



Waldringfield Parish Council

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1866 Minutes of the Parish Council Meeting held on Thursday 10th June 2021

In attendance: Councillors Kay, Reid, Archer, Lyon, Quick and Beaumont; SCC Cllr Mulcahy
Clerk: Rebecca Todd

1. To **RECEIVE** apologies for absence. Cllr Elliot (although present via Zoom), Cllr Doyle (illness), Cllr Gold (away). Cllr Elliot was unable to vote due to virtual attendance.
2. To **RECEIVE** declarations of interest. None received.
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor. None received.

Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

No members of the public were present

3. To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Melissa Allen & Richard Kerry and Suffolk Police. After being welcomed to her first WPC meeting, SCC Cllr Mulcahy introduced herself and advised councillors of her journey to the post. An American citizen by birth, she has lived in the UK for 25 years and runs a business in Woodbridge. She has previously been a Woodbridge Town Councillor and a Woodbridge and Martlesham District Councillor. Cllr Mulcahy has attended only one SCC meeting so far but is undertaking training. She informed councillors of a change in the SCC Cabinet, with Highways now being split into two roles: one – a strategic, economic development and general transportation overview role – filled by Richard Smith; and another, more hands-on role – dealing with road repairs/issues and liaising with Keir (contract being reviewed) - filled by Paul West (with Steve Wiles as Deputy – with a focus on flooding).

Cllr Mulcahy is investigating ways to spend her Locality Budget; she also has a highways budget (to assist with issues such as speeding and signage). The Clerk will email details of outstanding highways issues.

The ESC report was noted. Cllr Reid stressed the importance of the Air Quality Strategy and suggested that WPC might respond to the document. Cllr Beaumont queried if routine air quality monitoring is undertaken in the area – will it be undertaken during the construction phase of Brightwell Lakes? Measuring levels will allow informed decisions (and improvements) to be made. Cllr Kay said the Woodbridge Thoroughfare junction had been assessed and found to be high in pollutants. Cllr Reid opined that Sizewell C traffic will be an issue.

The Police information was noted.

4. To **APPROVE** the minutes of the Extraordinary Parish Council meeting held on **27th May 2021**. With an amendment to be made to the date of the meeting, Cllr Kay proposed acceptance of the minutes, which was seconded by Cllr Reid and agreed as a true record by all who had been in attendance.
5. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meeting held on 4th May 2021. See Supporting Documents. Cllr Lyon suggested an amendment to the Covid-19 meeting risk assessment: councillors felt that, with adequate ventilation and social distancing, it was not considered necessary to wear masks.
6. To **CONSIDER Planning Applications for COMMENTS:**

DC/21/2284/FUL Sweetbriars, 3 Woodbridge Road, Waldringfield IP12 4PW – Build a two-storey annexe comprising music studio for professional classical musicians, two bedrooms and boat shed. Demolish existing sheds. Case Officer Grant Heal. Comments by 11th June. Cllr Elliot spoke through the comments of the Planning Group. A previous application had been approved but had expired. The Planning Group had expressed concerns about the frequent and lengthy use of the annexe for music practice (possible noise pollution), suggesting that there should be provision for sound-proofing in the application. There are no windows which will overlook neighbouring properties. There are two parking spaces; WPC objected to the previous application due to parking concerns. The previous application wasn't connected with music practice. The annexe will also be used for overnight stays, therefore, the Planning Group would suggest a condition is applied by Planning to prevent separate occupation. Cllr Reid thought it reasonable for WPC to request sound-

proofing, as the application stresses the need for a space to practice music. Cllr Archer queried the proximity of neighbouring properties, with the plans viewed on screen to address this. It was agreed that WPC's response would include reference to ESC's residential amenity noise and disturbance policy. Councillors unanimously resolved – with Cllr Beaumont proposing and Cllr Lyon seconding – that WPC will make no objection but will draw attention to the lack of sound-proofing detail in the application and suggest a condition to prevent future use of the annexe as a separate dwelling.

DC/21/2391/FUL Land off Ipswich Road, Brightwell IP10 0BJ – Change of use of land for siting of 31 static units and 12 touring pitches and ancillary facilities – re-submission DC/20/5102/FUL. Case Officer Rachel Lambert. Comments by 16th June. Cllr Elliot spoke through the notes of the Planning Group, which felt that changes to this application from the previous incarnation were so minimal that previous submitted comments would still be relevant and could be resubmitted with slight amendment. To illustrate the scale of the application proposed for the site: Cllr Elliot believed there to be approximately 236 houses in Waldringfield and there are 31 static units proposed. Cllr Elliot suggested WPC might draw attention to the supportive comments on the ESC Planning Portal in its response as being from all over the country and not from local residents; they largely repeat the same wording. It was agreed that the Clerk would send a reminder on Waldringfielders of the closing date for comments, as some villagers may mistakenly believe previous comments to be taken into consideration, when this is in fact a new application. Cllr Kay proposed that WPC strongly objects to the application, which was seconded by Cllr Beaumont and unanimously agreed.

DC/21/2579/FUL Crow Cottage, Cliff Road, Waldringfield IP12 4QL – Construction of double garage in front driveway. Case Officer Alexis Bruns. Comments by 22nd June. Cllr Elliot spoke through the notes of the Planning Group, which saw no reason to object to this application. However, although external lighting cannot be covered by a condition in this location, the Planning Group felt that WPC could suggest motion-sensitive lighting. Cllr Reid supported this suggestion and voiced concern about the increasing suburbanisation of the village. Cllr Quick suggested that Greener Waldringfield might circulate information to residents about the impact of the constant lighting of homes, to increase awareness; councillors were supportive of this suggestion. Cllr Elliot clarified that GW could submit its own responses to planning applications. Cllr Lyon believed, for security purposes, motion-sensitive lighting to be a more effective deterrent to burglars. Cllr Elliot opined that constant lighting not only could impact wildlife but was also changing the character of the village. Cllr Beaumont, as an amateur astronomer, noted the interference of bright lighting, such as that installed in the Sailing Club car park. Cllr Lyon proposed that WPC does not object to the application but suggests motion-sensitive lighting, which was seconded by Cllr Archer and agreed by all.

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda. Two connected applications had been received, DC/21/0297/FUL and DC/21/0298/LBC – both for Whitehall, Mill Road. The Planning Group suggested that, as WPC had supported the recent application, WPC does not submit comments but defers to the decision of the ESC Conservation Officer. Councillors unanimously agreed with this suggestion.

To **NOTE** any application decisions received – see separate list. Noted. Cllr Elliot expressed surprise that the Planning Officer did not consider there to be sufficient impact from the Gin Gin Slouva application to determine overlooking. The Cross Farm application had been permitted with tinted glass in the orangery.

To **RECEIVE** any other planning information. Nothing discussed.

To **CONSIDER** if village trees of historical significance are adequately protected by ESC TPOs. Cllr Kay had found a link to a map showing TPO trees, which he will forward to councillors. The Clerk clarified the reason for inclusion on the agenda: this followed some discussion at the Annual Parish Meeting, about a large, mature oak which had been felled next to the entrance of the old CDC site. Attendees had questioned if there was enough protection for mature/significant trees, especially in view of ESC's declaration of a climate emergency and support for planting saplings (as mitigation) which would take many years to grow.

Cllr Elliot said that WPC does respond to applications regarding TPOs, and ESC seems to swiftly respond to concerns expressed (for example, ESC quickly applied a TPO on the oak tree outside Eureka). Cllr Reid clarified that TPOs are only permitted once a tree is under threat, but damage can occur in the interim – can protection be applied in advance? Cllr Reid suggested that WPC might

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seek to ask ESC to change its policy in light of the climate emergency. Cllr Quick asked for clarification of the Tree Warden's role in identification. Discussion to be added to the next agenda.

7. To **RECEIVE** updates on the playing field. This will include **CONSIDERING** quotations received for new equipment and applying for grant funding. Cllr Reid suggested full discussion could take place at the next meeting. He outlined the current position, with three quotes now received, each in the region of £20-25k. The Community Officer of the Felixstowe Community Partnership had made a helpful visit, to meet with members of the Playing Field Working Group. The chair of the CP (Mark Jepson) was keen for the villages not to be forgotten, and he is happy to visit the site. Cllr Reid suggested this could happen once plans are clearer. Consultation has been undertaken by Cllr Doyle, via Survey Monkey. Evidence is required for grant applications. It was clear that the field is well used and appreciated, with up to 20-30 people at a time. There are more young families in the village.

The working group will propose a preferred quote 1 week in advance of the next meeting. A climbing tower is favoured, 5 metres high but placed away from neighbouring properties. By design, users are prevented from falling further than 0.9m, so a less significant ground surface would be required. A cradle swing was also felt to be a key piece of equipment, with a spinner also a possibility (good developmentally for co-ordination). Kompan's quote includes reinforced grass surfacing, however, the working group has concerns about wear under swings. The proposed surface is similar to a grid, but does require good grass coverage underneath, which may get worn away. A different surface, such as tyre mulch or continuous rubber tiles, may be required under a swing, which will significantly increase costs.

The working group will be requesting directly competitive quotes, in order to compare fairly. Cllr Reid expressed there is some difficulty, as any order cannot be confirmed until funding is in place. Cllr Elliot expressed appreciation for the working group's thorough report, and thanked Cllr Reid for his presentation. Cllr Doyle will be liaising with local families; grandparents will also be factored in. Cllr Elliot suggested crowdfunding might be investigated. Cllr Reid opined that WPC should not become tied to a bid-culture, but rather might look to increase funding via a greater precept. SCC Cllr Mulcahy suggested the playing field could be a project to receive seed funding, which would also demonstrate support when approaching other donors.

8. To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council and the Parish Plan. This will include considering the adoption of additional policies, including a Child Protection Policy, in order to apply for grant funding for the playing field. Discussion was deferred.
9. To **RECEIVE** and **CONSIDER** updates on the possible adoption of the Mill Road phone box. Cllr Quick clarified that Greener Waldringfield's application had been received by the AONB (for its sustainable development fund), and a decision should be reached by about 20th June. GW had received costings from the official BT removal contractor, and had learned that Village Way is adopted by SCC. Cllr Quick has spoken to the street furniture department, and a licence is £150. Cllr Lyon questioned if WPC was being asked by GW to adopt the phone box at this stage. Cllr Quick clarified that this would not happen until the grant had been approved, and GW will submit a confirmed scheme to be discussed by WPC. Cllr Quick expressed some concern that the phone box could be imminently removed.

10. CLERK AND RFO REPORT

To **CONSIDER** and **APPROVE** applications for community grants, if any. None received.

To **NOTE** receipt of the 2020/21 VAT refund. Councillors noted receipt of £761.40.

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list. Cllr Reid proposed approval of the expenditure, which was seconded by Cllr Quick and agreed by all councillors. Cllrs Reid and Archer will approve the online BACS payments.

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation. After inspection, approval was proposed by Cllr Reid, seconded by Cllr Quick and agreed by all councillors. Due to Covid-19 concerns, it was felt unnecessary to sign paperwork.

11. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. Cllr Lyon informed others that Tony Lyon had repainted the Mill Road sign. Councillors expressed their thanks to Tony. Cllr Reid mentioned that post boxes in the village are looking rather tatty, and queried who maintains them; the Clerk will investigate. The Clerk said she had received an email from a

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resident concerned about the burning of rubbish on the bridleway opposite the Baptist Church; the Clerk has reported to PROW. There had been an incident of flytipping on Parken's farmland.

12. To **CONSIDER** any correspondence received before the meeting – see separate list. Noted.
13. **PARISH MATTERS** for the next meeting. There was some discussion about when meetings would take place, since the Clerk had been advised that the Deben Hall was booked on Tuesday evenings. It was agreed that the Clerk would request a booking for the Deben Hall on Thursday 8th July.
The next meeting will feature discussion about the playing field, the possible adoption of the Mill Road phone box and ESC's policy regarding the protection of trees.
14. Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, to **RESOLVE** that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during the consideration of Item 15 (personnel matters). Cllr Kay proposed this resolution be carried, which was seconded by Cllr Lyon and agreed by all. SCC Cllr Mulcahy exited the meeting.
15. To **RECEIVE** an update on the recruitment of a new Clerk & RFO. Following discussion, the current Clerk agreed to remain in post (receiving payment) until 31st July. The deadline for applications is 30th June and it was proposed that interviews be conducted on 5th July, with the intention of the new Clerk attending the meeting on Thursday 8th July and completing a handover period. Councillors acknowledged there would be two salary payments in July.

The Chair closed the meeting at 21.48pm.

REVIEW OF ACTION POINTS FROM THE MEETING

Outstanding Highways Issues – the Clerk to email details to SCC Cllr Mulcahy.

Air Quality Strategy – WPC to consider responding.

27th May Minutes – the Clerk to amend the date.

Meeting Risk Assessment – the Clerk to amend, to remove the requirement for masks (subject to suitable conditions, ie ability to socially distance and allow for ventilation).

DC/21/2284/FUL Sweetbriars, Woodbridge Road

DC/21/2391/FUL Land off Ipswich Road, Brightwell

DC/21/2579/FUL Crow Cottage, Cliff Road

Cllr Elliot to draft responses for agreement; the Clerk to send to Planning.

BACS Payments – Cllrs Reid and Archer to approve.

Post Boxes – the Clerk to investigate who maintains them.

SUPPORTING DOCUMENTS

ITEM 3

To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Melissa Allen & Richard Kerry and Suffolk Police.

East Suffolk Council – Ward Councillors’ Monthly Report

Landmark development in Felixstowe enters final phase

Last week, I visited the site where a new iconic café is being built on Felixstowe’s South Seafront alongside Cllr Craig Rivett and Cllr Steve Wiles. This was the first time we’ve been able to visit the site since the easing of national restrictions and a lot has happened since we were last there! We were really pleased with progress and can’t wait to see the finished result later this summer.

The construction is entering the final phase and once completed, it will house the new café which will no doubt play a key role in helping Felixstowe as it starts to recover from the impact of Covid-19 by not only supporting tourism, but also offering local employment opportunities – making the South Seafront an exciting place to visit, live, work and invest.

Council adopts new Air Quality Strategy

The drive for clean air and minimal pollution in East Suffolk has taken a step further after Cabinet unanimously agrees to adopt a new Air Quality Strategy.

Bringing together current policies and initiatives which have an impact on air quality, the robust strategy will now become an integrated part of our decision making, meaning that air quality will be a major consideration on a local and strategic level going forward.

It supports our vision of building environmentally sustainable communities, and enabling sustainable travel options, delivering more educational campaigns, promoting eco-friendly development and becoming carbon neutral by 2030 are just some of the objectives we seek to deliver.

Read the new Air Quality Strategy at www.eastsuffolk.gov.uk/assets/Environment/Environmental-Protection/Air-Quality/AQ-Strategy-2021.pdf

Flood project online visitor centre open

The Lowestoft Flood Risk Management Project launched a virtual visitor centre last week to provide information about the development and construction of the tidal flood walls and tidal barrier. Using gaming technology, the virtual centre provides information about the history of the project, how it has progressed and the ways in which it provides opportunities for Lowestoft. The centre will be open for the duration of the project and regularly updated with new information at <https://lfrmp.virtualconsultation.co.uk/>

Approval for Council’s innovative Housing scheme

We are delighted that an exciting and innovative scheme to redevelop the Former Deben school site in Felixstowe has received planning consent.

The proposed housing development, which the council itself will deliver, will seek to set the very highest standards in green technology and underlines our commitment to innovation and designing for a more sustainable future.

Meanwhile, outline planning permission has been secured for a leisure element with a significant proportion of the site to be set aside for indoor and outdoor sport, and new footpaths providing pedestrian links.

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Appointments made for Southwold Harbour Management Committee

Following a thorough recruitment process, we have now appointed four independent members of the Southwold Harbour Management Committee – a newly formed body, responsible for running the Harbour on our behalf.

Interviews for the independent roles took place earlier in May and, with ratification by Cabinet, the chosen four will join the committee, after being assessed by a three-person Appointments Panel consisting of myself, Cllr Ian Bradbury (Southwold Town Council) and Mrs Lucy Parson, a consultant who specialises in Ports and Harbours.

They will join five Cabinet Members, who were requested to complete a Skills Audit form, setting out their suitable skills and, on that basis, were assessed to meet the criteria required. These are Cllrs Craig Rivett, James Mallinder, Maurice Cook, David Ritchie and Letitia Smith.

The Appointments Panel also unanimously agreed that the following candidates be recommended to Cabinet for their appointment as independent, co-opted members on the HMC: Mr Alistair MacFarlane, Mr David Gledhill, Mr Richard Musgrove and Mr Mike Pickles.

Bold new beach huts will put Lowestoft on the map

As part of wider work to regenerate the town, exciting and modern beach huts are to be built at Lowestoft's seafront after Planning Committee North approved the scheme at Jubilee Parade.

Designed by Norwich-based architects Chaplin Farrant, the £2.6m project will create split level beach huts, which will face partially south to ensure maximum sunshine throughout the day. The tips of the structures will face eastwards, reflecting Lowestoft's position as the most easterly location in the country.

Historic England funding

As part of the London Road Lowestoft High Street Heritage Action Zone (HSHAZ), we have received £90,000 funding from Historic England to create and deliver community-led cultural activities over the next three years: www.eastsuffolk.gov.uk/news/high-street-heritage-action-zone-awarded-funding-for-cultural-programme/

East Suffolk chosen by Government to test use of digital tools in planning

I am delighted that East Suffolk is one of 10 local authorities to be chosen to participate in national testing of digital tools in the planning process, announced by the Housing Minister earlier this week.

The pathfinder programme will look at the digital transformation of local plans which will increase community involvement and speed up the planning process. By introducing a digital system that makes plans map-based and accessible online, local people in East Suffolk will be able to engage with planning, which will help get homes built quicker.

We will test how existing local plans translate into the new system, moving away from long text documents to an interactive map with accompanying annotation document.

The adoption of existing site allocation policies into the proposed land categorisation format will enable planners to understand the impact of proposed land designations and associated policy implications on land allocations and inform a wide range of policies across the reform programme.

Community engagement will continue to play a key role to ensure that the right levels of growth are identified to meet the needs of our local communities. In the new system digital tools will be key for making planning proposals more accessible and interactive, supporting the ambition for more effective community engagement.

Surveys and consultations

We are currently running a number of surveys and consultations and, as always we want to encourage participation as feedback from people in East Suffolk is invaluable and helps us ensure we're making the right decisions for our communities.

- Supporting older people's housing needs

This survey will help develop a new Older People's Housing Strategy to support older people's housing needs in East Suffolk so they can continue to live fulfilling lives in the right type of housing. The survey is open until 5pm on Friday 9 July at https://eu.surveymonkey.com/r/ESC_Survey_OPHS_May2021

Draft until signed

.....Ian Kay 8/7/2021

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- **Vote for your favourite name for proposed beach village**
We have submitted a planning application for a new beach village in Felixstowe, aimed at improving the beach hut experiencing by creating accessible facilities that enables families and groups to enjoy everything the beach and town has to offer. As part of this, we're looking for a new name for the site and are asking local people to vote for their favourite out of 5 suggestions in a survey which closes at 5pm on Friday 30 July at <https://eu.surveymonkey.com/r/BeachVillage>
- **Improving privately rented homes in East Suffolk**
We have partnered with Generation Rent, the national campaigning body for private renters, for a pilot consultation to help us improve homes in East Suffolk. As part of this, private renters in the Harbour & Normanston ward, Beccles & Worlingham ward and Aldeburgh & Leiston ward are invited to share their experiences of renting privately in a survey which is open until Monday 21 June at https://my.eastsuffolk.gov.uk/service/Private_Renters_Survey
This will be followed up later this year with forums and focus group discussions.
- **Southwold Neighbourhood Plan**
People can now have their say on the Southwold Neighbourhood Plan until 5pm on Friday 9 July at <https://eastsuffolk.inconsult.uk/SouthwoldNP/consultationHome>
When finalised, the Plan will act as a guide to development in the town and will be required to be used by anyone considering, or making, a planning application.
- **Residential development brief for land north of Union Lane, Oulton**
Residential development briefs are being prepared for a number of sites allocated in the East Suffolk Local Plans. The first residential development brief to be prepared is for WLP2.14 (Land north of Union Lane, Oulton) - the site is allocated for approximately 150 homes in the Waveney Local Plan. People can now submit their views in a public consultation, which is open until 5pm on Monday 21 June, at <https://storymaps.arcgis.com/stories/24fdfdf19a9d49228f7b9860a4048b25>
- **Understanding the hidden impact of periods**
Our Communities Team is currently carrying out a survey to get a clearer picture of how people in East Suffolk are affected by their periods. This will enable us to provide the necessary support and reduce the stigma associated with the menstrual cycle. The survey is open until Friday 18 June at <https://eu.surveymonkey.com/r/3W3LFPF>

Staying up to date on the latest East Suffolk news

The Communications Team now share all media coverage on SharePoint, meaning you can stay up to date on all media stories relevant to East Suffolk Council, whether on local, regional or national news outlets, tv, radio, print or online.

You can access these at any time at

<https://eastsuffolk.gov.uk/sharepoint.com/sites/Communications/Lists/Media%20coverage/AllItems.aspx>
[x](#)

From here, you can easily share a story by clicking on the relevant story and selecting 'Share' or 'Copy Link'. For PDF's (saved from print publications), you can also select 'Download' to save the PDF. It also makes it easier for you to find a specific story/date/publication etc. as you can filter through all the cuttings in no time by clicking on the funnel icon in the righthand corner of the page.

If you have any questions or need any help with this service, you can email the team on communications@eastsuffolk.gov.uk

Social media

We keep our communities up to date in a variety of ways and social media has an important role to play. Please follow us and share our posts with your audiences!

Facebook: www.facebook.com/eastsuffolkcouncil

Twitter: <https://twitter.com/EastSuffolk>

Suffolk Police

The interactive crime map for April shows:

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1 x 'Violence & Sexual Offences' on Deben Lane
1 x 'Antisocial Behaviour' in Village Way

Link to the latest newsletter:

https://www.suffolk.police.uk/sites/suffolk/files/ceo_constables_county_june.pdf

ITEM 5

MATTERS for REPORT from minutes of previous meetings and to REVIEW ACTION POINTS from the minutes of the Parish Council meeting held on 4th May 2021.

Electric Charging Point – SCC Cllr O'Brien to forward information.

Government Consultation on Remote Meetings – Cllr Kay to send WPC's response by the deadline of 17th June. DONE

Broken 20mph Speed Sign Outside Morven – the Clerk to again contact Suffolk Highways. DONE – NO RESPONSE

Planning Applications:

DC/21/1327/FUL & DC/21/1328/LBC The Old Maltings

DC/21/1743/FUL Gin Gin Slouva

DC/21/1744/VOC 7 Sunnyhill

DC/21/1740/FUL Deben View

DC/21/1721/FUL Candlemas House

Cllr Elliot to forward responses to the Clerk to send to Planning. DONE The Clerk to contact ESC about High River View (DC/21/1382/FUL), to enquire about the promised tree report. DONE. FROM NICHOLAS NEWTON:

The tree report that accompanied the planning application for the extension contains a schedule of tree works recommendations. The approval of the house extension does not permit the tree works which will still need to be subject to a new tree works application where the works affect TPO trees. I hope that clarifies things.

Sizewell – Cllr Kay to consider if further comments are necessary. If so, any suggested response will be forwarded to other councillors for comments and agreement. Dates to note: 12th May for comments on Relevant Representations already submitted; 2nd June for written representations. NO FURTHER COMMENTS MADE

Beach Bins – the Clerk to forward examples of signage to Cllr Quick. DONE

Possible Allotment Sites – the Clerk to write to two known landowners. TO DO

BACS Payments – Cllrs Reid and Archer to approve. DONE

Clerk Recruitment – Cllr Elliot to forward the suggested advert to all councillors and to progress the advertising. DONE

Verges – the Clerk to request a cutting plan for 2021 from Norse. DONE:

'The verges at Sullivan Place should stay the same as last year, we just need to keep an eye out for visibility issue in Waldringfield.'

Playing Field – two further quotations to be received. A working party to be formed to reposition the displaced rubber matting tiles. IN PROGRESS

8th June Meeting – the Clerk to book the Main Hall and request a copy of the Village Hall's risk assessment. WPC to conduct its own risk assessment in advance of the meeting. Cllr Kay to cancel Zoom. NOW 10TH JUNE. RISK ASSESSMENT DONE. ZOOM SUBSCRIPTION CANCELLED THEN RE-ACTIVATED, FOLLOWING THE EXPERIENCE AT EXTRAORDINARY MEETING ON 27TH MAY.

ITEM 6

To MAKE ARRANGEMENTS to deal with applications received after publication of this agenda.

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DC/21/0297/FUL Whitehall, Mill Road, Waldringfield IP12 4PY – Rear single-storey extension to dwelling, erection of a detached cart lodge and construction of entrance gates. Case Officer Jamie Behling. Comments by 21st June.

DC/21/0298/LBC Whitehall, Mill Road, Waldringfield IP12 4PY – Listed Building Consent. Rear single-storey extension to dwelling, erection of a detached cart lodge and construction of entrance gates. Case Officer Jamie Behling. Comments by 21st June.

To **NOTE** any application decisions received

DC/21/1382/FUL High River View, Cliff Road, Waldringfield IP12 4QL – Alterations and extension to existing house. Application Permitted.

DC/21/1740/FUL Deben View, Mill Road, Waldringfield IP12 4PY – New single-storey outbuilding with 12 PV panels fixed to roof slope removed from original demolished dwelling. Application Permitted.

DC/21/1739/DRC Deben View, Mill Road, Waldringfield IP12 4PY – Discharge of condition 4 of DC/19/2123/FUL: Proposed demolition of existing 2-storey detached dwelling to be replaced by new 2 storey dwelling and integral garage including all new landscaping works; programme of archaeological work. Application Permitted.

DC/21/1201/VOC Church Farm, Mill Road, Waldringfield IP12 4PY – Variation of condition 3 of C/12/0287/FUL: erection of replacement dwelling and conversion of barn to provide an additional dwelling together with associated change of use of land to garden. Existing caravan and lean-to structures to be removed. Application Permitted.

DC/21/1744/VOC 7 Sunnyhill, Waldringfield IP12 4QS – Variation of condition 2 on application DC/20/4155/FUL: construction of new single-storey entrance porch & rear single-storey extension to form kitchen/dining/seating area. Increase in ridge height & roof pitch to create 2 bedrooms with family bathroom in the roof space. Replacement of existing garage flat roof with pitched roof. Elevational re-modelling replacement windows & overcladding. Application Permitted.

DC/21/1743/FUL Gin Gin Slouva, Deben Lane, Waldringfield IP12 4QN – Proposed general refurbishment and extension of the property. Works related include a single-storey side extension, replacement of existing roof with an extended gable roof (with front and rear glazing), proposed new facade treatment and new front timber fence. Proposed new entrance and removal of the front bay windows. Application Permitted.

DC/21/1238/FUL Cross Farm, Woodbridge Road, Waldringfield IP12 4PL – Double and single-storey extension and internal alterations to dwelling. Previously approved under application DC/17/2277/FUL. Application Permitted.

To **RECEIVE** any other planning information.

From ESC Planning:

The application ref. DC/21/1743/FUL at Gin Gin Slouva, Waldringfield went before the planning referral panel this morning as the recommendation of approval was contrary to the objection from the parish Council.

At the panel it was decided to delegate back to the head of Costal and Development management for decision as it was felt that the impact to the amenity of neighbours and the impact it would have on the appearance of the area were not to such a harmful degree that it was needed to be taken to the planning committee for further discussion.

From ESC Planning:

In reference to planning application DC/21/1238/FUL: Double and Single Storey Extension and Internal Alterations to Dwelling. Previously approved under Application DC/17/2277/FUL at Cross Farm, Woodbridge Road, Waldringfield.

Waldringfield Parish Council

This item was presented to the referral panel this morning as the Officers' recommendation of approval was contrary to the Parish Council's objection. At the panel it was decided that the application should be determined under delegated authority by the Head of Planning and Coastal Management with no referral to committee.

ITEM 7

To **RECEIVE** updates on the playing field. This will include **CONSIDERING** quotations received for new equipment and applying for grant funding.

Quotations have been received from Playdale, Fenland Leisure Products and Kompan. Details have been emailed to councillors.

Cllr Reid circulated an overview document via email, which outlines the current status of the playing field, potential developments and sources of funding.

Cllr Doyle circulated a Survey Monkey questionnaire via Waldringfielders and through the Primary School, to capture responses from residents.

'In summary, we had 82 respondents, of which Survey Monkey shows us 40 unless we pay £25 a month to upgrade. So we need to be happy to assume that seeing half is representative.

The results see the park as very important to the village, to children connecting with others and for physical fitness.

The main spread of ages is 5-11, with the 6-8 age group being most predominant.

All feel more equipment is required and a climbing challenge was by far the most popular option, but with good support for a basket swing. Imaginative play also seems a popular option, but we could potentially think about creating something ourselves on that front.

All in all, very supportive of our plans so far.'

Cllr Doyle is arranging a meeting with a local parent to discuss accessibility.

ITEM 10

To **NOTE** receipt of the 2020/21 VAT refund.

See receipts list and bank statement – £761.40.

Waldringfield Parish Council

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly.

10 June 2021 (2021-2022)

Waldringfield Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
14	Village Hall LGA	07/06/2021		Unity Trust Bank		Grant s137/72 or s19 MAP76	Waldringfield Village Hall Tru	X	500.00	0.00	500.00
15	Professional Services	07/06/2021		Unity Trust Bank		Recruitment costs	Archant (via Janet Elliot)	S	349.00	69.80	418.80
16	Grass cutting (field)	07/06/2021		Unity Trust Bank		Grass-cutting -field	SCL Landscape Management	S	120.00	24.00	144.00
17	Accounting, Website & Comp	07/06/2021		Unity Trust Bank		Zoom video conferencing	Zoom Video Communications	S	11.99	2.40	14.39
18	Salaries	07/06/2021		Unity Trust Bank		Salary	Rebecca Todd	X	491.28	0.00	491.28
19	Newsletter re 1972 LGA s142	10/06/2021		Unity Trust Bank		Newsletter	Splngold Design & Print	X	156.00	0.00	156.00
Total									1,628.27	96.20	1,724.47

7 June 2021 (2021-2022)

Waldringfield Parish Council RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
3	VAT Refund	24/05/2021		Unity Trust Bank		VAT Refund	HMRC	R	0.00	761.40	761.40
4	Advertising Income	25/05/2021		Unity Trust Bank		Advertising Income	G Todd	X	36.00	0.00	36.00
Total									36.00	761.40	797.40

Waldringfield Parish Council

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

10 June 2021 (2021-2022)

A - Receipts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28	Precept	14,300.85	7,248.43	-7,052				-7,052 (-49%)
30	SCC Locality Grant							(N/A)
31	SCC Footpaths Grant	200.00		-200				-200 (-100%)
35	ES Enabling Communities Grant							(N/A)
36	Bank Interest	50.00		-50				-50 (-100%)
37	Grants and Donations	98.00		-98				-98 (-100%)
38	Advertising income		36.00	36				36 (N/A)
39	VAT Refund							(N/A)
44	CIL Funds	4,403.87	2,758.12	-1,646				-1,646 (-37%)
SUB TOTAL		19,052.72	10,042.55	-9,010				-9,010 (-47%)

B - Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salaries				5,994.72	1,473.84	4,521	4,521 (75%)
2	PAYE/NI							(N/A)
3	Stationery/Mileage/Etc.				125.00	38.59	86	86 (69%)
4	Post and telephone				50.00		50	50 (100%)
5	Newsletter re 1972 LGA s142				400.00	156.00	244	244 (61%)
6	Village Hall hire				300.00		300	300 (100%)
7	Insurance				459.13		459	459 (100%)
8	Membership Subs re LGA s111				420.00	265.18	155	155 (36%)
9	Audit				160.00	170.00	-10	-10 (-6%)
10	Chairman's Expenses				50.00	30.00	20	20 (40%)
11	Training				250.00	475.00	-225	-225 (-90%)
12	Election Costs							(N/A)
40	Accounting, Website & Computir				560.00	35.97	524	524 (93%)
42	Professional Services				200.00	349.00	-149	-149 (-74%)
SUB TOTAL					8,968.85	2,993.58	5,975	5,975 (66%)

C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Grass cutting (field)				780.00	120.00	660	660 (84%)
15	Mole catching (field)				100.00		100	100 (100%)
16	Repairs/Maintenance				2,250.00	5.94	2,244	2,244 (99%)
17	Footpath Maintenance				400.00		400	400 (100%)
41	AONB Grant Payments							(N/A)
SUB TOTAL					3,530.00	125.94	3,404	3,404 (96%)

Waldringfield Parish Council

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

10 June 2021 (2021-2022)

D - Grants - s137/72 & s19 MP/

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21 General Grants				300.00	99.00	201	201 (67%)
22 Church Field				425.00		425	425 (100%)
23 Village Hall LGA				525.00	500.00	25	25 (4%)
24 All Saints Church				775.00		775	775 (100%)
25 WildlifeGroup				125.00		125	125 (100%)
SUB TOTAL				2,150.00	599.00	1,551	1,551 (72%)

F - Miscellaneous

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26 Miscellaneous							(N/A)
SUB TOTAL							(N/A)

Summary

NET TOTAL	19,052.72	10,042.55	-9,010	14,648.85	3,718.52	10,930	1,920 (5%)
V.A.T.		761.40			203.72		
GROSS TOTAL		10,803.95			3,922.24		

ITEM 11

To **RECEIVE** updates/reports on public rights of way, verges and road safety matters.

Information from Suffolk Highways about weedkiller:

Thank you for contacting us regarding weed treatment on Village Way, Waldringfield...

Suffolk Highways confirms that it has not carried out, or asked anyone to carry out on our behalf, weed spraying around the trees in Village Way, Waldringfield. Also, Suffolk Highways does not know who carried out the weed spraying at this location.

Suffolk Highways generally carry out weed treatment on highway footways and road channels (adjacent to the kerb) once a year using a systematic weed killer. The weed treatment is only sprayed where weeds are identified either growing in the footway or road channel to prevent them from causing damage to the footway. The solution usually dries shortly after contact with the weeds and is currently the most effective, non-selective (treats most weeds) treatment available. Once the weeds have been treated with the solution, it will take approximately 2 weeks for the solution to take effect on the weeds and roots. The weed treatment of the footways in Waldringfield is currently scheduled for week commencing 3rd May 2021.

Suffolk Highways does not carry out weed treatment on highway verges unless it is to specifically treat, where identified, injurious weeds (Common Ragwort, Spear Thistle, Creeping of Field Thistle, Broad Leaved Dock and Curled Dock as detailed within the Weeds Act 1959) and invasive non-native plants (e.g., Japanese Knotweed and Giant Hogweed) growing on the highway. Suffolk Highways confirms it has not carried out any weed treatment on the highway verges to treat injurious weeds or invasive non-native plants in the Waldringfield area.

Please also see our SCC Weed kill webpage at the following link for more information: <https://www.suffolk.gov.uk/roads-and-transport/roads-pavements-and-verges/trees-grass-and-weeds/weed-control/>

ITEM 12

To **CONSIDER** any correspondence received before the meeting

Various emails were forwarded to councillors:

- *Community Action Suffolk news.
- *SALC bulletins.
- *Rural Bulletins & Funding Digests.
- *AONB news.
- *Sizewell C updates.
- *Info about 2021 Quality of Place Awards (ESC Planning).
- *Details of a consultation on the further draft recommendations for division boundaries in Suffolk.
- *Info from the Local Electricity Bill campaigner regarding the Ballot Bill. The Clerk wrote to the top 7 MPs likely to be chosen, to request they choose to put forward the LE Bill.
- *Details of an East Anglia Community Energy event.
- *Local Government Association updates.
- *An offer from the Sicon Foundation to do a litter pick.
- *ESC reports:

Enabling Communities Strategy (plus appendix)

Recreational Disturbance Avoidance and Mitigation Strategy Supplementary Planning Document (plus appendices)

Review of the economic recovery and regeneration of the district post-Covid19. Plus Appendix A (Written questions and answers).

The Political Balance of ESC

Air Quality Strategy

Waldringfield Parish Council

New policy for commemorative benches
Annual Review of the Planning Referral Panel
Enforcement Performance Report
Planning Performance Report
Appeals Performance Report (plus Appendix A)
Planning Policy & Delivery Update

*The Planning and Building Control May Newsletter.

*The Greenprint Newsletter spring/early summer 2021.

*The agenda of the SALC East Suffolk north area forum taking place on Thursday 17th June 7 pm via zoom video conferencing.

*Details of the next Community Partnership meeting on 24th June was forwarded to Cllr Reid, as WPC representative.

*Details of a Neighbourhood Planning event (5th July) being offered by Suffolk Preservation Society.

ITEM 13

PARISH MATTERS for the next meeting.

The next meeting date will need to be