worst, all the way to the entrance to Waldringfield.
- 9 To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council – a new template for Standing Orders had been released by NALC and would be used to update the Parish Council's document – as necessary – in due course.
- 10 **CLERK AND RFO REPORT**  
To **APPROVE** Budget heading adjustments – the adjustments as laid out in the Clerk's email of July 29<sup>th</sup> 2018 (as attached), were **AGREED**  
  
To **RECEIVE** applications and **APPROVE** payments for community grants, if any – per the PCC's enquiry about WW1 Centenary expenditure, it was **AGREED** that an indicative sum of £200 would be reserved for the project.  
  
To **CONSIDER** items of expenditure and sign cheques accordingly (*see separate list*).  
Total Payments - **£ 3,117.01** including a late-included urgent item, the purchase of a new battery for the Community Defibrillator at a cost of £183.50 +VAT. The Clerk was asked to write to three local organisations to seek the sharing of this expense.  
  
To **RECEIVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation  
**Balances held at Bank 31/07/18 - £ 10,099.36 and Building Society as at 31/03/18 - £7,716.01 - Adjusted balance £ 14,988.19 (as at 08/08/18)** after non-presented cheques and receipts (as at 08/08/18).  
  
It was **RESOLVED** to accept the items of expenditure together with Accounts/Budget and the Bank Reconciliation and these were signed accordingly. Proposed by Cllr Videlo, seconded by Cllr Reid and all **AGREED**.
- 11 To **CONSIDER** any Correspondence received before the meeting – *Noted as attached*.
- 12 **PARISH MATTERS for the next Agenda** – SCDC Local Plan consultation response

**The Chairman closed the meeting at 9.40 pm**

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## REVIEW OF ACTION POINTS AS AT 26<sup>th</sup> August 2018

*(Abbreviated notes from action points of November 2016)*

**Ongoing** - **Road safety and lawful use of footpaths** Road Safety - using Mr King's layout (adapted) plan of January 2017 as a blueprint for pedestrian safety works. a CIL application has been made for road surface signs only (but to include School Road) **ACTION** Deferral of request to SCC Highways, with photographic evidence to support the case for moving the 30mph signs, pending installation of SID posts.

**Ongoing** - **Village Way** – work commenced. **ACTION** Assistance from the Scattered Orchard Scheme to replace the cherry trees has been sought – awaiting response

**Ongoing** - **Village AONB Sign** – The Parish Council asked Cllr Reid to take the matter forward on suitable options (including an aesthetic location), using the opportunity with SCC to seek a reduction in the clutter of signs at the Newbourne Road crossroads.

**ACTION** – Cllr Reid to follow up once more.

## **AUGUST REPORT 2018**

### **Upgrading recycling centres**

Suffolk County Council's Cabinet has approved a plan to invest £6million into upgrading Suffolk's recycling centres.

The plan has earmarked £3m for the Foxhall Recycling Centre and £1m for Haverhill for "urgent improvements". The plans will see improvements to traffic access at Foxhall and measures to prevent people from having to climb steps to dispose of their waste in the containers. Existing planning permission for work expires in March 2021.

Elsewhere £1m has been earmarked for a site to replace the Portman's Walk Recycling Centre in Ipswich town centre, and a further million for the same in Stowmarket.

Construction for improvements is expected to get underway in 2019/20.

### **Financial support for victims of domestic abuse**

The Suffolk Public Sector Leaders group agreed funding of £225,000 to be awarded to the Safer and Stronger Communities Group (SSCG) for three key developments in domestic abuse support.

£100,000 will be used to create a Suffolk Co-ordination Centre. This will be a single point of contact for victims of domestic abuse, family members, friends and others with concerns.

Elsewhere, £65,000 will develop a domestic abuse champions network where industry professionals will train organisations in identifying the signs of domestic abuse early.

The remaining cash will be used to help support joint schemes in tackling abuse.

### **Funding for young people**

Public sector leaders have given their backing to a major financial boost to help more young people in Suffolk get into education, employment or training.

An extra £200,000 has been agreed by Suffolk's council leaders and the Police and Crime Commissioner, with a further £200,000 agreed in principle for a second year. This is on top of £600,000 committed by Suffolk County Council - £1 million in total.

Currently in Suffolk 7% of 16 to 18 year olds are not in education, employment or training (NEET) and 12% of the county's 66,000 16 to 24 years olds are unemployed. Suffolk's youth unemployment position is in line with the national picture.

The investment will support local projects to reduce the number of young people who are NEET or unemployed, including programmes to prepare young people to benefit from local Apprenticeship opportunities.



District Councillor's Report for August 2018 Susan Harvey

I hope you have a good summer and thank goodness we have now had some rain.

The Electoral Review document is still open for consultation. Comments can be made until 27th August via the Govt. Boundary Review web site.

The Draft Planning Document is also out for consultation until 14th September. There are several drop-in sessions in the district. I would emphasise the Parish Council one to one sessions with the Officers if there are any issues that might affect your villages or the surrounding areas.

I have some Community Enabling Funding available. Please let me know your requests I will see what we can do.

Speedwatch has lost its coordinator through ill health so our speed guns are not being used. This is very disappointing. If you know anyone would like to volunteer to do this I can put you in touch with PC Peter Street who would be pleased to tell you what is involved. Speeding is affecting all our villages and it is a shame that the cameras are lying dormant.

The annual East Suffolk photography competition is now open. The subjects are: Living in East Suffolk, Working in East Suffolk, Exploring East Suffolk and the Under 16s category can be of anything.

Suffolk has successfully applied to be part of a pilot scheme whereby it keeps £10.4 million worth of money collected from local businesses which normally goes to Central Govt. This fund will be used to invest in projects that boost economic growth and support communities in Suffolk.

If you see any fly tipping please phone 01394 444900 and Suffolk Norse will collect it quickly and search through it for evidence of where it has come from and if possible fine the householders.

Please contact me about any issues on [susan.harvey@suffolkcoastal.gov.uk](mailto:susan.harvey@suffolkcoastal.gov.uk) or 01394 448780

## Waldringfield Crime Map and Police Actions—July 2018



### Possession of weapons on or near Sports/recreation Area in June 2018.

Police actions	June 2018	Under investigation This crime is currently being investigated by the police.
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### Other theft on or near Cliff Road in June 2018.

Police actions	June 2018	Under investigation This crime is currently being investigated by the police.
	June 2018	Investigation complete; no suspect identified There is insufficient evidence to bring anyone to justice at this time. The investigation may be reopened if more information becomes available.

### Criminal damage and arson on or near Parking Area in June 2018.

Police actions	June 2018	Under investigation This crime is currently being investigated by the police.
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### Burglary on or near Parking Area in June 2018.

Police actions	June 2018	Under investigation This crime is currently being investigated by the police.
	June 2018	Investigation complete; no suspect identified There is insufficient evidence to bring anyone to justice at this time. The investigation may be reopened if more information becomes available.



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### 1708 Minutes of the Parish Council Meeting held on Tuesday, 10<sup>th</sup> July 2018

Present: Councillors Kay, Videlo, Matheson, Elliot, Lyon, Archer and Reid,  
and SCDC Cllr Harvey (during Item4 only)

- 1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** – Cllr Gold (family matters), SCC Cllr O'Brien.

- 2 **DECLARATIONS OF INTEREST** – Cllr Lyon (Item 5) – Disclosable pecuniary interest  
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as required – **None** (other than the two currently extant)

**Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council** – None

To **RECEIVE** reports from:

- a) **Suffolk County Councillor O'Brien** (attached) - Noted.
- b) **Suffolk Coastal District Councillor Harvey** (attached) - Noted
- c) **Suffolk Police** – no relevant report available from the Suffolk Police
- d) **Therese Coffey MP Annual Report** (attached) – Noted

- 3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council meeting held on June 12<sup>th</sup> 2018 – proposed by Cllr Kay, seconded by Cllr Elliot and **AGREED** by all present at the meeting.

- 4 **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meeting held on 12<sup>th</sup> June 2018 – **Play Fort repair / Playing Field Gate / Play area tree stump** – all awaiting completion by contractors.  
**Road Safety** – a cost estimate for new road markings on the approach to the Ipswich / School Roads junction had been received from SCC Highways and used to inform the CIL grant application. **AONB Signage** – Cllr Reid to seek an update from Simon Amstutz.  
**Speed Indicator Device** – Site Application forms completed by Cllrs Reid and Lyon. They had concluded that, rather than requesting a site in Cliff Rd, 20 mph repeater signs should be installed at intervals down its length. Regarding the approach to the village on the Ipswich Rd, they had noted helpful precedents elsewhere in Suffolk of the SID site guidelines being waived to allow a site to be located at a shorter than the recommended minimum distance after entry to a speed limit area. There were also local precedents for "20 mph max on bend" signs being installed within 30 mph zones. **Beach Dog Signs** – the need for a sign was **AGREED**, with the favoured solution being a two-sided sign at the foot of the steps adjacent to the Sailing Club, using the informative and courteous wording suggested by Cllr Elliot. Cllr Kay and the Clerk would confirm the suitability of the location to see if another one might be preferable. It was further **AGREED** that a sign to advise the presence of a waste bin at the other end of the beach should be installed, subject to the Clerk seeking approval from the Sailing Club. **School Road Bollards** – no response had been received from Suffolk CC Highways and it was therefore deemed that there was no objection to the installation of the bollards on the playing field corner verge of School Road. Cllr Kay to take forward the project. **Ipswich/School Road corner** – The Clerk was instructed to contact the owner of the overgrown section of land that was obscuring the sightline of drivers approaching the junction to request timely cutbacks.

- 5 To **CONSIDER** Planning Applications for **COMMENTS**:

*At this juncture, Cllr Lyon left the room and returned after discussion and voting had taken place on the following planning application*

**DC/18/2592/FUL The Myrtles School Road** – construction of single-storey side-annexe for disabled parent, together with shared conservatory. Recording concerns about the aesthetic nature of the proposed roof-lines and the removal of hedge screening, there was **NO OBJECTION** to the application. Proposed by Cllr Elliot, seconded by Cllr Reid, **AGREED** by a majority.



# Waldringfield Parish Council

1709

- 5+ To **MAKE ARRANGEMENTS** to deal with applications received after publication of the agenda - **DC/18/2774/ARM Land South and East of Adastral Park**- Approval of reserved matters. Cllrs Kay and Elliot to review the documentation to check any variation from the Parish Council's original response and whether to call an extraordinary meeting. If none, a delegated suitably-worded response from the Clerk was **AGREED** as the default action.  
To **NOTE** any application decisions received – as attached  
To **RECEIVE** any other planning information – **SCDC Draft Local Plan** – the three local sites recorded in the Draft Plan were all deemed as “not preferred for allocation”
- 6 To **CONSIDER** subscribing to the WW1 Centenary ‘Silhouettes’ Scheme. Various local organisations were considering participation. Cllr Elliot to send information to Cllr Matheson for the PCC to evaluate an installation.
- 7 To **APPROVE** the additional expenditure for the new beach benches, via a budget virement. An increased virement totalling £1,900 from reserves to the Repairs/Maintenance Budget was **AGREED**
- 8 To **CONSIDER** and receive updates/reports on public rights of way, verges and road safety issues, including School Road bollards and Speed Indicator Device sites – A broken footpath sign was reported - Cllr Gold would be asked to investigate. Otherwise, all dealt with in Item 4
- 9 To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council – It was **AGREED** to “re-badge” all local policies, adding a reference to On-line Access via the SCDC Planning Portal and to the Parish Council's more-recently adopted Planning Protocol.
- 10 **CLERK AND RFO REPORT**  
To **RECEIVE** applications and **APPROVE** payments for community grants, if any - None  
To **CONSIDER** items of expenditure and sign cheques accordingly (*see separate list*).  
Total Payments - **£ 820.80** - see attached. A VAT refund of **£796.55** was received in June  
To **RECEIVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation  
**Balances held at Bank 30/06/18 - £ 11,466.47 and Building Society as at 31/03/18 – £7,716.01** - Adjusted balance **£ 17,511.68 (as at 10/7/18)** after non-presented cheques and receipts.  
It was **RESOLVED** to accept the items of expenditure together with Accounts/Budget and the Bank Reconciliation and these were signed accordingly. Proposed by Cllr Reid, seconded by Cllr Videlo and all **AGREED**.
- 11 To **CONSIDER** any Correspondence received before the meeting – *Noted as attached*.
- 12 **PARISH MATTERS for the next Agenda**

**The Chairman closed the meeting at 9.15 pm**

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## **REVIEW OF ACTION POINTS AS AT 17<sup>th</sup> July 2018**

*(Abbreviated notes from action points of November 2016)*

**Ongoing** - **Road safety and lawful use of footpaths** Road Safety - using Mr King's layout (adapted) plan of January 2017 as a blueprint for pedestrian safety works. a CIL application has been made for road surface signs only (but to include School Road) **ACTION** Deferral of request to SCC Highways, with photographic evidence to support the case for moving the 30mph signs, pending installation of SID posts.

**Ongoing** - **Village Way** – work commenced. **ACTION** Assistance from the Scattered Orchard Scheme to replace the cherry trees has been sought – awaiting response

**Ongoing** - **Village AONB Sign** – The Parish Council asked Cllr Reid to take the matter forward on suitable options (including an aesthetic location), using the opportunity with SCC to seek a reduction in the clutter of signs at the Newbourne Road crossroads.

**ACTION** – Cllr Reid to follow up once more.





# Waldringfield

## Parish Council

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**Review Officer (East Suffolk)**  
1st Floor, Windsor House  
50 Victoria Street  
London  
SW1H 0TL

24<sup>th</sup> August 2018

Via email

Dear Sir/Madam,

### **Waldringfield Parish Council response to the New electoral arrangements for East Suffolk Council Draft recommendations July 2018**

The Parish Council wishes to apologise for not responding to SCDC's Informal Electoral Review Consultation in February 2018. We appear to have inadvertently overlooked this consultation, the timing of which coincided with a number of other issues facing the Parish Council.

We are therefore very pleased to have the opportunity to respond now to the formal Consultation on the The Local Government Boundary Commission for England Draft Recommendations for East Suffolk.

#### **Background information**

Waldringfield is a small rural parish of 390 voters. The village is within the Suffolk Coasts & Heaths AONB and sits beside the River Deben, a designated Special Protection Area and a Ramsar site.

Waldringfield is currently within the Kirton Ward which consists of a number of neighbouring villages including Kirton, Newbourne, Hemley, Levington, Bucklesham, Falkenham, Stratton Hall and Nacton. Most of these villages are also in the AONB and all are in similar rural, riverine locations with many issues and opportunities in common.

There have been a number of shared initiatives across the parishes in the current ward, often facilitated by our District Cllr, including a cross-parish "Speedwatch" scheme and enhanced communication between the parishes. Many facilities are shared/accessed by residents from across the parishes including children's play areas, monthly coffee mornings, plays & concert performances. Newbourne and Hemley form part of Waldringfield Primary School's catchment area. Although public transport is limited, the local bus service links Waldringfield village with Woodbridge in one direction and Newbourne and Kirton in the other (there is no service to Martlesham and Purdis Farm). In addition, Bucklesham, Kirton, Nacton, Falkenham, Hemley, Newbourne, Levington and Waldringfield Parish Churches are all within a single Benefice.

All of the above contribute currently to a strong sense of community identity and cohesion across the existing Kirton Ward.

Waldringfield Parish Council (WPC) feels very strongly that the parish should continue to be in a ward that reflects its rural nature and identity.

The Parish Council is therefore very concerned to see that this draft recommendation is to move Waldringfield into the Martlesham and Purdis Farm Ward (19).

We suggest that Waldringfield be removed from the Martlesham and Purdis Farm Ward and placed instead in the Orwell & Villages Ward (21).

# Waldringfield Parish Council

## Reasons why Waldringfield should be removed from Martlesham & Purdis Farm Ward

i) Waldringfield is completely different in character from the urbanised parishes in the proposed Martlesham & Purdis Farm Ward.

Paragraph 93 in the LGBCE draft recommendation says that *"The Councils ..... noted that the majority of the parishes in this area are included within the Ipswich Policy area for the Local Plan and that they look to Ipswich for their services."*

We would like to point out that Waldringfield is not in the Ipswich Policy Area for the Local Plan (see attached Map 1 from SCDC's Adopted Core Strategy) and the majority of residents do not look to Ipswich for their services. Most residents of Waldringfield travel to the nearer town of Woodbridge for their services.

In recognition of the different environments to the east of Ipswich, SCDC's recently approved urban development in this area has been rigorously contained in order to maintain a buffer and a physical separation between the "urban corridor" to the east of Ipswich and the rural villages within the AONB, including Waldringfield.

We suggest therefore that including Waldringfield Parish in the proposed Martlesham and Purdis Farm Ward would not meet the statutory criteria to "reflect community interest and identity".

ii) The Martlesham & Purdis Farm Ward as proposed would produce a variance of 11% by 2023. Removing Waldringfield from this ward would reduce the variance to 6%. This would be a positive move in order to meet the "equality of representation" criteria and allows in part for the planned further growth in the Martlesham Heath area.

## Reasons to move Waldringfield into the Orwell & Villages Ward

The parishes within the proposed Orwell & Villages Ward are those, other than Waldringfield, currently within the existing Kirton Ward, plus some additions.

Waldringfield, along with most of the parishes within the proposed Orwell & Villages Ward are grouped together by SCDC as a defined Housing Market Area (HMA). (See attached Map 3 from SCDC's Adopted Core Strategy)

a) We do not see the rationale for excluding Waldringfield from the new Orwell & Villages Ward. The new ward is made up of parishes which share similar rural and in the main, riverine characteristics with Waldringfield, as outlined in the background information above. The rural, riverine nature of Waldringfield is much more compatible with the composition of the Orwell & Villages Ward than with the urban Martlesham & Purdis Farm Ward. The inclusion of Waldringfield will strengthen the boundaries of the Orwell & Villages Ward formed by the River Orwell and River Deben.

b) We wish to maintain the same levels of connectivity and communication with our neighbouring parishes as is now enjoyed within the Kirton Ward. We feel that this can only be maintained if represented by mutual Ward District Cllrs.

c) The Orwell & Villages Ward currently shows a 6% variance. This will increase to 11% if Waldringfield is added. Although not ideal, this percentage was clearly considered acceptable in the proposed Martlesham and Purdis Farm Ward and we believe that the same arguments/logic can be applied to our proposed Orwell & Villages Ward. Moving Waldringfield will have no negative knock on consequences, particularly as the move will result in wards that have stronger boundaries and a better reflection of community identities.

We feel our case is supported by the very similar argument put forward in the LGBCE's draft recommendations (para 39-41) to support the changes to the Lothingland Ward and Oulton Broad Ward. These changes result in a -12% variance, a percentage which does not appear to be unacceptable.

We suggest therefore that the statutory criteria to....

- "reflect community interest and identity" and
- "provide for effective and convenient local government" and
- "equality of representation"

....will be best achieved if Waldringfield Parish is moved to the Orwell & Villages Ward and we can see no reasons against this change. We hope our comments will be taken on board and our suggested changes will be introduced.

Yours faithfully.

## **SCDC Planning Decisions – July 2018**

Gorselands Newbourne Road Waldringfield

Ref. No: DC/18/0439/OUT | Received: Tue 30 Jan 2018 | Validated: Mon 16 Apr 2018

Status: Refused

## **Suffolk Coastal Local Plan, First Draft Local Plan**

**Public Consultation: Friday 20<sup>th</sup> July – Friday 14<sup>th</sup> September 2018 (17.00)**

<http://www.eastsuffolk.gov.uk/planning/local-plans/suffolk-coastal-local-plan/local-plan-review/>





WPC

## So that everyone can enjoy the beach.....

.....please use the litter  
bins further along the  
beach if this one is full  
or take your litter home

.....please keep your  
dog under close control  
and always clean up  
after it.

THANK YOU

[illegible]

## Item 10—Next three pages

Dear Councillors

Per the minutes of the last minute, I have adjusted the Repairs and Maintenance Budget by £1,900 to reflect the virement from reserves to pay for the foreshore benches (the invoice will be presented at the next meeting).

After doing so, I reflected on the placing of the playing field insurance claim in the 'Administration – Insurance' section of the R&P Summary and decided that it would be better put in the Repairs and Maintenance Budget - first to offset the invoices for the various works undertaken (to remove the tree, repair the fort, etc.) and second, to give you a clearer picture of what you have left in the maintenance budget for the remainder of the year.

As such, I have attached an amended R&P report to illustrate my actions. Of the £4,183 available, just under £1900 will be used for the benches, an invoice of £475 for the tree stump has just arrived and the work on the fort will cost £725, leaving a balance of just over £1,000. I also attach a year-to-date report of R&M expenditure. The smaller tree surgery item relates to the cut-back of the other pine trees

### Cost Centre B - Administration

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
1	Salaries				4,365.00	1,537.68	2,827		2,827
2	PAYE/NI				1,090.00	288.00	802		802
3	Stationery/Mileage/Etc.				500.00	280.23	220		220
4	Post and telephone				70.00	35.88	34		34
5	Newsletter re 1972 LGA s142				400.00	92.75	307		307
6	Village Hall hire				250.00		250		250
7	Insurance				365.00		365		365
8	Membership Subs re LGA s111				440.00	250.13	190		190
9	Audit				128.00		128		128
10	Chairman's Expenses				50.00		50		50
11	Training		22.00	22	200.00	22.00	178		200
12	Election Costs								
40	Website/Scribe Fees				350.00		350		350
42	Professional Services				500.00	400.00	100		100
SUB TOTAL			22.00	22	8,708.00	2,906.67	5,801		5,823

### Cost Centre C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
13	Handyman's Wages								
14	Grass cutting (field)				780.00	360.00	420		420
15	Mole catching (field)				200.00		200		200
16	Repairs/Maintenance		2,135.50	2,136	3,900.00	1,852.50	2,048		4,183
17	Footpath Maintenance				400.00		400		400
18	Locality Grant Spend				750.00		750		750
19	SCC Quality of Life								
20	SCDC Community Enabling Fund								
41	AONB Grant Payments								
SUB TOTAL			2,135.50	2,136	6,030.00	2,212.50	3,818		5,953

29 July 2018 (2018-2019)

### Waldringfield Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
10	Repairs/Maintenance	09/05/2018		Barclays Community A	101088	Tree Surgery	Proasis	X	390.00	0.00	390.00
11	Repairs/Maintenance	09/05/2018		Barclays Community A	101088	Grit Bin removal	Proasis	X	45.00	0.00	45.00
15	Repairs/Maintenance	08/06/2018		Barclays Community A	101092	Tree Surgery	Proasis	X	1,417.50	0.00	1,417.50
Total									1,852.50	0.00	1,852.50



**Waldringfield Parish Council**  
**PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
29	Salaries	05/08/2018		Barclays Community A	101103	Salary	Mr D Lines	X	384.42	0.00	384.42
30	Stationery/Mileage/Etc.	05/08/2018		Barclays Community A	101104	Travel Expenses	Mr D Lines	X	12.00	0.00	12.00
31	Repairs/Maintenance	05/08/2018		Barclays Community A	101105	Tree Surgery	Proasis	X	475.00	0.00	475.00
32	Repairs/Maintenance	05/08/2018		Barclays Community A	101106	Bench replacements	Realise Futures	S	1,562.72	312.54	1,875.26
33	Grass cutting (field)	05/08/2018		Barclays Community A	101107	Grass-cutting -field	SCL Landscape Management	S	120.00	24.00	144.00
34	Repairs/Maintenance	13/08/2018		Barclays Community A	101108	AED Battery	Mr D Lines	S	183.50	36.70	220.20
35	Post and telephone	13/08/2018		Barclays Community A	101108	Postage	Mr D Lines	E	6.13	0.00	6.13
<b>Total</b>									<b>2,743.77</b>	<b>373.24</b>	<b>3,117.01</b>

<b>A</b>	<b>Bank Reconciliation at 08/08/2018</b>		
	Cash in Hand 01/04/2018		
			14,266.85
	<b>ADD</b>		
	Receipts 01/04/2018 - 08/08/2018		10,681.95
			24,948.80
	<b>SUBTRACT</b>		
	Payments 01/04/2018 - 08/08/2018		9,960.61
	<b>Cash in Hand 08/08/2018</b>		<b>14,988.19</b>
	(per Cash Book)		
<b>B</b>	Cash in hand per Bank Statements		
	Cash	01/04/2017	0.00
	Barclays Community Account	31/07/2018	10,099.36
	Ipswich Building Society	31/03/2018	7,716.01
			<b>17,815.37</b>
	Less unpresented cheques		
	As attached		2,990.68
	Plus unpresented receipts		
	As attached		163.50
	<b>Adjusted Bank Balance</b>		<b>14,988.19</b>

**Waldringfield Parish Council**  
**Summary of Receipts and Payments**  
**All Cost Centres and Codes**

**Cost Centre A - Receipts**

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
28	Precept	13,212.00	6,606.00	-6,606					-6,606
29	Council Tax Support Grant								
30	SCC Locality Grant	750.00	750.00						
31	SCC Footpaths Grant	175.30		-175					-175
32	Recycling								
33	Equipment Hire								
34	SCC Q of Life Budget								
35	SCDC Community Enabling Fund								
36	Bank Interest	90.00		-90					-90
37	Grants and Donations								
38	Advertising income	400.00	367.20	-33					-33
39	VAT Refund								
43	Salary/Expenses Adjustment		0.30	0					0
<b>SUB TOTAL</b>		<b>14,627.30</b>	<b>7,723.50</b>	<b>-6,904</b>					<b>-6,904</b>

**Cost Centre B - Administration**

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
1	Salaries				4,365.00	1,922.50	2,443		2,443
2	PAYE/NI				1,090.00	288.00	802		802
3	Stationery/Mileage/Etc.				500.00	292.16	208		208
4	Post and telephone				70.00	35.88	34		34
5	Newsletter re 1972 LGA s142				400.00	92.75	307		307
6	Village Hall hire				250.00		250		250
7	Insurance				365.00		365		365
8	Membership Subs re LGA s111				440.00	250.13	190		190
9	Audit				128.00		128		128
10	Chairman's Expenses				50.00		50		50
11	Training		22.00	22	200.00	22.00	178		200
12	Election Costs								
40	Website/Scribe Fees				350.00		350		350
42	Professional Services				500.00	400.00	100		100
<b>SUB TOTAL</b>			<b>22.00</b>	<b>22</b>	<b>8,708.00</b>	<b>3,303.42</b>	<b>5,405</b>		<b>5,427</b>

**Cost Centre C - Playing Field/Recreational**

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
13	Handyman's Wages								
14	Grass cutting (field)				780.00	480.00	300		300
15	Mole catching (field)				200.00		200		200
16	Repairs/Maintenance		2,135.50	2,136	3,900.00	3,890.22	10		2,145
17	Footpath Maintenance				400.00		400		400
18	Locality Grant Spend				750.00		750		750
19	SCC Quality of Life								
20	SCDC Community Enabling Fund								
41	AONB Grant Payments								
<b>SUB TOTAL</b>			<b>2,135.50</b>	<b>2,136</b>	<b>6,030.00</b>	<b>4,370.22</b>	<b>1,660</b>		<b>3,795</b>

**Cost Centre D - Grants - s137/72 & s19 MPA76**

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
21	General Grants				1,750.00		1,750		1,750
22	Church Field				400.00	400.00			
23	Village Hall LGA				500.00				
24	All Saints Church				750.00	750.00			
25	WildlifeGroup				100.00	100.00			
<b>SUB TOTAL</b>					<b>3,500.00</b>	<b>1,750.00</b>	<b>1,750</b>		<b>1,750</b>

**Cost Centre F - Miscellaneous**

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
26	Miscellaneous								
<b>SUB TOTAL</b>									

<b>NET TOTAL</b>	<b>14,627.30</b>	<b>9,881.00</b>	<b>-4,746</b>	<b>18,238.00</b>	<b>9,423.64</b>	<b>8,814</b>	<b>4,068</b>
<b>V.A.T.</b>		<b>800.95</b>			<b>536.97</b>		
<b>GROSS TOTAL</b>		<b>10,681.95</b>			<b>9,960.61</b>		



# Waldringfield Parish Council

Parish Clerk: David Lines

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T: 01255 678888 (with voicemail)

[www.waldringfield.onesuffolk.net/parishcouncil](http://www.waldringfield.onesuffolk.net/parishcouncil)

**August 14<sup>th</sup> 2018**

*(If you wish to have more information on any of the following items, please contact the Clerk)*

**1. SCDC – Brightwell Lakes Community Forum TOR – feedback request**



Brightwell Lakes  
Community Forum T

**2. SCDC - Gambling Act 2005 – Consultation on a revised statement of principles**

<http://www.eastsuffolk.gov.uk/business/licensing/licensing-policy-consultations/>

**3. Natural England - New Natural England ECP lead adviser on the Deben**

**4. Suffolk Police and Crime Commissioner- Suffolk local Policing changes infographic**



2025 Phase 3  
Infographic compre: