



Waldringfield Parish Council

Parish Clerk: Rebecca Todd
5 St George's Terrace, Church Road,
Felixstowe, Suffolk IP11 9ND
Email: pc.waldringfield@googlemail.com
Telephone: 01394 271551
Website: www.waldringfield.onesuffolk.net/parish-council

1811 Minutes of the Parish Council Meeting held on Tuesday 8th September 2020

In attendance (via video conferencing): Councillors Kay, Elliot, Gold, Lyon, Reid and Archer
SCC Cllr O'Brien

Clerk: Rebecca Todd

1. To **RECEIVE** apologies for absence – none.
2. To **RECEIVE** declarations of interest – none.
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor – none.
Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council. No residents were present.
3. To **RECEIVE** reports from SCC Cllr Patricia O'Brien, ESC Cllrs Melissa Allen & Richard Kerry and Suffolk Police. See supporting documents. Councillors were disappointed not to receive a report from the ESC councillors, and they were not in attendance. SCC Cllr O'Brien highlighted some areas of her written report, including news about roads being resurfaced; due to limited funds works are being prioritised. Regarding Sizewell C, Cllr O'Brien is particularly concerned about the associated traffic, especially on the A12. Cllr O'Brien was pleased to announce an increase in the number of apprenticeships, which Cllrs Kay and Reid both commented was a positive step. Councillors noted the latest crimes which had been reported in the village.
4. To **APPROVE** the minutes of the Parish Council Meeting held on **11th August 2020**. Cllr Kay proposed approval, seconded by Cllr Elliot and agreed by all who were present.
5. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meeting held on **11th August 2020**. See supporting documents. Cllr Reid has installed signage on the outside of the bin compound, encouraging people to take their litter home if the bins are full. The Clerk highlighted a lack of response from Suffolk Highways, regarding outstanding works; Cllr O'Brien asked the Clerk to re-send emails to her to chase up. Cllr Reid highlighted to Cllr O'Brien that there are councillors who are able to safely install the repeater signs which have been requested, thus taking off some pressure from Highways. The Clerk highlighted difficulties in communicating with Newbourne Parish Council. Cllr Reid informed other councillors that the river defences had been repaired (the bundles of brushwood have been secured), probably funded by the Environment Agency.
6. To **CONSIDER** Planning Applications for **COMMENTS**. None received.
To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda. None received.
To **NOTE** any application decisions received – see separate list. Noted. Cllr Elliot advised that she was pleased to note two of WPC's suggested conditions on the permitted Quayside application, regarding lighting and the installation of swift boxes.
To **RECEIVE** any other planning information. A resident had contacted the Clerk with concerns about the development of the New Rectory, specifically regarding the screening of the property. Cllr Elliot reported that it appears that some of the hedging near the public footpath has been uprooted, however, a condition of the permitted application is for any damage to this hedging to be made good at the end of the build. Another condition is to protect the trees on the church side of the development. Cllr Elliot queried whether these trees have been protected; there are enormous vehicles working close by them. There was some discussion about whether to report concerns to Planning Enforcement, or to speak with the village's Tree Warden. Councillors thought the issue to be time-critical, due to possible irreparable damage to the trees, and it was agreed that Cllrs Elliot and Gold would try to speak with the on-site foreman, to ask if appropriate protection is in place.
To **CONSIDER** a response to the NALC consultations:
Changes to the current planning system (NALC deadline for responses 17th September). Cllrs Kay and Elliot had drafted a response and circulated to others in advance of the meeting. There was

1812

some discussion. Cllr Elliot believed that it was good to take account of existing housing stock as one of the several factors in calculating the residual housing need, however, the latest household projections averaged over a 10-year period provides a more robust baseline figure Cllr Kay highlighted the affordable housing threshold is proposed to be increased. SCC Cllr O'Brien opined that more housing is likely to happen in cities and towns, due to vacated shops and offices. Cllr Kay thought the new proposals suggest permission in principle and circumvent a whole stage of the planning process; establishing a Local Plan will give authorities the right to build. Cllr Elliot suggested planning authorities are blamed for a lack of housing when owners and developers 'sit' on the land. Cllr Elliot had spoken with a member of the ESC planning team and Waldringfield's suggested response to the consultation is in line with that of ESC's. There is now likely to be 'top down' control, taking away local powers. All councillors approved Cllrs Kay and Elliot's response; Cllr Kay will forward to the Clerk to send off.

Planning for the future – the planning white paper (deadline 15th October). All councillors agreed to defer discussion to the next meeting.

Transparency and competition: a call for evidence on data on land control (deadline 16th October). All councillors agreed to defer discussion to the next meeting.

With agreement from the council, item 9 was brought forward for discussion.

9. To **AGREE** a written summary of WPC's views on the Sizewell C Development Consent Order (DCO) application for the Planning Inspectorate (PINS) website, in order to become an interested party in the pre-examination stage (by 30th September). To **CONSIDER** a response to Sizewell B's application to change its existing radioactive substances permit (public consultation ends 1st October).

Regarding Sizewell C, Cllr Kay had attended a virtual conference about how to make representations at this stage; in order to register as an interested party, arguments do not need to be made, rather, a statement of the topics the council would like to be covered at the next stage. Cllr Kay summarised the views presented by WPC in earlier consultations, which councillors still agreed were pertinent. The Together Against Sizewell C website provides starting points for registering an interest, however, its arguments do not concentrate on the combined effects on the A12 at Martlesham of Sizewell C traffic and vehicles from the Brightwell Lakes development; the expansion of the Port of Felixstowe; or the strain on the Seven Hills roundabout and the Orwell Bridge (which two-thirds of additional traffic will be using). Cllr Elliot also suggested that the 2,000 new houses in the Local Plan for Felixstowe should be mentioned. Cllr Elliot believed that the temporary campus for Sizewell C workers will bring no long-term benefits. Cllr Kay highlighted the 'spoil heap' of extracted material, which will be approximately 35-metres high. Cllr Reid suggested WPC's representation should cover erosion and flooding, with projections of sea-level rises over 100 years (when Sizewell C will still be reactive); in its own proposals, EDF mentions that, by 2050, Sizewell C's defences will be exposed. Councillors agreed for Cllr Kay to adapt and send off his response, which he will also forward to SCC Cllr O'Brien for reference.

Sizewell B's application was not discussed.

7. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. This will include **CONSIDERING** where and how to mount the third no cycling sign on the river wall footpath. Cllr Kay reported that the grass on the corner of School Road and Sullivan Place is getting long; the Clerk to report to Norse. Cllr Gold and Cllr Reid reported a missing bridleway sign at the Heath Crossroads (bridleway 29); this has previously been reported to PROW. Cllr Reid suggested this should be made a priority, due to road safety concerns – cyclists are using the roads when they could use this bridleway as an alternative route to get to the village. Cllr Reid suggested the replacement sign could read 'Bridleway to Waldringfield'. Cllr Gold reported that the bridleway opposite the golf course (bridleway 9) is currently blocked by farm machinery; she will check again and report back to the Clerk.

There was discussion about where to mount the third 'no cycling' sign on the river wall footpath. Cllrs Kay and Reid had investigated possibilities but suggested the best position would be before Crystal Creek, on an existing post next to the footpath to Heron's Kiln. This position is where the developed area changes to a rural setting. Cllr Kay showed councillors a mock-up photo of the sign in position. There was discussion about whether to angle the sign, to try to stop cyclists from the Manor House end, however, it was felt that this position is too far away from Manor House to prevent cycling from that direction. All councillors agreed to placing the sign in this location. Cllr

1813

Gold is happy to speak with the homeowner of Heron's Kiln, to ask permission to erect the sign. The Clerk will write a letter and print a copy of Cllr Kay's mock-up photo to send to Cllr Gold.

The Clerk reported that she had asked WPC's contractor to cut all the footpaths.

8. To **RECEIVE** updates on the playing field. The Clerk said that no reports or quotations had been received from Norse (for wood replacement or sandpit filling), and there had been no response from Newbourne PC (asking for details of their contractor). Councillors were concerned that the sandpit could be a hazard to health and asked the Clerk to get a quotation from John Nunn to fill in the hole with earth and grass seed (rope around to prevent disturbance). Cllr Archer and the Tree Warden to investigate an alternative quotation.

The Clerk reported that a complaint had been received about the long grass around the outside of the playing field (inside the fence). Cllr Kay to check with the Wildlife Group if the grass can now be cut short and communicate with the Clerk (who will advise the contractor). There was some discussion about whether the cuttings should be removed; Cllr Kay to advise.

10. CLERK AND RFO REPORT

To **CONSIDER** and **APPROVE** applications for community grants, if any. The Clerk had received an application from the Wildlife Group for £100, to plant additional bulbs in verges (with permission from landowners). Although grants would generally be detailed on an agenda for discussion, WPC's 2020-21 budget includes £100 for the Wildlife Group and this is unclaimed, so the Clerk suggested councillors could discuss the application. At this point, Cllrs Kay and Reid declared non-pecuniary interests as members of the Wildlife Group. As councillors considered the bulbs enhance the village, Cllr Elliot proposed acceptance of the grant request, seconded by Cllr Archer and approved by councillors (Cllrs Kay and Reid abstaining).

A family staying in Waldringfield during lockdown wished to express their thanks to the village for their hospitality, and asked if they could make a donation to a local fund. Cllr Reid said the Village Hall had been suggested, but the trust had received a grant from ESC to cover operating losses during the Covid-19 emergency. Cllr Reid suggested a donation could be made towards the replacement of play equipment in the field (it is believed the family has children); the climbing apparatus the working group has been investigating (for 9-12-year-olds) will cost in the region of £9,000-£12,000, so any donation could be the start of a ring-fenced fund, to encourage further fundraising. The Clerk will write to the family via the intermediary.

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list. Cllr Kay proposed acceptance, seconded by Cllr Gold and approved by all. Cllrs Archer and Reid to approve BACS payments on the online Unity Trust account. To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation. After scrutiny, Cllr Kay proposed acceptance, seconded by Cllr Gold and approved by all. Councillors noted the receipt of a grant from ESC Cllrs Kerry and Allen, to replace the Cliff Road bench, for which they expressed thanks.

The Clerk asked councillors if they wished to maintain the waldringfield.org.uk domain (for which there would be a charge); councillors agreed this was not required.

Councillors agreed to accept the quotation from Waldringfield Primary School for printing the councillor flyer.

11. To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council and the Parish Plan (including the Emergency Plan). Cllr Lyon apologised that the Emergency Plan has not been completed; Cllr Kay to liaise with Cllr Lyon. The Clerk will investigate a data retention policy, as she has recently taken receipt of a number of old WPC files. The Clerk also suggested a councillor co-option policy may be advisable; Cllr Reid suggested attending a WPC meeting in advance of co-option and agreeing to abide by the Nolan Principles could be used as criteria.
12. To **CONSIDER** any correspondence received before the meeting – see separate list. The Clerk had received a request to advertise in the next Parish Newsletter from a local home-educating group. The Clerk asked whether a charge should be made, in view of the status of the group (not registered as a non-profit group but formed with the intention of only covering costs). After discussion, Cllr Elliot proposed the group be offered a free first advert as a gesture of goodwill, seconded by Cllr Lyon and agreed by all.
13. **PARISH MATTERS** for the next meeting. Cllr Gold suggested discussion about the planting of trees on the EA1 site; it was agreed that for every tree cut down, two would be planted. The Clerk advised that she contacted the liaison for EA1 last year, who advised that planting would begin in

Waldringfield Parish Council

1814

October (2020); she will send another enquiry. Cllr Reid suggested WPC should be advised where the trees are planted so that the Tree Warden can check on the saplings' growth. There was some discussion about whether the trees should be like-for-like. Cllr Kay queried whether the trees would be planted on the site of where they were removed; this was felt unlikely due to the placement of cables.

The Chair closed the meeting at 21.27pm.

REVIEW OF ACTION POINTS FROM THE MEETING

Suffolk Highways Outstanding Works – **The Clerk** to forward emails to SCC Cllr O'Brien, to chase up a response.

The New Rectory – **Cllrs Elliot and Gold** to try to speak with the on-site foreman, to ask if appropriate tree protection is in place.

Changes to the Current Planning System Consultation – **Cllr Kay** to forward WPC response to **the Clerk** to send off.

Planning for the Future, Planning White Paper (deadline 15th October) – to be discussed at the next meeting.

Transparency and Competition: a Call for Evidence on Data on Land Control (deadline 16th October) – to be discussed at the next meeting.

Sizewell C DCO – to become an interested party in the pre-examination stage, **Cllr Kay** will adapt and send off the written summary of WPC's views on the Planning Inspectorate website by 30th September. **Cllr Kay** will also forward to SCC Cllr O'Brien for reference.

Grass at Sullivan Place – **the Clerk** to ask Norse to cut.

Bridleway at Crossroads – **the Clerk** to report the missing sign to PROW and request the replacement reads 'Bridleway to Waldringfield'. **Cllr Gold** to check if blockage remains.

River Wall Sign – **the Clerk** to draft a letter to the owners of Heron's Kiln and print a copy of Cllr Kay's mock-up photo to send to Cllr Gold; **Cllr Gold** to speak with the homeowner of Heron's Kiln.

Playing Field – **the Clerk** to ask John Nunn for a quotation to fill in the sandpit; **Cllr Archer** and **Tree Warden** to seek an alternative quotation. **Cllr Kay** to check with the Wildlife Group if the long grass at the edges can now be cut short and communicate with **the Clerk** (who will advise the contractor). **Cllr Kay** to advise if cuttings should be removed.

Wildlife Group – **the Clerk** to advise the group of the success of their grant request.

Donation from Family – **the Clerk** to suggest a donation to kickstart a fund for the installation of a new climbing frame in the playing field.

Unity Trust BACS Payments – **Cllrs Archer and Reid** to approve.

Councillor Flyer – **the Clerk** to confirm printing with Waldringfield Primary School.

Emergency Plan – **Cllrs Lyon and Kay** to liaise.

New Policies – **the Clerk** to investigate a data retention policy and a councillor co-option policy (incorporating the Nolan Principles and a requirement to attend a meeting in advance).

December Newsletter – **the Clerk** to offer the home-educating group a free advert.

EA1 – **the Clerk** to ask when tree planting will commence and request a plan for the Tree Warden.

SUPPORTING DOCUMENTS

ITEM 3

To **RECEIVE** reports from SCC Cllr Patricia O'Brien, ESC Cllrs Melissa Allen & Richard Kerry and Suffolk Police.

Suffolk County Council - September Report 2020

We must all agree that we live in unprecedented times, coping with lockdown, being unable to meet family, friends attend meetings. But we are getting through; although whether life will get back to 'normal' is uncertain. It will be different.

I have been receiving emails and have attended 'zoom' meetings and I shall summarise the doings of SCC.

SCHOOLS – most children are eager to return

The months out of school will doubtless have had a bigger impact on some pupils than others thus there will be gaps in learning. The Education and Learning team at Suffolk County Council is committed in its work with all schools to help them bridge these gaps. Where parents have particular worries about their child's education and the impact of the lockdown, they are encouraged to talk to their child's school. Staff at the school will be best placed to offer advice about how individual children can be supported in the post-lockdown period, how learning topics can be prioritised and how parents can support their children. Teachers across the childcare and education sector have played a huge part in the COVID-19 pandemic response and their hard work in getting everything organised and ready for the start of term is hugely appreciated by SCC.

Suffolk County Council (SCC) have made preparations to ensure all pupils who are eligible for SCC funded school travel are transported to school safely for the start of term. SCC transports approximately 12,000 pupils, which is around 12% of the school population. The majority of eligible pupils travel to school on dedicated, closed routes. This means that the vehicle only carries school children. On these routes, social distancing will not apply.

Some children travel to school on shared routes. This is where most passengers are pupils going to school or college, but there are also a few members of the public travelling on the vehicle. SCC have worked closely with operators to ensure that there is enough space on these shared transport routes. Pupils should observe social distancing guidelines with members of the public and sit in the seats marked; they can sit next to members of their family or fellow pupils. On these routes, face coverings will be mandatory unless a child is exempt from wearing one, in line with guidance.

For pupils who travel to school by public transport, where routes are used mainly by the general public, social distancing will apply and face coverings will be mandatory unless the child is exempt from wearing one.

A child must not travel on any of these routes if anyone in their household has symptoms of COVID-19, which are a new persistent cough, high temperature and/or a change in their sense of taste or smell. If the child or anyone in the household has these symptoms, then public health advice should be followed as usual. For further information visit www.suffolkonboard.com.

HIGHWAYS

Suffolk Highways has completed its 1,000th resurfaced mile, following the Council's commitment to relay new road surfaces on a quarter of Suffolk's road network. In 2017, Suffolk County Council's Cabinet committed to resurfacing 1,000 miles of road across Suffolk over a four-year period; in a bid to improve the quality of roads, reduce the number of potholes and to help stop potholes from forming in the first place.

The commitment also makes sound financial sense, as preventing the deterioration of road surfaces by machine surfacing or surface dressing helps reduce the need to spend more money on reactive maintenance repairing potholes now, and in future years. The 1,000th mile was laid at Horham Road in Eye on Tuesday 4 August 2020. For further information visit www.suffolkonboard.com.

Waldringfield Parish Council

The County Council's Bikeability team is now offering free cycling sessions to provide practical skills on how to cycle on today's roads. Everyone is welcome to take part. The sessions are aimed at those who want to cycle more regularly, whether to keep fit, to commute to work or school, or to visit friends. A session lasts between 2 and 2.5 hours and is delivered by a fully qualified Bikeability Cyclist Trainer. The trainer chats to you first about what you are trying to achieve and tailors the session to your specific needs.

Suffolk County Council wants to encourage more people to get out and about by cycling and walking for their short journeys. The aim is to embed active travel as part of a long-term habit and reap the associated health, air quality and congestion benefits. Suffolk has already implemented several cycling schemes in Ipswich as a result of funding received from the Department for Transport and further schemes are now being considered in Bury St Edmunds, Newmarket, Beccles, Felixstowe, Stowmarket and Sudbury. It is also promoting the Government's Fix Your Bike £50 voucher scheme, and has provided funding to Greater Anglia to install more cycle racks at their train stations across Suffolk to help more people make cycling part of their commute or daily routine.

APPRENTICESHIPS

Great boost for apprentices in Suffolk and Norfolk as they are launching a Recruit Retain and Reward package that provides £1,000 grants for businesses taking on new and/or redundant young apprentices, aged 16-24. The new incentive scheme across Suffolk and Norfolk, will complement and enhance the new Government apprenticeship incentives announced recently by the chancellor Rishi Sunak (£2,000 for 16-24, £1,500 for 25+), and also the existing age incentives of £1,000 for 16-18s (19-24 with an Education Health Care plan). It is hoped that the project, which is sponsored by the East of England Employer Ambassador Apprenticeship Network, will encourage apprenticeship starts across Suffolk and Norfolk, post COVID-19.

Locality funding available.

Patricia O'Brien

Suffolk Police

The interactive crime map for July shows 6 reported crimes in Waldringfield:

4 x Antisocial Behaviour on or near the Golf Course
1 x Violence & Sexual Offence in Deben Lane
1 x Antisocial Behaviour near the Maybush Inn

Link to the latest newsletter (still showing August):

https://www.suffolk.police.uk/sites/suffolk/files/ceo_constables_county_august_-_online.pdf

ITEM 5

MATTERS for REPORT from minutes of previous meetings and to REVIEW ACTION POINTS from the minutes of the Parish Council meeting held on 11th August 2020.

Bin Compound Signage – The Clerk to print an A4 sign and forward to Cllr Elliot or Reid for laminating. DONE, CLERK SENT TO CLLR REID

DC/20/2710/FUL Rosemary Cottage, Sandy Lane – Cllr Elliot to draft a response and circulate to other councillors for approval, before emailing to the Clerk to send off before 24th August. DONE

River Wall Signage – the Clerk to liaise with the printer regarding wording. DONE, CLLR REID HAS INSTALLED 2 SIGNS Councillors to agree where and how to mount the third sign. SEE ITEM 7

Cliff Road – the Clerk to ask Suffolk Highways to paint a 20mph roundel on the road and supply 3 repeater signs. DONE, NO RESPONSE

1810

Waldringfield Parish Council

Playing Field – the Clerk to ask Newbourne PC which company inspects and maintains its equipment. DONE, NO RESPONSE

Sizewell C – Cllr Kay to draft a summary of the PC's views for the PINS website, to be agreed by other councillors. DONE

Local Electricity Bill – the Clerk to sign the resolution supporting the bill on behalf of WPC. DONE

BACS Payments – Cllrs Kay and Archer to approve the online payments. DONE

Cliff Road Bench – the Clerk to accept the quotation of £425 and ask SCC Cllr O'Brien if grant funding is possible. DONE – AWAITING RESPONSE FROM CLLR O'BRIEN

Councillor Advertising Flyer – the Clerk to draft wording for agreement by councillors and liaise with newsletter deliverers. PARTIALLY DONE

NALC Planning Consultations – Cllr Kay to draft a response for agreement by councillors.

ITEM 5

To **CONSIDER** Planning Applications for **COMMENTS**.

None received

To **NOTE** any application decisions received.

DC/20/2355/FUL Quayside, The Quay – the proposal is to demolish the existing part two storey and part single storey house and construct a new house which is also part two storey and part single storey but with a larger two storey element. The footprint of the new house is predominantly within the footprint of the existing dwelling. Application permitted.

DC/18/3623/FUL Eureka, Cliff Road – discharge of conditions nos. 4, 6, 7 and 9. Demolition of existing dwelling and outbuildings. Erection of three houses and one bungalow. Alterations to existing access. Application permitted.

To **RECEIVE** any other planning information.

Concerns received from a resident about a possible breach of planning conditions at the New Rectory (re. protection of trees, screening of property).

A resident wrote:

'Don't know if any of you have seen this?'

<https://www.suffolkenergyactionsolutions.co.uk/news/seas-guidance-open-floor-hearings-involvement-form-deadline-wednesday-september-9th-2020?fbclid=IwAR1yiS8TSFqgPBjcTyp-8FlhyEST7F1XSGEsPnT2QXp3coCsHdAvVpVwtJY>

This relates to the Planning Inspectorate's examination of EA1 North and EA2. From the link: 'Completion of this form allows you to request to be heard or to listen, by virtual meeting, at the first round of Open Floor Hearings (OFH) to be held from Wednesday 7th to Friday 9th October 2020 and will ensure that the correct Joining Instructions are sent to you before the event.' The deadline for completing the form is 9th September.

The Clerk emailed councillors details of the Coastal Adaptation Supplementary Planning Document consultation (ends 16th October).

ITEM 7

To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. This will include **CONSIDERING** where and how to mount the third no cycling sign on the river wall footpath.

Regarding PROW, on 4th September the Clerk received an email from a resident regarding an overgrown area which, after clarification, was confirmed as footpath 11.

'...I don't believe the wall path has been cut this year at all and is normally cut by SCC not WPC. The reason I queried it is because last year they threatened to stop cutting it and then cut it anyway. This year it really does need cutting – especially the far end. It is getting quite narrow in places and has thistles and gorse either side which isn't nice to walk through especially when wet. I think the other paths are also getting a little overgrown and quite nettley in places!'

The area does not feature on the PROW cutting schedule and, therefore, WPC is not paid to cut it. The Clerk has reported it using the Suffolk Highways online tool.

The Clerk has asked WPC's contractor to cut the other footpaths.

The Clerk has written to a Road Safety Officer she has previously been in contact with, again requesting small repeater signs (circular, detailing speed) for the empty SID posts. No progress has been made and, in fact, the Clerk had to re-iterate that plastic 'kill your speed' posters are not required. Repeater signs were first requested a year ago, in August 2019.

On 3rd September 2019, the Clerk received confirmation via email that the large bend-in-the-road sign on School Road (in the hedge of the Myrtles in School Road) would be replaced:

'I've today placed an order to our Operations Team to remove the existing sign and post, move the post nearer the road and attach a new, smaller sign at a slightly lower height.'

'Our engineer went to site to assure himself that the new sign will be below the top of the hedge whilst away from the road edge.'

'Our Ops team will need to order a new sign and schedule the work into a programme. They normally have up to 14 weeks to complete the work but often carry out works earlier.'

'SCC will fund this work and not call upon Cllr O'Brien's budgets.'

The sign has not been replaced. Also on the email (from a Safety & Speed Management Engineer at Suffolk Highways):

'On Ipswich Road our design shows one new roundel and 3 new SLOW markings. The job is shown as completed. Can you advise what might be missing please?'

The Clerk has repeatedly chased up on the agreed work (since early 2019) and, once again, advised that only 1 SLOW marking was painted (on exiting the village).

Following WPC's meeting in August, the Clerk wrote to Suffolk Highways (part of a longer email, copying in the Road Safety Officer and SCC Cllr O'Brien):

'Waldringfield Parish Council has received a number of complaints about speeding in Cliff Road, where the limit should be only 20mph. As the work that SCC Cllr O'Brien agreed to fund in Ipswich Road was never completed, Waldringfield Parish Council would like to request that, instead, 20mph could be painted in a roundel(s) on Cliff Road. In addition, the Parish Council would like to request six 20mph repeater signs (three facing in each direction). A councillor has taken some photos (attached) of some potential locations. Waldringfield Parish Council would like to offer to install the repeater signs here, and on the bare SID posts in School Road and Mill Road. The signs would be installed by the councillors who installed the SID mounting brackets and who move the SID in accordance with Suffolk Highways safety protocol.'

No response has been received.

ITEM 8

To **RECEIVE** updates on the playing field.

The Clerk wrote to Norse in July asking for a quotation to fill in the sandpit; no response has been received (other than an initial reply, a misunderstanding, stating that Norse doesn't stock sand).

The Clerk chased a further quotation:

I asked, back in November, for a quotation to repair/replace the rotting timbers mentioned in the 2019 annual inspection report. 'An itemised quotation would be much appreciated, please (ie fort, slide, sandpit, gate, parallel bars and surrounding the rubber tiles), as it will allow for budgeting.' You met with councillors on site at the end of January – I've attached a report they produced. Do you have a quotation for the works, please?

No inspection report has been received for September.

The Clerk has written to Newbourne PC, requesting information about their inspection company but no response has been received to date.

A resident wrote: *'Is the grass around the edges in the playground going to be cut this year. It normally gets cut in early August but seems to have missed this year atm. I think it sometimes gets too long for the normal mowers to cut it so it might need scything by the wildlife group...'*

ITEM 9

To **AGREE** a written summary of WPC's views on the Sizewell C Development Consent Order (DCO) application for the Planning Inspectorate (PINS) website, in order to become an interested party in the pre-examination stage (by 30th September). To **CONSIDER** a response to Sizewell B's application to change its existing radioactive substances permit (public consultation ends 1st October).

Cllr Kay has forwarded a suggested written summary to councillors.

Regarding Sizewell B:

EDF Energy Nuclear Generation Ltd has applied to us to vary its existing radioactive substances permit for Sizewell B Nuclear Power Station.

The pressurised water reactor at Sizewell creates the radionuclide Carbon-14 when operating, most of which is discharged to air. When the reactor started operating in 1995, these emissions were limited to 600 gigabecquerels per 12 month period. In 2007, we revised that limit down to 500 gigabecquerels as part of a review of the permit.

Changes to the way that the power station operates (including longer periods of steady state reactor operation and improvements to the gaseous radioactive waste system) means that Carbon-14 emissions to air have increased since then. In addition, Carbon-14 emissions tend to increase over the course of the station's 18-month fuel cycle which means that EDF is likely to exceed the current annual limit for emissions of Carbon-14 to air.

EDF has therefore applied to increase the limit for Carbon-14 emissions to air, back to the original value of 600 gigabecquerels per 12 month period. We will determine whether EDF is applying Best Available Techniques in respect of Carbon-14 emissions to air and whether the radiological impact of the proposed increase to the annual limit is acceptable.

We are now running a public consultation to ask for your views on this application. This consultation runs from 19 August to 1 October 2020. You can read more information and make your comments on our consultation website. You can find and request information about the current environmental permits for Sizewell B on the public register. You need to search under 'EDF'.

Waldringfield Parish Council

ITEM 10

To **CONSIDER** and **APPROVE** applications for community grants, if any.

By post on 4th September, the Clerk received a grant request from the Waldringfield Wildlife Group for £100:

'We would like to continue adding spring and summer bulbs to the village verges and extend the number of verges planted where the landowners are happy to have their verges included in the project.'

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list.

3 September 2020 (2020-2021)

Waldringfield Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
32 Repairs/Maintenance	03/09/2020		Unity Trust Bank		Defibrillator AED pads	Community Heartbeat Trust	S	45.00	9.00	54.00
33 Accounting, Website & Comp	03/09/2020		Unity Trust Bank		Zoom video conferencing	Zoom Video Communications	S	11.99	2.40	14.39
34 Salaries	03/09/2020		Unity Trust Bank		Salary	Rebecca Todd	X	491.28	0.00	491.28
Total								548.27	11.40	559.67

3 September 2020 (2020-2021)

Waldringfield Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
4 ES Enabling Communities Gr	25/08/2020		Unity Trust Bank		Enabling Communities Grant (I	East Suffolk Council	X	375.00	0.00	375.00
Total								375.00	0.00	375.00

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Your Community Account

At a glance

01 - 28 Aug 2020

Date	Description	Money out £	Money in £	Balance £
No transactions within the period				
28 Aug	Start Balance			1,343.90
28 Aug	Balance carried forward			1,343.90
Total Payments/Receipts		0.00	0.00	

Start balance	£1,343.90
Money out	£0.00
▶ Commission charges	£0.00
Money in	£0.00
▶ Gross interest earned	£0.00
End balance	£1,343.90

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Waldringfield Parish Council

Date	Details	Payments	Receipts	Balance
31 JUL 20	Balance brought forward			8,304.90 *
17 AUG 20	B/P to: ARCHER SAFETY SIGN	138.78 ✓		
17 AUG 20	B/P to: SCL LANDSCAPE	72.00 ✓		
17 AUG 20	B/P to: SALC	30.00 ✓		
17 AUG 20	B/P to: CYAN	449.98 ✓		
17 AUG 20	B/P to: A C LYON	18.25 ✓		
17 AUG 20	B/P to: IAN KAY	23.98 ✓		7,571.91 *
25 AUG 20	EAST SUFFOLK BACS		375.00 ✓	7,946.91 *
28 AUG 20	B/P to: R C TODD	491.28 ✓		7,455.63 *
	Balance carried forward			7,455.63 *

Waldringfield Parish Council

3 September 2020 (2020-2021)

Waldringfield Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 03/09/2020		
	Cash in Hand 01/04/2020		11,732.32
	ADD Receipts 01/04/2020 - 03/09/2020		10,668.45
			22,400.77
	SUBTRACT Payments 01/04/2020 - 03/09/2020		6,326.49
A	Cash in Hand 03/09/2020 (per Cash Book)		16,074.28
	Cash in hand per Bank Statements		
	Cash 31/08/2020	0.00	
	Unity Trust Bank 31/08/2020	7,455.63	
	Ipswich Building Society 31/08/2020	7,896.69	
	Barclays Community Account 28/08/2020	1,343.90	
			16,696.22
	Less unrepresented payments		621.94
			16,074.28
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		16,074.28
	A = B Checks out OK		

Waldringfield Parish Council

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

3 September 2020 (2020-2021)

A - Receipts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28	Precept	13,574.00	6,787.00	-6,787				-6,787
30	SCC Locality Grant							
31	SCC Footpaths Grant	200.00		-200				-200
35	ES Enabling Communities Grant		375.00	375				375
36	Bank Interest	99.00		-99				-99
37	Grants and Donations							
38	Advertising income	85.00		-85				-85
39	VAT Refund							
44	CIL Funds	4,338.00	2,169.07	-2,169				-2,169
	SUB TOTAL	18,296.00	9,331.07	-8,965				-8,965

B - Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salaries				5,777.00	2,449.96	3,327	3,327
2	PAYE/NI							
3	Stationery/Mileage/Etc.				250.00	12.69	237	237
4	Post and telephone				80.00	16.11	64	64
5	Newsletter re 1972 LGA s142				400.00	78.60	321	321
6	Village Hall hire				300.00		300	300
7	Insurance				436.00		436	436
8	Membership Subs re LGA s111				400.00	257.95	142	142
9	Audit				135.00	158.00	-23	-23
10	Chairman's Expenses				50.00	19.98	30	30
11	Training				500.00	39.00	461	461
12	Election Costs							
40	Accounting, Website & Computing				450.00	35.97	414	414
42	Professional Services				250.00		250	250
	SUB TOTAL				9,028.00	3,068.26	5,960	5,960

C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Grass cutting (field)				780.00	360.00	420	420
15	Mole catching (field)				100.00		100	100
16	Repairs/Maintenance				1,500.00	811.69	688	688
17	Footpath Maintenance				400.00	155.55	244	244
41	AONB Grant Payments							
	SUB TOTAL				2,780.00	1,327.24	1,453	1,453

Waldringfield Parish Council

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

3 September 2020 (2020-2021)

D - Grants - s137/72 & s19 MPA71

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21 General Grants				400.00		400	400
22 Church Field				400.00	400.00		
23 Village Hall LGA				500.00	500.00		
24 All Saints Church				750.00	750.00		
25 WildlifeGroup				100.00		100	100
SUB TOTAL				2,150.00	1,650.00	500	500

F - Miscellaneous

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26 Miscellaneous							
SUB TOTAL							

Summary

NET TOTAL	18,296.00	9,331.07	-8,965	13,958.00	6,045.50	7,913	-1,052
V.A.T.		1,337.38			280.99		
GROSS TOTAL		10,668.45			6,326.49		

ITEM 12

To **CONSIDER** any correspondence received before the meeting

Various emails were forwarded to councillors:

- *Collaborative Communities Covid-19 newsletters
- *ESC, SCC, Police and Suffolk Highways communications/warnings
- *SALC correspondence (including Covid-19 ebuletin)
- *Rural Bulletins
- *AONB monthly update and details of grants available
- *Communication Action Suffolk information
- *Sizewell C updates
- *Deben Estuary research project information
- *Invitation to the next SALC area forum (Cllr Elliot has booked a place)
- *Felixstowe area antisocial behaviour minutes
- *Details of the Great British September Clean
- *Suffolk Minerals & Waste Local Plan
- *Details of the Suffolk Coast & Heaths AONB Nature Recovery Flagship Species Debate (16th September)
- *Energy Projects Guide (from AEPA)
- *Greenprint September mini roundup
- *Information about SALC training courses

Waldringfield Parish Council

A family who spent lockdown in the village wrote (via another resident):

We have been incredibly lucky to have been able to come up since before lockdown and we are very grateful to the village for having been very welcoming. I'm not sure if there is any particular fundraising drive on at the moment in the village but I'd really like to make some sort of contribution to a village fund or similar if it exists. Do you have any recommendations?

What would like WPC like to suggest?

Does WPC want to keep the waldringfield.org.uk domain name?

The Clerk would like to discuss printing costs for the councillor flyer.

News of thefts from properties (sheds and cars) was reported on Waldringfielders.

A resident has enquired about advertising in the next newsletter. They are using the Village Hall to host small group English and maths sessions (under the name www.stepforwardeducation.co.uk). As there is a cost of £20 for a 2.5-hour session, I asked if the group could be considered a non-profit making community group (and therefore able to advertise freely under the WPC policy). The reply was:

'I'm not registered as a non profit company but my motivation for setting the groups up is solely driven by the desire for my son to have access to small group lessons and to fill what I believe is a need within the home ed community. I am only looking to break even e.g cover the costs of setting up the business and have priced the sessions/set the maximum number of students to reflect that.'

For information, the Clerk has received the paper files from the old Clerk (7 boxes plus large filing cabinet). She would like to 'prune' old documents.