



# Waldringfield

## Parish Council

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### 1729 Minutes of the Parish Council Meeting held on Tuesday, 12<sup>th</sup> February 2019

**In attendance:** Councillors Kay, Videlo, Reid, Gold, Matheson, Elliot & Lyon  
SCC Councillor O'Brien and two members of the public

**Clerk:** Rebecca Todd

**1 APOLOGIES FOR ABSENCE** – Cllr Archer (holiday)

**2 DECLARATIONS OF INTEREST** – Cllrs Reid and Videlo declared a non-pecuniary interest, should a grant to the school be discussed

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor – none, other than those existing

**Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council**

A member of the public said she had replied to George Firth's (Suffolk Highways) email address, regarding the proposed reduction of speed limits, but had not received a reply. Can the speed limit reduction be extended to the entrance of Waldringfield?

The same member of the public would like it brought to the attention of the Parish Council that the bridalway near the Baptist Chapel is blocked, it is only possible to walk along the edge of the farmer's field. The Parish Council has previously emailed the landowner about this issue (21<sup>st</sup> June 2017). Cllr Gold will follow up. The lady also highlighted that a digger has knocked off three branches of a tree and manure has been dumped on the path. The bridalway sign is still down at the crossroads. Cllr Gold will also follow up on the status of the reinstatement.

Another member of the public asked for the current status of the Eureka planning application. He was informed by the Chair that it will be going before the planning committee. The gentleman said that a published drawing of 29<sup>th</sup> January indicates a turning circle within Eureka, but he can't see how it will improve the situation (the splay angle at the entrance will not change); the width of the driveway is lessened by a tree. The gentleman asked if the Parish Council can make a stronger representation? Cllr Elliot said the Parish Council did make an official complaint to Highways. It is possible for the Parish Council to speak for 3 minutes before the Planning Committee. Cllr Elliot will ascertain when Eureka will go before the Planning Committee and, circumstances permitting, will attend.

The same member of the public asked for the latest status of Merryfield (the variations from the permitted planning application). Cllrs **AGREED** that the Clerk could forward the latest email received from Planning Enforcement (email dated 11<sup>th</sup> February) to the gentleman. He also brought it to the Parish Council's attention that a garden shed appears to be larger than the permitted 10 square metres.

To **RECEIVE** reports from:

**SCC Cllr Patricia O'Brien**

Cllr O'Brien pointed out that, since she had produced her report, the Clinical Commissioning Group has agreed to match Suffolk County Council's funding for the Citizens' Advice Bureau, for this financial year. Cllr O'Brien highlighted the news that 3 new specialist SEN schools are to be built and there will also be new units attached to schools. She had a meeting with Highways about road traffic concerns related to the new Local Plan. Cllr Kay asked if a Transport Assessment has been done, as there doesn't seem to be evidence of one? Cllr O'Brien asked the Parish Council to send her an email with any concerns or points the Parish Council would like to highlight. Cllr Kay queried if there were no other brown field sites closer to Felixstowe Docks?

**SCDC Cllr Susan Harvey**

Apologies were received from Cllr Harvey, whose report was received before the meeting.

**Suffolk Police**

No report this month.

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- 3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on **15th January 2019** – proposed by Cllr Kay, seconded by Cllr Lyon and **APPROVED** by all.
- 4 **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meeting held on **15<sup>th</sup> January 2019**. Cllr Kay has circulated dates of the Local Plan briefings to Waldringfielders. The Clerk has contacted Highways to ascertain the status of the Ipswich Road improvements (now partially complete) but has not received a response; Cllr O'Brien will follow up. The application for a grit bin in Mill Road has been rejected by Suffolk Highways, due to the road being a priority 2 gritting route – the Clerk will write to Mr & Mrs Catchpole. Cllr Kay confirmed there will be no extension to the hatching on the Fishpond/School Road junction. There has been no progress on the AONB sign.
- 5 To **CONSIDER** Planning Applications for **COMMENTS** – *none received*  
To **MAKE ARRANGEMENTS** to deal with applications received after publication of the agenda – **DC/18/4050/CLE The Studio, The Quay (at Driftwood)** – application for a Certificate of Lawful Use. There were concerns expressed about this application and Cllrs felt it necessary to arrange another meeting to discuss it (an agenda will need to be produced with 3 days notice). Comments are to be received by 26<sup>th</sup> February.  
To **NOTE** any application decisions received – *see separate list*  
To **RECEIVE** any other planning information – Cllr Gold has been contacted by a member of the public regarding the size of a shed/outbuilding in the garden of Merryfield. Cllrs **AGREED** that the Clerk would write to Planning Enforcement, querying if the outbuilding exceeds the permitted size and suggesting it be inspected.  
Sizewell C – Cllrs felt they would like to take advantage of a meeting, as offered by Sizewell C. The Clerk has written to Martlesham and Brightwell Parish Councils, asking if they would like to share a meeting. If this offer is declined, the Clerk will ask Sizewell C for a separate meeting for Waldringfield. Cllr Elliot felt this should be opened up to villagers.  
To **CONSIDER** the Parish Council response to Suffolk Coastal's final draft Local Plan – Cllr Kay has drafted a response, which has been circulated. The focus is on transport concerns, as it would appear that no transport assessment has been done (which is against national policy). Cllr Elliot spoke about Martlesham Police Headquarters now being included, when previous indications were that it isn't suitable. Cllr Elliot highlighted the Police HQ contravening Martlesham's Neighbourhood Plan; it would seem no consultation on this has taken place. There are 108 pages of housing number calculations. Although there is a higher projected need than the first draft (up to the year 2036), as this was independently assessed there are no grounds to challenge on soundness or legality. However, Cllr Elliot expressed concerns that additional housing numbers have been allocated to East Ipswich, with no consultation on the higher figures or allocation. Cllr Elliot will add to Cllr Kay's response, with a focus on these concerns. A draft will be circulated to Cllrs by email, for comments and approval.  
To **CONSIDER** developing a Planning Register – all Cllrs **AGREED** to the creation of a page on the Parish Council website. The Clerk will upload the Parish Council planning responses. Cllr Videlo to create a folder.
- 6 To **CONSIDER** and receive updates/reports on public rights of way, verges and road safety matters – there was some discussion about Suffolk County Council Order 201, regarding speed restriction changes. A member of the public was asked to speak and she gave information about accidents that have occurred on the Waldringfield Heath crossroads, the most recent happening about 1 year ago. Cllr Kay agreed to draft a response to be circulated to Cllrs by email for comments and additions; the Clerk will then forward by the consultation closing date of Friday 15<sup>th</sup> February.  
To **APPROVE** Suffolk Highways quote of £200 for a speed indicator device pole in Mill Road – proposed by Cllr Reid, seconded by Cllr Kay and **AGREED** by all.

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To **CONSIDER** any quotes received for a speed indicator device – Cllr Reid took Cllrs through the report he and Cllr Lyon had written and gave recommendations. Extra brackets are recommended for each pole, as the SID must be moved after a maximum of 4 weeks, as is data capture. Comparing products on the market, Cllrs Reid and Lyon recommended purchasing a Westcotec unit, as it is a narrower product best suited to the locations in Waldringfield. There was some discussion about three possible options. It was **RESOLVED** to purchase the device at £3,300 (plus VAT), unless the SLOW DOWN option significantly drains the battery. Proposed by Cllr Gold, seconded by Cllr Elliot and **AGREED** by all. Cllr Reid will investigate the battery life and communicate with Cllrs via email. Further considerations will need to be made regarding insurance, data transfer, volunteers, the movement of the SID (and the possible requirement of a ladder, as the minimum height of the SID is 2.3 metres). Lead time is 6 weeks.

To **DISCUSS** the requirement for a speed indicator device pole in Newbourne – the Clerk has written to the Newbourne Parish Clerk, to ascertain whether they will be placing a pole and, therefore, sharing the SID. As no response has been received, the Clerk will write to Cllr Susan Harvey, asking if Waldringfield Parish Council can proceed.

To **SIGN** the Memorandum of Understanding from Suffolk Highways, to allow free road signage improvements to commence – following some discussion to clarify how the proposed road improvements will marry with road signs already in progress, it was proposed by Cllr Reid, seconded by Cllr Kay and **AGREED** by all that the Clerk may sign the Memorandum of Agreement and send to Suffolk Highways.

To **RECEIVE** an update on the grit bin application for Mill Road – discussed under agenda point 4.

7 To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council and the Parish Plan – this will be carried over to the next meeting.

8 To **CONSIDER** arrangements for the annual Risk Assessment – it was **AGREED** that the Clerk will carry out the risk assessment, assisted by Cllr Lyon.

## 9 **CLERK AND RFO REPORT**

To **RECEIVE** applications and **APPROVE** payments for community grants, if any – as the Clinical Commissioning Group will now match Suffolk County Council funding for the Citizens' Advice Bureau 2019-20, it was **AGREED** that consideration will be given at a later date, if a grant is requested. All Saints' Church – it was proposed by Cllr Elliot, seconded by Cllr Lyon and **AGREED** by all that the church would receive a grant of £750 for the 2019-20 financial year. After publication of the agenda, a grant request was received from Waldringfield Primary School. The Clerk will send a grant form and forward the Rural Funding Digest email, if it should prove useful.

To **CONSIDER** items of expenditure and sign cheques accordingly – *see separate list*

**Total payments – £912.47**

To **RECEIVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation – it was **RESOLVED** to accept the items of expenditure together with the Bank Reconciliation (scrutinised by Cllrs Kay and Reid). **AGREED** by all.

**Balances held at Bank 31/01/19 £6,860.51 and Building Society as at 31/01/19 – £7,799.20. Adjusted balance £13,747.24 (as at 10/02/19) after non-presented cheques and receipts.**

To **AGREE** the internal auditor for 2018-19 – it was proposed by Cllr Reid, seconded by Cllr Kay and **AGREED** by all that the internal auditor will remain as Heelis & Lodge.

To **SIGN** letters to Barclays and Ipswich Building Society allowing the change of contact address – the letters were signed by Cllrs Kay and Matheson.

To **AGREE** the purchase of a reprinted copy of the Local Council Administration book, at a cost of £129.99, and Local Councils Explained (£14.99 plus £5 postage) – **AGREED** by all.

To **AGREE** training costs for the new clerk – it was **AGREED** by all that the Clerk could book training to the agreed budget limit.

10 To **CONSIDER** any correspondence received before the meeting – *see separate list*

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- 11 To **AGREE** the dates of the Parish Council Meetings for 2019 (including the AGM) and the Annual Parish Meeting – all suggested dates were agreed, with the exception of the Annual Parish Meeting, which is now proposed to take place on Tuesday 9<sup>th</sup> April. The Clerk will check if the Village Hall is available.
- 12 **PARISH MATTERS** for the next meeting – Format of Annual Parish Meeting / Sizewell C consultation response / Policies / Storage of hard copy planning applications
- 13 Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, to **RESOLVE** that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during the consideration of Item 14 (personnel matters) – proposed by Cllr Kay, seconded by Cllr Gold and **AGREED** by all.
- 14 To receive an update on the contract for, and **APPROVE** the appointment of, the new clerk

**The Chair closed the meeting at 10pm**

## **REVIEW OF ACTION POINTS FROM THE MEETING**

**Bridalway near Baptist Chapel** – Cllr Gold will investigate.

**Bridalway sign on crossroads (knocked down)** – Cllr Gold will investigate.

**Eureka planning application** – if possible, Cllr Elliot will attend the Planning Committee meeting.

**Merryfield** – the Clerk will forward the latest Planning Enforcement email to the member of the public requesting an update. The Clerk will write to Planning Enforcement, querying if the outbuilding exceeds the permitted size and suggesting it be inspected.

**Ipswich Road speed improvements** – Cllr O'Brien will try to ascertain the current status of agreed works (partially-completed).

**Grit Bin in Mill Road** – the Clerk will write to Mr & Mrs Catchpole with the advice from Suffolk Highways.

**Planning** – another meeting needs to be held to discuss **DC/18/4050/CLE The Studio, The Quay (at Driftwood)**, giving 3 clear days notice. Comments are to be received by 26<sup>th</sup> February.

**Sizewell C** – the Clerk will organise a meeting.

**Suffolk Coastal/East Suffolk Local Plan** – Cllr Elliot will add to Cllr Kay's drafted response, which will be circulated to Cllrs by email, for comments and approval.

**Planning Register** – Cllr Videlo will create a folder on the website.

**Speed Restriction Changes** – Cllr Kay agreed to draft a response to be circulated to Cllrs by email for comments and additions; the Clerk will then forward by the consultation closing date of Friday 15<sup>th</sup> February.

**Speed Indicator Device** – Cllr Reid will investigate battery life and communicate with Cllrs via email. The Clerk will sign the Memorandum of Agreement.

**Annual Risk Assessment** – the Clerk will carry out, assisted by Cllr Lyon.

**Grants** – the Clerk will arrange payment of £750 to All Saints' Church (in the next financial year) and send a grant form and Rural Funding Digest email to Waldringfield Primary School.

**Meeting Dates** – the Clerk will book the Deben Hall for the Annual Parish Meeting on Tuesday 2<sup>nd</sup> April.

## **ONGOING MATTERS**

**Village AONB Sign** –

## **ITEM 2**

### **SUFFOLK COUNTY COUNCIL FEBRUARY 2019**

As previously reported SCC faces significant financial challenges in delivering frontline services and will need to make savings. One of the areas is that of **Citizens Advice Bureau**. At present SCC provides grant funding to CAB and it is proposed to remove this funding. However, it is recommended that the reduction be phased, that it will be reduced by half to £184,000 in 2019/20 before ending in 2020/21. This was agreed at the Cabinet meeting on 29<sup>th</sup> January.

The Police & Crime Panel, which I chair, agreed the appointment of **Steven Jupp**, proposed by the Police Commissioner, as the **new Chief Constable for Suffolk**. Steven Jupp has an impressive service record of 32 years with several forces, including the Met. He also is a former Deputy Chief Constable of Suffolk so knows the county well.

The government has given **police commissioners** the power to increase the policing element of the council tax by £2 a month from April. Importantly it will mean an extra 29 police officers and 69 police staff,45 shared with Norfolk. The Panel considered **The PCC's proposed Precept for 2019/20** on 25.1.20. The Panel noted that two Options had been considered by the PCC in determining the precept. The Panel was informed that a decision to implement the proposal of Option 2 (an increase of 12.6787% or just less than £24 per annum for Band D) would result in additional funding of £3m more than Option 1, and would provide the necessary funding to deliver a balanced budget in 2019-20. The Panel also sought assurances about timescales for achieving the improvements from the additional £3m which would be provided by Option 2. On a vote being taken, the Panel agreed by a majority of 11 for and 1 against, to support the PCC's proposal to increase the precept by 12.6787% in 2019-20.

An Inter-governmental Study is being carried out re **wind speed** on the Orwell Bridge. The objective is to determine what can be done to manage traffic, particularly lorries, when speeds are high.

Good news re **pothole repairs**. Nu-phalt thermal pothole repair machines have begun to be used and this means that potholes can be repaired during winter months.

Across the country all councils are facing the considerable challenge of managing their **budget**; SCC is no exception. Demand continues to grow and containing spending within agreed limits, whilst at the same time maintaining services, is increasingly demanding.

Budget proposals to increase SCC portion of the council tax for 2019/20 by 4% were agreed by the Cabinet on 29<sup>th</sup> January and will come before Full Council on February 14<sup>th</sup> for ratification.

SCC Cabinet agreed recommendations to move forward with creating more **specialist education places** in Suffolk. The recommendations include 3 new specialist schools and 36 specialist units attached to existing mainstream schools. This will create over 800 new specialist places in county.

**Sizewell C consultation** was launched 4<sup>th</sup> January and runs until 29<sup>th</sup> March. The consultation seeks views on the development required to enable construction, such as road and rail improvements in the area.

**PATRICIA O'BRIEN**

### **February Report by District Councillor Susan Harvey**

Last week I was invited to chair a meeting for the Suffolk Coasts and Heaths AONB at Suffolk University entitled Planning in Designated Landscapes. 165 planning officers, architects, developers and Landscape specialists came to hear four excellent speakers. Richard Bate, the author of National Trust's Development in and affecting ANOB 2015 spoke eloquently on the Duty of Regard. He pointed out that all Parish and District Councillors have a duty to ensure that the AONB is conserved and enhanced as stated in the NPPF Para. 172. This brought to my mind the Aldeburgh brick works application which our Officer had for approval, our Planning Committee overturned the decision and the Inspector supported the committee and dismissed the appeal.



# Waldringfield Parish Council

The second speaker was Alison Farmer who is one of the UK's leading professionals in landscape character assessment and landscape evaluation. She spoke on the AONB Natural Beauty and Special Qualities and Designation features of the Dedham Vale and Suffolk Coasts and Heaths.

The third speaker was Peter Cosgrove who I have had the privileged to work with previously on Tranquility of the River Deben. Areas in the Deben Estuary were allocated to many people who spent 10 minutes in each of several locations noting down what it was that made the areas special and also what the sounds were be it tractors, bird song or aircraft. The whole estuary has been mapped for it tranquility.

The last speaker was Jem Waygood who spoke on Use of colour in the landscape. He works with planners by going on site with his colour palette and selecting the colours in the natural landscape. He then works with them to suggest colours which can be used by planners or developers to make a new building in the natural landscape, whether that is in the AONB or not, which will make it blend in. His talk was absolutely fascinating.

If you ever have the opportunity to hear any of these speakers I would thoroughly recommend them, with all 4 working together our AONB would be in safe hands.

The new merged Council comes into being on the 1st April. I am still involved in meetings which should ensure a smooth transition from 2 councils to one. Between 8th April and 7th May the single council is run by a Shadow Council before the new Members take over after their election on 2nd May.

I attended a Sizewell C briefing by EDF. There are still many things to discuss i.e. a new two village bypass, pylons, vehicle management, lorry holding areas including a suggestion of one at Nacton or Innocence Farm.

Lastly the Local Plan Consultation. Innocence Farm is still causing a great deal of concern locally and Parish Councils action groups and individuals are responding to the consultation on Soundness. The large swathes of housing planned for our peninsula are also contentious. It will be up to the Inspectors to decide whether this is a sound plan or not later in the year.

## **Police**

No report received. The interactive crime map shows no crimes were reported in Waldringfield during December 2018. (See note under correspondence received.)

## **ITEM 4**

**MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meeting held on **15<sup>th</sup> January 2019**

**Eureka** – see Item 5

**Merryfield** – see Item 5

**Suffolk Coastal/East Suffolk Local Plan** – Cllr Kay has forwarded dates of the public briefings to Waldringfielders

**Ipswich Road Speed Improvements** – the work has partially been done (there is a 30 roundel on the road and a SLOW on the approach to the bend from the direction of the school); two SLOW road markings have not been done on Ipswich Road. The Clerk has contacted Highways to ask when it will be completed but has yet to hear back.

Grit Bin – Highways have turned down the Parish Council's application for a grit bin to be filled by them.

*Your request for a "Suffolk Highways" grit bin (to replace an old grit heap) located on Mill Road (U3107) outside All Saints Church (to be filled by Suffolk Highways) has been rejected.*

*This is because Mill Road (U3107) is on a P2 Gritting Route and consequently, the location does not meet the criteria for a "Highway" Grit Bin which is in the Grit Bin guidance and application procedure which can be found in the attached document on our website at: <https://www.suffolk.gov.uk/roads-and-transport/check-which-roads-are-gritted/grit-bins/#tab2> under guidance.7*

## **ITEM 5**

### **Applications Received After Publication of the Agenda**

**The Studio, The Quay** - Certificate of Lawful Use (Existing) Use as dwellinghouse. Ref. No: DC/18/4050/CLE | Received date: Fri 28 Sep 2018 | Status: PENDING CONSIDERATION

### **Application Decisions**

**Wayside, Cliff Road** – Extension to rear of property, side 2 storey extension, enlarged ground floor living area, extra bedroom at first floor level. Ref. No: DC/18/4932/FUL Status: PERMITTED

**Land South West of Maybush Inn, Cliff Road** – A modest single storey, 2 bed-roomed unit with a floor area of 80m<sup>2</sup>, to be let as holiday accommodation. Designed to sit comfortably within the landscape and taking design cues from boatyard vernacular, positioned within boat storage facility. Ref. No: DC/18/0684/FUL Status: PERMITTED

**Deben View, Mill Road** – Proposed demolition of existing two storey detached dwelling to be replaced by new 2 storey dwelling and detached garage including all new landscaping works. Ref. No: DC/18/5165/FUL Status: APPLICATION WITHDRAWN

Regarding Deben View – the Parish Council received a copy of the Suffolk Preservation Society's response to the submitted plans.

**19 Village Way** – Proposed alterations and Extension. Ref. No: DC/18/5108/FUL. Status: APPLICATION WITHDRAWN

### **Other Planning Information**

**Eureka** – as per email of 29<sup>th</sup> January from SCDC Cllr Harvey, the plans will go before the Planning Committee

**Merryfield** – an email was received from Peter Thompson, Planning Enforcement, on 24<sup>th</sup> January, advising of the following:

*I have been in contact with the owner concerning the garage door being converted to windows. When I spoke to him I received some further information concerning a potential, residential use of the garage. I have to follow this up with another site visit, which I intend to do next week. When I have done this I will be in a better position to offer you a fuller update.*

### **Sizewell C**

The Clerk contacted the Clerks for Newbourne, Brightwell and Martlesham, asking if they wish to arrange a joint briefing. Martlesham and Brightwell have replied; they both have a meeting on Wednesday 13<sup>th</sup> February, after which they will revert. Have yet to receive a response from Newbourne.

## **ITEM 6**

### **Village Way**

The clerk was emailed on 5<sup>th</sup> February, with a copy of the letter being sent to Village Way residents, asking for their feedback about the trees to be planted. Email as follows:

*Further to the invitation to replenish the trees lost to the road works in Village Way roundabout – see below – attached is what we propose. While I think only one tree was felled during the work there have been losses of more over the 14 years I have been in the village, so we hope more than one replacement will be acceptable. Mariah will forward what the costs of this project will be – if it costs more than the Parish Council envisaged then the Scattered Orchard has some money in reserve and can fund the rest.*

*What we have included is also one tree in the verge where it is wide enough to accommodate one and hope that we can have permission for that one also.*

Costs have yet to be received.

### **Mill Road**

As per email from Dan Burke, Safety & Speed Management Technician, on 16<sup>th</sup> January:

*I can confirm my estimate value for Suffolk Highways to undertake these works on Mill Road = £200. This includes installation of post and required traffic management.*

*The only part I am missing from Waldringfield PC at this current time is the signed Memorandum of Understanding. I have attached the document where this can be found on pages 11-13.*

*I have now triaged this job and this is with my operatives for Health & Safety checks e.g. Traffic Management requirements, CDM, stat plans etc. This usually takes around four weeks until I am ready to raise the works order. From date of order, Suffolk Highways has fourteen calendar weeks to undertake the works.*

## **ITEM 9**

Emails received from Suffolk Red Cross (see under Item 10). The Parish Council may wish to consider making a grant.

Continued on next page...



# Waldringfield Parish Council

10 February 2019 (2018-2019)

## Waldringfield Parish Council

	<b>Bank Reconciliation at 10/02/2019</b>		
	Cash in Hand 01/04/2018		
			14,266.85
	<b>ADD</b>		
	Receipts 01/04/2018 - 10/02/2019		17,612.14
<b>A</b>	<b>SUBTRACT</b>		31,878.99
	Payments 01/04/2018 - 10/02/2019		18,131.75
	<b>Cash in Hand 10/02/2019</b>		<b>13,747.24</b>
	(per Cash Book)		
	Cash in hand per Bank Statements		
	Cash	01/04/2017	0.00
	Barclays Community Account	31/01/2019	6,860.51
	Ipswich Building Society	31/01/2019	7,799.20
<b>B</b>	Less unrepresented cheques		<b>14,659.71</b>
	As attached		912.47
	Plus unrepresented receipts		13,747.24
	As attached		0.00
	<b>Adjusted Bank Balance</b>		<b>13,747.24</b>
	<b>A = B Checks out OK</b>		

10 February 2019 (2018-2019)

## Waldringfield Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
68	Membership Subs re LGA	20/01/2019		Barclays		Annual Subscription	ICO	X	35.00	0.00	35.00
69	Website/Scribe Fees	08/02/2019	1724.11	Barclays	101136	Laptop	J Elliot	X	100.00	0.00	100.00
70	Training	08/02/2019		Barclays	101137	Training	SALC	S	103.00	20.60	123.60
71	Audit	08/02/2019		Barclays	101138	Audit Fee	Heelis and Lodge	E	128.00	0.00	128.00
72	General Grants	08/02/2019	1727.8	Barclays	101139	Grant s137/72 or s19	Waldringfield History	E	84.00	0.00	84.00
73	Stationery/Mileage/Etc.	10/02/2019		Barclays	101140	Expenses	Rebecca Todd	E	13.47	0.00	13.47
74	PAYE/NI	10/02/2019		Barclays	101140	Salary	Rebecca Todd	E	428.40	0.00	428.40
<b>Total</b>									<b>891.87</b>	<b>20.60</b>	<b>912.47</b>

10 February 2019 (2018-2019)

## Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Estimated	Actual	Variance	Estimated	Actual	Variance	
1	Salaries				4,365.00	3,522.80	842	842
2	PAYE/NI				1,090.00	1,196.40	-106	-106
3	Stationery/Mileage/Etc.				500.00	341.63	158	158
4	Post and telephone				70.00	62.13	8	8
5	Newsletter re 1972 LGA s142				400.00	264.75	135	135
6	Village Hall hire				250.00		250	250
7	Insurance				365.00	430.79	-66	-66
8	Membership Subs re LGA s111				440.00	321.13	119	119
9	Audit				128.00	128.00		
10	Chairman's Expenses				50.00	25.00	25	25
11	Training		22.00	22	200.00	125.00	75	97
12	Election Costs							
13	Handyman's Wages							
14	Grass cutting (field)				780.00	720.00	60	60
15	Mole catching (field)				200.00		200	200
16	Repairs/Maintenance		2,135.50	2,136	3,900.00	6,994.68	-3,095	-959
17	Footpath Maintenance				400.00	240.00	160	160
18	Locality Grant Spend				750.00		750	750
19	SCC Quality of Life							
20	SCDC Community Enabling Fund							
21	General Grants				1,750.00	184.00	1,566	1,566
22	Church Field				400.00	400.00		
23	Village Hall LGA				500.00	500.00		
24	All Saints Church				750.00	750.00		
25	WildlifeGroup				100.00	100.00		
26	Miscellaneous							
28	Precept	13,212.00	13,212.00					
29	Council Tax Support Grant							
30	SCC Locality Grant	750.00	750.00					
31	SCC Footpaths Grant	175.30	175.30					
32	Recycling							
33	Equipment Hire							
34	SCC Q of Life Budget							
35	SCDC Community Enabling Fund							
36	Bank Interest	90.00	83.19	-7				-7
37	Grants and Donations		30.00	30				30
38	Advertising income	400.00	403.20	3				3
39	VAT Refund							
40	Website/Scribe Fees				350.00	219.15	131	131
41	AONB Grant Payments							
42	Professional Services				500.00	510.00	-10	-10
43	Salary/Expenses Adjustment							
<b>NET TOTAL</b>		<b>14,627.30</b>	<b>16,811.19</b>	<b>2,184</b>	<b>18,238.00</b>	<b>17,035.46</b>	<b>1,203</b>	<b>3,386</b>
<b>V.A.T.</b>			<b>800.95</b>			<b>1,096.29</b>		
<b>GROSS TOTAL</b>			<b>17,612.14</b>			<b>18,131.75</b>		

## Internal Audit

The Heelis & Lodge quotation for 2018-19 is as follows:

Income/Expenditure		£
Up to £5,000		50
£5,001 - 15,000		80
£15,001 - 25,000		128
£25,001 - 50,000	year end	180
	interim & year end	240
£50,001 - 100,000	year end	215
	interim & year end	330

The cost of the 2017-2018 audit was £128.

## **ITEM 10**

Correspondence – please contact the Clerk if you require more information on the following items.

### **Jan 2019 AONB Monthly update**

#### **1. Planning in a Designated Landscape: Guides, Rules and Tools**

Around 150 delegates packed a lecture theatre at the University of Suffolk to hear speakers on AONB Legislation, Natural Beauty, Tranquillity and the Use of Colour in Design. The Dedham Vale AONB Advisory Committee chairman, Cllr Chapman described the event as 'stunning'. A report of proceedings will be uploaded to the AONBs websites in February.

#### **2. Grants for Communities, Groups and Businesses to support AONB Objectives**

Around £100,000 is available for projects to support the environmental, social and economic wellbeing of the Dedham Vale and Suffolk Coast & Heaths AONBs. Grants are awarded by a panel representing the AONB Partnerships, Environmental Organisations and Business interests. If you have an idea that you think would support AONB objectives, then please get in contact or view information at:

<http://www.dedhamvalestourvalley.org/grants-and-funding/sustainable-development-fund/>  
<http://www.suffolkcoastandheaths.org/grants-and-funding/>

#### **3. Wonderful Volunteers**

Volunteers that work in the Dedham Vale AONB and Stour Valley were thanked for their outstanding efforts at a celebration evening held at the fantastic Gainsborough House museum in Sudbury. Volunteers were treated to a light supper and heard about work being undertaken to conserve and enhance the area. It was followed by a competitive quiz which tested the knowledge of many of the AONB staffers...

#### **4. Nationally Significant Infrastructure Projects**

- **Sizewell C:** The AONB Partnership is currently developing its response to the proposals put forward by EDF Energy in its stage 3 consultation proposals. Initial thoughts on the consultation include grave concern about the impact of the proposed development on the nationally designated Suffolk Coast &

Heaths AONB. We encourage everyone to engage in the consultation process. Details at: <https://www.edfenergy.com/energy/nuclear-new-build-projects/sizewell-c/proposals/stage-3>

- **Offshore Wind and Associated Onshore Infrastructure (EA1N and EA2):** The AONB Partnership welcomed ScottishPower Renewable's decision to locate its substation outside the nationally designated AONB but has continuing concerns about the cable route and off shore array and their impacts on the designated landscape. The AONB Partnership will submit a response to the stage 4 consultation. Details of consultation at: [https://www.scottishpowerrenewables.com/pages/ea\\_one\\_north\\_phase\\_4\\_consultation.aspx](https://www.scottishpowerrenewables.com/pages/ea_one_north_phase_4_consultation.aspx)

- **Bramford to Twinstead?** The developments associated with major electricity generation on and off the Suffolk Coast, and the proposals for at least two interconnectors mean that it is highly likely that the Bramford to Twinstead project is restarted. The Bramford to Twinstead project will see a strengthening of National Grid's transmission network that crosses the Dedham Vale AONB and Stour Valley. National Grid will outline any proposals as a Network Options Assessment on 31 Jan 2019. See <https://www.nationalgrideso.com/events-calendar/network-options-assessment-noa-published>

## 5. National Landscapes for Life 2019 Conference coming to the East of England

The AONB team is delighted that the national conference is coming to the east of England (9-11 July) and is supporting the National Association for AONBs in its development. Outstanding national speakers have agreed to present at the conference. It will include an exciting array of field visits, workshops and proposals for a commitment from designated landscapes to improve environmental sustainability. More details available soon.

## 6. Landscape Enhancement Initiative

The AONB team is preparing applications to a £24 million grant scheme that offers awards of up to £200,000 for projects to enhance landscapes containing or impacted by National Grid's existing electricity transmission infrastructure. The AONB team would welcome suggestions from partners and residents for further project ideas. An overview of the scope of the scheme can be found at: <http://lei.nationalgrid.com/>

## 7. Suffolk Coast & Heaths AONB Position on the England Coast Path

The AONB Partnership endorsed a position on the England Coast Path at its December 2018 meeting. The position can be summarised as welcoming the enhanced access where it does not detract from the purposes of the AONB, to conserve and enhance natural beauty. See <http://www.suffolkcoastandheaths.org/assets/Publications/Position-Statements/SCH-AONB-Position-Statement-England-Coast-Path-Dec-2018.pdf>


Simon Amstutz, AONB Manager, 31 Jan 2019 [simon.amstutz@suffolk.gov.uk](mailto:simon.amstutz@suffolk.gov.uk)  
[www.suffolkcoastandheaths.org](http://www.suffolkcoastandheaths.org) [www.dedhamvalestourvalley.org](http://www.dedhamvalestourvalley.org)

## School Travel

The Clerk received information about changes to the Suffolk County Council school travel policy, which will come into force from September 2019.

## Waldringfield Quarry

Latest minutes received

	MINUTES			
	<b>Location:</b>	Waldringfield Quarry Offices	<b>Date:</b>	21/01/19
	<b>Subject:</b>	Waldringfield Liaison Meeting	<b>Ref #:</b>	03
	<b>Prepared By:</b>	ST	<b>No:</b>	03
<b>Attendees:</b>				
Sam Tarr (ST)	APM – Brett Aggregates	Leo Broome (LB)	Martlesham PC Rep	
Stephen Daw (SD)	Consultant – Brett	Brenda Newell(BN)	Brightwell PC Rep	
Graham Gunby	SCC – Development Manager	Peter Little (PL)	Moon & Sixpence	
		Jo Lloyd	SCC – Monitoring & Enforcement Officer	
		David Richards	SCC – Planning	
Officer				
Item	Actions			Owner-Date
1.	Minutes from previous meeting reviewed.			-
2.	<b>Brett Update</b> <ul style="list-style-type: none"> <li>•EX5 mineral excavation now complete</li> <li>•Temporary footpath closure in EX5 to be re-instated 28/02/19.</li> <li>•EX3/EX4 – Current area of excavation. Topsoil and overburden being stockpiled on the boundary with the Moon and Sixpence.</li> <li>•Mineral excavation to be halted at the end of June 19. Mineral processing to halt end of December 19.</li> </ul>			-
4.	<b>SCC Update</b> – Monitoring inspection due for Q2 2019.			
5.	<b>Parish Councils</b> – no comments			
6.	<b>Moon &amp; Sixpence</b> – no comment			
7.	<b>AOB</b> - none			
8.	<b>Date of next meeting – Monday 8<sup>th</sup> July 2019. Commencing at 4.00pm</b>			

## **East Anglia One – Scottish Power**

An email was received on 5<sup>th</sup> February from Edward Lees, Community Liaison:

*I'm writing to update you about the construction works for East Anglia ONE (EA1) and address a safety concern.*

*The onshore works are progressing well, with 97% of the open cut works (trench and duct installation) complete. All underground drilling activities associated with EA1 are also finished, with only some EA3 works at Bawdsey ongoing. Cable installation through the ducts began at the end of 2018 and is progressing along the route. After construction is completed, we will undertake testing and commissioning of the cable later this year before the first power is produced. I will organise some further open days to discuss construction progress and also address reinstatement of the land and the forthcoming EA3 project.*

*With regard to safety, we have had two instances recently with motorists running red lights and hitting heavy plant crossing the road. Fortunately, nobody has been seriously injured and we are exploring whether any additional traffic management is required with the Highway Authority. I know that the lights can be a source of irritation. However, in light of recent events I would be grateful if you could remind your members not to take a chance at the crossing points.*

## **Great British Spring Clean**

An email was received, advertising this 'event' which will take place 22<sup>nd</sup> March – 23<sup>rd</sup> April 2019.

## **Speed Changes**

The following notice was received:

### **SUFFOLK COUNTY COUNCIL (PARISHES OF MARTLESHAM, BRIGHTWELL, FOXHALL AND KESGRAVE) (VARIOUS ROADS) (40 MPH AND 50 MPH SPEED LIMITS AND REVOCATION) ORDER 201-**

Suffolk County Council proposes to make the above order for Martlesham, Brightwell, Foxhall and Kesgrave under Section 84 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984, as amended, the effect of which would be to:

- Reduce the speed limit to 40mph on sections of:
  - the A12 in Brightwell, and
  - Waldringfield Road in Brightwell and Martlesham (also known as Newbourne Road / Ipswich Road); and
- Reduce the speed limit to 50mph on sections of:
  - the A12 in Martlesham, Brightwell and Foxhall,
  - Anson Road, Barrack Square and Eagle Way in Martlesham, and
  - Foxhall Road in Foxhall and Kesgrave.

A copy of the draft order and a map showing the lengths of road affected, together with the Council's reasons for these proposals, may be seen with advance notice at the address below 9:00 a.m. - 5:00 p.m. Monday - Friday; also at Kesgrave Library, Kinsey House, Kays Close, Kesgrave, IP5 2HL, 9:00 a.m. - 12:00 p.m. Monday; 9:00 a.m. - 12:00 p.m. and 2:30 p.m. - 5:00 p.m. Tuesday; 2:30 p.m. - 6:00 p.m. Wednesday; 2:30 p.m. - 8:00 p.m. Thursday; 9:00 a.m. - 12:00 p.m. and 2:30 p.m. - 6:00 p.m. Friday; 10:00 a.m. - 5:00 p.m. Saturday; and 10:00 a.m. - 3:00 p.m. Sunday.

Objections and any other representations relating to these proposals, specifying the grounds on which they are made, must reach George Firth (Suffolk Legal) at the address below or at [george.firth@suffolk.gov.uk](mailto:george.firth@suffolk.gov.uk) not later than 15 February 2019. Please note that any such correspondence cannot be regarded as confidential and may be inspected by any interested party.

Date: 25 January 2019

Suffolk County Council  
Constantine House  
5 Constantine Road  
IPSWICH  
IP1 2DH

  
**NIGEL INNISS**  
Head of Legal Services



## **Become an East Suffolk Councillor**

An email was received on 16<sup>th</sup> January from Suffolk Coastal, promoting the chance for members of the public to become an East Suffolk councillor.

**Local people who want to find out more about becoming a District Councillor for the new East Suffolk Council are invited to attend one of two information days being held next month.**

On 1 April, East Suffolk Council will be formed – a new 'super district' authority, serving the residents, businesses and communities of both Suffolk Coastal and Waveney. The new district will be served by 55 councillors, each representing a 'ward', with 29 separate wards in total.

Suffolk Coastal and Waveney District Councils are hosting two special information events in February open to anyone interested in becoming an East Suffolk councillor, regardless of experience. Those interested are invited to book a 30 minute appointment with council officers where they will have the opportunity to ask any questions they have about what the role of a councillor involves and how to stand for election.

The information days take place on:

- Thursday 21 February – Riverside, 4 Canning Road, Lowestoft, NR33 0EQ
- Friday 22 February – East Suffolk House, Station Road, Melton, Woodbridge, IP12 1RT

Stephen Baker, Chief Executive for Suffolk Coastal and Waveney District Councils said: "We have a very busy time ahead of us in East Suffolk! Our new councillors will have a keen interest in representing and leading their community, and will bring energy and commitment to the new council. Formal qualifications or previous council experience are not required and we would encourage anyone meeting the eligibility criteria who is keen to represent their community to consider standing for election; anyone elected for the first time will be given all the training and support they need, for as long as they need it.

"The information days are a perfect opportunity to ask questions and find out more about what being an East Suffolk councillor will involve and we would encourage anyone interested to book an appointment at their nearest event."

Thirty minute informal appointments are available between 9am and 4.30pm on both days. To book your preferred location and time, please go to [eastsuffolk.gov.uk/beacouncillor](http://eastsuffolk.gov.uk/beacouncillor)

Evening appointments are also available on request. To arrange an evening time slot, please email [newcouncil@eastsuffolk.gov.uk](mailto:newcouncil@eastsuffolk.gov.uk) or call 01502 523213.

To be eligible to stand for election, applicants must be:

- 18 or over
- and a UK, EU or Commonwealth Citizen,
- and either be registered to vote on the current register with the local council
- or have either worked or lived in the council's area for one year
- or have been an owner or tenant of any land or premises in the council's area for one year

Elections to the new Council will be held on 2 May 2019.

## **Suffolk Red Cross**

Email communications received.

*My name is Paul Fleet and I am the Senior Community Fundraiser for British Red Cross in Norfolk and Suffolk. I am getting in touch to ask whether your parish council would be willing to support the charity in some way.*

# Waldringfield Parish Council

*Many people believe that British Red Cross is only a national or international charity. It is true that we do much amazing work in the UK and support people in crisis all over the world but also do much incredibly important work all over Norfolk (and other counties) too. I have attached some information about the vital work we carry out locally for your perusal.*

*I hope you find the information of interest and would consider supporting us in one or more of the following ways:*

- *Agree to help with a local bucket collection – Dates TBC*
- *Consider opening your garden for the charity during our Open Gardens season in June and July*
- *Put on a small event i.e. tea party, quiz etc*
- *Make a one-off donation. A wheelchair (that can be used for up to 5 years) currently costs £125.*
- *Volunteer in your local community. We have various roles that may interest you.*

*I understand that you may already have a chosen charity and I really appreciate you taking the time to read this email. I hope you feel that you are able to help our vital work and that I hear from you soon.*

*Hello again*

*Please accept my apologies. It seems that I wasn't clear enough with what I was asking in my last email. It would be very nice to receive a donation but it wasn't just money that I was enquiring about and I should have been more clear and perhaps left the proposal of a donation out of my initial message. British Red Cross are looking for 'ambassadors' (or volunteers) to look after certain parts of the county to:*

- *Put collection cans in shops/pubs/cafes etc*
- *Collect full cans and bank money – I can explain this to you*
- *Help with bucket collections in supermarkets – i.e. ensure that kit is at the venue before 9am and picked up after 5pm and ensure money is banked. Again, I can explain this to you*
- *Pick up cash/cheques as and when necessary*
- *Represent the charity when required*
- *Put on a (small) fundraising event if possible*

*Please don't let the above points 'scare' you. They are all pretty straightforward and you definitely don't have to do all of them if you don't want to! They are tasks that do not take up a great deal of time or effort but would be incredibly helpful to the charity. For instance, if a pub/shop/café etc has a full can in Kings Lynn/Ipswich/Newmarket etc, it would be easier to ask someone who lives there to collect it rather than drive here from Norwich to get it on behalf of the charity.*

*If you were willing to help, full explanation of the above tasks will be given and an ID badge will also be provided.*

*I hope this makes sense and I have made my request a bit clearer. I am not saying no to a donation, but what I would really like is a little bit of help in towns and villages in Norfolk and Suffolk now and again.*

## **Together Against Sizewell C**

An email was received from this group, lobbying against Sizewell C, including a letter being sent to MPs.

## **Burglaries**

An email was received from Waldringfielders on 9<sup>th</sup> February, advising of two burglaries (one remote, one central).

## **ITEM 11**

The following dates have been provisionally booked (all from 7pm for a 7.30pm start):

Tuesday 12<sup>th</sup> February – Kennedy Room

Tuesday 12<sup>th</sup> March – Kennedy Room

Tuesday 9<sup>th</sup> April – Main Hall (for Annual Parish Meeting) **NOTE FROM CLERK: THIS HAS BEEN RESCHEDULED TO TUESDAY 2<sup>ND</sup> APRIL**

Tuesday 14<sup>th</sup> May – Kennedy Room

Tuesday 11<sup>th</sup> June – Kennedy Room

Tuesday 9<sup>th</sup> July – Kennedy Room

Tuesday 13<sup>th</sup> August – Kennedy Room

Tuesday 10<sup>th</sup> September – Kennedy Room

Tuesday 8<sup>th</sup> October – Kennedy Room

Tuesday 12<sup>th</sup> November – Kennedy Room

Tuesday 10<sup>th</sup> December – Kennedy Room