



Waldringfield

Parish Council

Parish Clerk: David Lines
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1720 Minutes of the Parish Council Meeting held on Tuesday, 13th November 2018

Present: Councillors Kay, Videlo, Elliot, Gold, Lyon, Archer and Reid
SCC Cllr O'Brien, SCDC Cllr Harvey and three members of the public

Prior to the commencement of the meeting, the Chairman, Cllr Kay, noted the resignation of David Lines, as the Clerk and RFO, with a few kind words and presented him with a card and gift in recognition of his service to the Parish Council. Cllr Kay proposed a vote of thanks, which was seconded by Cllr Elliot and agreed by all.

1 APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS – Cllr Matheson (personal)

2 DECLARATIONS OF INTEREST – Cllrs Kay and Videlo DPI - Item 5 (Cadges Cave) Cllr Lyon DPI - Item 5 (High Elms)

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as required – **None** (other than the two currently extant)

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council – NONE

To **RECEIVE** reports from:

- a) **Suffolk County Councillor O'Brien** spoke to her report (attached), noting that the £9.7 million allocated to Suffolk CC for road repairs was insufficient. She had encouraged the Suffolk PCC to support more visible policing. A discussion took place about local services against a background of diminishing funding.
- b) **Suffolk Coastal District Councillor Harvey** introduced her report (attached). SCDC had responded negatively to the prospect of a planning application for 2600 properties in Bucklesham, citing (amongst other things) adequate housing land supply, well in excess of the UK Government's criteria. On a personal note, Cllr Harvey spoke about her intention not to stand for re-election in May and recorded that it had been a pleasure and a privilege to serve the various villages in her ward.
- c) **Suffolk Police** – the interactive map from www.police.uk website showed two recorded incidents, an assault at or around the Woodbridge Road junction with School Road (still under investigation) and antisocial behavior on the Newbourne Road close to the church.

3 It was **RESOLVED TO ADOPT** the minutes of the extraordinary Parish Council meeting held on October 30th 2018 – proposed by Cllr Kay, seconded by Cllr Gold and **AGREED** by all present at the meeting.

4 MATTERS for REPORT from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meeting held on 13th October 2018 (deferred from the meeting on October 30th).

Grit Bins. The Clerk had yet to seek costs for a new bin and complete the SCC Highways application forms (landowner consent, by and large, had been obtained).

Replacement Cherry Trees, Village Way – Mrs Reid had expressed enthusiastic willingness to undertake this task under the Scattered Orchard scheme

5 To **CONSIDER** Planning Applications for **COMMENTS:**

DC/18/4268/FUL Cadges Cave, Deben Lane - Change of use from dwelling house (C3) to administrative offices associated with legal and support services (B1).

At this juncture, Cllrs Kay and Videlo left the meeting and rejoined at the conclusion of this item. Cllr Reid took the Chair to lead the discussion and decision

After lengthy discussion, Cllr Elliot proposed and Cllr Gold seconded **REFUSAL** of this application, citing limited vehicular access, a considerable increase in traffic and the undesirable loss of potential housing stock - **AGREED** by all.

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At this juncture, Cllrs Kay and Videlo returned to the meeting, whilst Cllr Lyon left for the duration of the following item of planning. Cllr Kay re-took the Chair

- 5+ **DC/18/4538/FUL High Elms, School Road** – additions/refurbishment to existing house
Following the Planning Group's report and the explanation provided (at the Chairman's invitation) by the applicant, Cllr Elliot recommended **APPROVAL** of this application. Cllr Gold seconded the motion and all **AGREED**.

To **MAKE ARRANGEMENTS** to deal with applications received after publication of the agenda
DC/18/4477/OUT | Outline Application - Construction of 18 houses, access road, lake and perimeter woodland | Gorse Farm Newbourne Road Waldringfield Suffolk IP12 4PS. SCDC to be requested to extend the consultation deadline to December 12th.

To **NOTE** any application decisions received – **see the attached schedule**

To **RECEIVE** any other planning information

It was reported that there appeared to be further potential breaches of planning consent at a local property. SCDC's Planning Enforcement had previously confirmed that they would visit the site.

Brightwell Lakes Community Forum – in the absence of BLCF minutes, Cllr Kay reported on a design change for the development gateway, discussion on misuse of the adjacent A14 layby, proposed speed limits only being 'guidelines', the construction of the first property to take place next year (2019), property design to be influenced by the Suffolk Design Guide and the proposed insertion of a traffic-calming table-top road structure at the Ipswich Road entrance

- 6 To **CONSIDER** the renewal of the alternative Waldringfield Parish domain name. Two year renewal at a cost of £19.98 proposed by Cllr Reid, seconded by Cllr Lyon, **AGREED** by all
- 7 To **RECEIVE** Martlesham Parish Council's boundary review request – it was **AGREED** to enter into a discussion with MPC on this matter
- 8 To **CONSIDER** and receive updates/reports on public rights of way, verges and road safety matters. **Road safety measures on the Ipswich Road** – following rejection of the Parish Council's request for CIL Funding, funding would now be sought from Cllr O'Brien.
Seasonal lorry movements in the village – it was noted that 8 lorries passed through the village in one 20-minute period around lunchtime. Low-key, informal contact to be made.
- 9 To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council – A review of the **Parish Plan** to be an agenda item in the December meeting. **Standing Orders/Financial Standing Orders** – these were reviewed within the current year, as required, but the Clerk would ensure that they were fully up-to-date before relinquishing his duties.

10 **CLERK AND RFO REPORT**

To **EVALUATE** initial 2019/2020 Budget and Precept proposals – these were noted and would be finalised at the December meeting once the 2019 Precept forecast had been received. The purchase of the Speed Indicator Device (the funds for which were held in earmarked reserves) awaited confirmation of the sites in the village and in neighbouring villages.

To **CONSIDER** a response to a further KYC (Know Your Customer) form requested by the Council's bankers and to the SALC reply to the Parish Council's request for assistance.

A senior manager from the bank will send a letter outlining the bank's legal position. SALC were reluctant to get involved, even though it appeared that all Barclays Local Authority customers had received or were likely to receive the same KYC request. Pending receipt of Barclays Bank's letter, it was **RESOLVED** that no further action was to be taken.

To **RECEIVE** applications and **APPROVE** payments for community grants, if any - Mr and Mrs Barclay had created and organised the 100th WW1 Anniversary poppy display and requested a grant of £100 towards their costs. Approval was proposed by Cllr Elliot, seconded by Cllr Reid and **AGREED** by all

To **CONSIDER** items of expenditure and sign cheques accordingly (*see separate list*).

Total Payments - **£ 1,066.85** plus the agreed payments above of **£119.98** – Total **£1186.83**.

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10+ To **RECEIVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation **Balances held at Bank 31/10/18 - £ 10,931.70 and Building Society as at 01/10/18 – £7,716.01** - Adjusted balance **£ 17,586.86 (as at 10/11/18)** after non-presented cheques and receipts.

It was **RESOLVED** to accept the items of expenditure together with Accounts/Budget and the Bank Reconciliation (the latter scrutinised by Cllr Reid) and these were signed accordingly. Proposed by Cllr Reid, seconded by Cllr Kay and all **AGREED**.

11 To **CONSIDER** any Correspondence received before the meeting – *Noted as attached*.
A resident had commented on the absences of dog bins in a popular dog-walking section of the village – it was noted that there were two SCDC general waste bins (suitable for dog waste) – the situation would be monitored
Environment Agency Flood Risk consultation – Cllr Lyon had forwarded this to the Flood Wardens.

12 **PARISH MATTERS for the next Agenda** – Martlesham PC boundary review request / Review of Parish Plan / 2019/2020 Budget / Red Cross training

13 Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was proposed by Cllr Kay, seconded by Cllr Elliot and **AGREED** by all to **RESOLVE** that, because of the confidential nature of the business to be transacted, the public and the press should leave the meeting during the consideration of Item 14 (Personnel matters)

14 **Update** on the recruitment of the new Parish Clerk/RFO.

Advertisements had been placed in Waldringfielders, with the Suffolk Association of Local Councils and the Society of Local Council Clerks (the latter at a cost of £110, authorised under Minute 1719.7). Applications had been received and would be considered. In the interim, it was **AGREED** that the Chairman would manage the Proper Officer functions from the beginning of December, whilst the outgoing Clerk would continue to manage the Responsible Financial Officer duties until a permanent replacement was employed.

The Chairman closed the meeting at 10.15 pm

REVIEW OF ACTION POINTS AS AT 29th NOVEMBER 2018

(Abbreviated notes from action points of November 2016)

Ongoing - **Road safety and lawful use of footpaths** Road Safety - using Mr King's layout (adapted) plan of January 2017 as a blueprint for pedestrian safety works. a CIL application has been made for road surface signs only (but to include School Road) **ACTION** CIL rejected but SCC Councillor O'Brien has secured alternative funding. The original quotation to be refreshed

Ongoing - **Village Way** – work commenced. **ACTION** Assistance from the Scattered Orchard Scheme to replace the cherry trees sought – Mrs Reid has agreed to take on the project

Ongoing - **Village AONB Sign** – The Parish Council asked Cllr Reid to take the matter forward on suitable options (including an aesthetic location), using the opportunity with SCC to seek a reduction in the clutter of signs at the Newbourne Road crossroads.

ACTION – Cllr Reid to follow up once more.

SUFFOLK COUNTY COUNCIL NOVEMBER REPORT

Budget

Suffolk County Council launched its annual budget consultation in early October. The consultation closes on Friday 16th November and residents are being asked to give their views on the services most important to them. SCC faces significant financial challenges in delivering frontline services and to make savings of £25ml in 2019/2020.

Since 2011 the council has saved £260million and established innovative new ways to engage with communities and deliver services in the digital age. However, there are difficult decisions still to come.

The proposed budget will be presented at the Cabinet meeting on Tuesday 29 January 2019 and the final budget will be discussed at Full Council on Thursday 14 February 2019.

www.suffolk.gov.uk/budget2019 will give more information and an opportunity to take part in a short survey.

Government funding

The government announced increased funding for care services and road maintenance throughout the country.

£650m is designated to adult social care (2019/20), £84m for children's services over five-years, £420m for road maintenance, and over £200m to improve rural broadband connectivity.

At the time of writing I do not know the funding figures for Suffolk.

GCSE results

Provisional GCSE results illustrate that 1% more students in Suffolk are achieving the expected standards in English and Maths compared with last year.

There has been a change to the way that English and Maths GCSEs are graded. Results are now graded from 9 to 1, (previously A to G) with 9 being the highest and 1 being the lowest. The expected standard for pupils to achieve is now a grade 4 and above (previously a C grade and above), with grade 5 considered a 'strong pass'.

Suffolk is now in line with national figures with 64% of students achieving the standard pass in English and Maths. Suffolk is also in the top half of all authorities for achieving the threshold of grade 5 in English and Maths.

Police

The Chief Constable, Gareth Wilson, announced his retirement at the end of October. He has been CC in Suffolk for four years. His replacement has yet to be announced.

At the last meeting of the Police & Crime Panel a former retired Metropolitan Chief Superintendent joined the team. It will be so useful to have someone with his

knowledge, although our duty is to challenge the Police Commissioner, not test the abilities of the force.

A financial update was given and the Commissioner stressed that he continued to lobby the Home Office for more funding. Suffolk's funding is considerably below other forces.

Concern was raised about the reduction of PCSOs and the visibility of officers. The Commissioner regretted the changes to the workforce, but hoped the new arrangements might prove a better mix between warrant officers and remaining PCSOs.

(I attended an Eve of Peace Armistice Ceremony at Bury Cathedral on 7th Nov; a moving and uplifting service. Banners carried by army, navy, air force officers and junior cadets; a brass band played and the Cathedral choir sang).

Patricia O'Brien

Councillor Martlesham Division

Subject: November District Cllr's Report

Responses to the Local Plan consultation are still being examined. So far, we have looked at the new policies and will shortly be looking at the proposed sites. The site which has had the most responses is the Innocence Farm site in Trimley St Martin which is for 116 hectares of warehousing, lorry parking cafes etc. I called a meeting with Head of Planning, my neighbouring District Councillor and also someone from the Development management office.

I have strongly objected to this site which I understand is being marketed by Trinity College. I have written to suggest that the Innocence Farm be withdrawn from the Local Plan. I am fighting this as hard as I can, as I can see only too clearly what a dreadful knock-on effect it would have on our villages. Today, I have seen that my fighting might be having some impact.

Neighbourhood Plan

Please reconsider making a Neighbourhood plan. I have a handout for this if you are interested.

Grants

I still have some Community Enabling Budget so if you have any needs or know of any in your village please contact me in the next few weeks as I would like to get this sorted out by the end of this month. I am not sure how much longer District Councillors will be getting this funding, it might not be repeated next May. It has been a very useful source of income for many projects in our villages.

Green Waste Collection

57% of households have paid for the brown bin collection. New green bins have been delivered during October and those not wanting to keep their old brown bins will have them collected in November.

Finally, you may have heard that I have decided not to stand for re-election next May for a variety of reasons, age, family commitments, the result of the re-warding and I have better things to do with my time than spend 2 ½ hours on the A12 travelling back and forth to Lowestoft and that's without the meeting time. I shall have served for 8 years on the District and before that I served 30 years on and off Kirton and Falkenham Parish Council. The reason I am telling you is so that, if you know of anyone who would like to become a District Councillor, now is the time to approach them. I would happily tell someone what is involved.

Susan Harvey
District Cllr. Kirton Ward.

POLICE UK CRIME MAP – AUGUST 2018

(NO CRIMES RECORDED/REPORTED IN SEPTEMBER)



Crime on or near Woodbridge Road

Violence and sexual offences (1)

Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences

Current status[†]

Timeline

Under investigation

[Case timeline](#)

[†] Status last updated October 2018

Crime on or near parking area

Anti-social behaviour (1)

Includes personal, environmental and nuisance anti-social behaviour
Details, case timelines and current statuses are not provided for anti-social behaviour.



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1719 Minutes of the Extraordinary Meeting of the Parish Council on 30th November 2018

Present: Councillors Kay, Gold, Videlo, Lyon, Reid.

- 1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** Apologies for absence received from Cllrs. Elliot, Matheson and Archer and also from David Lines (Parish Clerk)
- 2 **DECLARATIONS OF INTEREST – NONE.**
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed – **NONE**
- 3 It was **RESOLVED TO ADOPT** the minutes of the extraordinary Parish Council Meeting held on 9th October 2018 - proposed by Cllr. Gold, seconded by Cllr. Videlo. **AGREED** by all present at the meeting
- 4 **Matters for REPORT and REVIEW of ACTION POINTS** from the minutes of previous meetings: it was agreed to defer these until the next meeting.
- 5 To **CONSIDER** Planning Applications for **COMMENTS :**
DC/18/4034/FUL Crow Cottage Cliff Rd: - Single storey replacement dwelling with undercroft garage, summer house outbuilding and modified existing vehicular access. It was agreed to recommend approval subject to the retention and maintenance of the existing hedge fronting Cliff Rd (as proposed in the applicant's design and access statement) proposed by Cllr Gold and seconded by Cllr Kay **AGREED by all.**
To make arrangements to deal with applications received after publication of this agenda: **NONE**
To **NOTE** any application decisions (including those after publication of this agenda):
DC/18/3823/SCO Waldringfield Golf Club Newbourne Rd – Request for screening opinion at Waldringfield Golf Club – EIA Required. NOTED
To **NOTE** any other planning-related information. It had been brought to the Council's attention that in connection with the East Anglian Wind Farm development, the footpath between Mill and Woodbridge Roads had a closed gate with a sign stating "Keep Out - guard dogs patrolling". Cllr Gold, as Footpath Officer, agreed to investigate.
6. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it was resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during the consideration of Item 8 (Personnel matters). Proposed by Cllr Kay, seconded by Cllr Reid and **AGREED by all.**
7. To **APPROVE** the process for recruiting a new clerk and Responsible Finance Officer, including a reassessment of the IT and other requirements for the efficient management of the post. The process of recruitment was discussed and it was proposed by Cllr Reid and seconded by Cllr Lyon that the Chairman be authorized to advertise the post and at his discretion to spend up to a sum equal to the gross monthly salary cost of the current clerk in advertising for his successor. **AGREED by all.**

The Chairman closed the meeting at 8.22pm



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1716 Minutes of the Parish Council Meeting held on Tuesday, 9th October 2018

Present: Councillors Videlo, Matheson, Lyon (absent for part of Item4), Gold and Archer,
SCC Cllr O'Brien, SCDC Cllr Harvey and two members of the public

1 APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS – Cllr Kay and Reid (holiday), Cllr Elliot (family matters).

2 DECLARATIONS OF INTEREST – None

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as required – **None** (other than the two currently extant)

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council – Mrs. Smith reported that the bridle path off the Newbourne Road was blocked by vehicles (Cllr Gold agreed to report the matter to Highways). She also was seeking a 30mph limit around the Ipswich/Newbourne Roads junction, citing several recent accidents/near misses. The Clerk agreed to forward correspondence to Cllr O'Brien to see if commonsense could prevail, given the proposed restrictive speed limits on the A12 approaching, and minor roads around the Adastral Park/ Brightwell Lakes development.

Mr. Vinyard introduced himself as the new owner of the New Rectory (Deben View), Mill Road, and outlined his plans for the demolition and sympathetic redevelopment of the property. To this end, he invited comments and ideas from councilors and residents, which was welcomed.

To **RECEIVE** reports from:

- Suffolk Coastal District Councillor Harvey** spoke to her report (attached) and encouraged an application for her available grant funds, anticipating that it may not re-occur in future years.
- Suffolk County Councillor O'Brien** introduced her report (attached). She then spoke about a proposed development, received 'out of the blue', for 2600 properties in Bucklesham. Whilst not in the Local Plan, and therefore unlikely to proceed further, Cllr O'Brien cited the lack of sufficient infrastructure east of the Orwell Bridge to sustain such a development as good reason to oppose it.
- Suffolk Police** – the interactive map from www.police.uk website was the same as provided to the last meeting. The incidence of arson in the report was minor, involving a child, and was dealt with proportionately.

3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council meeting held on September 11th 2018 – proposed by Cllr Gold, seconded by Cllr Lyon and **AGREED** by all present at the meeting.

4 MATTERS for REPORT from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meeting held on 11th September 2018.
Grit Bins. Following the investigative work undertaken by Cllr Videlo to contain the grit piles in Mill Road, it was **AGREED** that the Clerk should seek costs for a new bin and complete the SCC Highways application form with all the attendant requirements, including landowner consent. Volunteer grit-spreaders would be sought via the village newsletter, their names to be registered with SCC for insurance purposes.
Defibrillator. The replacement battery was now installed. Cllr Videlo proposed that Mr Smith and Mr Lyon should be provided with a small gift in recognition of their constant attention to the equipment to ensure its full functionality.

At this point, Cllr Lyon declared a personal interest, leaving the meeting for the duration of this item

It was **AGREED** that the Clerk should purchase two bottles of good quality wine (to a value of c£15 each) for this purpose.

Cllr Lyon then re-joined the meeting

Waldringfield Parish Council

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- 5 To **CONSIDER** Planning Applications for **COMMENTS:**
DC/18/3823/SCO Waldringfield Golf Club Newbourne Rd - Request for screening opinion
DC/18/2775/ARM Land South and East of Adastral Park, Martlesham Heath -
Application for Reserved Matters Approval of Site Entrance and Boulevard comprising various
elements and ARM Approval of Green Infrastructure comprising various elements
After discussion, both items were **NOTED**, to await any formal applications for each.
To **MAKE ARRANGEMENTS** to deal with applications received after publication of the agenda -
DC/18/4034/FUL Crow Cottage Cliff Road - it was **AGREED** that an extraordinary
meeting of the Parish Council would be called to consider this item on **October 16th, 2018**.
To **NOTE** any application decisions received - **None**
To **RECEIVE** any other planning information - An apparent variation from the recently-
approved plans for a local residence was reported. Clerk asked to advise Planning Authority.
- 6 To **CONSIDER** options to mitigate speeding in School Road - incidents of hostility by primary
school parents towards residents were discussed, noting the Headteacher had already written
to parents on this topic. The issue of upcoming movement of large agricultural vehicles through
the village would be dealt with at the next meeting.
- 7 To **RECEIVE** an update on various works commissioned by the Parish Council and **REVIEW** the
Annual Inspection Report for the Playing Field. The works on the playing-field fort and slide
(subject to two minor matters), and the riverfront benches had been satisfactorily completed.
It was **AGREED** that the four old benches would be advertised for sale at £10 each.
Playing field - all significant matters addressed - contact information requirements to be
investigated
- 8 To **CONSIDER** and receive updates/reports on public rights of way, verges and road safety
issues. It was **NOTED** that a good job had been done on the recently-cut parish footpaths
- 9 To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council - Nothing required
- 10 **CLERK AND RFO REPORT**
To **CONSIDER** the renewal terms for the Parish Council's insurance policy - Having considered
four quotations, it was **AGREED** to accept the quotation provided by AXA at a cost of £430.79.
To **COMPLETE** a KYC (Know Your Customer) form requested by the Council's bankers. Given
the exemption of public authorities from the terms of the Money Laundering Regulations 2017,
councillors felt that the provision of their personal information to WPC's bankers was
unnecessary. The Clerk was asked to write to SALC to seek guidance, with a copy to Barclays
KYC Management to indicate the Council's refusal to supply anything more than the lawful
requirement for information mandated by UK authorities for Barclays to fulfil its obligations.
To **RECEIVE** applications and **APPROVE** payments for community grants, if any - None
To **CONSIDER** items of expenditure and sign cheques accordingly (*see separate list*).
Total Payments - **£ 2,016.48**. It was **NOTED** that the second part of the annual Precept for
£6,606.00 had been received
To **RECEIVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation
Balances held at Bank 30/09/18 - £ 13,030.33 and Building Society as at 31/03/18 -
£7,716.01 - Adjusted balance **£ 20,746.34 (as at 07/10/18)** after non-presented cheques
and receipts.
It was **RESOLVED** to accept the items of expenditure together with Accounts/Budget and the
Bank Reconciliation and these were signed accordingly. Proposed by Cllr Archer, seconded by
Cllr Gold and all **AGREED**.
- 11 To **CONSIDER** any Correspondence received before the meeting - *Noted as attached*.
Environment Agency consultation - to be forwarded to Cllr Lyon for her attention.
Mr Neil Winship - letter of thanks to be sent, noting no decision on **DC/18/3823/SCO**
Waldringfield Golf Club Newbourne Rd - Request for screening opinion
- 12 **PARISH MATTERS for the next Agenda** - Martlesham PC boundary review request / lorry
movements / Review of Parish Plan / 2019/2020 Budget proposals

The Chairman closed the meeting at 9.20 pm

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REVIEW OF ACTION POINTS AS AT 16th OCTOBER 2018

(Abbreviated notes from action points of November 2016)

Ongoing - **Road safety and lawful use of footpaths** Road Safety - using Mr King's layout (adapted) plan of January 2017 as a blueprint for pedestrian safety works, a CIL application has been made for road surface signs only (but to include School Road) **ACTION** Awaiting result of CIL application

Ongoing - **Village Way** – work commenced. **ACTION** Assistance from the Scattered Orchard Scheme to replace the cherry trees has been sought – awaiting response

Ongoing - **Village AONB Sign** – The Parish Council asked Cllr Reid to take the matter forward on suitable options (including an aesthetic location), using the opportunity with SCC to seek a reduction in the clutter of signs at the Newbourne Road crossroads.

ACTION – Cllr Reid to follow up once more.



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PLANNING DECISIONS - 13TH NOVEMBER 2018

DC/18/4034/FUL Crow Cottage Cliff Road Waldringfield Suffolk IP12 4QL

Single storey replacement dwelling with undercroft garage, and modified existing vehicular access – **PERMITTED**

DC/18/3046/FUL Orwell Model Helicopter Club Ipswich Road Waldringfield Suffolk

Proposal to update existing permissions and request extension of operating hours. Update plan of site. Extend flying times; Internal combustion models - remain with existing operating hours (Mon, Thurs, Sun, 10:00 - 19:30) Electric Models (Low noise models) - Extend flying to seven days per week from 10am – Dusk – **PERMITTED**

OCTOBER

DC/18/4340/AME The Myrtles School Road Waldringfield IP12 4QR

Non-material Amendment of DC/18/2592/FUL Construction of single storey side annexe for disabled parent together with shared conservatory – **PERMITTED**

DC/18/3823/SCO Waldringfield Golf Club Newbourne Road Waldringfield Suffolk IP12 4PT

Request for screening opinion at Waldringfield Golf Club – **EIA REQUIRED**

Community Governance Review

Dear Clerks of Brightwell & Waldringfield

I am writing to you because Martlesham Parish Council has agreed that it wishes to approach the District Council to establish a Community Governance Review (CGR). The aim of the review will be the modification of the boundaries of the parish to take account of the Brightwell Lakes development.

National guidelines advise a community governance review be undertaken “...in circumstances such as where there have been changes in population, or in reaction to specific or local new issues... for example, over time communities may expand with new housing developments. This can often lead to existing parish boundaries becoming anomalous as new houses are built across the boundaries resulting in people being in different parishes from their neighbours.”

In light of its made Neighbourhood Plan the Council has agreed that it will work to integrate Brightwell Lakes with the rest of Martlesham in furtherance of the NP vision statement:

‘As Martlesham evolves and grows it will preserve the best of what already exists and harmoniously incorporate the new with the result that the whole will be better than the sum of its parts.

It will be a community which will:

- 1. contain a variety of well-designed housing types for sale or rent to meet the needs of residents of all ages, whether employed or retired, and suiting varied domestic circumstances;***
- 2. provide a modern infrastructure and diverse, adaptable accommodation to encourage the retention, creation and success of businesses of all sizes including high tech and skilled jobs, with low rental starter units available to encourage local people to start businesses here;***
- 3. respect and protect the natural and historic environment and the open spaces between the built up areas;***
- 4. contain a diverse range of residential, community, leisure, employment and retail areas, linked by safe walking, cycling and public transport links, with these links extending to the nearby open countryside and beyond;***
- 5. build on its strengths as a welcoming, safe and peaceful place to live with a strong sense of community with a thriving society of neighbours, groups and organisations providing support and facilities for all residents.’***

The Council considers that it is a good time to consider a CGR in advance of new occupants at Brightwell Lakes. However, before approaching SCDC, the Parish Council is keen to have your councils’ views and thoughts on the matter.

If your councils wish to have a meeting to discuss this further, please let me know. I look forward to hearing from you.

Kind regards
Susan

Susan Robertson
Clerk to Martlesham Parish Council
Parish Room, Felixstowe Road, Martlesham, Woodbridge, Suffolk IP12 4PB
01473 612632
<http://martlesham.onesuffolk.net/>

Item 8—next 2 pages



eastsuffolk.gov.uk

Your ref

Our ref

Date 29th October 2018

Please ask for Conor Crowther

Direct dial 01394 444588

Email Conor.Crowther@eastsuffolk.gov.uk

Mr David Lines
Waldringfield Parish Council
43 Fourth Avenue,
Frinton-on-Sea,
Essex
CO13 9DY

Dear Mr Lines,

Community Infrastructure Levy (CIL) award of funding

Thank you for submitting a project proposal for consideration as part of the CIL spending process for the financial year 2018/19.

Decisions about CIL spending are made at a meeting of the Council's Cabinet, which this year took place on Tuesday the 2nd of October. The link below provides access to the Cabinet agenda including the CIL Cabinet report, Infrastructure Plan and Minutes.

<http://apps.eastsuffolk.gov.uk/committeeminutes/showagenda.asp?id=23116>

I regret to inform you that on this occasion CIL funding has not been allocated to your proposed project. With regards to your project, the Council decided not to allocate funding this year because it does not qualify under the Regulation 123 list as it is not considered to merit strategic highway improvements in the wider context of Suffolk Coastal.

The Council agreed a CIL spending process at its Full Council meeting in December 2016. This process is used to make decisions about spending CIL money and takes place on an annual basis. The link below provides information about the process:

<http://www.eastsuffolk.gov.uk/planning/community-infrastructure-levy/suffolk-coastal-community-infrastructure-levy-rates/what-will-cil-be-spent-on/>

You can make a request for CIL funding for the next financial year and as you have made a request this year we will normally contact you about this in the New Year. Suffolk Coastal and Waveney District Councils are in the process of merging to form East Suffolk District Council and next year the CIL process will be administered by the new Council. CIL spend procedures are

also being reviewed as part of the merger but it is not possible to provide any further details about this at the time of writing.

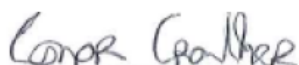
Please note that there are a wide range of projects that request CIL funding and the total amount of these projects greatly exceeds the amount of CIL money that is available. As such no guarantees can be given that CIL funding will be allocated to any project.

Due to the nature of this project, I recommend that you engage with your local District & County Councillor(s) to secure funding from the following budgets:

- Suffolk Coastal Enabling Communities Budgets - <http://www.eastsuffolk.gov.uk/community/community-grants-and-funding/suffolk-coastal-enabling-communities-budgets/>
- Suffolk County Council Locality Budgets - <https://www.suffolk.gov.uk/council-and-democracy/councillors-and-elected-representatives/councillors-locality-budget/>

Please contact me if you have any questions about the CIL spending process.

Yours sincerely



Conor Crowther
Planning Policy Officer
Planning and Coastal Management

Item 10—next 3 pages

WALDRINGFIELD PARISH COUNCIL BUDGET 2019 -2020

FORECASTS

EXPENDITURE

	2017	TO 2018	2018	TO 2019	2019-2020	
	Budget £	Actual £	Budget £	Actual £	To year	Budget £
				to Nov 19th	and £Est.	
ADMINISTRATION						
Salaries Inc PAYE	5455	5454	5455	3451	5573	5684
Admin - stationery/mileage	500	346	500	328	450	500
Post & Telephone	50	91	70	58	74	75
Newspaper	650	476	400	169	380	425
Hire of Village Hall	250	250	250	0	250	250
Insurance	500	421	365	431	431	450
Membership SALC,ACRE,CPRE etc	425	424	440	286	421	450
Audit	166	208	128	0	128	135
Chairmans Fund	50	19	50	25	25	50
Training	200	137	200	22	22	200
Election costs (provision)	0	0	0	0	0	0
Accounting & Website Annual fee	329	262	350	50	307	310
Professional Fees	650	650	500	400	400	250
PLAYING FIELD/RECREATIONAL						
Handyman (now in R/M Reserve)	0	0	0	0	0	0
Grass cutting	720	780	780	720	780	780
Repairs/Maintenance reserve	1000	2540	3000	3225	3750	1000
Mole catching	200	100	200	0	100	200
Footpath Maintenance	450	240	400	240	240	375
Loc Grant Spend/Comm En Fund	2060	3275	750	0	2260*	750
GRANTS OUT						
General Pool	150	220	1750	0		1150
CFT, WIT, WWWS, WPCC	1750	1750	1750	1750	1750	1750
Miscellaneous		70				
GENERAL RESERVE						
	0	70	0	0	0	
TOTAL EXPENDITURE	15558	15903	16298	11155	15081	14784

Notes

Revised budget 2019

For the change over fee

Provision

	2019-20	2020-21
	To be changed once budget agreed	
	5510	5505
	500	500
	70	70
	425	450
	250	250
	373	380
	450	475
	131	134
	50	50
	200	200
	0	0
	355	360
	500	500
	0	0
	845	845
	1000	1000
	200	200
	450	450
	750	750
	750	750
	1750	1750
	0	0
	0	0
	14559	14679

RESERVES

(uncommitted)

	31/03/2018	£14,267	Bank Balance
ADD			
WAT Refund		£797	
		£15,064	
LESS			
Contingency		£8,500	
Election		£900	
Mayor's		£750	
Maintenance		£300	
SD Grant		£2,262	
		£12,352	10%

INCOME

GRANTS IN

SCC Locality Grant/Parish Path	925	175	925	925	925	925
SCDC Enabling Grants/Other	500	2762	0	0		
Other grants	544	544	0	30	30	0
ADVERTISING	400	442	400	400	400	300
INTEREST	20	57	90	96	96	115
TOTAL INCOME	2489	3980	1415	1358	1454	1340

TOTAL EXPENDITURE	14065	15503	15558	11155	15081	14784
LESS TOTAL INCOME	1395	3980	2439	1358	1454	1340
TOTAL PRECEPT REQUIRED	12670	11523	13119	9997	13627	13444

2018/19 Precept £13,212

N.B. Net of insurance claim

*SD expenditure

Waldringfield Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
50	Membership Subs re LGA s11	07/11/2018		Barclays Community A		Annual Subscription	CPRE	E	36.00	0.00	36.00
51	Salaries	07/11/2018		Barclays Community A	101121	Salary	Mr D Lines	X	384.42	0.00	384.42
52	Stationery/Mileage/Etc.	07/11/2018		Barclays Community A	101122	Travel Expenses	Mr D Lines	X	12.00	0.00	12.00
53	Post and telephone	07/11/2018		Barclays Community A	101122	Postage	Mr D Lines	E	8.04	0.00	8.04
54	Chairman's Expenses	07/11/2018		Barclays Community A	101122	Gifts	Mr D Lines	S	25.00	5.00	30.00
55	Insurance	07/11/2018		Barclays Community A	101124	Insurance	Came and Company	E	430.79	0.00	430.79
56	Repairs/Maintenance	07/11/2018		Barclays Community A	101125	Signage	Realise Futures	S	78.00	15.60	93.60
57	Grass cutting (field)	07/11/2018		Barclays Community A	101126	Grass-cutting -field	SCL Landscape Management	S	60.00	12.00	72.00
Total									1,034.25	32.60	1,066.85

Waldringfield Parish Council

A	Bank Reconciliation at 07/11/2018		
	Cash in Hand 01/04/2018		
			14,266.85
	ADD		
	Receipts 01/04/2018 - 07/11/2018		17,528.95
	SUBTRACT		
	Payments 01/04/2018 - 07/11/2018		31,795.80
			14,208.94
A	Cash in Hand 07/11/2018 (per Cash Book)		17,586.86
B	Cash in hand per Bank Statements		
	Cash	01/04/2017	0.00
	Barclays Community Account	31/10/2018	10,931.70
	Ipswich Building Society	01/10/2018	7,716.01
			18,647.71
	Less unrepresented cheques As attached		1,090.85
	Plus unrepresented receipts As attached		30.00
B	Adjusted Bank Balance		17,586.86

Waldringfield Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre A - Receipts

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Estimated	Actual	Variance	Estimated	Actual	Variance	
28	Precept	13,212.00	13,212.00					
29	Council Tax Support Grant							
30	SCC Locality Grant	750.00	750.00					
31	SCC Footpaths Grant	175.30	175.30					
32	Recycling							
33	Equipment Hire							
34	SCC Q of Life Budget							
35	SCDC Community Enabling Fund							
36	Bank Interest	90.00		-90				-90
37	Grants and Donations		30.00	30				30
38	Advertising income	400.00	403.20	3				3
39	VAT Refund							
43	Salary/Expenses Adjustment							
SUB TOTAL		14,627.30	14,570.50	-57				-57

Cost Centre B - Administration

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Estimated	Actual	Variance	Estimated	Actual	Variance	
1	Salaries				4,365.00	3,075.36	1,290	1,290
2	PAYE/NI				1,090.00	576.00	514	514
3	Stationery/Mileage/Etc.				500.00	328.16	172	172
4	Post and telephone				70.00	58.11	12	12
5	Newsletter re 1972 LGA s142				400.00	169.25	231	231
6	Village Hall hire				250.00		250	250
7	Insurance				365.00	430.79	-66	-66
8	Membership Subs re LGA s111				440.00	286.13	154	154
9	Audit				128.00		128	128
10	Chairman's Expenses				50.00	25.00	25	25
11	Training		22.00	22	200.00	22.00	178	200
12	Election Costs							
40	Website/Scribe Fees				350.00	50.00	300	300
42	Professional Services				500.00	400.00	100	100
SUB TOTAL			22.00	22	8,708.00	5,420.80	3,287	3,309

Cost Centre C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Estimated	Actual	Variance	Estimated	Actual	Variance	
13	Handyman's Wages							
14	Grass cutting (field)				780.00	720.00	60	60
15	Mole catching (field)				200.00		200	200
16	Repairs/Maintenance		2,135.50	2,136	3,900.00	5,360.18	-1,460	675
17	Footpath Maintenance				400.00	240.00	160	160
18	Locality Grant Spend				750.00		750	750
19	SCC Quality of Life							
20	SCDC Community Enabling Fund							
41	AONB Grant Payments							
SUB TOTAL			2,135.50	2,136	6,030.00	6,320.18	-290	1,845

Cost Centre D - Grants - s137/72 & s19 MPA76

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Estimated	Actual	Variance	Estimated	Actual	Variance	
21	General Grants				1,750.00		1,750	1,750
22	Church Field				400.00	400.00		
23	Village Hall LGA				500.00	500.00		
24	All Saints Church				750.00	750.00		
25	WildlifeGroup				100.00	100.00		
SUB TOTAL					3,500.00	1,750.00	1,750	1,750

Cost Centre F - Miscellaneous

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Estimated	Actual	Variance	Estimated	Actual	Variance	
26	Miscellaneous							
SUB TOTAL								

NET TOTAL	14,627.30	16,728.00	2,101	18,238.00	13,490.98	4,747	6,848
V.A.T.		800.95			717.96		
GROSS TOTAL		17,528.95			14,208.94		



Waldringfield Parish Council

Parish Clerk: David Lines
43 Fourth Avenue, Frinton-on-Sea, Essex CO13 9DY
E: pc.waldringfield@googlemail.com
T: 01255 678888 (with voicemail)
www.waldringfield.onesuffolk.net/parishcouncil

November 13th 2018

(If you wish to have more information on any of the following items, please contact the Clerk)

1. **Keep Britain Tidy** - Dark Nights = Double the Dog Poo (Posters etc for reduced rate)
2. **Community Action Suffolk** - Upcoming CAS training courses for the VCSE and sector partners
3. **East Suffolk Council** - Become one of the first East Suffolk councillors
4. **Keith Pierce** - St Johns Ambulance Training Course / Anyone Interested?
5. **Suffolk County Council** - Appropriate Assessment Consultation Submission Draft Suffolk Minerals & Waste Local Plan (17/12/18)
6. **SCDC** - Consultation on Air Quality in East Suffolk - Have your say (18/1/19)