



# Waldringfield

## Parish Council

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### 1741 **Minutes of the Parish Council Meeting held on Tuesday 14<sup>th</sup> May 2019 (8pm)**

**In attendance:** Councillors Kay, Elliot, Gold, Archer, Reid and Matheson  
SCC Councillor O'Brien, ESDC Richard Kerry and 12 members of the public

**Clerk:** Rebecca Todd

1. To **RECEIVE** apologies for absence – apologies were received from Cllr Lyon (illness), and ESDC Cllr Allen (work)
2. To **RECEIVE** declarations of interest – none  
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor – none

#### **Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council**

A member of the public asked why the bridle path sign is not up at the crossroads and said that the chapel bridle path sign is still obstructed (including with three dead lambs). Cllr Gold advised that landowners have been approached but will look into the matter. The Clerk will seek advice from Public Rights of Way. A member of the public (from the Waldringfield Wildlife Group) urged the Parish Council to adopt its suggested environmental policy, particularly with regard to planning. Cllr Kay confirmed that the Parish Council has its own Landscape & Wildlife Policy. A member of the public asked about the status of the Eureka planning application and queried if an appeal has been lodged; Cllr Elliot confirmed that the application has been refused and was not aware of an appeal but will query this with the planning department.

To **RECEIVE** reports from:

#### SCC Cllr Patricia O'Brien

Cllr O'Brien spoke from her written report. The growth in special educational needs was highlighted – on 23<sup>rd</sup> April, SCC announced up to £45.6m will be spent on SEN, including 800 new specialist places. On 16<sup>th</sup> April, SCC announced that 7,500 parents were advised of primary school places for September, with 98.6% receiving one of their preferred schools. The new school travel policy comes into force in September. There will be a network of champions for domestic abuse sufferers, with free training. Tim Passmore is settling in as Police Commissioner. Cllr O'Brien has asked for more police reports to be made available to councillors. A member of the public asked if it was new money for SEN and Cllr O'Brien advised it was, direct from the government.

#### ESDC Cllr Richard Kerry

Cllr Kerry introduced himself as a new district councillor for Orwell & Villages, and sent apologies for his colleague, Cllr Melissa Allen, who had work commitments. The new leader of East Suffolk District Council will be announced on 22<sup>nd</sup> May. Cllr Kerry advised that he and Cllr Allen will each receive £7,500 of locality funding and advised residents they can approach him with suggestions. Cllr Kerry was previously a cabinet member for housing and is hoping to continue in this role.

3. To **APPROVE** the minutes of the Extraordinary Parish Council Meeting held on **12<sup>th</sup> April 2019** – it was resolved to adopt the minutes of the meeting of 12<sup>th</sup> April, proposed by Cllr Kay, seconded by Cllr Elliot and **AGREED** by all who attended.

*At this point, with agreement from the Council, the Chair brought forward item 10 for discussion.*

10. To **CONSIDER** the Waldringfield Wildlife Group and Greener Waldringfield document addressed to the Parish Council – Cllr Reid spoke about the background of a climate emergency being declared by SCC and the possibility for the Parish Council to help the community directly or indirectly to respond to climate change and preserve wildlife of the area. The Parish Council may wish to adopt some of Waldringfield Wildlife Group's suggestions. Cllr Kay outlined that the Planning Group does comment regarding the environment. Sending a list of 'demands' would not be appropriate when commenting on every planning application and completely new houses are rare in the village. Cllr Elliot suggested that the Parish Council could consider the WWG's suggestions when reviewing its Landscape & Wildlife Policy, to see what could be incorporated. Cllr Reid suggested a review could be brought forward and Cllr Kay volunteered to do so. Cllrs

Kay and Elliot will shortly be attending a planning meeting at East Suffolk District Council and will try to ask how the planning department considers the environment. A sustainability appraisal is only done for developments over a certain number of properties. There was some concern voiced that enforcement is not always vigorous. A member of the public asked about rainwater and grey water recycling. At this point, ESDC Cllr Kerry spoke about 'SUDS' (sustainable urban drainage systems) – effectively ponds with reeds that collect such water and allow it to return to a water source. Cllr Elliot advised concerned residents they may view the Local Plan online, which includes environmental information. Ultimately, the district council approves planning applications, but the Parish Council will consider the suggestions of the Waldringfield Wildlife Group.

4. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meeting held on **12<sup>th</sup> March 2019** – as per supporting documents. Cllr Elliot has circulated the definitive rights of way map by email, asking other councillors to comment whether it reflects reality; Cllr Elliot to resend. Cllr Kay reported that six people have volunteered to help with changing the speed indicator device, along with Cllrs Kay and Reid. The Planning Policy is currently being reviewed by Cllr Elliot. Cllr Reid has corresponded with the AONB department regarding a sign.

*At this point, SCC Cllr O'Brien and ESDC Cllr Kerry left the meeting.*

5. To **CONSIDER** Planning Applications for **COMMENTS – DC/19/1588/FUL 19 Village Way** Proposed alterations and extension – Cllr Kay proposed acceptance, seconded by Cllr Archer and all **AGREED** full support for the new application. The Clerk will send the Parish Council's response to Planning.

**DC/19/1526/FUL Merryfield, Mill Road** – Change of use of existing garage to residential while new house is built (garage and house will not be occupied at the same time). The Planning Group advised this was a retrospective application, in response to enforcement. After some discussion, Cllr Kay proposed acceptance, seconded by Cllr Reid and **AGREED** by three other councillors, with one abstention.

**DC/18/1791/FUL The Oaks, Cliff Road** – Discharge of condition no.4 of (landscaping details). The Parish Council hasn't been contacted as a consultee. There was some discussion about how porous the driveway surface will be. The Clerk to send comments to Planning.

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda – Church Farm (Variation of Conditions). As the applicant has considered the Parish Council's previous response, it was felt that an extraordinary meeting is warranted, to be able to comment. A meeting will be held on Monday 20<sup>th</sup> May.

To **NOTE** any application decisions received – *see separate list*

To **RECEIVE** any other planning information – Cllrs Elliot and Kay are due to attend a planning meeting at East Suffolk District Council and a meeting of the Brightwell Lakes Forum. Due to changes in the planning department, with no extensions as a rule, there will potentially be more extraordinary Parish Council meetings.

6. To **CONSIDER** and receive updates/reports on public rights of way, verges and road safety matters – councillors unanimously agreed that the new traffic sign in School Road is too large. After discussion, it was resolved for the Clerk to write to Suffolk Highways and accept the offers from two officers, to reduce the size of the sign (to the same size as the new Ipswich Road sign), and to move it closer to the road. Cllr Elliot queried the position of the new 20mph sign in Ipswich Road, due to its proximity to the 30mph sign; Cllr Reid advised that the 20mph is only advisory but the 30mph is compulsory. Cllr Reid asked the Clerk to reiterate the Parish Council's invite to Highways, to discuss moving the 30mph speed limit further out of the village, in relation to the new Brightwell Lakes development. The Clerk to also question if the two missing slow road markings will still be painted on Ipswich Road. Regarding the removal of part of footpath FP537 (river wall) from the Public Rights of Way cutting schedule, Cllr Gold advised that cutting this part in 2019 is not crucial, but it would need to be considered again next year. Cllr Gold suggested the first cutting of the footpaths should be undertaken at the end of May or beginning of June; the Clerk to advise the contractor. Regarding the SID, Cllr Reid highlighted the requirement from Suffolk Highways to erect a suitable sign to avoid a bare pole (either a repeater roundel or a speed kills sign). The new pole in Mill Road and one in School Lane do not have signs. After discussion, it was resolved for the Clerk to request repeater roundels. As part of this correspondence, the Clerk will also highlight the badly faded school road signs; Cllr Reid to forward photos. After discussion, it was resolved for the Clerk to contact Norse to request no

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pesticide use in the village. After discussion, it was resolved for the Clerk to contact Newbourne Parish Council, to clarify the use of the SID (one-fifth of the time) and ask where it is to be situated. As Waldringfield has a number of volunteers, the Clerk will suggest that we will be prepared to install the SID in Newbourne.

7. To **CONSIDER** arrangements and receive quotations for monthly safety checks of the playing field – after discussion, it was resolved to accept the quote from Norse (£22.13 plus VAT per occasion); proposed by Cllr Archer, seconded by Cllr Reid and **AGREED** by all.
8. To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council and the Parish Plan, including grievance, disciplinary, planning and SID risk management policies and procedures – acceptance of the draft grievance and disciplinary policies was proposed by Cllr Kay, seconded by Cllr Archer and **AGREED** by all. Discussion of the planning policy was deferred. Acceptance of the draft SID risk management policy was proposed by Cllr Kay, seconded by Cllr Gold and **AGREED** by all.
9. **CLERK AND RFO REPORT**  
To **CONSIDER** and **APPROVE** applications for community grants, if any (Suffolk Accident Rescue Service, EACH and NSPCC) – it was resolved for the Clerk to write to the charities, to advise of the Parish Council's policy to issue grants local to Waldringfield.  
To **CONSIDER** and **APPROVE** items of expenditure and sign cheques accordingly – *see separate list* (includes payment for 2019-20 membership of SALC and NALC, and costs associated with the SID) – Cllr Gold proposed the continuing membership of SALC, seconded by Cllr Elliot and **AGREED** by all. Cheques were signed by Cllrs Archer and Matheson.  
To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation – the independent bank reconciliation was undertaken by Cllr Reid and **AGREED** by all.  
To **REVIEW** and fill vacancies on the Annual Risk Assessment – deferred to next meeting.  
To **CONSIDER** storage of filing cabinets – Cllr Kay advised that Mr Barclay is prepared to store filing cabinets in his barn (which is suitably secure yet accessible). Cllr Gold proposed a donation to a local charity in lieu of payment to Mr Barclay (up to the value of £50 from the Chairman's Fund), seconded by Cllr Kay and **AGREED** by all. Cllr Elliot advised that she will continue to store documents relating to planning applications for 12 months. Cllr Kay will liaise with Mr Barclay and the previous Clerk, David Lines.
11. To **CONSIDER** any correspondence received before the meeting – *see separate list*. The Clerk will write to the complainant about the new School Road traffic sign, advising of the Parish Council's response to Suffolk Highways.
12. **PARISH MATTERS** for the next meeting – Planning Policy (Cllr Elliot to review) / Landscape & Wildlife Policy (Cllr Kay to review) / Election of Vice-Chair / Risk Assessment Vacancies / Clerk's Contract (Cllr Kay to review insurance)

**The meeting closed at 21.50pm**

## **REVIEW OF ACTION POINTS FROM THE MEETING**

**Bridle Path Signage** – Cllr Gold to investigate. The Clerk will seek advice from PROW.

**Eureka Planning Application** – Cllr Elliot to ask the planning department if an appeal has been lodged.

**Planning Meeting** – Cllrs Kay and Elliot to ask how the environment is considered.

**Landscape & Wildlife Policy** – Cllr Kay to review.

**Definitive Rights of Way Map** – Cllr Elliot to resend to councillors for comment.

**Planning Policy** – Cllr Elliot to review

**Planning** – the Clerk to respond to Planning about 19 Village Way, Merryfield and The Oaks.

**School Road Sign** – the Clerk to write to Highways, to ask for a reduction in size and to move closer to the road. The Clerk will write to the local complainant.

**Ipswich Road** – the Clerk to write to Highways to ask if the missing slow markings will be painted, and to ask for a meeting regarding moving the 30mph speed restriction further out of the village.

**Footpath Cutting** – the Clerk to liaise with contractor, to arrange first cut end of May/early June.

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**SID** – the Clerk to ask Highways for repeater signs on bare poles, and to clarify arrangements with Newbourn Parish Council.

**School Signs** – Cllr Reid to forward photos of faded signs; the Clerk to correspond with Highways.

**Pesticides** – the Clerk to ask Norse not to spray pesticides in the village.

**Playing Field** – the Clerk to accept the quote from Norse.

**Request for Grants** – the Clerk to write to charities, to advise of WPC's policy.

## Ongoing Matters

**AONB Sign** –

## SUPPORTING DOCUMENTS

### ITEM 2

#### SUFFOLK COUNTY COUNCIL - MAY REPORT

##### **SEND**

Suffolk, like many other local authorities, faces a large increase in demand for placements for a variety of special educational needs and disabilities (SEND). Suffolk's SEND Sufficiency Plan (2018) identified that the number of children and young people with SEND will increase by 18% between 2017 and 2020. This compares to an overall growth in the school age population in Suffolk of 4%.

Working together with parents/carers, education providers, partners and children, Suffolk County Council wants to create more specialist education places.

Thus on Tuesday 23 April, Suffolk County Council's Cabinet agreed a financial investment of up to £45.6 million to support the development of a number of local specialist provisions. This will enable Suffolk children to have the opportunity to strengthen their roots within their local community.

The £45.6 million investment will create over 800 new specialist education places in the county. This will include three brand new special schools and 36 specialist units attached to existing mainstream schools. A significant number of these specialist units will be opened by September 2020.

##### **Preferred primary school policy**

On 16 April 2019, the council reported that it had received 7,505 applications from parents indicating which primary school they would prefer their child to be educated at in Reception for this year.

Over 98.6% of children were offered a place at one of their parents' preferred schools. Some 7,037 children received offers for their first preference school and 7,403 children received an offer for one of their three preferred schools.

##### **New school travel policy**

September 2019 sees the implementation of Suffolk's new school travel policy for 5 to 16-year-old children.

Children who will be starting at a new school in September 2019 will be eligible for SCC funded school travel when they live over 2 miles (under 8 years old) or 3 miles (over 8) walking distance from their nearest suitable school that would have had a place available for them.

The new policy is being phased in to protect travel arrangements for children who are already receiving SCC funded school travel under the current policy.

##### **Domestic Abuse Champions Network**

A search is underway for volunteers to join a network of Champions to spread the message of support for those experiencing domestic abuse.

The Network is looking for people who are eager to raise awareness of domestic abuse and to make changes.

The Champions will provide free training to equip for skills: to spread awareness, recognise signs of abuse and share information for support within organisations and networks.

Email [dachampions@suffolk.gov.uk](mailto:dachampions@suffolk.gov.uk)

East Suffolk Council

No report this month.

## Police Report

The interactive crime map for March 2019 shows:

Violence and sexual offences (1) – on or near Deben Lane. Includes offences against the person such as common assaults, grievous bodily harm and sexual offences. Under investigation.

## **ITEM 4**

**MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meeting held on **12<sup>th</sup> March 2019**

### **REVIEW OF ACTION POINTS FROM THE MEETING**

**Ipswich Road Speed Improvements** – the Clerk will re-forward correspondence to Cllr O'Brien. **DONE**

**Sizewell C** – Cllr Kay will forward councillors a revised response for approval (the end of the consultation period is 29<sup>th</sup> March). **DONE**

**Rights of Way** – Cllr Elliot will attempt to look at the definitive rights of way map. Councillors will identify which paths are used in the village.

**Ipswich Road** – the Clerk will report the hanging branch. **DONE** (rectified by Suffolk Highways)

**Playing Field** – the Clerk will forward information to Barry Cross. **DONE.**

**Speed Indicator Device** – the Clerk will order and contact Newbourne Parish Council with the information. Cllr Kay will mention the SID at the Annual Parish Meeting, in the hope of attracting volunteers. **DONE**

**Annual Parish Meeting** – the Clerk will email the Village Hall team about refreshments; email the usual contacts and Waldringfielders regarding presentations; and place information on the website. **DONE**

**Newsletter Advertising Policy** – the Clerk will update **DONE**

**Grievance Procedure and Disciplinary Procedure** – Cllr Reid to formalise drafts. **DONE**

**Planning Policy** – Cllr Elliot to update.

**Election Nomination Forms** – Cllr Kay to deliver to East Suffolk Council by 3<sup>rd</sup> April. **DONE**

### **ONGOING MATTERS**

**Village AONB Sign** –

## **ITEM 5**

**To MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda

Church Farm, Mill Lane – an email was received from Grant Heal, Area Planning & Enforcement Officer

*You kindly provided comments on the above application noting the PC's objections relating to the potential impact from light pollution on the character of the AONB resulting from the proposed amount*

## Waldringfield Parish Council

of fenestration. As such, I have discussed this further with the applicant who have since revised the proposal to that attached and have also acquired positive feedback from the AONB officer (see below).

I would therefore be grateful if you could review the amended plans with a view to confirming to me whether the proposal is now sufficient to overcome the PC's objections so that I may issue a positive decision at the earliest?

Included in Grant's email was correspondence from the AONB Planning Officer, Beverly McClean:

Thank you for your email seeking comment from the AONB team on the proposed revisions to the fenestration in the barn conversion Church Farm, Waldringfield.

I can confirm that the removal of the large central glazed section from the east elevation and the 3 smaller glazed areas on the western elevation and their replacement with 4 small conservation style roof windows on the east elevation and 1 small conservation style roof window on the eastern elevation will significantly reduce the risk of light pollution into the Suffolk Coast & Heaths AONB.

The proposed fenestration alterations coupled with the use of internal shutters, as discussed, will help address the concerns raised by me on behalf of the AONB team in my original planning response dated 05.04.19 with regards light spillage in the nationally designated landscape.

As proposed in revised drawing 18-071-PL-02, we consider that the scheme would be policy compliant with the existing and emerging Local Plan and the Suffolk Coast & Heaths AONB Management Plan.

To **NOTE** any application decisions received

**DC/18/3623/FUL Eureka, Cliff Road** – Demolition of existing dwelling and outbuildings. Erection of three houses and one bungalow. Alterations to existing access. Status: Application Refused.

## ITEM 6

Footpath 537 (cutting schedule changes)

2018



2019



### Pesticide Use

Dear Rebecca,

In case there is – as usual – some difficulty about making this stick please may I provide a little background and then enlist the further support of the Parish Council?

About five years ago I presented to the Wildlife Group evidence of the harm done to insects (bees are as it were the canary in the coal mine here, being the most well-researched) and to soil micro-biota from pesticides – though as always what people are most convinced by is when humans are affected:

## Waldringfield Parish Council

a large proportion of bread now shows glyphosate contamination: that chemical is regarded by the UN as carcinogenic. The evidence has mounted higher and higher of damage to non-target insect populations and even some of the mechanism of that damage is now understood. The Wildlife Group agreed that we should ask the PC to declare Waldringfield a pesticide Free Town in line with the Pesticide Free Cities movement organised by the Pesticides Action Network. Ottawa and Paris, to name just two have been pesticide free on public land for a decade.

I was tasked with making this happen on public land in Waldringfield. The only areas to which it applies are those maintained by Norse – Village Way and, I believe, Sullivan Place. In spite of several phone calls and emails over the years the first cut usually includes a liberal dousing of Roundup along the kerbs, around the trees and under the road sign. I am keen that Norse should understand that no Roundup is to be used in Waldringfield: I wonder if it might be possible for you, as the Parish Clerk to write to them – this may have more weight than I do, but I will be happy to follow up if it is clear that I have authority from the PC to do so.

I will forward you the last communication I had on this with Norse.

And apologies for taking up the PC's time with an apparently trivial matter. I hope this can be sorted perhaps by email, as I have not got it onto the Agenda for tonight, and the grass will soon be growing!

Yours,

Betsy Reid

An email trail from December 2017 was forwarded by Betsy Reid:

*Dear Mrs /Miss Reid*

*Thank you very much for your email*

*We do spray the areas below with Herbicides, I am happy to stop any spraying of the areas we maintain, Maybush lane, Cliff Road, Sullivan Place . and I am happy to hear that the Wildlife group will keep the areas round trees and under the street sign tidy.*

*Kind regards Paul Tynan*

*Thank you very much for your prompt response, Paul – I notice that Village Way (which is the only one where we have particularly noticed herbicide spraying) is not specifically mentioned: it is a cul-de-sac off Cliff Road. Am I right in thinking that it is also part of your remit? (As I have had a long running difficulty confirming over the phone who is responsible for this area I'd be grateful for specific confirmation! Apologies for causing you further work.)*

*Some of the Wildlife Group members would also be interested to know which herbicide you have been using.*

*Thank you for your time.*

*Yours sincerely,*

*Betsy*

*Dear Betsy*

*We use a Roundup Pro products for effective total weed control for commercial and large Areas. Roundup Pro is a glyphosate based product that provides complete control of annual and perennial grass and broad-leaved weeds.*

*Kind regards Paul*

*Thank you very much for the information Paul – as before, we will be glad to be without it!*

*Yours sincerely,*

**Draft until signed**

**Ian Kay, Chair**

**20/05/2019**

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Betsy Reid

After the Clerk queried if Norse sprayed weedkiller last year, Betsy replied that they did.

For information, the minutes of the PC meeting in May 2016 read as follows:

To **RECEIVE** a proposal for a "pesticide-free" Waldringfield" from the Wildlife Group and others  
After discussion, it was **AGREED** to contact the Parish Council's contractors to confirm no use of pesticides on council-managed land, and to ask the County Council to do the same.

But, as Janet pointed out, the June 2016 minutes include:

*"4 Matters for REPORT and REVIEW of ACTION POINTS from the minutes of the Parish Council Meeting held on 10th May 2016. ...Confirmed with council contractors that no pesticides were used on council land and **advised Mrs Reid that SCC contractors do use pesticides**"*

## **ITEM 7**

From Barry Cross:

An initial report was received from Barry and forwarded to councillors. Barry then emailed to clarify that he does not currently work as a handyman and, therefore, is not in a position to undertake repairs and does not hold public liability insurance. He would, however, be happy to 'spend an hour a month making a visual inspection of the area'.

From Norse:

We currently provide play area inspection service to the district council covering Lowestoft to Felixstowe. Within this we also undertake a number of inspections for parish and town councils. As you already have an annual inspection your site and assets are recorded on our software so it would be fairly straight forward to include your site into our schedule at an agreed frequency. Allowing for a little bit of travel time and the inspection I suggest that we could include the play area at £22.13 + vat per occasion.

We can also undertake minor repairs in house and over see any more significant sub-contracted works, all of which can be quoted prior to undertaking any work. We would include clearing up small amounts of litter (eg broken glass), making hazards safe etc whilst on site doing the inspection.

From Ipswich Borough Council:

12 operational inspections = £102.63 per inspection (plus VAT). You will also benefit from having access to a database where all inspections are recorded and saved electronically for 21 years. You will be able to record daily inspections on to the database. All inspections are carried out by ROSPA trained staff.

From SCL Landscapes:

Unfortunately we do not undertake play inspections. However we would be more than happy to quote any repairs/installations of play equipment that come up.

## **ITEM 8**

See draft Grievance Procedure and Disciplinary Procedure and Rules forwarded by the Clerk. See SID Risk Management Plan forwarded by Colin Reid.

## ITEM 9

### Grant Requests

Funding requests received from Suffolk Accident Rescue Service (information forwarded to Councillors by email), EACH and NSPCC.

13 May 2019 (2019-2020)

#### Waldringfield Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Locality Grant Spend	04/05/2019	1731.6 (12th Feb)	Bardays Community A		Speed Indicator Device	Westcotec	S	3,125.00	625.00	3,750.00
2	General Grants	04/05/2019		Bardays Community A		Grant s137/72 or s19 MAP76	Waldringfield Gardeners	X	59.90	0.00	59.90
3	Grass cutting (field)	04/05/2019		Bardays Community A		Grass-cutting -field	SCL Landscape Management	S	60.00	12.00	72.00
4	All Saints Church	04/05/2019	1731.9 (12th Feb)	Bardays Community A		Grant s137/72 or s19 MAP76	Waldringfield PCC	X	750.00	0.00	750.00
5	Membership Subs re LGA s11	04/05/2019		Bardays Community A		Annual Subscription	Suffolk Association of Local C	X	249.77	0.00	249.77
6	Repairs/Maintenance	10/05/2019	1736.11	Bardays Community A		Defibrillator AED pads	Community Heartbeat Trust	S	81.00	16.20	97.20
7	Training	10/05/2019	Training budget	Bardays Community A		Training	Community Action Suffolk	S	40.00	8.00	48.00
8	Grass cutting (field)	13/05/2019		Bardays Community A		Grass-cutting -field	SCL Landscape Management	S	120.00	24.00	144.00
9	Stationery/Mileage/Etc.	13/05/2019		Bardays Community A		Expenses	Rebecca Todd	X	67.02	0.00	67.02
10	Post and telephone	13/05/2019		Bardays Community A		Postage	Rebecca Todd	X	11.81	0.00	11.81
11	Salaries	13/05/2019		Bardays Community A		Salary	Rebecca Todd	X	437.92	0.00	437.92
<b>Total</b>									<b>5,002.42</b>	<b>685.20</b>	<b>5,687.62</b>

13 May 2019 (2019-2020)

#### Waldringfield Parish Council RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
1	Precept	30/04/2019		Bardays Community A	000268	Precept payment	East Suffolk Council	X	6,722.00	0.00	6,722.00
<b>Total</b>									<b>6,722.00</b>	<b>0.00</b>	<b>6,722.00</b>

# Waldringfield Parish Council

13 May 2019 (2019-2020)

## Waldringfield Parish Council

	<b>Bank Reconciliation at 30/04/2019</b>		
	Cash in Hand 01/04/2019		
			12,026.98
	<b>ADD</b>		
	Receipts 01/04/2019 - 30/04/2019		6,722.00
			18,748.98
	<b>SUBTRACT</b>		
	Payments 01/04/2019 - 30/04/2019		0.00
<b>A</b>	<b>Cash in Hand 30/04/2019</b> (per Cash Book)		<b>18,748.98</b>
	Cash in hand per Bank Statements		
	Cash 30/04/2019	0.00	
	Barclays Community Account 30/04/2019	10,949.78	
	Ipswich Building Society 30/04/2019	7,799.20	
			<b>18,748.98</b>
	Less unpresented cheques As attached		0.00
			18,748.98
	Plus unpresented receipts As attached		0.00
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>18,748.98</b>
	<b>A = B Checks out OK</b>		

## Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend	
1	Salaries				5,684.00	437.92	5,246	5,246	
2	PAYE/NI								
3	Stationery/Mileage/Etc.				500.00	67.02	433	433	
4	Post and telephone				75.00	11.81	63	63	
5	Newsletter re 1972 LGA s142				425.00		425	425	
6	Village Hall hire				250.00		250	250	
7	Insurance				450.00		450	450	
8	Membership Subs re LGA s111				450.00	249.77	200	200	
9	Audit				135.00		135	135	
10	Chairman's Expenses				50.00		50	50	
11	Training				200.00	40.00	160	160	
12	Election Costs								
13	Handyman's Wages								
14	Grass cutting (field)				780.00	180.00	600	600	
15	Mole catching (field)				200.00		200	200	
16	Repairs/Maintenance				1,000.00	81.00	919	919	
17	Footpath Maintenance				375.00		375	375	
18	Locality Grant Spend				750.00	3,125.00	-2,375	-2,375	
19	SCC Quality of Life								
20	SCDC Community Enabling Fund								
21	General Grants				1,150.00	59.90	1,090	1,090	
22	Church Field				400.00		400	400	
23	Village Hall LGA				500.00		500	500	
24	All Saints Church				750.00	750.00			
25	WildlifeGroup				100.00		100	100	
26	Miscellaneous								
28	Precept	13,212.00	6,722.00	-6,490					-6,490
29	Council Tax Support Grant								
30	SCC Locality Grant	750.00		-750					-750
31	SCC Footpaths Grant	175.00		-175					-175
32	Recycling								
33	Equipment Hire								
34	SCC Q of Life Budget								
35	SCDC Community Enabling Fund								
36	Bank Interest	115.00		-115					-115
37	Grants and Donations								
38	Advertising income	300.00		-300					-300
39	VAT Refund								
40	Website/Scribe Fees				310.00		310	310	
41	AONB Grant Payments								
42	Professional Services				250.00		250	250	
43	Salary/Expenses Adjustment								
NET TOTAL		14,552.00	6,722.00	-7,830	14,784.00	5,002.42	9,782	1,952	
V.A.T.						685.20			
GROSS TOTAL			6,722.00			5,687.62			

# Waldringfield Parish Council

## Risk Assessment Vacancies

	<u>Area</u>	<u>Name</u>
<b>A</b>	<u>Playing Field</u>	<u>Cllrs Archer &amp; Reid</u>
<b>B</b>	<u>Tennis Court</u>	<u>Cllr Archer</u>
<b>C</b>	<u>Village Sign</u>	<u>Handyman????? – reporting to Clerk</u>
<b>D</b>	<u>Seats</u>	<u>Cllrs Gold &amp; Matheson</u>
<b>E</b>	<u>Roads, Kerbs and Roadsigns</u>	<u>All Cllrs</u>
<b>F</b>	<u>Footpaths and Bridleways</u>	<u>Cllr Gold</u>
<b>G</b>	<u>Village Hall</u>	<u>Vacant</u>
<b>H</b>	<u>Church Field Recreation Ground</u>	<u>Cllrs Gold &amp; Elliot</u>
<b>I</b>	<u>Beach and River Deben (including Litter Bins)</u>	<u>Cllrs Matheson &amp; Gold</u>
<b>J</b>	<u>Flood and Emergency Planning</u>	<u>John Smith FW / Ged Morgan DFW / Tony Lyon DFW - reporting to Cllr ??????</u> <u>Emergency Planning Officer – Vacant</u>
<b>K</b>	<u>Grit Bins</u>	<u>Cllr ?????/Clerk</u>
<b>L</b>	<u>Notice Boards</u>	<u>Cliff Road Cllr Archer, Heath Cllr Kay</u>
<b>M</b>	<u>Fire Hydrants</u>	<u>Vacant</u>
<b>N</b>	<u>Road Safety</u>	<u>To be established</u>

## **ITEM 10**

### **Waldringfield Wildlife Group and Greener Waldringfield to the Parish Council**

Suffolk County Council passed a motion recognising a 'climate emergency' on March and set out ways of addressing this. Species decline as a result of habitat loss is a closely allied problem – addressing both simultaneously more than doubles the impact of action. We hope the Parish Council will encourage this locally. The urgent need for action is stressed in the latest IPCC report – 'we have twelve years to fix this'. What this means is that measures that properly address this emergency must be fully in place by 2030 – not that we have a plan by then. So starting locally the Parish Council could take a lead.

There are some areas in which the PC can act:

- It can instruct agencies maintaining grass verges and the playing field that no agro-chemicals are to be used – and has indeed done so.

There are some areas in which the PC has influence:

- Road use is one such – the recent speed recommendations for the Low Farm corner are in part the result of the Parish Council using its influence. We suggest there might be many other ways in which the PC could influence development to encourage walking and cycling and reduce car traffic

Planning is an area in which the PC is always consulted but can only recommend. We strongly urge the PC to recommend as standard in all new housing the following:

- Photovoltaic panels
- Rain water harvesting
- Grey water recycling – including looking at reed bed treatment for groups of houses on a slope
- Porous paving – already standard, but may not include the tarmac aprons onto the road
- A limit to the proportion of hard surfacing for all houses eg hard standing for x number of cars and two bicycle an plus an absolute limit – hard surfaces add to the urban heat island effect even in so small a village. Covering the soil is limiting its potential for sequestering carbon and growing the food that insects and birds need.
- All lighting to be motion activated, not on continuously. Keep lighting levels low - all creatures, including humans, have diurnal patterns for sleep which depend on natural light

## Waldringfield Parish Council

- If drive slopes down to the road, then a land drain between the drive and the road to water trees and keep water supply in the ground even – reduces the possibility of subsidence. Also reduces run-off which erodes verges
- All existing trees over a certain age to automatically be planned around, rather than felled – a two hundred year old oak might well outlast a house on that site and will be cleaning air and providing creatures' comforts for another six hundred years.
- Plant at least one tree for a song perch if there is not one already
- Recommend hedges rather than fences – food for insects and birds, absorb air pollution and the ground at the base provides insect habitat for the protein foods all birds need for their chicks.
- And if fences then include hedgehog gaps
- Swift nesting bricks built in
- Bat habitat in at least every fifth new house.
- Allow space for wall planting up the walls of houses – reduces solar gain to the houses and windchill in the winter as well as providing habitat

April 2019

### **ITEM 11**

A complaint was received regarding the new road sign in School Road; details were forwarded to councillors and the matter is due for discussion under item 6

New planning information was received from East Suffolk Council and forwarded to councillors; councillors Kay and Elliot have been booked on to the 'World of Planning' meeting on 7<sup>th</sup> June at the East Suffolk office in Melton

AONB March and April updates were forwarded to councillors

Ben Woolnough sent an invitation to a meeting of the Brightwell Lakes Community Forum on 22<sup>nd</sup> May 12.00-14.00 at East Suffolk House; he copied in councillors Kay and Elliot. The date of the meeting has changed to 23<sup>rd</sup> May, 10.30-12.30.

Information (by email) was received from Sunlite Solar Lighting and forwarded to councillors

Suffolk Preservation Society Spring newsletter was forwarded to councillors

An email was received from SALC about Move Suffolk Week (18<sup>th</sup>-26<sup>th</sup> May) and forwarded to councillors

Various bulletins from SALC, NALC and Rural Services were forwarded to councillors

New SALC and NALC passwords were forwarded to councillors

An invitation was forwarded from SALC to become a representative on the Steering Group of the Greenprint Forum (forwarded to councillors)

<http://www.eastsuffolk.gov.uk/assets/Environment/Green-Issues/East-Suffolk-Greenprint-Forum-Constitution-summary.pdf>

A contribution from Newbourne Parish Council was received towards the speed indicator device (£356.50)

A contribution from Waldringfield Sailing Club was received towards the replacement defibrillator pads (£42)

The Clerk contacted the PC's insurance company, to include the newly-purchased SID and pole; there will be no increase to our premium until renewal

SALC asked for any councillor comments regarding the Suffolk Constabulary revised local policing model.

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Information was forwarded from Cllr O'Brien about Felixstowe Road, Martlesham closures. The following was sent to Waldringfielders:

\*Proposed daytime closures of Felixstowe Road are no longer required.

\*Overnight closures (two or three nights) will still be required to undertake carriageway resurfacing on the Anson/Gloster/Felixstowe junction as a whole, this predominantly being necessary to incorporate the approaches to two new zebra crossings. These closures are currently anticipated during the last week of June.