



Waldringfield

Parish Council

Parish Clerk: David Lines
43 Fourth Avenue, Frinton-on-Sea,
Essex CO13 9DY
E: pc.waldringfield@googlemail.com
T: 01255 678888 (with voicemail)
www.waldringfield.onesuffolk.net/parishcouncil

1694 Minutes of the Parish Council Meeting held on Tuesday, 13th February 2018

Present: Councillors Kay, Matheson, Elliot, Gold, Reid and Archer,
SCC Cllr O'Brien, SCDC Cllr Harvey and six members of the public

1 APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS – Cllr Videlo (family commitment)

2 DECLARATIONS OF INTEREST – Cllr Kay (DPI Item 5 - DC/18/0180/FUL)

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as required – A DIP request on behalf of all councillors for **Item 5 DC/18/0180/FUL** was made by the Chairman and **APPROVED** under delegated powers by the Clerk (attached) (*N.B. DIP of 2/5/17 extant re Item 5-Adastral Park*)

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council –

A number of parishioners provided comments on Item 5 (DC/18/0180/FUL), including the limited local water supply (in context of fire brigade use), AONB restrictions, the significant increase in houses in essentially a rural area, lack of access to part of the site for emergency services, the isolation and lack of local amenities for senior citizens, light pollution, the presumption of no requirement for rural development, economic sustainability of a 9-hole golf course, the remote management of the rental units, sewage disposal and the restrictions on wildlife movement. The Chairman expressed thanks for the comments and advised that Council debate would ensue in Item 5.

To **RECEIVE** reports from:

- a) **Suffolk County Councillor O'Brien** – Spoke to her report (attached), and further advised that she had spoken to the PCC and Chief Constable about increased police visibility in rural areas. Cllr O'Brien also highlighted the Suffolk Highways consultation on Community Self-Help and there followed a discussion, centered around the Ipswich Road vegetation.
- b) **Suffolk Coastal District Councillor Harvey** – Spoke to her report (attached) and stated that she would provide a sum of £2,500 in total (from the current and previous Community Enabling Budget) for the purchase of a Speed Indicator Device and ancillary equipment. Councillors warmly expressed their thanks to Cllr Harvey. She highlighted the scheme for dementia training and a trial of a 'dial-a-ride' ferry from Bawdsey to Felixstowe Ferry, in context of the National Coastal Footpath project.
- c) **Suffolk Police** – a limited report provided from the Suffolk Police website (Noted)

3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council meeting held on 9th January 2018 – proposed by Cllr Kay, seconded by Cllr Elliot and **AGREED** by all present at the meeting.

4 MATTERS for REPORT from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meetings held on 9th January 2018 – all items of note for report were on the agenda

5 To **CONSIDER** Planning Applications for **COMMENTS**:

*At this juncture of the meeting, Cllr Kay, having declared a DPI at its start, vacated the chair and proposed Cllr Reid to act as interim Chairman. This was seconded by Cllr Elliot and **AGREED** by all. Cllr Kay then left the room and took no part in the discussion of or voting on the following item*

DC/18/0180/FUL Waldringfield Golf Club and Chapel Works Site Newbourne Road

Demolition of existing buildings on the Chapel Works industrial area and the redevelopment of the site for 16 residential dwellings; the development of the golf course practice area for 33 age-restricted dwellings and 24 holiday chalets; together with landscaping, car parking, supporting infrastructure and the continued use of the existing points of vehicular access into the application site from Newbourne Road.

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- 5+ **DC/18/0180/FUL** (continued) - A preliminary paper had been circulated by the Planning Group and was introduced by Cllr Elliot, citing the view, in summary, that the application in no part complied with Suffolk Coastal DC's Local Plan. The report was examined in detail by councillors, with some agreed changes and additions to be made prior to circulating the final document (attached) to councillors for review and then dispatch to the Planning Authority. The recommendation for **REFUSAL** was proposed by Cllr Reid, seconded by Cllr Archer and **AGREED** by all

Cllr Kay returned to the Council Chamber and took the chair for the remainder of the meeting

18/0539/FUL Hut 18 Riverside - Demolition of two existing beach huts and construction of one replacement beach hut. No change of use – After discussion, the application was supported for **APPROVAL**, proposed by Cllr Elliot, seconded by Cllr Gold and **AGREED** by all

18/0398/FUL Rockhopper Cliff Road - Proposed single storey rear extension
After discussion, the application was supported for **APPROVAL**, proposed by Cllr Elliot, seconded by Cllr Reid and **AGREED** by all

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda
None

To **NOTE** any application decisions received, including after publication of this agenda - **None**

To **CONSIDER** any other planning-related information - Report on **Adastral Park** Outline Planning Application decision - **DC/17/1435/OUT**

SCDC Planning Committee had met and approved this application unanimously. After a comprehensive introduction by Ben Woolnough, the Lead Planning Officer, short time-slots were allocated to speakers, including Cllr Kay, as the Parish Council's representative. Two key issues (the early downgrade of the Western access on the Ipswich Road and the first phase inclusion of the A12 T-junction) were included as conditions, rather than as 'reserved matters'. Both Cllrs Kay and Elliot (who attended in another capacity) agreed that Ben Woolnough has done a very good job in managing the project.

- 6 To **RECEIVE** the Working Group report on Internal Control/Risk Management
In presenting their report, Cllrs Reid and Archer expressed their "confidence in the Council's existing systems of internal control" and "are satisfied with the effectiveness of the most recent internal audit (for 2016-17)". The report (attached) came with two recommendations - Re-appointment of the current internal auditors and the instigation of a more formal review of assets.

APPROVAL was proposed by Cllr Elliot, seconded by Cllr Kay and **AGREED** by all

- 7 To **RECEIVE** a report on the fallen tree/damage to the fort in the playing field. Having viewed the damage on-site and via photographs, the remedial work to date was agreed for payment. Also agreed was a quotation to position the base of the tree back in its hole, to encourage wildlife habitation and to reposition securely the large parts of the trunk as natural seating/play items. This was seen as a more cost-effective and environmentally-friendly solution than full removal of the tree, but a quotation would be sought to establish final agreement with the Council's insurers. A proposed height reduction of the two Scots Pine trees would be referred to the Parish Council's Tree Officer for comment. Finally, it was agreed to seek two quotations for the repair of the fort, rather than replacement, as it would be difficult to find a like-for-like modern product and as much of the structure was salvageable.

- 8 To **CONSIDER** and receive updates/reports on public rights of way, verges and road safety issues

Ipswich Road vegetation– SCC's ownership of and responsibility for much of the verges adjoining the highway was finally established. Remedial action was still awaited,

Village entrance crossroads – further communication to SCC Highways, asking them to come up with a design for pedestrian safety. Still awaiting response

'Rural' Bollards, Cliff Road – Cllr Kay provided estimated costs and the Clerk would seek the necessary permits. A request for SCC approval not yet responded to. It was mooted that, in the absence of a reply (after a reasonable period), permission could be "assumed".

Village Way and Newbourne Road crossroads – further, unanswered enquiries made.

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- 9 To **REVIEW** and **UPDATE**, where appropriate, the policies of the Parish Council – **Data Protection** – Having reviewed the attached report provided by the Clerk, it was **AGREED** that the Chairman would produce the necessary, but proportionate documentation to satisfy the legislative requirements
- 10 **CLERK AND RFO REPORT**
To **CONSIDER** the expenditure relating to the SCC 2016/17 Locality Grant – unable to utilise the funds for road safety purposes, it was **AGREED** that the Clerk should ask SCC Cllr O'Brien to allocate the grant of £750 to a more immediate project invoiced prior to 31st March.
To **RECEIVE** applications and **APPROVE** payments for community grants, if any – **NONE**
To **CONSIDER** items of expenditure and sign cheques accordingly - *see separate list*
Total Payments - **£1,828.37** Total receipts - None
To **RECEIVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation
Balances held at Bank 31/01/18 - £8,187.21 and Building Society as at 30/11/17 - £7,716.01 - Adjusted balance **£13,728.45 (as at 9/2/18)** after non-presented cheques and receipts.
It was **RESOLVED** to accept the items of expenditure together with Accounts/Budget and the Bank Reconciliation (the latter as examined by Cllr Elliot) and these were signed accordingly.
Proposed by Cllr Kay, seconded by Cllr Elliot and all **AGREED**.
It was **RESOLVED** to accept the items of expenditure together with Accounts/Budget
Proposed by Cllr Gold, seconded by Cllr Kay and all **AGREED**.
- 10 To **CONSIDER** any Correspondence received before the meeting – *Noted as attached*
- 11 **PARISH MATTERS for next Agenda** – Annual Salary Review (in camera) / Data Protection

The Chairman closed the meeting at 10.15 pm

REVIEW OF ACTION POINTS AS AT 15th February 2018

(Abbreviated notes from action points of November 2016)

In progress – Proposed change to Footpath 10 Brightwell together with associated circular route. Nothing feasible for the time being. (11/2/2014) Further action deferred. Now part of CEG Land South and East of Adastral Park application

Ongoing - Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. SCC Highway's recommendations received and responses agreed by Parish Council. David Chenery (SCC) agreed that reasons for village entrance crossroad markings would be revisited.

ACTION – with little success in engaging a road safety Expert, SCC Highways asked to provide a design for pedestrian safety – no response to date, despite recent chaser.

DUE FOR COMPLETION - Ipswich Road hedgerows – 21st / 22nd February

Ongoing - Footpaths River Wall footpath. **ACTION**: SCC to erect sign in due course

Ongoing - Village Way SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project. Consultation completed in April/draft drawings produced – SCC Kier seeking tenders, but only on original specifications (not subsequent suggestions by WPC) as budget fully utilised – no further update despite further enquiries **ACTION** – Now re-registered with a (new) case number by SCC – chaser sent

Ongoing – Village AONB Sign – The Parish Council asked Cllr Reid to take the matter forward on suitable options (including an aesthetic location), using the opportunity with SCC to seek a reduction in the clutter of signs at the Newbourne Road crossroads. Simon Amstutz. AONB Manager at SCC responded, stating that "when we get a chance to develop this project, we will be talking to all interested stakeholders, so please do not fear not being able to influence the project". **ACTION** – Cllr Reid to follow up.

SUFFOLK COUNTY COUNCIL FEBRUARY REPORT 2018

Budget time is once again upon us.

At the time of writing this report, Full Council have yet to meet to agree the budget proposal. The budget requirement for 2018/19 is £443,348,685. The budget is designed to enable the council to continue to manage the financial challenges that face the public sector, and, local government in particular. Savings of £23.9m have been identified and the council's transformation programmes, that will change the basis of service provision, will be key in helping deliver these savings. Working with partners is fundamental to the effective and efficient delivery of services.

Cabinet met on January 23rd and agreed to recommend to Full Council, due to meet February 8th, that an increase of 2.99% be levied so that Band D council tax for County Services becomes £1,161.90 and a 2% increase in Adult Social Care precept, in line with govt. expectations- means Band D to £80.64. (see table below). I hope this is helpful.

Table 6: Recommended Council Tax 2018-19

	General Council Tax	Social Care Precept
Band	£	£
A	774.60	53.76
B	903.70	62.72
C	1,032.80	71.68
D	1,161.90	80.64
E	1,420.10	98.56
F	1,678.30	116.48
G	1,936.50	134.40
H	2,323.80	161.28

I chaired the Police and Crime Panel that considered the Police & Crime Commissioner's proposed 2018/19 precept for policing in Suffolk.

Two options were proposed: Option1- increase in council tax by less than 2%. Option 2- increase in council tax by 6.8%. (equating to £12. Per annum for band D property).

Agreement to implement Option 1 would present significant operational and financial challenges for the Constabulary. Agreement to Option 2 would provide the necessary funding to: Maintain police visibility on county roads; improve police capability to combat drug misuse; improve emergency response; enhance effectiveness of Safer Neighbourhood Teams; maintain financial viability.

The Panel questioned the PCC most vigorously, particularly on the role of partners in delivering funding and service.

The Panel unanimously agreed Option 2.

Suffolk is achieving in education.

63.1% of students in the county are achieving the expected standard in English and Maths and Suffolk has closed the gap to national to less than 1%. Suffolk has also risen by 26 places in national league tables for this measure, to 83rd out of 151 authorities. The county has risen 5 places in national rankings for the percentage of students achieving the English Baccalaureate.

A Level pupils have once again performed well with the General Applied entry and Tech Level entries remaining above the national average figures.

A consultation is taking place regarding school and post 16 travel. The consultation closes 28th February. Suffolk is spending £21ml a year in getting children to and from school. If we do not take action costs will continue to rise, particularly with the growth in new housing. This is something we cannot afford.

Patricia O'Brien

SCDC Cllr Susan Harvey - Feb 2018

Council Tax

There will be a 3.25% increase and we are piloting a 100% Business Rate Retention. Our Council is attempting to be self sustaining as various Government and County Council grants are being reduced and our services still have to be delivered.

Garden Waste

The first 'paid for' brown bin collection will start in May. Local residents will be able to subscribe to this from 1st March. It is an opt in system costing £1.65 per fortnightly collection.

New Warding

Town and Parish Council have been asked for their comments with regard to the new Warding which will come in for the next elections in May 2019 when SCDC joins with Waveney DC.

Enabling Communities

I am expecting to fund the purchase of a Speed Indicator Device which will be shared between Waldringfield, Newbourne and Kirton. It will be moved around from post to post in the three villages which have expressed an interest. Some new posts will have to be put in place. How a post can cost Highways £500 to install is a mystery to me. I will buy the SID and charger and fixings to enable this to be moved about. I hope this will slow the traffic down in these villages.

Dementia

Felixstowe is working towards becoming a Dementia friendly town. There are currently 12,800 people living in Suffolk with dementia. I attended the launch of Memory Lane at the Salvation Army Church which will run every Friday from 11 to 2. I have done the dementia training which was very enlightening and which I hope will prove useful.

Susan Harvey

District Councillor

Kirton Ward.

February 2018

SNT Newsletter

Felixstowe

You said...

1. Address the issue of rough sleepers in Felixstowe.
2. Reduce Burglaries in residential and Commercial premises.

We did...

1. Bring together all relevant agencies and contact support groups.
2. Contact with the rough sleepers to signpost them to the support groups and accommodation/hostel options.
3. Utilise the 'Help the Homeless' campaign used in Ipswich.
4. Additional patrols in targeted burglary areas
5. Intelligence gathering and crime reduction targeting for vulnerable premises.

Inspector Andy Pursehouse

STOLEN TOOLS = LOSS OF INCOME

GET TOOL S.M.A.R.T



Responding to issues in your community

During the month of December, there was a total of 309 investigations in the Felixstowe and District. (Investigations relate not only to recorded criminal offences, but also safeguarding individuals). Incidents included a ram raid late at McColls in Trimley St Martin on the evening of the 8th of January. The suspects failed in their attempt to abstract a cash machine and abandoned an overturned vehicle before leaving in another vehicle subsequently used in West Suffolk and then into Cambridgeshire. There were some burglaries including some that were targeting commercial shops looking for cash. Other investigations also recorded damage being caused to passing HGV's in Walton High Street where up to seven separate lorries were damaged one night by what appears to be pellets from an air rifle. Thankfully no drivers were injured as a result.

Making the community safer

Trimley St Martin - Man charged with burglary
A 64-year-old man has been charged with a burglary which occurred in Trimley St Martin earlier this week. The break-in occurred between 8:30am and 9:15am on Tuesday 30 January at a property in High Road. At some point between the times stated, a patio door was forced and a quantity of cash and items of jewellery were stolen.

Philip Baker of Black Horse Lane, Ipswich, was arrested in connection with this incident yesterday morning, Thursday 1 January, after officers out on patrol had cause to stop a vehicle in St Augustines Road in Ipswich.

Future events

A county-wide crime prevention campaign to stop thefts from vans will launch in February 2018.
More details to follow

Preventing, reducing and solving crime and ASB

Officers are carrying out additional targeted patrols in areas where recent burglaries have occurred and continue to gather and develop intelligence to help prevent and solve these crimes.

This SNT covers the following parishes

Bucklesham, Brightwell, Falkenham, Foxhall, Hemley, Kirton, Levington, Nacton, Newbourne, Purdis Farm, Trimley St Martin, Trimley St Mary, Waldringfield, Felixstowe and Walton



Waldringfield

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1691 Minutes of the Parish Council Meeting held on Tuesday, 9th January 2018

Present: Councillors Kay, Matheson (after Item1), Elliot, Gold, Reid and Archer

The Chairman, in opening the meeting, wished everyone a Happy New Year. He also reported the resignation of Cllr Winship and recorded appreciation for his many years of service to the Parish Council. It was agreed that the Clerk would write to Mr Winship, expressing the Parish Council's gratitude accordingly.

1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** – Cllr Videlo (illness) and SCDC Cllr Harvey

2 **DECLARATIONS OF INTEREST** – None

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as required – **None** (DIP of 2/5/17 extant re Item 5-Adastral Park)

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council – None

To **RECEIVE** reports from:

- a) Suffolk County Councillor O'Brien – Spoke to her report (attached), highlighting the Transport Conference and her response to the Orwell Bridge Service Area application. Discussion took place about the paucity of timely local crime reporting from the Police
- b) Suffolk Coastal District Councillor Harvey – Report noted (attached)
- c) Suffolk Police – a limited report provided from the Suffolk Police website (Noted)

3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council meeting held on 12th December – proposed by Cllr Kay, seconded by Cllr Elliot and **AGREED** by all present at the meeting.

4 **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meetings held on 12th December 2017 – a response from Suffolk Highways re the action points relating to the **village entrance, Newbourne crossroads and Village Way** recorded them all as new cases. No further information re the letters to landowners responsible for the overhanging vegetation on **Ipswich Road**. The destruction of **old and redundant papers** had been completed. The Clerk would seek permission from SCC Highways/Utility companies for permission to install wooden bollards on along the full length of the School Road verge abutting the playing field.

5 To **CONSIDER** Planning Applications for **COMMENTS**:

DC/17/1435/OUT - Land South and East of Adastral Park – Preparation of the Parish Council's representation to the upcoming meeting of SCDC's Planning Committee
A discussion document had been circulated prior to the meeting, to capture the salient points to be made in the three-minute presentation. Advice would be sought from Richard Buxton, the environmental planning lawyer, on the requirement for an Appropriate Assessment to be conducted. Cllr Reid proposed, Cllr Gold seconded that authority be given to spend up to £400 in fees for this purpose – **AGREED**. It was further **AGREED** that Cllr Kay would circulate his proposed presentation to members for final comment. The Clerk was instructed to send a copy to all members of SCDC Planning Committee, c.c. SCC Cllr. O'Brien on Sunday 14th January

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda
- **DC/18/0006/FUL - The Mulberries, School Road**. Erection of a single story, timber framed shed in the back garden. The Council had no comment to make.

To **NOTE** any application decisions received, including after publication of this agenda
(See attached list)

To **CONSIDER** any other planning-related information - **None**

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- 6 To **RECEIVE** quotations for a portable Speed Indicator Display and other information - Nothing further to report, pending the decision of Newbourne Parish Council whether to participate in the purchase of the SID along with WPC and KFPC
- 7 To **CONSIDER** and receive updates/reports on public rights of way, verges and road safety issues
Ipswich Road – see Item 4 above
Village entrance crossroads – communication to SCC Highways, asking them to come up with a design for pedestrian safety. Awaiting response
'Rural' Bollards, Cliff Road – Cllr Kay provided estimated costs and the Clerk would seek the necessary permits
- 8 To **REVIEW** and **UPDATE**, where appropriate, the policies of the Parish Council – Parish Grants and Pre-Application Protocol (re private property applicants) – **DEFERRED**.
Data protection – there was no further information other than a reaffirmation by SALC of the potential costs (£800 first year, £500 p.a. thereafter) of 'sharing' a Data Protection Officer.
- 9 **CLERK AND RFO REPORT**
Cllr Matheson declared a LNPI in the next item, remained in the meeting but did not speak or vote
To **RECEIVE** applications and **APPROVE** payments for community grants, if any - the application from the Parochial Parish Council for the same, increased sum of £750 was investigated and it was confirmed that the higher costs described in the application would be on-going. It was **AGREED** that the application for next year's grant would be approved
To **CONSIDER** items of expenditure and sign cheques accordingly - *see separate list*
Total Payments - **£733.65** Total receipts - **£57.44** (Interest - Ipswich Building Society)
To **RECEIVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation
In the absence of the latest Barclays bank statement (delayed in the post), no bank reconciliation was provided.
It was **RESOLVED** to accept the items of expenditure together with Accounts/Budget Proposed by Cllr Gold, seconded by Cllr Kay and all **AGREED**.
- 10 To **CONSIDER** any Correspondence received before the meeting – *Noted as attached*
- 11 **PARISH MATTERS for next Agenda** –SID / Working Group report on Internal Control/Risk Management / Report on Adastral Park outline application

The Chairman closed the meeting at 9.30 pm

Waldringfield Parish Council

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REVIEW OF ACTION POINTS AS AT 18th January 2018

(Abbreviated notes from action points of November 2016)

Ongoing – **Proposed change to Footpath 10 Brightwell together with associated circular route.** Nothing feasible for the time being. (11/2/2014) Further action **deferred.** Now part of CEG Land South and East of Adastral Park application
Cllr Gold and the Clerk have discussed the matter with ESDC Planning team and were assured it would be considered in the planning process

In progress – **Road safety and lawful use of footpaths** Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. SCC Highway's recommendations received and responses agreed by Parish Council. Letter written to Malcolm King seeking explanation of proposals. Response received from David Chenery (SCC) – reasons for village entrance crossroad markings to be revisited. Other works also appear to have stalled after the County Council Highways reorganisation **ACTION** – with little success in engaging a road safety Expert, SCC Highways asked to provide a design for pedestrian safety – no response to date.
Ipswich Road hedgerows - Clerk sent chaser email on 21/9/17. After continued lack of response or action, a formal letter to SCC Cllr O'Brien to seek support in resolving the matter **ACTION** – Suffolk Highways have written second letters to land-owners instructing cutback of trees and hedges. Awaiting confirmation that enforcement will begin in January. SCC may propose that these formalities are delegated to Parish Councils

Footpaths River Wall footpath. **ACTION**: SCC to erect sign in due course

In progress – **Village Way** SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project. Consultation completed in April/draft drawings produced – SCC Kier seeking tenders, but only on original specifications (not subsequent suggestions by WPC) as budget fully utilised – no further update despite further enquiries **ACTION** – Clerk has requested an update, with a time-line. Now re-registered with a (new) case number by SCC

Ongoing – **Village AONB Sign** – The Parish Council asked Cllr Reid to take the matter forward on suitable options (including an aesthetic location), using the opportunity with SCC to seek a reduction in the clutter of signs at the Newbourne Road crossroads. Simon Amstutz, AONB Manager at SCC responded, stating that "when we get a chance to develop this project, we will be talking to all interested stakeholders, so please do not fear not being able to influence the project". **ACTION** – Cllr Reid to follow up.

The Local Government Act 1972 requires that every vacancy on a local council in England has to be publicly notified by the means of a notice displayed by the clerk within the parish in at least one conspicuous place, as soon as practicable after the occurrence. These notices are available from the Suffolk Association of Local Councils or District Councils.

Where a casual vacancy arises through:

- (a) failure to execute a declaration of acceptance of office
- (b) resignation
- (c) death

the parish council does not have to declare the vacancy formally at one of its meetings, but simply to give public notice.

Resignation has to be in writing, addressed to the Chairman - not the clerk - and is **effective upon receipt** by the Chairman (S.84 LGA 1972). The Chairman's resignation goes to the council and is effective from receipt by the council. Once delivered in writing, even if a resignation quotes a date in the future the **resignation takes effect from the date upon which the letter is received and may not subsequently be withdrawn**. In practice a letter of resignation should be delivered to the clerk who will ensure it reaches the chairman or council.

However, in the following circumstances, the parish council must declare a casual vacancy formally at its meeting and give public notice of the vacancy immediately after the declaration has been made:

- when a councillor ceases to be qualified to be a member of the council, for example, ceases to be a Commonwealth citizen or a Euro National;
- when a councillor ceases to be a member through failure to attend meetings of the council, or of its committees, for six consecutive months beginning with the last attendance, unless the reason for non-attendance was approved by the council before the expiry of the period. (It is important to record reasons for absence in the minutes if they are given and resolve that they shall not lead to disqualification);
- when a councillor becomes disqualified, if he takes up paid employment with the council such as paid clerk;
- when a councillor is adjudged bankrupt (a High Court judgment is required prior to declaring a casual vacancy);
- if a councillor is held responsible by order of the court for incurring or authorising illegal expenditure exceeding £2,000 (a High Court judgment is required prior to declaring a casual vacancy);
- if a councillor is on conviction of any offence in the United Kingdom, Channel Isles or the Isle of Man, with a sentence of not less than 3 months imprisonment (whether suspended or not) without the option of a fine (a High Court judgment is required prior to declaring a casual vacancy) ;
- finally, a councillor may be disqualified under any enactment relating to corrupt or illegal election

practices (a High Court judgment is required prior to declaring a casual vacancy).

If, within fourteen days of publication of the notice of vacancy, ten electors for the parish give notice in writing to the District Council of a request for an election to fill the vacancy, an election must be held within sixty days from the date on which the notice of the vacancy was given. The period of days excludes Saturdays, Sundays, Christmas Eve, Christmas Day, Good Friday, a Bank Holiday and any day of public thanksgiving or mourning, and it cannot be claimed within six months of the day when the councillor whose office is declared vacant would ordinarily have retired.

The election arrangements are dealt with by the appropriate officer of the District Council.

If no poll is claimed in time, the council fills the vacancy as soon as practicable.

If there is less than six months before the next ordinary election, the council may but is not bound to co-opt.

A successful candidate must have received an absolute majority vote of those present and voting (Local Government Act 1972, Sch 12 para 39). It follows therefore that where there are more than two candidates for one vacancy, the first vote may not give one candidate a majority of all the votes cast. In this case, the candidate(s) with the lowest number of votes should be eliminated and a vote taken again until one candidate has a majority of all the votes cast.

This will mostly be a satisfactory procedure unless a number of candidates have obtained the same number of least votes, leaving only one candidate without an absolute majority. In such cases, an alternative method of striking off candidate(s), such as negotiation, are necessary.

At the point where the council has to decide between two candidates, the person presiding at the meeting has a casting vote and this should overcome any difficulty of a tie.

Voting to fill a casual vacancy, as with other questions coming before the council, must be by show of hands unless the council has Standing Orders which provide for voting by some other method. If a secret ballot is held any member may request that the way in which each member voted on any part must be recorded in the Minutes; and a member who wishes the voting to be recorded may make his demand either before or after the vote.

In filling a casual vacancy by co-option the parish council do not have to take into account the name of anyone who has expressed a wish to be considered for co-option. They are free to elect whomsoever they wish, provided of course he is eligible for election.

A council has no reason to exclude the public and press from the co-option procedure and, therefore, must not do so.

The council is not obliged to consider the claims of candidates who were unsuccessful at a previous election. The council can choose not to co-opt candidates that put themselves forward but must bear in mind the duty to co-opt as soon as is practicable and should be mindful of the need to be lawful, fair and transparent in decision-making.

Summary:

- If you have a casual vacancy, publicise it or, if necessary, formally declare it at a meeting of the council.
- If a poll is claimed within fourteen days then an election must be held within 60 days of the notice of vacancy.
- If no poll is claimed the parish council must fill the vacancy by co-option as soon as practicable.

**Planning Groups Notes on planning applications for PC meeting
13th February 2018**

DC/18/0180/FUL- Waldringfield Golf Club and Chapel Works Site, Newbourne Road, Waldringfield, IP12 4PT. Demolition of existing buildings and the redevelopment of the site for 16 residential dwellings; the development of the golf course practice area for 33 age-restricted dwellings and 24 holiday chalets; together with landscaping, car parking and supporting infrastructure.

We recommend that this application is refused permission

The proposed development is within the AONB and is visible from a number of access points to the AONB, in particular from public roads and footpaths from the West and from the South. The current aspect when approached from these directions is open, with a few, low-density buildings scattered amongst screening trees and vegetation, entirely in keeping with its rural and countryside surroundings.

The applicant seeks to diminish the value of this area of the AONB, for example page 2 the Lanpro letter says

“The mixed-use development area proposed to the south of Adastral Park will extend the ‘built up’ area to the south of Martlesham Heath and to the east of the A12, increasing development and activity to the west of the Golf Club, albeit will remain separated from the Site by the intervening landscape.”

This is correct but the Eastern boundary of the Adastral Park site has been drawn specifically to maintain a clear and significant separation between the Adastral Park development and the AONB in an effort to minimise its negative impact on the AONB. It is not a reasonable argument to say, in effect, that because the urbanisation is moving towards the AONB it gives carte blanche to develop within the AONB.

The applicant also asserts that *“The Site and the wider Golf Course has an unnatural appearance. The Golf Course is a heavily managed environment”*. However, the Landscape Plan of the recently approved planning application DC/17/0494/FUL for the Golf Course contradicts this when it states that *“the proposed scheme aims to re-establish the lost heathland character of the site. Accordingly, approximately 10,000 m² of heather and 4400 m² of new gorse are to be established”*.

In any event a significant section of the proposed development site is currently an area of open and “un-built” space within the AONB and building on it would be contrary to NPPF para 74.

The site is in “the countryside” and is outside the physical limits of the village of Waldringfield by some distance (more than 1.5km by road).

No amenities, other than the golf club are provided on site and none are available in the vicinity. There is no accessible Public Transport so all journeys to facilities such as healthcare, shops, employment, community centre etc will be taken by car.

The lack of connectivity is exacerbated as the application contains what appears to be an unrelated mix of dwellings with no clear relationship with each other nor with the limited housing already at Waldringfield Heath.

The application is a full application rather than outline and as such we would expect much more detail on how the proposed “affordable housing” is to be accommodated. The applicant proposes 33 “market housing units”, 11 “social rented housing units” and 5 “intermediate housing units”. It doesn’t say how this will be broken down over the 16 “residential dwellings” and the 33 “age-restricted dwellings” described in the application.

We feel that the proposed wooden chalets are of particularly poor design and do not meet the standards required when located in the AONB. In addition, there appears to be an over-provision of some 100 holiday chalets at the nearby Moon & Sixpence (see consultation response from the owner of the site). We would therefore suggest that there is no evidence to support additional units of this type.

We are very concerned that this proposal will have a negative impact on the Deben SPA. The site is 1 kilometre from the Deben SPA (Ramsar) site. According to SCDC’s Local Plan Appropriate Assessment this distance places it within a “regular” walking distance of the SPA, including walking with dogs, with the resultant increase in disturbance to birds and other wildlife. The number of additional walkers is likely to be greater from this development as it contains 24 holiday-let chalets which would be particularly attractive to

dog owners. We would argue that holidaymakers staying here would make multiple visits to the Deben shoreline (the SPA) and that this will not be mitigated by on-site footpaths.

We do not believe that the applicant has shown that such a development is desirable nor does it meet an identified housing need, particularly as the Outline application as Adastral Park has now been permitted. Suffolk Coastal's Local Plan Review Issues and Options document page 41 shows that since 2014, 2823 new homes have been committed to in the East of Ipswich area. This is considerably higher than the 2320 identified in SP20, (which includes Waldringfield, Newbourne etc), for the entire period of the Core Strategy (2013 – 2017).

We accept that a section of the application site, namely that formerly occupied by the demolition business CDC, is currently a complete eyesore which has been allowed to deteriorate further. We understand that SCDC was aware that the business being conducted at this site did not conform to any planning consent but no enforcement action was taken.

We would welcome this unsightly brown-field site being cleared and would be open to suggestions for a more appropriate development on this part of the site.

However, we say that it is clear that in its current form the application does not comply with the following SCDC policies and should not be permitted

- SP15 (Landscape and Townscape) which seeks to resist proposals which comprise poor design and layout or seriously detract from the character of their surroundings and quality of the Area of Outstanding Natural Beauty.
- It does not satisfy the requirements of SP19, SP29, DM3, and DM4 in relation to development within the countryside
- It does not satisfy the requirements of SP27 as it is outside and quite separate from the physical limits of the local service centre (Waldringfield)
- It does not satisfy the requirements of DM18 section (c) as the proposed chalets are of poor design and are within exposed parts of the AONB

The applicant appears to rely on his assertion that SCDC is not able to demonstrate a 5 year housing land supply and that therefore all of the above policies should be considered out of date under the NPPF para 49.

However, more up to date information is now available, including the continuing upward trajectory of the number of house completions in 2016/17, the approval of the Adastral Park Outline application and the data (SHMA/OAN) already produced for the Local Plan Review.

The applicant refers to the fact that the OAN at the time of the Core Strategy was 11,000 but the Council planned for a lower figure of 7900. The OAN figure identified through the SHMA report of 2017 has the benefit of more recent census and population data. In other words the OAN is based more firmly on actual numbers rather than the speculation and assumptions used for the OAN produced for the 2013 Core Strategy.

The most recent OAN shows an ongoing need for 465 dwellings pa, almost identical to that lower figure planned for in the Core Strategy. We would argue that this confirms that the OAN figure of 11,000 put forward at the time of the Core Strategy was significantly overestimated and as such is shown to be no longer valid.

We understand that SCDC now believes that it can demonstrate a 5 year housing land supply and trust that it will therefore give full weight to its existing policies when determining this inappropriate application.

WALDRINGFIELD PARISH COUNCIL

REVIEW OF INTERNAL FINANCIAL CONTROLS AND OF THE ANNUAL INTERNAL AUDIT

The Accounts & Audit (England) Regulations 2015 aims to strengthen the governance and accountability of local councils through requirements related to internal control and internal audit.

To meet these requirements we two councillors have, as requested by the Parish Council, reviewed the effectiveness of the internal audit (its independence, competence, proportion and scope) and have also examined the adequacy and effectiveness of the Council's financial management and its system of internal control.

In order to undertake this review the following documents have been observed:

- The most recent internal audit of 2016 – 2017 which was conducted by Heelis and Lodge. We have examined the scope of the audit and have sampled the documentation which they requested and with which they were provided.
- The minutes of the Parish Council
- A range of financial and insurance documentation
- Returns to HMRC
- Operation of the "Scribe" financial package which the Parish Council uses for its accounts

We have interviewed the Clerk as the Responsible Financial Officer and he has answered questions to our satisfaction. We have neither undertaken an audit nor made a formal examination of the accounts, responsibilities which are undertaken annually by the council's appointed internal auditor.

We consider our review a proportionate response given the small annual turnover of the Parish Council and the fact that reports are made to each monthly Parish Council meeting of all financial transactions of the previous period and those requiring authorisation. This helps to ensure a high degree of public transparency and accountability.

We are positively impressed by the care and thoroughness with which the Clerk deals with the Parish Council's finances. We have confidence in the Council's existing systems of internal control. We are satisfied with the effectiveness of the most recent internal audit (for 2016-17).

We have used the following test list as recommended by the Suffolk Association of Local Councils:

CONTROL TEST	TEST DONE	COMMENTS – check documents & initial
Ensuring an up to date Register of Assets	Yes	Last reviewed 31 March 2017
Regular maintenance arrangement for physical assets	Yes	On an as required basis.
Annual review of risk and the adequacy of Insurance cover	Yes	Last risk assessment made on 20 th January 2017. Insurance cover is index linked and is reviewed at time of renewal.
Annual review of financial risk	Yes	Undertaken as part of budgeting process including

		level of reserves.
Awareness of Standing Orders and Financial regulations	Yes	Reviewed and minuted – last done November 2016.
Adoption of Financial & Standing Orders	Yes	Reviewed and minuted – last done November 2016.
Regular reporting on performance by contractors	Yes	Performed on an as required basis
Annual review of contracts (where appropriate)	No	Not applicable
Regular bank reconciliation, independently reviewed	Yes	Monthly at the Parish Council meeting
Regular scrutiny of financial records and proper arrangements for the approval of expenditure	Yes	Monthly at the Parish Council meeting
Recording in the minutes or appendices of the minutes the precise powers under which expenditure is being approved	Yes	For unusual or exceptional items
Payments supported by invoices, authorised and minuted	Yes	Monthly at the Parish Council meeting
Regular scrutiny of income records to ensure income is correctly received, recorded and banked	Yes	Monthly at the Parish Council meeting
Scrutiny to ensure precept recorded in the cashbook agrees to SCDC notification	Yes	At the Parish Council meeting following receipt.
Contracts of employment for staff Contract annually reviewed Updating records to record changes in relevant legislation PAYE/NIC properly operated by the Council as an employer	Yes	The Clerk is the only employee. Contract reviewed annually. HMRC and pension requirements responded to.
VAT correctly accounted for VAT payments identified, recorded and reclaimed in the cashbook	Yes	Annually at year end.
Regular financial reporting to Parish Council	Yes	Monthly at the Parish Council meeting
Regular budget monitoring statements reported to Parish Council	Yes	Monthly at the Parish Council meeting
Compliance with 2014 Regulations: Officer Decision Reports	No	Not applicable
Compliance with Local Transparency Code Of 2014: Items of expenditure incurred over £100	Yes	Monthly at the Parish Council meeting
Minutes properly numbered and paginated with a master copy kept in for safekeeping	Yes	File observed.
Procedures in place for recording and monitoring Members' Interests and Gifts of Hospitality	Yes	Covered by members declarations to SCDC
Adoption of Codes of Conduct for Members	Yes	Following an election
Declaration of Acceptance of Office	Yes	Following an election

Date of review of system of Internal Controls: 8th February, 2018

Review of system of Internal Controls carried out by:

Colin Archer Signature.....

Colin Reid Signature.....

Report submitted to Council 13th February, 2018

Next review of system of Internal Controls due:suggest February 2021 unless clerk changes

Recommendations by reviewers: Re-appointment of the current internal auditors,
Instigation of a more formal review of assets eg walk around at defined time in year

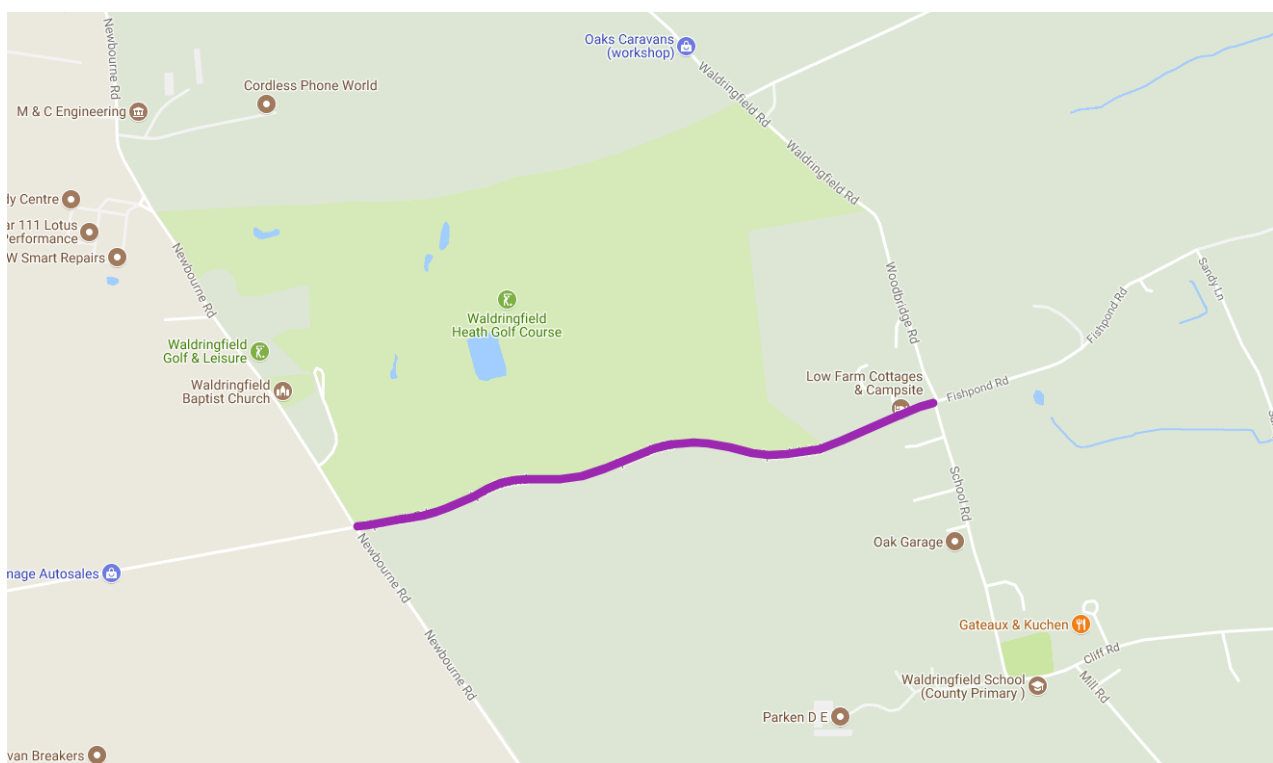
Item 7



Item 8

Firstly please accept my apologies for the time it has taken to respond to both yours and the Parishes enquires. There are a number of reasons why this has been, but I will not bore you with them all. The main factor is that I was awaiting confirmation of a programme date. Therefore being able to give you a positive response. Regrettably I am not in a position to give you this at this time however, this location is on our programme to complete. It still is our ambition to ensure that this works is be completed before the 01/03/2018. Currently all of our available resources have been deployed undertaking major clearance works on higher priority routes such as the A12 and A140. When these are completed it is the intention to deploy them onto this road. I have attached plans indicating the areas where works will be focused on.

In answer to your previous question. Enforcement notices were issued and I understand that some works were undertaken as a result of this. I concede that this was a small portion of the area. Our land registry investigations concluded that it is probable that the majority of the vegetation is actually on highway land.



Thank you for the kind offer of cutting the hedges yourself. It is encouraging to note that members of the parish such as yourself are keen to take proactive actions to resolve issues such as this. In doing so appreciating that, in the current climate, resources would be deferred to other higher priority sites than this one. You may wish to know that we are currently undertaking a consultation with all Parish Councils in this regard. You may want to contact your Parish Council about this Community Engagement consultation exercise. I have cc'd the Parish Clerk, Mr David Lines, should you wish to assist in completing the questionnaire sent to the Parish.

Once again thank you for your patience on this matter.

Head of Environmental Management

ITEM 9—next two pages

Agenda Item 9 - Data Protection compliance by May 25th 2018

You will be aware that the Parish Council has to be fully compliant with the Data Protection Act by May 25th. In practical terms, this means that there are only two more meetings (the March meeting and the AGM) to conduct the preliminary audit, introduce the necessary policies and have a DPO in place by that date.

<https://ico.org.uk/media/1624219/preparing-for-the-gdpr-12-steps.pdf>

It would appear best to break this project down into 'bite-size' chunks and, as a minimum, do the preliminary audit in the next few weeks. There is (a lot of) guidance in place how to carry this out and there seems to be suitable templates from NALC/SLCC to facilitate this. Once that is done, it is probable that specimen policies will have been produced, ideally from the same source, which the Parish Council can adapt for its own purposes in, say, March.

These first two stages seem achievable – the most difficult one is the last one, the introduction of the Parish Council's own "expert" Data Protection Officer by May 25th. As you have been advised, the debate rages on whether it can be the Clerk, whether there is too much of a conflict of interest by the definitions in the Act.

As a point of interest, the ICO's site gives an example of the Chief Executive of a larger council as having a clear conflict of interest that would prevent him/her being the DPO. In Arnold-Baker's "Local Council Administration", the author intimates that the Clerk, by definition, is the CEO of the Parish Council – the question is, does the same conflict apply? Official guidelines on the role of DPO are attached.

In addition, this is a snapshot of a letter sent from the DCMS Minister to NALC in September, the last sentence being significant

It is a matter for each public authority to determine who should act as the DPO and what level of knowledge and expertise they require as they have the best knowledge of the personal data they process, any risks involved and the wider context in which they operate. In order to avoid a conflict of interest a DPO should not determine the purpose or manner of processing

personal data. Provided that a parish council is satisfied that a clerk does not do this then they could act as the DPO.

However, another point to consider is that there is already significant "key-person" risk embedded in the role of Clerk/RFO, something that the Council experienced first-hand during my period of ill-health in 2016. Adding further levels of expertise to the role serves to increase that risk, something perhaps better to avoid, although it might be possible to mitigate that as well.

Nevertheless, we can only wait and see what the view on the Clerk/DPO roles finally is, but, with time pressing, no excuse will be accepted by ICO for not addressing the first two stages. The issue is, how to carry them out.

You have seen offers from both SALC and their private sector rival LCPAS to outsource this task, and you have budgeted the potential cost for next year and subsequent years. The obvious alternative is for me to try to handle the first, if not the second task.

Given the initial rigorous, if not excessive demands on the Parish Council set by the Act, not to mention the continuing lack of clarity on whether I, as Clerk, would have a conflict of interest, I have held back from actual involvement, save to advise you of developments. However, as I have highlighted, time is not on our side.

I think it is readily apparent that this will entail quite a lot of extra work, which would fall outside my current remit. Couple that with the fact that I have the upcoming newsletter to deal with, the end-of-year accounts, the Annual Parish Meeting and the AGM, this comes at a particularly busy time of the year for me. Other, outside interests add to that burden.

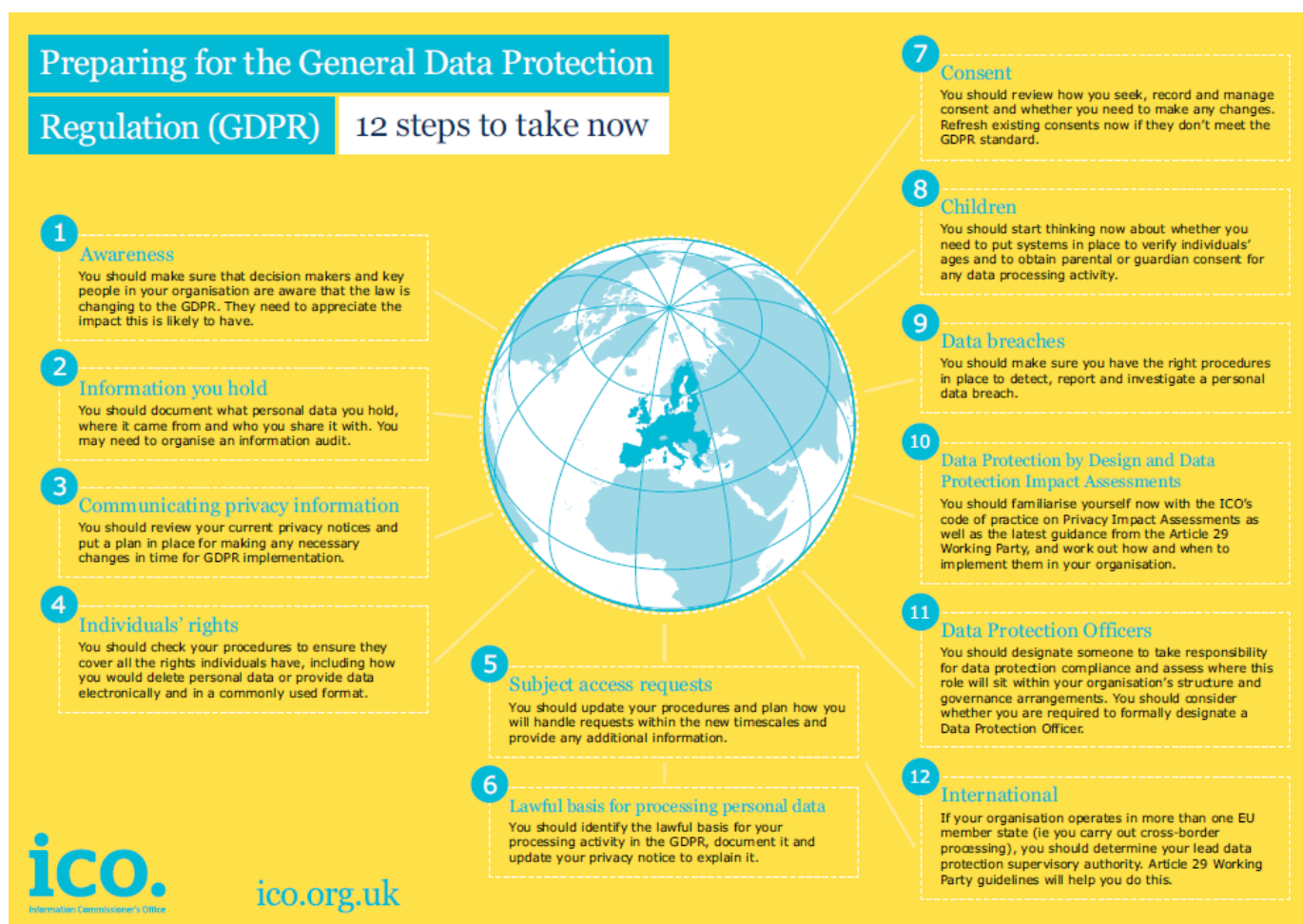
Given the tight timetable and the potentially onerous demands, it would be wise for a decision to be made at the February 13th meeting on which route is best to go down

1. Outsource the whole project
2. Deal with as much as possible 'in-house'
3. A combination of the two

Please note that it is difficult to provide an estimate of how many extra hours will be needed. It is entirely new territory and I do not know the extent my capabilities would readily match up to the task. In essence, it will be what it will be and I can only log those extra hours for subsequent payment (there would clearly need to be some sort of limit set, even if interim, to ensure no run away of costs).

David Lines

8th February 2018



Item 10—next three pages

9 February 2018 (2017-2018)

Waldringfield Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
73	Salaries	09/02/2018		Barclays Community A		Salary	Mr D Lines	X	363.65	0.00	363.65
74	Stationery/Mileage/Etc.	09/02/2018		Barclays Community A		Travel Expenses	Mr D Lines	X	12.00	0.00	12.00
75	Post and telephone	09/02/2018		Barclays Community A		Postage	Mr D Lines	X	25.02	0.00	25.02
76	Membership Subscriptions	09/02/2018		Barclays Community A		Annual Subscription	ICO	X	35.00	0.00	35.00
77	Repairs/Maintenance	09/02/2018		Barclays Community A		Salt Bin refurbishment	Proaxis	X	112.50	0.00	112.50
78	Repairs/Maintenance	09/02/2018		Barclays Community A		Tree Surgery	Proaxis	X	1,275.00	0.00	1,275.00
79	Repairs/Maintenance	09/02/2018		Barclays Community A		Recycling compound materials	Mr A Lyon	X	5.20	0.00	5.20
Total									1,828.37	0.00	1,828.37

Waldringfield Parish Council

A	Bank Reconciliation at 09/02/2018		
	Cash in Hand 01/04/2017		
			13,019.49
	ADD		
	Receipts 01/04/2017 - 09/02/2018		15,285.26
	SUBTRACT		28,304.75
	Payments 01/04/2017 - 09/02/2018		14,576.30
	Cash in Hand 09/02/2018		13,728.45
	(per Cash Book)		
B	Cash in hand per Bank Statements		
	Cash 01/04/2017	0.00	
	Barclays Community Account 31/12/2017	8,187.21	
	Ipswich Building Society 30/11/2017	7,716.01	
			15,903.22
	Less unrepresented cheques		
	As attached		2,174.77
			13,728.45
	Plus unrepresented receipts		
	As attached		0.00
	Adjusted Bank Balance		13,728.45

Waldringfield Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre A - Receipts

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Estimated	Actual	Variance	Estimated	Actual	Variance	
28	Precept	12,636.00	12,752.00	116				116
29	Council Tax Support Grant							
30	SCC Locality Grant	750.00		-750				-750
31	SCC Footpaths Grant	175.30	175.30					
32	Recycling							
33	Equipment Hire							
34	SCC Q of Life Budget							
35	SCDC Community Enabling Fund	500.00	500.00					
36	Bank Interest	70.00	57.44	-13				-13
37	Grants and Donations	544.00	544.00					
38	Advertising income	400.00	441.60	42				42
39	VAT Refund							
SUB TOTAL		15,075.30	14,470.34	-605				-605

Cost Centre B - Administration

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Estimated	Actual	Variance	Estimated	Actual	Variance	
1	Salaries				4,365.00	4,000.15	365	365
2	PAYE/NI				1,090.00	817.20	273	273
3	Stationery/Mileage/Etc.				500.00	334.52	165	165
4	Post and telephone				50.00	91.54	-42	-42
5	Newsletter re 1972 LGA s142				650.00	389.91	260	260
6	Village Hall hire				250.00		250	250
7	Insurance				500.00	420.76	79	79
8	Membership Subs re LGA s111				425.00	413.86	11	11
9	Audit				166.00	208.00	-42	-42
10	Chairman's Expenses				50.00	18.84	31	31
11	Training				200.00	136.50	64	64
12	Election Costs							
40	Website/Scribe Fees				329.00	50.00	279	279
42	Professional Services				650.00	650.00		
SUB TOTAL					9,225.00	7,531.28	1,694	1,694

Cost Centre C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Estimated	Actual	Variance	Estimated	Actual	Variance	
13	Handyman's Wages							
14	Grass cutting (field)				720.00	780.00	-60	-60
15	Mole catching (field)				200.00	100.00	100	100
16	Repairs/Maintenance				1,000.00	2,182.93	-1,183	-1,183
17	Footpath Maintenance				450.00	240.00	210	210
18	Locality Grant Spend				750.00		750	750
19	SCC Quality of Life							
20	SCDC Community Enabling Fund				1,313.00	1,075.09	238	238
41	AONB Grant Payments							
SUB TOTAL					4,433.00	4,378.02	55	55

Cost Centre D - Grants - s137/72 & s19 MPA76

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Estimated	Actual	Variance	Estimated	Actual	Variance	
21	General Grants				150.00	220.00	-70	-70
22	Church Field				400.00	400.00		
23	Village Hall LGA				500.00	500.00		
24	All Saints Church				750.00	750.00		
25	WildlifeGroup				100.00	100.00		
SUB TOTAL					1,900.00	1,970.00	-70	-70

Cost Centre F - Miscellaneous

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Estimated	Actual	Variance	Estimated	Actual	Variance	
26	Miscellaneous							
SUB TOTAL								

NET TOTAL	15,075.30	14,470.34	-605	15,558.00	13,879.30	1,679	1,074
V.A.T.		814.92			697.00		
GROSS TOTAL		15,285.26			14,576.30		



Waldringfield Parish Council

Parish Clerk: David Lines

43 Fourth Avenue, Frinton-on-Sea, Essex CO13 9DY

E: pc.waldringfield@googlemail.com

T: 01255 678888 (with voicemail)

www.waldringfield.onesuffolk.net/parishcouncil

February 13th 2018

(If you wish to have more information on any of the following items, please contact the Clerk)

1. Cllr. Patricia O'Brien - East Anglia ONE Construction Activity



I asked Scottish
Power for the consti

2. Suffolk Neighbourhood Watch – request for £50 donation
3. Waldringfield PCC – email of thanks for the donation of £750
4. Suffolk Highways – consultation on Community Self-Help Scheme
www.surveymonkey.co.uk/r/SuffolkHighwaysCommunitySelfHelp
5. Community Action Suffolk – various emails on update to WPC's website
6. Natural England - Suffolk Coast and Heaths Area of Outstanding Natural Beauty Boundary Review.
<https://consult.defra.gov.uk/natural-england/suffolk-coast-and-heaths-aonb>