



Waldringfield Parish Council

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Minutes of the Parish Council Meeting held on Tuesday 14 December 2021

In attendance: Councillors Kay, Lyon, Archer, Reid, Elliot, Gold, and Beaumont
ESC Councillor Richardson
1 Members of the public
Clerk: Jennifer Shone-Tribley
Meeting opened 19:35

1. To **RECEIVE** apologies for absence – ESC Cllr Kerry; Cllrs Doyle and Quick

2. To **RECEIVE** declarations of interest

Cllr Gold and Cllr Archer declared non-pecuniary interest in planning application DC/21/4922/FUL - Oak Garage and Cllr Lyon and Kay declared a non-pecuniary interest in planning application DC/21/5236/P3Q - property formerly known as the Piggeries.

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by councillors:
None declared

Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

Member of the public attended to discuss the DC/21/5236/P3Q planning application. Cllr Kay advised they would be invited to speak when discussing the agenda item.

3. To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Richard Kerry and Mick Richardson and Suffolk Police. – See separate list.

Cllr Richardson discussed EV Charge points and invited the WPC to consider community charging points, having forwarded an email from Peter Frost – Environmental Strategy Officer at SCC. Cllr Beaumont indicated there was interest in the community for these points. Cllr Richardson invited the council to contact Peter for further information.

Cllr Richardson advised that household grants are available to those who have, or have ordered, an electric vehicle.

Cllr Elliot reported that she had been advised that the Brightwell Lakes development is not under constraint to install EV charging points on the initial housing, for the reason that a law can't be retrospectively applied. (The condition in the outline planning consent pre-dates the proposed new legislation). Cllr Richardson agreed to look into this.

WPC Agreed to revisit the subject in January.

Parish Councillors also thanked Cllr Richardson for the information that has been forthcoming in terms of neighbouring planning applications.

Suffolk Police

Cllr Kay advised that he had been contacted regarding a theft from a doorstep of some valuable artwork. There were inquiries from 2 newspapers.

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4. To **APPROVE** the minutes of the Parish Council meeting held on **09 November 2021**.

Single non-material amendment agreed (removal of "XX Members of the Public" from the attendees list)

Proposed Cllr Kay, seconded by Cllr Elliot – all in favour

5. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meeting held on **09 November 2021**

Footpaths – Cllr Gold to update next meeting – Cllr Gold advised that she had not yet made contact with the landowner and would report back in January.

Bin on playing field – Clerk to advise Norse that the vehicular access to the field is not locked and request bin collection. DONE 10.11.21 – Cllr Archer advises that it is now being emptied.

Maybush phone box – Clerk to confirm that removal of the sign on the phone box is permitted and arrange removal. -DONE 10.11.21. Clerk to follow up with BT repairs on repairing the phone – DONE 11.11.21 – Now repaired as reported by Cllr Beaumont - 08.12.21

Playing Fields - Cllr Kay to order the new "No dogs allowed" signs for the playing field – Cllr Kay advised these had been purchased and were ready to install.

Chat benches – Clerk to respond requesting 2 benches for the playing fields. Done 11.11.21 – Clerk advised that they had heard nothing from the group in terms of the benches and would follow up this week.

Phone box adoption – Cllr Kay will seek alternate quotes for the fencing – Cllr Kay advised Kiwi could not provide a quote for work – and no further sought; Clerk to write to Primary School headteacher. DONE 08.12.21

Playing Fields new equipment–Clerk to place order for new equipment DONE 11.11.21 – invoice paid 20.11.21; Cllr Reid to draft neighbour communication - Cllr Reid advised this was done and distributed to 7 homes that are nearby. Cllr Reid also spoke to 6 householders, and there were not major objections raised. and Newsletter article DONE

Public facilities – Cllr Lyon to amend the letter DONE 14.11.21 and Clerk to send agreed letter on behalf of the WPC – Clerk advised this will be posted 15.12.21

BACS payments – Cllr Archer and Kay to approve BACS payments DONE 10.11.21

Verges – Clerk to respond to the parishioner who wrote regarding the verge opposite the school – Done 11.11.21 Cllr Kay to seek quotes on bollard installation DONE; Clerk to contact highways about installation of bollards. DONE 18.11.21

6. To **CONSIDER** Planning Applications for **COMMENTS**:

DC/21/4922/FUL | Residential Development (Existing Garage Premises To Be Removed) | Oak Garage School Road Waldringfield Suffolk IP12 4QR – Consultation deadline **15 December 2021** Planning Officer: Grant Heal

Cllr Elliot advised that the working group met with the developer and the owner and they kindly provided full scale drawings, which the Council was able to review.

Cllrs recommended to securing a TPO on the Oak Tree on the property.

The working group support the application in principle – however identified the following concerns:

a) the narrow access of the drive (the access is 3.3 and 3.7m) – the WPC's very strong objection to Eureka was on the same basis with access being 4.2m – so in this instance – the working group recommends this is an area of some concern.

b) the number of parking spaces is of concern – 2 bedrm homes should have two parking spots, and the available space does not permit easy 2 vehicle parking in some instances.

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There was also discussion about a retaining wall and boundary fencing in the block plan drawings – however the developer advised in person this is only a “bank” with planting.

The working group however did note that the development is welcome and aesthetically pleasing and want to encourage the development of 2 bed properties.

Propose the WPC reluctantly objects on the basis discussed above.

Proposed by Cllr Kay; seconded Cllr Reid; - all in favour.

DC/21/5236/P3Q | Prior Approval Agriculture to Dwellings - Use of Agricultural Buildings as 4 Dwellinghouses | Chapel Works Newbourne Road Waldringfield Woodbridge Suffolk IP12 4PT – Planning Officer – Nathalie Webb - Comments deadline: **Tue 21 Dec 2021**

Member of the public was invited to make their comments.

They advised that this development has a Bridlepath that has been severely infringed upon and they were strongly objecting to the loss of this vital PROW. They further advised that they believe the land is contaminated, and therefore needs to be examined.

Cllr Elliot advised this application is a mechanism to simplify the planning application process, and not a full planning application. This allows a simpler approach to convert existing buildings to housing under permitted development rights. There are conditions to be met, and these were reviewed by the working group, who also visited the site. This is a specific route for the conversion of agricultural buildings to residential dwellings.

In summary the working group noted several issues:

- PROW 9 goes through the property (the Working group provided the definitive map indicating the PROW 9 being a recognised PROW). The site plan attached to the planning application completely ignores the PROW – suggesting it is merely a track and it stops on the plans at the entry. There is a strong objection from Cllrs to the removal of a PROW. The working group further noted the size and space available in the development would be unable to accommodate any revision / diversion of the PROW.
- The application form identifies the site as Chaple Works – which is the opposite side of Newbourne Road.
- The access point of the property currently supports 2 vehicles to Windycross and irregular farm vehicle traffic. The visibility splay (indicated by a photo of the entry) shows a severely reduced splay. Cllrs agreed this was not a suitable access point for additional vehicles (which would be 8 for 4 - 2 bed houses), in addition to this access being a PROW.
- There was insufficient parking associated with the plans. While 4 spaces were noted, the requirement is 2 per house – thus 4 spaces had not been identified in the plans – nor did Cllrs feel the size of the site would accommodate a further 4 spaces.
- The Contaminated Land Survey Report was felt to be inadequate for the property, which is known to have had large amounts of waste buried and / or burned. Photos taken were reviewed by councillors.
- The credentials of the Structural Feasibility Report were discussed – while the report itself seems to be accurate – the credentials of the authors seemed unverified to the Cllrs.
- The existing elevations drawings do not correlate to the actual buildings on site.
- While referenced – there are no building floor plans available in the application documents.
- Certificate of Lawfulness specifically excludes the Piggeries.
- The internal ceiling heights of the proposed buildings poses concern, with an estimate in one area of only just 1m
- The use of the buildings may not be agricultural use

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The working group suggests the WPC strongly object to this P3Q prior approval application.

Proposed Cllr Kay, Seconded Cllr Reid – all in favour.

DC/21/5021/DRC | Discharge of Condition Nos. 6 and 7 of DC/20/2355/FUL - Construction environmental management plan (CEMP: Biodiversity) and a "lighting design strategy for biodiversity" for internal and external lighting | Quayside The Quay Waldringfield IP12 4QZ – (consultation not invited) - Planning Officer - Danielle Miller - **Wed 15 Dec 2021**

DC/21/5211/DRC Discharge of Condition No.4 of DC/20/2355/FUL - Contamination details| Quayside The Quay Waldringfield IP12 4QZ – (consultation not invited) Planning Officer - Danielle Miller **Wed 15 Dec 2021**

As comments were not invited on the above, the working group does not recommend any comment be provided.

DC/21/5409/FUL Proposal: Construction of a pair of semi-detached dwellings (Existing Dwelling To Be Removed) Site address: The Old Post Office, Sandy Lane, Waldringfield, Woodbridge, Suffolk, IP12 4QY Planning Officer – Danielle Miller – Comments deadline: **Wed 10 January 2021**

Propose deferring discussion and decision on this application to the January meeting
Proposed – Cllr Elliot; Second Cllr Lyon – all in favour

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.
None received

To **NOTE** any application decisions received – see separate list

Cllrs noted the following decisions received.

Ref. No: DC/21/4843/AME For the proposed detached garage, we wish to change the roof material from sedum to Shaded Brown Onduvilla lightweight roof tiles. This is the only amendment. - Deben House Cliff Road Waldringfield IP12 4QL| Received date: Fri 22 Oct 2021 | Status: **Application Permitted** | Case Type: Planning Application

DC/21/3327/EIA | Solar farm, comprising an array of ground-mounted solar panels and ancillary infrastructure including inverters, transformer units, electrical infrastructure, switchgear, storage and welfare cabins, security fencing, CCTV and a temporary construction compound | Land To The East Of A1093 And North Of Chapel Road Bucklesham Suffolk – Decision date: **02 December 2021**- Decision: **EIA Not Required**

DC/21/5021/DRC | Discharge of Condition Nos. 6 and 7 of DC/20/2355/FUL - The proposal is to demolish the existing part two storey and part single storey house and construct a new house which is also part two storey and part single storey but with a larger two storey element. The footprint of the new house is predominantly within the footprint of the existing dwelling - construction environmental management plan (CEMP: Biodiversity) and a "lighting design strategy for biodiversity" for internal and external lighting | Quayside The Quay Waldringfield IP12 4QZ Decision date: 09 December 2021 – Decision: **Application Permitted** | Case Type: Planning Application

To **RECEIVE** any other planning information.
Nothing further

7. To **CONSIDER** Second draft of Annual 2022-23 Budget

Clerk reviewed the budgeting forecast and discussed the elements that would be increasing and the reasons for this. There was a lengthy discussion about building a reserve that considers

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depreciation of large expenditure equipment to future-proof repairs and replacement of key equipment (eg: Clerk's laptop, benches and play equipment), as these are large expenditure items that should replacement be required, would have a huge impact on the operational budget of the WPC. This is in addition to operationally safeguarded funds to be kept for extraordinary events or occurrences (flood/storm damage etc).

Cllrs agreed the budgeting of expenses was reasonable in the circumstances, but requested a larger investigation of the depreciation of assets in order to ensure sufficient future funding. There was a generally agreed tolerance among Cllrs for a 6% increase in the Precept as being reasonable to achieve this end, as there is a strong desire among Cllrs to build greater reserves.

Cllr Beaumont agreed to assist the Clerk in reviewing the asset register with a view to depreciating key assets for the purposes of reserves. Clerk to produce a revised budget for January meeting that addresses these concerns.

8. To **RECEIVE** updates on the playing field development project.

Clerk advised that the Planning Application for the 5M tower was now validated and awaiting a planning officer to be assigned.

Clerk advised the Playquip invoice was received and paid in November.

Playing Fields Monthly Inspection Report – Cllr Archer identified holes under the fencing and likely caused by badgers. Cllrs discussed and agreed not to take any action at present.

Cllr Archer also commented on the excellent clearance work on the path to the tennis courts, which was undertaken by a member of the public. Cllrs identified the member of the public, who lives in Village Way who was responsible for the clearing and asked the clerk to write to them with their thanks.

9. To **RECEIVE** updates on the phone box adoption project

Cllr Kay advised that the fencing company he approached (which was recommended for their reasonable rates) could not accommodate the WPC until May/June 2022. The current quotes received are not financially viable, so another location needs to be identified.

Cllr Quick provided a report to Council following discussions with the AONB Grants Officer who provided three options as siting has not yet been decided:

- WPC underwrite the fence;
- Return the grant;
- Apply to AONB to fund the fence – which would involve re-applying and potentially not receiving the grant again.

A new site was suggested by Cllr Quick (Cliff Road outside Post Box Cottage). Cllrs felt this would raise the same issues of space and parking fears as any of the other verge locations suggested. Cllrs were concerned that at present there continued to be no feasible citing location available to the WPC for the box. While Cllrs expressed support for the project the idea; the citing has proved extremely difficult.

Resolve to withdraw from the phone box project – Proposed Cllr Gold, Seconded Cllr Archer – all in favour

Cllrs requested that the Clerk advise the school that the Council has elected to not site the phone box and is therefore available to them. It was further suggested that the Clerk advise the school of the logistics involved in purchasing the box.

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10. To **RECEIVE** updates on inquiries regarding public facilities proximate to the waterfront/beach

A letter has now been drafted to Adnams and will be posted 15.12.21
Nothing further has been pursued until there is an outcome to the letter.

11. To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council and the Parish Plan.
No updates to consider

12. **CLERK AND RFO REPORT**

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list.

Motion to approve – Proposed by Cllr Kay; Seconded by Cllr Archer – all in favour

Cllr Elliot and Cllr Kay to Authorise BACS payments.

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Reports reviewed by Cllrs, reviewed and signed by Cllr Gold.

To **CONSIDER AND APPROVE** Google storage at £15.99 per annum:

Motion to approve – Proposed by Cllr Kay; Seconded by Cllr Elliot – all in favour

To **APPROVE** the closure of the Barclays Account and transfer balance to Unity Account.

Motion to approve – Proposed by Cllr Elliot; Seconded by Cllr Reid – all in favour

13. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. – see separate list

Cllr Elliot raised the comments from the member of the public who noted high speeds on School Road – Cllrs agree it's a concern. WPC have applied for the SID to be placed there – but do not yet have permission or citing location for the device. Cllrs discussed further options for action. WPC requested the Clerk telephone the community liaison officer at Suffolk Police.

A member of the public brought to Cllrs attention that additional supporting documents were added by the applicant in the planning Application DC/21/2391/FUL. This application relates to the proposed caravan site on Ipswich Road. The Applicant was advised by the Environment Agency that connection to the sewage mains was required. The applicant has submitted quotes that suggest extensive costs of upwards of £500,000; and have as such requested that this requirement is prohibitive and should not be required. Cllr Gold proposed that the WPC should re-affirm their support of the EA's view and that the application is therefore untenable.

To **CONSIDER** resident email regarding the verge opposite the primary school. – see Supporting Documents

Clerk updated that a response from highways was received while on annual leave but left no number to call back.

APPROVE circulated costs and installation of bollards in verge on Cliff Road side of playing fields (pending approval from Suffolk Highways).

Motion to approve the quotation for materials purchase Proposed Cllr Lyon; Seconded Cllr Elliot – all in favour.

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14. To **CONSIDER** responding to public consultations -see separate list
Consultation on the Draft East Suffolk Community Infrastructure Levy (CIL) Charging Schedule and Draft East Suffolk CIL Instalment Policy

WPC does not have detailed comment on this and elects to not respond.

15. To **CONSIDER** any correspondence received before the meeting – see separate list
Nothing of note discussed.

Treebilee – Clerk advised that the tree was requested by the deadline. The Clerk invited Cllrs to propose possible locations. Suggestions from Cllrs were a) where the dead birch tree on the playing fields verge; and b) possibly in Sullivan Place where the dead Cherry tree was removed. Cllrs agreed the Tree Warden may also have suggestions.

Photopost – Cllrs agreed this desirable, and was previously agreed. Clerk to respond that Cllr Quick was the point of contact for the project.

16. **PARISH MATTERS** for the next meeting.
Queen’s Jubilee Plans
Budget revision and approval

ACTION ITEMS

Planning applications: Clerk to consult with the Tree Warden and apply for TPOs on the Oak tree on the Oak Garage property and the line of Oak Trees on the land formerly known as the Piggeries on the basis that they are under threat from development. Clerk to send agreed responses to DC/21/4922/FUL by 15 December and DC/21/5236/P3Q by 21 December 2021.

Public Facilities: Clerk to send letter to Adnams CEO

Playing Fields – Clerk to write to member of the public thanking them for their excellent clearance of the path to the tennis courts.

Phone Box adoption project: Clerk to advise school of availability of the box for their adoption; Cllr Quick to advise AONB of our withdrawal from the project; and Clerk to make arrangements for the repayment of the grant

Highways – Clerk to secure permission for bollards;

Safety – Clerk to contact community liaison officer re speeding on School Road

Treebilee – Clerk to contact tree warden about locations.

Finance: Clerk to close Barclays Account; Clerk to purchase Google storage

Photopost – Clerk to respond to email to re-engage with the project

Footpaths – Cllr Gold to contact landowner regarding narrowing of a footpath.

Chat Benches – Clerk to follow up to determine expected delivery.

Meeting closed 10.22 pm

SUPPORTING DOCUMENTS DECEMBER

ITEM 3

3. To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Richard Kerry and Mick Richardson and Suffolk Police.

ESC Report

Ward Councillors monthly bulletin – November 2021

Dear Clerks

Please find Monthly Report to circulate to members and villagers, as ever anything you need assistance with please contact Mick our me, we are here to help if we can.

Planning

There seems to be some misinformation appearing locally about building on green field sites. Changes to National Planning Policy is conducted in Parliament by way of a Green Paper that is usually a consultation document then a White Paper that goes through both houses before it gets Royal assent. The adopted local plans will not be disregarded, and planning applications are likely on all the sites that do not currently have one. That does not necessarily mean they will be approved.

At Cabinet on 2nd November the CIL charging strategy has been voted through so it goes to the next stage, locally in Trimley, Howlett Way is classed as a major site and CIL is set at £165.00/sq. Mt and Reeve Lodge at £200.00/sq., Mt. Brightwell Lakes has no CIL charge as it has section 106 agreements in place.

East Suffolk magazine – out now and online!

The latest East Suffolk Magazine - with news and a wide range of information about Council projects, activities and services - is out now.

Produced by the Communications & Marketing team, with contributions from colleagues around the council, it is delivered to every household in the district, twice a year.

You can also read it online at <https://www.eastsuffolk.gov.uk/assets/Your-Council/East-Suffolk-Magazine/011-East-Suffolk-Magazine-October-2021.pdf>

This edition is not only packed with information, it also contains a survey which anyone who lives or works in East Suffolk is welcome and encouraged to complete. Turn to page 8 for the details or go to www.eastsuffolk.gov.uk/survey.

Culture still the focus in East Suffolk

Our joint bid with Great Yarmouth did not make the longlist for the UK City of Culture 2025 competition. Whilst this is obviously disappointing news, our ambition to shine a light on the wealth of amazing arts and cultural groups and activities in East Suffolk firmly remains.

Our bid has brought people together to talk about the potential of the area and we fully intend to keep that momentum going. The key focus for our joint bid was to offer and promote cultural activities which our communities could get involved with and we will continue to do that wherever possible.

Free event focuses on eco-friendly agriculture

A free online event is taking place next month to explore examples of eco-friendly agriculture in East Suffolk and how others can follow.

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Titled 'Farming Today, Fit for Tomorrow', attendees can learn more about sustainable farming and how we can all help to fight climate change by thinking about how our food is grown.

Organised by the [East Suffolk Greenprint Forum](#), the event will include guest speakers from Suffolk Farming & Wildlife Advisory Group, Oak Tree Community Farm, Maple Farm Kelsale, Peach and Pippin, Wakelyns Agroforestry and Fobbing Farm.

The event is taking place on Friday 19 November at 2pm – 4pm on Zoom and is open to everyone, however, registration is required at https://my.eastsuffolk.gov.uk/service/Greenprint_Forum_event_registration

Bringing empty properties back into use

We're continuing work to reduce the number of long-term empty properties in East Suffolk as they are a wasted resource, often becoming a target for vandalism, arson, squatters, fly-tipping and other criminal behaviour.

As part of this, we review properties which Council Tax data reveals have stood empty for more than 6 months on an annual basis. Properties which have been empty for more than 2 years but would provide good quality housing that would benefit the community, are priorities during these reviews.

The last review, which was carried out in October 2021, showed that the number of long-term empty properties in East Suffolk has fallen dramatically over the past 12 months, with a 23% decline in properties standing empty for more than 2 years and a 50% decline in properties standing empty for more than 6 months.

Some long-term empty properties may become part of our housing stock to provide much-needed affordable housing, whilst also address regeneration, such as 87 The High Street in Lowestoft which stood empty within the Heritage Action Zone, in a very poor condition, for more than 6 years. We purchased the property and plans are now being prepared to convert the whole building into flats which may be retained to provide homes for council tenants.

We will continue to work with, and support, owners to help them return long-term empty properties to a positive use, providing much-needed good quality housing in East Suffolk.

More information on what help is available if you own a long-term empty property and how to report a property is available at www.eastsuffolk.gov.uk/housing/empty-properties/

New beach village gets the go ahead

As part of our ongoing investment in Felixstowe's South Seafront, a new beach village has been given the go ahead to improve the beach hut experience for locals and visitors.

The beach village will include 5 accessible, purpose-built pods, 27 traditional huts and a new public convenience block with Changing Places facilities.

The existing trim trial has been moved to Langer Park and the current volleyball site will be re-landscaped and made into an activity park. As part of this, new outdoor gym equipment will be installed, along with additional facilities, including concrete table tennis tables, a climbing wall, petanque pistes, accessible picnic benches, chess tables and outdoor space for workouts.

Furthermore, a new name for the site has now been decided after we ran a survey in which local people were asked to vote for their favourite names from a top five. Nearly 500 people took part and with over 30% of the votes, the new site will be named the Seashore Village.

Construction is expected to begin in early 2022 with completion scheduled for later in the year.

Local communities to benefit from further funding

Draft until signed.....Chair / / 20

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Two Community Partnerships have announced a further round of their Small Grant Schemes, enabling community and voluntary groups to apply for much-needed funding:

The Framlingham, Wickham Market and Villages Community Partnership has opened for its second round of funding for projects that help develop opportunities for young people and reduce social isolation and/or loneliness. The scheme is open until 3 December 2021, offering grants between £250 and £1,000.

The Melton, Woodbridge and Deben Peninsula Community Partnership has opened for its third round of funding for projects that help improve opportunities for young people and community village hubs. The scheme is open until 1 January 2022, offering grants between £250 and £2,500.

Full details about eligibility criteria and how to apply can be found at

www.eastsuffolk.gov.uk/community/community-partnerships/community-partnership-small-grant-schemes/

Lowestoft resident charged over nuisance noise offences

A Lowestoft man has been fined over £2,000 for continuing to play loud music, despite being given a notice to stop.

At a hearing at Suffolk Magistrates' Court on Friday 15 October, David Learmonth from Burnham Way in Lowestoft was found guilty of breaching Section 80(1) of the Environmental Protection Act 1990 and failing to comply with an abatement notice served under Section 80(1) of the Environmental Protection Act 1990, contrary to Sections 80(4) and 80(5) of the Environmental Protection Act 1990.

Mr Learmonth attended the court but was denied attendance to the hearing due to threatening behaviour towards staff earlier in the day. Permission was granted to proceed in his absence.

The court fined Mr Learmonth a total of £2,040 for the offences, comprising £500 for two charges of breaching the abatement notice, £940 in costs and £100 for the victim surcharge.

Under the Noise Act 1996, the court also ordered the forfeiture of Mr Learmonth's sound equipment, including a bass box, CDs, a sound bar and several sets of speakers.

All aboard the Bungay Shoppa

Delivered by Bungay Events and Business Association and Bact community transport, the new service will connect those isolated and without transport in Bungay's neighbouring villages to Bungay on market days.

The Bungay SHoppa will serve stops in Wainford, Shipmeadow, Barsham, Ilketshall St. Andrew, Ilketshall St. John, Ilketshall St. Lawrence, Ilketshall St. Margaret, South Elmham St. Peter, South Elmham St. Michael, All Saints, Rumburgh, Homersfield and Flixton.

The service will take place on Thursdays (market days) until February and will also run on the Sunday Street Market days that fall during this time.

The project has received funding from the Beccles, Bungay, Halesworth and villages Community Partnership as well as funding from Cllr Judy Cloke's Enabling Communities Budget.

View the timetable at <https://bungay-suffolk.co.uk/bungay-shoppa-timetable/>

Sizewell C Examination: Our response

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As part of a six-month Planning Inspectorate examination of the proposals for a new nuclear power plant at Sizewell, we welcome a range of important revisions to the scheme and a multi-million pound financial package for investment back into local communities.

Read our full response here: www.eastsuffolk.gov.uk/news/sizewell-c-examination-east-suffolk-council-response/

Funding boost for innovative new youth project

Earlier this week, cabinet agreed to allocate £101,650 for a two-year pilot project which aims to support young people in rural parts of East Suffolk as they face ongoing challenges from the pandemic.

Delivered by Community Action Suffolk, the Rural Youth Support Project will initially focus on the four most rural Community Partnership areas in East Suffolk, which are within the Beccles, Bungay, Halesworth and villages Community Partnership, the Carlton Colville, Kessingland and villages Community Partnership, the Framlingham, Wickham Market and villages Community Partnership and Melton, Woodbridge and Deben Peninsula Community Partnership.

The aim of the project is to provide support tailored to each community, which will be based on engagement with its young people about their needs. This could include providing more social opportunities with a youth café or youth club, supporting a healthier lifestyle with activity sessions or making services more accessible with carpools.

Surveys and consultations

We are currently running a couple of surveys and consultations and, as always we want to encourage participation as feedback from people in East Suffolk is invaluable and helps us ensure we're making the right decisions for our communities.

- **East Suffolk survey**

We're asking people who live and work in East Suffolk to take part in a short service to help us shape East Suffolk. After such a difficult period, we would like to know what they think, what matters most to them and where we should be spending our money. The survey closes on 29 November: <https://eu.surveymonkey.com/r/EastSuffolkSurvey>

- **The Affordable Housing Supplementary Planning Document**

Consultation on draft document which will provide guidance on the implementation of our affordable housing planning policies. People are able to comment until 13 December at <https://eastsuffolk.inconsult.uk/ESAFFHSGDRAFT/consultationHome>

- **The Sustainable Construction Supplementary Planning Document**

Consultation on draft document which will provide guidance on our planning policies on sustainable construction, including guidance on a range of topics relating to the construction of environmentally sustainable buildings. People have until 13 December to comment: <https://eastsuffolk.inconsult.uk/SUSCONSPDDRAFT/consultationHome>

- **The draft East Suffolk Cycling and Walking Strategy**

Consultation on draft document which provides a district-wide shortlist of cycling and walking infrastructure opportunities. The strategy aims to encourage greater use of sustainable forms of transport, reduce contributions to climate change, support the growth of the tourism industry, and to improve the health and wellbeing of residents by ensuring more trips to work, school, leisure, day-to-day errands, or public transport hubs, such as train stations or park and ride sites, are accessible by bike or on foot. Once adopted, this strategy will replace the Waveney Cycle Strategy (2016) and will cover the whole of the district. People can have their say on the

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consultation until 10 January at

<https://storymaps.arcgis.com/stories/cbc57e4a9cc24e4e7d174fb34b1bf0e>

- **Proposed extension to Beccles Cemetery**

People are invited to have their say on proposals to extend Beccles Cemetery. The proposed extension will allow for traditional burial and cremation plots, as well as meadow burial plots where grass will be left to grow longer in the summer. Green burials will also be available.

People can view the documents at

<https://www.eastsuffolk.gov.uk/assets/Community/Cemeteries/Beccles-Cemetery-extension-consultation.pdf> and email comments to leisure@eastsuffolk.gov.uk by 31 December 2021.

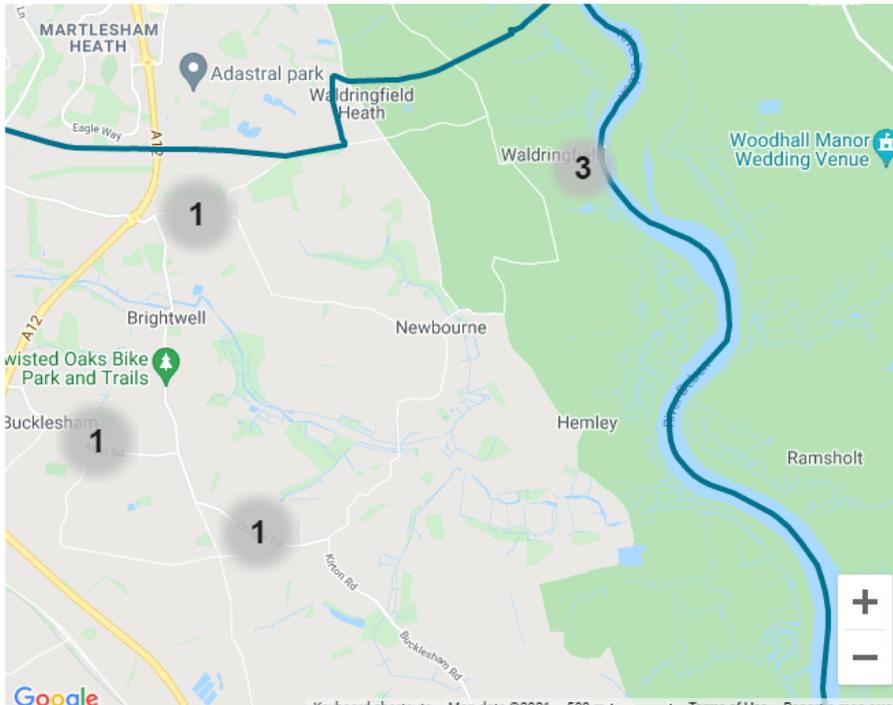
Social media

We keep our communities up to date in a variety of ways and social media has an important role to play. Please follow us and share our posts with your audiences!

Facebook: www.facebook.com/eastsuffolkcouncil

Twitter: <https://twitter.com/EastSuffolk>

Suffolk Police – October 2021 Crime Data



Waldringfield – 3 crimes reported in the Maybush Car Park –

- 1 x burglary
- 1 x possession of weapons
- 1 x vehicle crime

Brightwell (Newbourne Road)

- 1 x Other Theft

Bucklesham – 2 crimes reported

- 1 x violence and sexual offences (near Bucklesham Village Hall)
- 1 x burglary (Chapel Road by Oaks Caravan Park)

ITEM 5

5. MATTERS for REPORT from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meeting held on **9th November 2021**

Footpaths – Cllr Gold to update next meeting

Bin on playing field – Clerk to advise Norse that the vehicular access to the field is not locked and request bin collection. DONE 10.11.21

Maybush phone box – Clerk to confirm that removal of the sign on the phone box is permitted and arrange removal. -DONE 10.11.21. Clerk to follow up with BT repairs on repairing the phone – DONE 11.11.21 – Now repaired 08.12.21

Playing Fields - Cllr Kay to order the new “No dogs allowed” signs for the playing field

Chat benches – Clerk to respond requesting 2 benches for the playing fields. Done 11.11.21

Phone box adoption – Cllr Kay will seek alternate quotes for the fencing; Clerk to write to Primary School headteacher. DONE 08.12.21

Playing Fields new equipment–Clerk to place order for new equipment DONE 11.11.21; Cllr Reid to draft neighbour communication and Newsletter article DONE

Public facilities – Cllr Lyon to amend the letter DONE 14.11.21 and Clerk to send agreed letter on behalf of the WPC – in process

BACS payments – Cllr Archer and Kay to approve BACS payments DONE 10.11.21

Waldringfield Parish Council

Verges – Clerk to respond to the parishioner who wrote regarding the verge opposite the school – Done 11.11.21
Clr Kay to seek quotes on bollard installation DONE; Clerk to contact highways about installation of bollards. DONE 18.11.21

ITEM 6

6. To **CONSIDER** Planning Applications for **COMMENTS**:

DC/21/4922/FUL | Residential Development (Existing Garage Premises To Be Removed) | Oak Garage School Road Waldringfield Suffolk IP12 4QR – Consultation deadline **15 December 2021** Planning Officer: Grant Heal

DC/21/5021/DRC | Discharge of Condition Nos. 6 and 7 of DC/20/2355/FUL - Construction environmental management plan (CEMP: Biodiversity) and a "lighting design strategy for biodiversity" for internal and external lighting | Quayside The Quay Waldringfield IP12 4QZ – (consultation not invited) - Planning Officer - Danielle Miller - **Wed 15 Dec 2021**

DC/21/5211/DRC Discharge of Condition No.4 of DC/20/2355/FUL - Contamination details| Quayside The Quay Waldringfield IP12 4QZ – (consultation not invited) Planning Officer - Danielle Miller **Wed 15 Dec 2021**

DC/21/5236/P3Q | Prior Approval Agriculture to Dwellings - Use of Agricultural Buildings as 4 Dwellinghouses | Chapel Works Newbourne Road Waldringfield Woodbridge Suffolk IP12 4PT – Planning Officer – Nathalie Webb - Comments deadline: **Tue 21 Dec 2021**

DC/21/5409/FUL Proposal: Construction of a pair of semi-detached dwellings (Existing Dwelling To Be Removed) Site address: The Old Post Office, Sandy Lane, Waldringfield, Woodbridge, Suffolk, IP12 4QY Planning Officer – Danielle Miller – Comments deadline: **12 January 2022*** **received extension following the publication of the agenda.*

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.

To **NOTE** any application decisions received

Ref. No: DC/21/4843/AME For the proposed detached garage, we wish to change the roof material from sedum to Shaded Brown Onduvilla lightweight roof tiles. This is the only amendment. - Deben House Cliff Road Waldringfield IP12 4QL| Received date: Fri 22 Oct 2021 | Status: **Application Permitted** | Case Type: Planning Application

DC/21/3327/EIA | Solar farm, comprising an array of ground-mounted solar panels and ancillary infrastructure including inverters, transformer units, electrical infrastructure, switchgear, storage and welfare cabins, security fencing, CCTV and a temporary construction compound | Land To The East Of A1093 And North Of Chapel Road Bucklesham Suffolk – Decision date: **02 December 2021**- Decision: **EIA Not Required**

ITEM 7

7. To **CONSIDER** Second draft of Annual 2022-23 Budget

Waldringfield Parish Council

	Notes	Budget YE 2022	Notes	Budget YE 2023
EXPENDITURE				
Annual General				
1. Administration				
Clerk Salary inc on-costs	A	£5,994.72	IV	£6,100.00
Clerks expenses including office		£125.00		£150.00
Post and telephone		£50.00		£40.00
Newsletter printing	B	£400.00		£650.00
Village Hall Hire (Meetings)		£300.00		£325.00
Insurance	C	£459.13	III	£650.00
Professional memberships		£420.00		£450.00
Audit costs		£160.00		£200.00
Chairman's expenses		£50.00		£50.00
Training	D	£250.00		£300.00
Election costs		£0.00		£0.00
Accounting / Website etc		£560.00	V	£590.00
Professional services	D	£200.00		£200.00
		£8,968.85		£9,705.00
2. Playing Fields				
Grass cutting (field)		£780.00	II	£880.00
Mole Catching		£100.00		£150.00
Repairs and maintenance	E	£2,250.00	I	£3,230.00
Footpath maintenance		£400.00		£450.00
		£3,530.00		£4,710.00
Grants				
General Grants		£300.00		£300.00
Church Field		£425.00		£450.00
Village Hall		£525.00		£525.00
All Saints Church		£775.00		£775.00
Wildlife Group		£125.00		£125.00
		£2,150.00		£2,175.00
		£19,802.72		£16,590.00
Total Expenditure				
Projects expenditure subsidised by Grants or assigned funds				
Phone box	Project B2	£0.00		£0.00
Playing Field New Equipment purchase	Project B1	£4,403.87		£0.00
VAT to be paid on Exps	F	£750.00		£1,000.00
INCOME				
Precept		£14,300.85		£15,220.02
Grants - General		£98.00		£0.00
Donations		£0.00		£0.00
PROW SCC Grant		£200.00		£275.00
Grants - Playing Fields		£0.00		£0.00
Grants - Phone box		£0.00		£0.00
CIL Funds	G	£4,403.87		£0.00
Advertising		£0.00		£45.00
Interest		£50.00		£50.00
VAT Refund	F	£750.00		£1,000.00
		£19,802.72		£16,590.02
Total Income				
Projected budget surplus/defecit				
		£0.00		£0.02
RESERVES				
Cash Balance at 01.04.21		£16,658.00	(projected)	£18,349.00
Less projected deficit/plus surplus		£0.00		£0.02
Less unspent grants (specified)		£98.00		£98.00
Less earmarked reserves	Reserves 1	£12,569.07	Reserves 2	£13,377.55
		£3,990.93		£4,873.45
Reserves (General) for FYE 31/03/22		£3,990.93		£4,873.45
As % of Precept		27.91%		32.02%
EFFECT ON BAND D EQUIVALENT				
	Band D equiv 2021	£14,300.85	Band 2 equiv 2022	£15,220.02
£ per Band Equivalent household	250.35	£57.12	256.72	£59.29
			% Incr	3.79%
			££ Incr	£2.16

ITEM 12

12. CLERK AND RFO REPORT

Waldringfield Parish Council

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list.

PAYMENTS LIST

8 December 2021 (2021-2022)

Waldringfield Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
54 Repairs/Maintenance	18/11/2021		Unity Trust Bank		Playing Field Project	PlayQuip Leisure	S	15,039.50	3,007.90	18,047.40
55 Salaries	08/12/2021		Unity Trust Bank		Salary	Jennifer Shone-Tribley	E	489.90		489.90
56 Stationery/Mileage/Etc.	08/12/2021		Unity Trust Bank		Printing supplies	Jennifer Shone-Tribley	E	5.70		5.70
57 Repairs/Maintenance	08/12/2021		Unity Trust Bank		Playing Field Repair materials	C M Archer	S	5.00	1.00	6.00
58 Repairs/Maintenance	08/12/2021		Unity Trust Bank		Planning Application Fee	Colin Reid	X	117.00		117.00
59 Repairs/Maintenance	08/12/2021		Unity Trust Bank		Planning Application Fee	Colin Reid	S	23.33	4.67	28.00
60 Repairs/Maintenance	08/12/2021		Unity Trust Bank		Planning Application Fee	Colin Reid	S	26.00	5.20	31.20
61 Newsletter re 1972 LGA s14	08/12/2021		Unity Trust Bank		Newsletter	Parish Magazine Printing	X	145.00		145.00
Total								15,851.43	3,018.77	18,870.20

RECEIPTS LIST

8 December 2021 (2021-2022)

Waldringfield Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
10 New Equipment Grants	16/11/2021		Unity Trust Bank		ESC FPCP Grant	East Suffolk Council	X	5,000.00		5,000.00
11 Footpath Maintenance	19/11/2021		Unity Trust Bank		Footpath cutting	Suffolk C C	X	276.30		276.30
12 New Equipment Grants	30/11/2021		Unity Trust Bank		Enabling Communities Grant (1	East Suffolk Council	X	4,000.00		4,000.00
13 New Equipment Grants	18/11/2021		Unity Trust Bank		Locality Grant	Suffolk C C	X	2,000.00		2,000.00
Total								11,276.30		11,276.30

Waldringfield Parish Council

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

COST CENTER TO BUDGET

Waldringfield Parish Council
Summary of Receipts and Payments
 All Cost Centres and Codes

9 December 2021 (2021-2022)

A - Receipts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28	Precept	14,300.85	14,300.85					(0%)
30	SCC Locality Grant							(N/A)
31	SCC Footpaths Grant	200.00	276.30	76.30				76.30 (38%)
35	ES Enabling Communities Grant							(N/A)
36	Bank Interest	50.00		-50.00				-50.00 (-100%)
37	Grants and Donations	98.00	1,480.00	1,382.00				1,382.00 (1410%)
38	Advertising income		48.00	48.00				48.00 (N/A)
39	VAT Refund							(N/A)
44	CIL Funds	4,403.87	13,561.62	9,157.75				9,157.75 (207%)
45	New Equipment Grants		11,000.00	11,000.00				11,000.00 (N/A)
SUB TOTAL		19,052.72	40,666.77	21,614.05				21,614.05 (113%)

B - Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salaries				5,994.72	4,659.57	1,335.15	1,335.15 (22%)
2	PAYE/NI							(N/A)
3	Stationery/Mileage/Etc.				125.00	91.99	33.01	33.01 (26%)
4	Post and telephone				50.00	1.62	48.38	48.38 (96%)
5	Newsletter re 1972 LGA s142				400.00	446.00	-46.00	-46.00 (-11%)
6	Village Hall hire				300.00		300.00	300.00 (100%)
7	Insurance				459.13	459.13		(0%)
8	Membership Subs re LGA s111				420.00	413.18	6.82	6.82 (1%)
9	Audit				160.00	170.00	-10.00	-10.00 (-6%)
10	Chairman's Expenses				50.00	30.00	20.00	20.00 (40%)
11	Training				250.00	680.00	-430.00	-430.00 (-172%)
12	Election Costs							(N/A)
40	Accounting, Website & Computir				560.00	133.96	426.04	426.04 (76%)
42	Professional Services				200.00	674.00	-474.00	-474.00 (-237%)
SUB TOTAL					8,968.85	7,759.45	1,209.40	1,209.40 (13%)

C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Grass cutting (field)				780.00	720.00	60.00	60.00 (7%)
15	Mole catching (field)				100.00		100.00	100.00 (100%)
16	Repairs/Maintenance				2,250.00	15,428.35	-13,178.35	-13,178.35 (-585%)
17	Footpath Maintenance				400.00	325.80	74.20	74.20 (18%)
41	AONB Grant Payments							(N/A)
SUB TOTAL					3,530.00	16,474.15	-12,944.15	-12,944.15 (-366%)

Waldringfield Parish Council

D - Grants - s137/72 & s19 MP/

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21 General Grants				300.00	99.00	201.00	201.00 (67%)
22 Church Field				425.00	450.00	-25.00	-25.00 (-5%)
23 Village Hall LGA				525.00	500.00	25.00	25.00 (4%)
24 All Saints Church				775.00	750.00	25.00	25.00 (3%)
25 WildlifeGroup				125.00	100.00	25.00	25.00 (20%)
SUB TOTAL				2,150.00	1,899.00	251.00	251.00 (11%)

F - Miscellaneous

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26 Miscellaneous							(N/A)
SUB TOTAL							(N/A)

Summary

NET TOTAL	19,052.72	40,666.77	21,614.05	14,648.85	26,132.60	-11,483.75	10,130.30 (30%)
V.A.T.		761.40			3,503.37		
GROSS TOTAL		41,428.17			29,635.97		

Waldringfield Parish Council

BANK RECONCILIATION

8 December 2021 (202

Waldringfield Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/11/2021		
	Cash in Hand 01/04/2021		16,657.51
	ADD Receipts 01/04/2021 - 30/11/2021		41,428.17
			58,085.68
	SUBTRACT Payments 01/04/2021 - 30/11/2021		28,813.17
A	Cash in Hand 30/11/2021 (per Cash Book)		29,272.51
	Cash in hand per Bank Statements		
	Cash 30/11/2021	0.00	
	Unity Trust Bank 30/11/2021	20,100.70	
	Ipswich Building Society 30/11/2021	7,961.18	
	Barclays Community Account 30/11/2021	1,210.63	
			29,272.51
	Less unrepresented payments		29,272.51
	Plus unrepresented receipts		
B	Adjusted Bank Balance		29,272.51
	A = B Checks out OK		

Waldringfield Parish Council

CASH FLOW STATEMENT

Waldringfield Parish Council		30.09.21		31.10.21		30.11.21		31.12.21	
		OCTOBER		NOVEMBER		DECEMBER		JANUARY	
OPERATING ACCOUNT Unity Trust	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL	
CASH ON HAND (beginning of month)		£18,657.31	£27,926.66	£27,926.66	£20,100.70	£20,100.70	£22,443.90	£0.00	
CASH RECEIPTS									
Grants									
Playing Fields	£0.00	£0.00	£7,000.00	£11,000.00	£3,250.00	£0.00	£0.00	£0.00	
Phone Box	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Other									
Precept	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
CIL	£0.00	£10,803.50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Bank Transfer	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
ESC Footpath Grant	£0.00	£0.00	£276.30	£276.30	£0.00	£0.00	£0.00	£0.00	
VAT Refund	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£3,478.58	£0.00	
TOTAL CASH RECEIPTS	£0.00	£10,803.50	£7,276.30	£11,276.30	£3,250.00	£0.00	£3,478.58	£0.00	
CASH AVAILABLE (before cash out)	£0.00	£29,460.81	£35,202.96	£39,202.96	£23,350.70	£20,100.70	£25,922.48	£0.00	
CASH PAID OUT									
Administration									
Salaries		£489.90	£489.90	£489.90	£489.90	£489.90	£498.22	£0.00	
Newsletter		£0.00	£0.00	£0.00	£145.00	£0.00	£0.00	£0.00	
Insurance		£459.13	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Hall Hire		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Training		£30.00	£25.00	£25.00	£0.00	£0.00	£0.00	£0.00	
Post/Telephone		£1.62	£0.00	£0.00	£5.70	£0.00	£0.00	£0.00	
Memberships		£112.00	£0.00	£0.00	£36.00	£0.00	£0.00	£0.00	
Website/Accounting		£50.00	£0.00	£0.00	£18.00	£0.00	£0.00	£0.00	
Playing Fields and maintenance									
Grass Cutting		£120.00	£120.00	£120.00	£0.00	£0.00	£0.00	£0.00	
Repairs and maintenance		£79.58	£0.00	£0.00	£35.00	£0.00	£412.50	£0.00	
Footpath cutting		£0.00	£325.80	£325.80	£0.00	£0.00	£0.00	£0.00	
Grants									
Wildlife Group	£0.00	£100.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Projects expenses									
PlayQuip	£0.00	£0.00	£15,039.50	£15,039.50	£0.00	£0.00	£0.00	£0.00	
Other Invoices	£0.00	£0.00	£0.00	£0.00	£166.33	£0.00	£900.00	£0.00	
VAT	£0.00	£55.92	£3,102.06	£3,102.06	£10.87	£0.00	£262.50	£0.00	
SUBTOTAL	£0.00	£1,498.15	£19,102.26	£19,102.26	£906.80	£489.90	£2,073.22	£0.00	
TOTAL CASH PAID OUT	£0.00	£1,498.15	£19,102.26	£19,102.26	£906.80	£489.90	£2,073.22	£0.00	
CASH POSITION (end of month)	£0.00	£27,962.66	£16,100.70	£20,100.70	£22,443.90	£19,610.80	£23,849.26	£0.00	
SUMMARY of ALL CASH									
Unity	£0.00	£27,962.66	£16,100.70	£20,100.70	£22,443.90	£0.00	£23,849.26	£0.00	
Barclays	£0.00	£1,210.63	£1,210.63	£1,210.63	£1,210.63	£0.00	£1,210.63	£0.00	
IBS	£0.00	£7,961.18	£7,961.18	£7,961.18	£7,961.18	£0.00	£7,961.18	£0.00	
Total cash position		£37,134.47	£25,272.51	£29,272.51	£31,615.71		£33,021.07		

Waldringfield Parish Council

To **CONSIDER** AND APPROVE Google storage at £15.99 per annum:
Clerk received this message 02.12.21:

You're almost out of storage and may not receive new emails



You've used 99% of the 15 GB of Google Account storage that is shared across Google Drive, Gmail, and Google Photos. Once you run out of space, you won't be able to send or receive emails in Gmail. To prevent any interruption in service, get more storage with a Google One Membership.

Recommendation:

Basic, 100 GB

Usually £1.59, now £0.39/month for 1 month, then £1.59/month (or £15.99/year)

Cancel anytime.

Google One includes

- 100 GB storage
- Access to Google experts
- Option to add your family
- Extra member benefits

Our current plan is 15GB of storage. This has been in use for some time. Thus 100GB is sufficient storage even for the longer term. There is not plan in between – choices are 100GB; 200GB and 1TB. There is no advantage to paying annually for additional space – so recommended we move to this plan. This is to support the current strategy of Cloud based storage systems to ensure the integrity of the Council's records.

To **APPROVE** the closure of the Barclays Account and transfer balance to Unity Account.

This used to be the WPC Operating account. This remained open following the opening of Unity Trust in order to ensure the payment of any direct debits. These have all been transferred now and established. There is no further need to maintain a third account.

ITEM 13

13. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. – see separate list

Your report reference number is: 00342000

CLIFF ROAD, WALDRINGFIELD

Date reported: 10/11/2021

Description: Our Tree Warden has reported an oak tree has a dead branch hanging over Cliff Road . It is outside Spinnakers and Ravenscroft. This is a very old stag headed oak. The branch, which is hanging and swinging over the road, needs removing as it may fall down at any time and is over a

Draft until signed.....Chair / / 20

Waldringfield Parish Council

road where pedestrians often walk as there is no pavement. There are some power cables involved although perhaps not right where this branch is.

Received 11.11.21

Following your recent report, we are pleased to confirm that we have ordered work to be carried out which we hope will resolve the issue you raised with us within approximately 5 working days.

Your report reference number is: 00342003

SULLIVAN PLACE, WALDRINGFIELD

Date reported: 10/11/2021

Description: Our Tree Warden advises there is an ornamental cherry tree which is partly dead and they advise it needs removing, it is in a bad way. If it were removed and the stump taken out another tree could be planted.

Your report reference number is: 00342004

SCHOOL ROAD, WALDRINGFIELD

Date reported: 10/11/2021

Description: Our Tree Warden investigated reports and confirms, there is a dead birch tree in the verge on School Road next to the playing field. This needs removing and the stump taking out.

Received 16.11.21

We can now provide you with the following update on case 00342003 and 00342004 :

Please be advised that Suffolk Highways has instructed our arboriculturalist to carry out an arboricultural assessment on the reported dead tree outside the Playing Fields on School Road, Waldringfield and the partly dead cherry tree on Sullivan Place, Waldringfield. They will provide us with advice on any remedial measures that may be required.

The following incident was raised by the Clerk (as advised by SCC as the correct method to raise this issues – this is in respect of installing the bollards proposed for the verge on the Cliff Road side of the playing fields.

Your report reference number is: 00342695

CLIFF ROAD, WALDRINGFIELD

Date reported: 18/11/2021

Description: This was advised as the best place to make the following request: The WPC would like to install unlit wooden bollards on the verge along Cliff Road adjacent to the Council's playing fields. We will undertake costs and arrangements - we are requesting permission to do so.

Clerk received a call while on Annual Leave – the caller did not leave a number but advised if the land is determined to be highways land – this will likely be permitted.

To **APPROVE** circulated costs and installation of bollards in verge on Cliff Road side of playing fields (pending approval from Suffolk Highways).

Waldringfield Parish Council

Estimate for bollards for playing field verge (Cliff Road side)

Bollards, height 50cm + 20cm set into Postcrete = 70cm. Cut 5 bollards from a 3.6m length of machine round. For 20 bollards, need 4 x 3.6m lengths.

Nelson Potter:

125mm Machine Round Blank 3.6m £19.92 x4 = £79.68

Wickes:

Postcrete, 20kg bag £5.00 x10 = £50.00

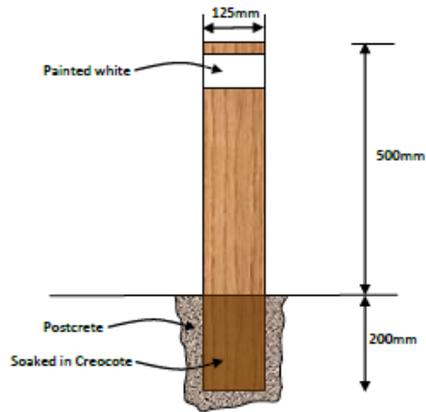
Toolstation:

Creocote, 4L £7.99 x2 = £14.98

Total £144.66 incl VAT

£115.73 excl VAT@20%

These are the cheapest local retailers I could find. It's difficult to judge how much Creocote and Postcrete I will need, but some of the bollards on the School Rd side are working loose so I'll do some maintenance on them while I'm at it, and this should use up any extra.



ITEM 14

14. To **CONSIDER** responding to public consultations -see separate list
 1. Consultation on the Draft East Suffolk Community Infrastructure Levy (CIL) Charging Schedule and Draft East Suffolk CIL Instalment Policy

Waldringfield Parish Council

East Suffolk Council is inviting representations on the Draft East Suffolk Community Infrastructure Levy (CIL) Charging Schedule and Draft East Suffolk CIL Instalment Policy from Thursday 11th November to 5pm Thursday 23rd December 2021.

The Council has prepared a Draft East Suffolk CIL Charging Schedule (which will, when 'adopted', replace the existing two separate CIL Charging Schedules for the former Suffolk Coastal and former Waveney areas). As part of the process, an East Suffolk CIL Instalments Policy has also been prepared, which allows the payment of CIL in instalments (as with the CIL Charging Schedules, there are currently two separate Instalment Policies, one for the former Waveney area, and one for the former Suffolk Coastal area).

CIL is "a charge which can be levied by local authorities on new development in their area. It is an important tool for local authorities to use to help them deliver the infrastructure needed to support development in their area" (Planning Practice Guidance on CIL). CIL works alongside planning obligations (made under Section 106 of the Town and Country Planning Act 1990), which are used to secure on-site infrastructure and some other elements, the most significant of which is often affordable housing.

You are being contacted as a specified consultee for the CIL Charging Schedule (as required in the CIL Regulations).

Consultation information

To view and respond to the consultation material, including supporting information, please visit www.eastsuffolk.gov.uk/planning-policy-consultations but I also attach PDF copies of the Draft East Suffolk CIL Charging Schedule and the Statement of Representations. _

The documents available are:

- Draft East Suffolk CIL Charging Schedule
- East Suffolk CIL (Viability) Review (prepared by Aspinall Verdi)
- Draft East Suffolk CIL Instalment Policy
- Initial CIL Consultation Statement
- Statement of the Representations Procedure
- Draft East Suffolk CIL Charging Schedule – Legislation and Policy Conformity Statement
- Draft East Suffolk CIL Charging Schedule – Frequently Asked Questions
- Comments (representations) form
- Draft East Suffolk CIL Charging Schedule – Strategic Environmental Assessment Screening Opinion
- Draft East Suffolk CIL Charging Schedule – Habitats Regulations Assessment Screening Assessment
- Draft East Suffolk CIL Charging Schedule – Equalities Impact Assessment Screening Opinion

Online responses are preferred, but if you are unable to submit comments online you can email your response to planningpolicy@eastsuffolk.gov.uk or write to us at East Suffolk Council, Planning Policy and Delivery Team, Riverside, 4 Canning Road, Lowestoft, Suffolk NR33 0EQ.

Paper copies of the Draft East Suffolk CIL Charging Schedule, and accompanying documents, are available at all libraries in the district and in the Council's Customer Service Centres at the Marina Centre, Lowestoft, NR32 1HH; Woodbridge Library, New Street, Woodbridge, IP12 1DT; and Felixstowe Library, Crescent Road, Felixstowe, IP11 7BY, for inspection during opening hours. For information on all library opening hours please see www.suffolklibraries.co.uk. Please note that the Customer Service Centres are currently being manned part time. For information on the Council's Customer Service Centre opening hours please see www.eastsuffolk.gov.uk/contact-us/customer-services/.

Due to the ongoing impacts of the Covid-19 pandemic, if you are unable to view these documents online, at a library or in the Customer Service Centres, please contact us for assistance by

Waldringfield Parish Council

emailing planningpolicy@eastsoffolk.gov.uk or calling 01394 444557. Please note that if you wish to contact us via telephone, we are currently operating under a voicemail service. Please leave a message including your contact details and your call will be returned as soon as possible.

The provisions above may be subject to review should there be any changes to national restrictions related to the Covid pandemic.

People and organisations making representations may request the right to be heard by the examiner at the CIL examination; this request should be expressly stated in your representation. Please note that the CIL examiner is responsible for determining who can participate in the examination, including the ability to speak at any future examination hearing.

People and organisations making representations may also request the right to be notified at a specific address of any or all of the following:

1. that the draft CIL Charging Schedule has been submitted to the examiner,
2. the publication of the recommendations of the examiner and reasons for those recommendations, and
3. the approval of the charging schedule by the charging authority.

Representations cannot be kept confidential. The information you have supplied is being collected in accordance with The Community Infrastructure Levy Regulations 2010 (as amended) and will be used to inform the preparation/finalisation of the East Suffolk CIL Charging Schedule.

By responding to this consultation, you are accepting that your name and response will be made available for public inspection and published online. However, other personal information such as email addresses and telephone numbers will not be published or shared with third parties. Your personal information will be retained for until the CIL Charging Schedule is superseded + 12 months (this is the East Suffolk Council Planning Policy local retention policy).

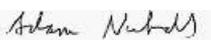
Data will be processed and held securely and in accordance with the Data Protection Act 2018 and General Data Protection Regulation (and any updates). Further information about data protection and your rights can be found in our Privacy Notice <https://www.eastsuffolk.gov.uk/yourcouncil/access-to-information/general-data-protection-regulation-and-data-protection-act/gdpr-privacy-notices/>.

Please submit any comments on the Draft East Suffolk CIL Charging Schedule and Draft East Suffolk Instalment Policy by **5pm on Thursday 23rd December 2021**. Any person who makes any representation(s) on the draft CIL Charging Schedule may withdraw those representations by giving notice in writing to the Council.

All comments received will be considered carefully. Full copies of representations will be submitted to the independent Examiner as part of the formal Examination. The public examination is expected to take place in spring 2022, but details of the timing will be kept updated on the website.

Please do not hesitate to contact the Planning Policy and Delivery Team on the contact details above should you have any queries.

Yours faithfully,



Adam Nicholls | Principal Planner (Policy and Delivery)

East Suffolk Council

Waldringfield Parish Council

ITEM 15

15. To **CONSIDER** any correspondence received before the meeting – see separate list

Correspondence received from resident 25.11.21 – previously circulated to Councillors
Recently many drivers including the parents of school children are now parking on the verge opposite the School and School Cottage. The Wildlife Group, I think with the support of the Parish Council, many years ago decided that we should encourage wild flowers on the village verges where possible. And, to this aim, we also planted many Welsh daffodils and snowdrops in this area. The cars are parking right over them and reducing the grass to mud. Ian Kay some years ago installed some posts on the other side of the boundary of the playing field to stop this happening there. Perhaps this would be a solution in this area, and I think it would be a good idea for the Parish Council to contact the Headmistress of the school to discourage parents from parking there.

Correspondence received from Resident 08.12.21 – previously circulated to Councillors.

I'm interested to see if there is anything regarding the speed (limit) of traffic in Waldringfield on School Road (between the school and Low Farm corner).

There are now six families that regularly have to walk this route to and from school and it's pretty scary at times!! There also all the dog walkers, campers etc too...

Correspondence circulated to Councillors:

info.aepasuffolk@gmail.com- URGENT: Invitation to meet lead government official on Sizewell C, Monday 29 November

Rural Services Network: The Rural Bulletin - 9 November 2021

Community Action Suffolk Network - CAS News | Funding, top tips and events!

Suffolk Association of Local Councils

Lisa Mills FdSc | Planning Quality Outcomes Officer - Planning and Building Control November Newsletter

Society of Local Council Clerks (SLCC) - News Bulletin - 12 November 2021

Suffolk Association of Local Councils - Weekly training and network bulletin 16 November 2021

Rural Services Network - The Rural Bulletin - 16 November 2021

Suffolk Association of Local Councils Weekly news 15 November 2021

Alison, Stop Sizewell C : Fwd: Can Ufford join the meeting with BEIS Nuclear Director, 29 November?

Chloe Lee : Felixstowe Peninsula Communities Officer Bulletin

Margaret Morris: Suffolk Coastal Disability Forum

Neil Lister:Coast & Heaths AONB - Volunteer Work Parties;

Community Action Suffolk: Welcome to the NASIP Newsletter

Community Action Suffolk Network - CAS News | Christmas and self care!

Society of Local Council Clerks (SLCC) - Civility and Respect Project Update - November 2021

Janette Robinson: SLHC Recorder for Waldringfield

Suffolk Association of Local Councils: SALC news e-bulletin 22 November 2021

Rural Services Network : The Rural Bulletin - 23 November 2021

Christine Block: Picking up the photopost project

Tom Fairbrother: Press Release: Nominations open for AONB awards

Laura Hack: Treebilee Letter to Parish and Town Councils 251121

Karla Supple: Avian Influenza in Wild Birds – Update

Charlie Middleton: Felixstowe Area ASB Meeting at 2pm on Tuesday 30th November 2021

Suffolk Association of Local Councils : SALC news e-bulletin 29 November 2021

Rural Services Network :The Rural Bulletin - 30 November 2021

Suffolk Association of Local Councils : SALC training and network e-bulletin 30 November 2021

Tom Fairbrother: Significant new funding available for farmers in Suffolk and Essex

Information Commissioner's Office: Latest news from ICO

Rural Services Network : RSN Rural Funding Digest - December 2021 Edition

Margaret Morris: FW: Shape the Future of Pharmacy Services in Suffolk

Kerry Blair : Confidential - East Suffolk Council / Norse Partnership

Community Action Suffolk Network : CAS News | Funding, events and more!

Suffolk Association of Local Councils : Felixstowe peninsular community partnership

Draft until signed.....Chair / / 20

Waldringfield Parish Council

Suffolk Association of Local Councils : SALC news e-bulletin 6 December 2021

Rural Services Network : The Rural Bulletin - 6 December 2021

Suffolk Association of Local Councils : SALC training and network e-bulletin 7 December 2021

Commodore WSC : WSC Slipway repair work