



Waldringfield Parish Council

Parish Clerk: Rebecca Todd
5 St George's Terrace, Church Road,
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1839 Minutes of the Parish Council Meeting held on Tuesday 9th February 2021

In attendance (via video conferencing): Councillors Kay, Elliot, Gold, Lyon, Reid, Archer, Quick, Doyle and Beaumont; 5 members of the public

Clerk: Rebecca Todd

1. To **RECEIVE** apologies for absence – none.
2. To **RECEIVE** declarations of interest – none.
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor – none.

Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

No matters were raised.

3. To **RECEIVE** reports from SCC Cllr Patricia O'Brien, ESC Cllrs Melissa Allen & Richard Kerry and Suffolk Police. SCC Cllr O'Brien spoke through her report and reiterated her decision to stand down at the next election, which is scheduled for May. Should the election be rescheduled, Cllr O'Brien will continue in office. She also mentioned a new SCC initiative, co-ordinating donations of laptops and mobile phones for school children forced to home-school by the pandemic. A company will wipe clean data and distribute them. Cllr Kay suggested a redundant WPC laptop could be donated, due to it no longer being required. A vote was taken to dispose of the laptop in this manner, with Cllr Kay proposing, Cllr Archer seconding and all councillors in agreement. It was suggested that the Clerk could circulate information about the scheme on Waldringfielders. Cllr O'Brien will forward details.

No report was received from ESC councillors. The Police information was noted.

4. To **APPROVE** the minutes of the Extraordinary Parish Council meeting held on **26th January 2021**. Cllr Lyon explained that she would abstain from voting on the approval of the minutes, as although she had no objection to their content and proposed no changes, she believed details at the meeting itself were unclear surrounding the relationship between WPC and Greener Waldringfield, regarding the Climate & Ecological Emergency. Cllr Gold voiced a similar concern and abstained from voting. Cllr Reid understood Greener Waldringfield to be a separate entity to WPC, not a subcommittee. Cllr Quick thought the situation would become clearer once the two parties had more defined roles. Acceptance was proposed by Cllr Kay, seconded by Cllr Doyle and approved by all councillors who had been in attendance (with Cllrs Lyon and Gold abstaining).

5. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meetings held on 12th & 26th January 2021. Actions were noted, with Cllr Reid congratulating Cllr Kay on his sturdy mounting of the no cycling sign near the beach huts. It was noted that there is an additional metal no cycling sign for the river wall, but locations had been exhausted for the time being. The Clerk was keen to stress the training available to councillors from SALC. It was agreed that councillors would visit the SALC website and report back on which courses they wished to attend prior to or at the next meeting. It may be most cost-effective to run a WPC-only session. Cllr Reid suggested the Clerk pursues a new sign for Cliff Road, as the rotting one on the school is the only sign for the road. If neither the county nor district council will assist, councillors mooted the possibility of WPC sourcing one. Councillors agreed that WPC would not submit a response to the Environment Agency's consultation on its assessment of 'General Nuclear System Limited's UK HPR1000' (power station design), due to limited knowledge of this specialist area.

6. To **CONSIDER** Planning Applications for **COMMENTS:**
DC/20/5102/FUL Land Off Ipswich Road, Brightwell, IP10 0BJ (Revised Plan) – Change of use of land for siting of 31 static units and 12 touring caravan pitches. Erection of office building and amenity block. Comments by 22nd February. Case Officer Rachel Lambert. Cllr Elliot spoke about the Noise Impact Assessment, which had apparently led to the revised plan; the yurts have been removed due to the unacceptable noise impact from being located near the wind turbines and having no sound protection. Cllr Elliot highlighted that the open space had been moved to the bottom of the site, closer to the turbines, which she considered would lead to even more off-site travel and impact on the local area. Cllr Kay commented that the site appeared to be more cramped

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than the initial proposal. Cllr Quick highlighted that housing developments would not be permitted so close to wind turbines, and suggested the site would not provide a relaxing holiday destination.

A member of the public was permitted to speak. They thought the plan showed a cramped form of development, not 'well designed' as required by building regulations, and suggested the noise from the turbines would be unacceptable anywhere on the site. Cllr Quick mentioned a recent statement from Robert Jenrick MP (Secretary of State for Housing, Communities and Local Government) which said that developments must be beautiful. The member of the public expressed concern about the drainage plans and the possibility of discharge reaching Newbourne Springs, only 375 metres away from the bottom of the site. Cllr Kay proposed that WPC submits the comments drafted by the Planning Group, which was seconded by Cllr Elliot and agreed by all, with a caveat from Cllr Reid that the wording is changed to 'object strongly'. The Clerk will send the response to Planning.

DC/21/0297/FUL & DC/21/0298/LBC Whitehall, Mill Road, IP12 4PY – rear single-storey extension to dwelling, erection of a detached cart lodge and construction of entrance gates. Listed Building Consent. Case officer Jamie Behling. Comments by 17th February. Cllr Gold spoke through the plans. She considered the work carried out to date on the property had been sympathetic and suggested there were no grounds to object to the application. Although the property can be seen from a PROW, the impact will be minimal, with the cart lodge set well back. Cllr Reid clarified to others that the house is side-parallel to the PROW. Cllr Reid was pleased to note that recycled bricks will be used in construction. Cllr Archer supported Cllr Gold's view that work which had been conducted on the stable block was of a high standard. Cllr Lyon proposed that WPC recommends approval of the application, which was seconded by Cllr Quick and agreed by all, with Cllr Elliot's suggested caveat 'subject to approval by ESC's Listed Building Officer'.

SCC/0113/20SC/VOC Waldringfield Quarry – variation of condition 2 (period of operations) of permission SCC/0185/17C to allow for the continued use of concrete batching plant and office until 30th April 2022. Consultation expiry date 24th February 2021. Cllr Kay displayed a map of the site, pointing to the central location of the plant and office. Cllr Elliot considered there was no reason to object, suggesting there will be no impact from the extension. Cllr Kay thought the operational extension suggests the Brightwell Lakes development will not be built for some time, at least in this area of the site. Cllr Kay proposed that WPC makes no objection to the application, which was seconded by Cllr Elliot and agreed by all.

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda. None received.

To **NOTE** any application decisions received. None received.

To **RECEIVE** any other planning information. Noted (see Supporting Documents).

7. To **CONSIDER** a WPC Climate & Ecological Emergency strategy. Cllr Lyon had circulated a letter in advance of the meeting, which included a proposed statement. Councillors expressed support for the draft statement, with Cllr Kay suggesting it could be used as a foundation on which to build. Cllr Elliot suggested that WPC's main influence is on planning applications, and highlighted Martlesham PC's 'built environment' statement as an idea to emulate; to Cllr Lyon's document, WPC could add key points to consider when responding to applications. Cllr Reid suggested rewording a part referencing Cllrs Quick and Doyle as WPC representatives on Greener Waldringfield, as they liaise with rather than represent WPC; they are members of GW. There was some discussion about overlap with existing WPC policies, such as the Landscape & Wildlife Policy; Cllr Kay suggested reference could be made to them. Cllr Quick thought wildlife as a focus is generally overlooked and would like to see reinforcement of this area of concern. Cllr Elliot highlighted Martlesham PC's policy section about land management, and thought elements could be incorporated. Cllr Elliot volunteered to adapt Cllr Lyon's document, which was agreed by other councillors; text will be circulated for comments before the next meeting, at which it is hoped the strategy can be approved.
8. To **CONSIDER** the adoption of the BT phone box in Mill Road. Cllr Quick is keen to investigate WPC adopting the phone box, as she believes it provides potential other uses (ie eco or community hub, book swap, place of learning, event space, children's library). She has recently signed up for training with Suffolk Coasts & Heaths, and this may lead to another purpose (ie information sharing). Cllr Elliot clarified that WPC had previously been offered the opportunity to adopt the box, but local consultation led to no expressions of interest. Cllr Reid said that a box could only be adopted by a parish council or charity. There was some discussion about maintenance. Cllr Quick suggested the surface could be levelled. Cllr Elliot suggested that WPC establishes if there is appetite in the village for groups to use the space; a proposal would be welcomed. Cllr Elliot

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suggested the parish magazine for advertising for expressions of interest. Cllr Lyon said the box would have to be fit for purpose for public use. Cllr Reid suggested the box would need straightening, due to concerns about the door. Cllr Quick said there are possible grants available. Cllr Kay suggested further discussion should take place once responses are received. Cllr Archer suggested the Clerk enquiries with BT if the box has been already earmarked. In the meantime, Cllr Quick agreed to do some further consultations with local groups.

9. To **DISCUSS** progressing the provision of allotment sites in Waldringfield. Cllr Quick stressed the need for allotments and the close link with the declared Climate & Ecological Emergency. Locally-produced food would reduce carbon emissions. Cllr Kay spoke about the history of WPC's search for allotment land; to date this has not been successful, despite a recent article in the parish newsletter. Cllr Kay clarified that WPC has the power to compulsorily purchase land for allotments but councillors are not comfortable using this power, preferring to negotiate a rental agreement with landowners. Cllr Quick suggested the Government's own Climate Emergency agenda could be used to reinforce the need to landowners. Cllr Doyle questioned whether WPC could offer a more advantageous deal than standard land rates. A member of the public present who has been involved in assisting WPC in the search for land stressed that allotment rents would need to cover the rate paid to a landowner. This person welcomed others present to attend (virtually) a talk by an expert who had worked for many years for the Allotment Regeneration Association. Cllr Doyle suggested someone should take responsibility for moving forward with allotment provision. Cllr Kay said that it is only WPC which has the power to provide them, however, an Allotment Association would oversee the management once established. Cllr Reid clarified that any lease would be between WPC and a landowner. Councillors agreed to continue discussion at a later date.
10. To **CONSIDER** a response to the Government consultation 'Future of Transport: rural strategy – call for evidence'. Comments by 16th February. Cllr Kay suggested that WPC might comment about the lack of bus provision. Cllr Reid offered to draft a response, although he declared a non-pecuniary interest, due to his sibling being SCC Cabinet Member for Transport. As the response will be from WPC, Cllr Elliot requested that a draft is circulated for agreement by other councillors in advance of submission. All agreed. The Clerk said she had shared details of the consultation on Waldringfielders.
11. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. This will include **CONSIDERING** the cutting of verges in School Road/Sullivan Place. Cllr Lyon declared a non-pecuniary interest as a neighbour of the verges. Cllr Kay, with input from the Clerk, clarified that a previous resolution in 2019 had been made to cut short the verges (after the spring bulbs had finished flowering). Due to requests from residents (including the Wildlife Group), the matter was to be further discussed at or around the time of the 2020 Parish Meeting, which was subsequently cancelled due to the pandemic. Cllr Kay said the area had looked unkempt at the end of the summer 2020; the Tree Warden and a member of the Wildlife Group scythed the area, and Tony Lyon had neatened up (thanks to all involved). The Clerk clarified that Norse (contracted by ESC) had only undertaken the cutting of visibility splays and major growth; she had requested a full cut in September 2020. The Clerk highlighted that ESC, due to its declaration of a Climate Emergency, had chosen some areas to remain wild ('please excuse the weeds we're feeding the bees') – although this was not the case with the School Road/Sullivan Place verges. Cllr Reid highlighted ESC Cllr James Mallinder as a driving force behind this policy. Councillors agreed to discuss the matter at a later date. Other information in the Supporting Documents (regarding PROW signage) was noted.
12. To **DISCUSS** arrangements for the annual Risk Assessment. This will include **CONSIDERING** a review of assets. The Clerk clarified that the Risk Assessment will need updating with other councillors volunteering to oversee the areas of responsibility once overseen by the retired WPC councillor, Cllr Matheson. Cllr Reid (along with Cllr Gold) has already taken on the mantle as WPC's representative on the Fairway Committee. Cllr Reid spoke about the internal review that he and Cllr Archer had undertaken in 2020. During this, it was suggested that WPC has an annual review of its assets, to check on their physical state; the Clerk said this will assist with budgeting for maintenance requirements and replacements (ie benches). Due to the pandemic a review has not been possible, but once restrictions ease councillors agreed to conduct a walk-round. In the meantime, the Clerk will highlight responsibility areas requiring porting from Cllr Matheson.
13. To **RECEIVE** updates on the playing field. Due to current poor weather conditions, an inspection had not been conducted in advance of the meeting; Cllrs Gold and Doyle will carry one out in advance of the next meeting. Cllr Gold had spoken with the Tree Warden regarding trees in the

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field; the Tree Warden will prune some areas. Cllr Reid had heard from Playdale; they are experiencing some delays to work produced by the drawing office, but plans will shortly be forwarded. This follows a meeting on-site regarding possible new equipment.

14. CLERK AND RFO REPORT

To **CONSIDER** and **APPROVE** applications for community grants, if any. None received.

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list. Cllr Kay proposed acceptance, seconded by Cllr Elliot and approved by all. Cllrs Archer and Reid will approve the online BACS payments.

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation. Cllr Kay proposed acceptance, seconded by Cllr Elliot and approved by all.

15. To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council and the Parish Plan. Nothing discussed at this meeting.

16. To **CONSIDER** whether to print the March newsletter. Due to the ongoing pandemic, making house-to-house deliveries difficult, and a probable lack of material, it was agreed by councillors that the newsletter will be an electronic version only. It is hoped that the June newsletter will be printed.

17. To **CONSIDER** any correspondence received before the meeting – see separate list. The Clerk asked councillors if they were aware of anyone who might benefit from an EAST bag, but there were no suggestions; Cllr Lyon praised an already-good community spirit, with neighbours looking out for each other. The Clerk has forwarded details on Waldringfielders. In advance of the meeting the Clerk had forwarded a local newspaper article about a consultation on improvements to the A12; to date WPC has not been consulted. The deadline for responses is 19th March, therefore councillors agreed that the matter will be discussed at the next meeting.

18. **PARISH MATTERS** for the next meeting. A12 Improvements Consultation. Climate & Ecological Emergency Strategy. Allotments.

The Chair closed the meeting at 21.40pm.

REVIEW OF ACTION POINTS FROM THE MEETING

Laptops for Schools – Cllr O'Brien to forward further details, which the Clerk will publicise on Waldringfielders. Cllr Kay to donate redundant WPC laptop.

Councillor Training – councillors to visit the SALC website in advance of the next meeting and report their training needs to the Clerk.

Cliff Road Replacement Sign – the Clerk to pursue the matter.

DC/20/5102/FUL Land Off Ipswich Road, Brightwell – the Clerk to forward WPC's response to ESC Planning.

DC/21/0297/FUL & DC/21/0298/LBC Whitehall, Mill Road, IP12 4PY – the Clerk to respond to ESC Planning, recommending approval of the application (subject to approval by the Listed Building Officer).

SCC/0113/20SC/VOC Waldringfield Quarry – the Clerk to respond to SCC (WPC makes no objection).

Climate & Ecological Emergency Strategy – Cllr Elliot to adapt Cllr Lyon's draft statement and circulate to other councillors for comment, with approval as an agenda item for the next meeting.

BT Phone Box in Mill Road – the Clerk to contact BT to establish if the box is earmarked for any other purpose. Cllr Quick to consult with local groups about possible uses.

Allotments – to be discussed at the next meeting.

Future of Transport: Rural Strategy – Cllr Reid to draft a response and circulate to other councillors for approval. Response deadline is 16th February.

Annual Risk Assessment – the Clerk to highlight unassigned areas of responsibility. Councillors to conduct an annual review of assets when restrictions ease.

Playing Field – Cllrs Gold & Doyle to conduct an inspection before the next meeting. Cllr Reid to circulate Playdale quotation once received.

BACS Payments – Cllrs Archer & Reid to approve online. Cllr Elliot to forward signed Unity Trust form, to be added as an additional signatory.

A12 Improvements Consultation – discussion to be added to the next agenda (deadline 19th March).

Draft until signedIan Kay 09/03/2021

SUPPORTING DOCUMENTS

ITEM 3

To **RECEIVE** reports from SCC Cllr Patricia O'Brien, ESC Cllrs Melissa Allen & Richard Kerry and Suffolk Police.

Suffolk County Council February Report

I'm pleased to be able to give you some information from SCC. As you will be aware I have not been to any meetings, except those on zoom, and thus not too much to report. Most of what follows is from SCC.

On the 13 January a new **Covid-19 rapid testing centre** has opened at University of Suffolk for people without symptoms in Suffolk. The centre, based at the former Profiles gym at the University of Suffolk in Ipswich, provides lateral flow testing, with results delivered in under an hour.

The tests (LFTs) are most useful at identifying people who are infectious on the day of the test but not showing symptoms.

The centre has been opened by Suffolk County Council (SCC) in partnership with the University of Suffolk. Testing is for anyone working in the town who cannot work from home. Also targeted are employers and organisations in Ipswich whose staff cannot work from home. They are being urged to block-book their workforce in for tests.

On the 19 January, a **new digital resource** was launched to help parents and carers build exercise into the daily routines of children being home schooled during lockdown. Providing information about popular resources and everything parents could need to bring exercise into the home in a fun and engaging way.

On 21 January, it was announced the council had received 50 expressions of interest from local communities across the county which want to host new **electric vehicle charging points**. This follows the launch of the Suffolk 2020 funded project in September.

Suffolk has long held ambitions to create the Greenest County and as part of the Suffolk 2020 fund, which is all about investing in community projects to support the council's climate emergency declaration and improve Suffolk for all residents in years to come, this year **£300,000** has been invested into creating 100 fast charging points in rural areas of the county. Reaching 50 expressions of interest so quickly demonstrates great progress for the project and suggests that many communities can see the real benefits in being part of the Plug In Suffolk scheme.

At present, the majority of EV charging points are concentrated in our larger towns such as Bury St Edmunds, Ipswich and Lowestoft, but given the new expressions of interest, it is hoped that new fast charging points can begin to be installed across a range of more rural locations including Beccles, Wilby, Horringer, Orford, Long Melford and Tuddenham St Martin.

On the 25th January, a new **awareness campaign** was launched in Suffolk regarding **recycling**. Each year more than 10,000 tonnes (about 20%) of recycling from Suffolk homes is rejected due to the wrong items being placed in Suffolk's recycling bins. This is the same as 1 in 5 lorries full of recycling going to waste. The cost of sorting and disposing this spoiled recycling is more than £1million.

You can recycle the following items in your recycling bin at home: plastic bottles, pots, tubs and trays, metal cans, aerosols and foil and paper, card and books. The worst offending items incorrectly found in recycling bins include glass, black sacks, food waste, cartons and nappies.

Patricia O'Brien

Waldringfield Parish Council

Suffolk Police

The interactive crime map for December shows:

- 1 x 'Criminal Damage and Arson' near the Golf Course
- 1 x 'Other Theft' in Cliff Road
- 1 x 'Antisocial Behaviour' in Deben Lane
- 2 x 'Other Theft' near the Sailing Club

Link to the latest newsletter:

https://www.suffolk.police.uk/sites/suffolk/files/ceo_constables_county_feb_-_online.pdf

ITEM 5

MATTERS for REPORT from minutes of previous meetings and to REVIEW ACTION POINTS from the minutes of the Parish Council meetings held on 12th & 26th January 2020.

Felixstowe Container Backlogs – SCC Cllr O'Brien to forward information to councillors once known.

Signage – Cllr Kay to mount a no cycling sign near the beach huts. DONE The Clerk to contact the Trustee of Dairy Marsh farm for clarification about ownership of the sluice, before writing to ask for permission to mount the third metal no cycling sign. DONE. SLUICE OWNERSHIP UNKNOWN BUT PERMISSION TO ERECT ANOTHER SIGN ON DAIRY MARSH LAND DENIED BY TRUSTEES.

Training – councillors to consider their training needs and advise the Clerk, while also confirming availability.

Precept – the Clerk to complete paperwork before the deadline of 31st January. DONE

DC/20/4948/FUL Land Rear of Japonica Cottage – Cllr Elliot to draft a response for the Clerk to send to planning. DONE

DC/20/5128/FUL The Old Post Office, Sandy Lane – Cllr Elliot to draft a response for the Clerk to send to planning. DONE

DC/20/5102/FUL Land Off Ipswich Road, Brightwell – to be discussed at the extraordinary meeting. DONE

SCC 'Suffolk Design: Streets Guide' Consultation – the Clerk to respond that the document is welcomed. DONE

Natural England's Coastal Path Proposals for Felixstowe Ferry to Bawdsey – the Clerk to reaffirm WPC's support for the proposed route to the Secretary of State. DONE

Cliff Road Sign on the School – the Clerk to request a replacement from Suffolk Highways. DONE. SUFFOLK HIGHWAYS, EAST SUFFOLK COUNCIL & NORSE ALL DENY RESPONSIBILITY.

Playing Field – the Tree Warden to conduct an inspection of the trees. Cllrs Doyle and Gold to conduct an inspection of the equipment before the WPC meeting on 9th February. A working party to be organised once Covid restrictions ease. The Clerk to write to Norse, to cancel inspections from them. DONE. Playdale quotation to be discussed at another meeting.

BACS Payments – Cllrs Reid and Kay to approve. DONE

Unity Trust Bank – Cllr Elliot to be added as a signatory; the Clerk to forward details. DONE

Environment Agency's 'General Nuclear System Limited's UK HPR1000' (power station design) – councillors to consider whether discussion is required (deadline 4th April).

Climate & Ecological Emergency – to be discussed at the extraordinary meeting. DONE

DC/20/5102/FUL Land Off Ipswich Road, Brightwell – Cllr Elliot to draft a response for councillors to agree; the Clerk to send to ESC Planning. DONE

Climate & Ecological Emergency – Cllrs Quick and Doyle to act as liaisons between WPC and Greener Waldringfield. The Clerk to add relevant agenda items for discussion, when requested. The Clerk to write to ESC Planning (copying in ESC Cllrs, Philip Ridley, James Mallinder & Therese Coffey) to express disappointment about the non-application of proposed conditions on Cadges Cave. DONE

ITEM 6

Waldringfield Parish Council

To **CONSIDER** Planning Applications for **COMMENTS**

DC/21/0297/FUL & DC/21/0298/LBC Whitehall, Mill Road, IP12 4PY – rear single-storey extension to dwelling, erection of a detached cart lodge and construction of entrance gates. Listed Building Consent. Case officer Jamie Behling. Comments by 17th February.

SCC/0113/20SC/VOC Waldringfield Quarry – variation of condition 2 (period of operations) of permission SCC/0185/17C to allow for the continued use of concrete batching plant and office until 30th April 2022. Consultation expiry date 24th February 2021.

Our Ref: SCC/0113/20SC/VOC
Date: 29 January 2021
Enquiries to: Laura Harrad
Tel: 01473 260043
Email: Laura.Harrad@suffolk.gov.uk



Dear Sir/Madam,

CONSULTATION ON PLANNING APPLICATION WHICH WILL BE DETERMINED BY SUFFOLK COUNTY COUNCIL

Our Planning Ref: **SCC/0113/20SC/VOC**

Proposal: **Variation of Condition 2 (Period of operations) of permission SCC/0185/17C to allow for the continued use of concrete batching plant & office until 30 April 2022.**

Location: **Waldringfield Quarry, Waldringfield Road, Martlesham Heath, Martlesham, IP10 0BL**

The above application will be determined by Suffolk County Council.

If your council wishes to make any comments on the above application, please send them to me within 21 days of the date of this letter. If comments are not received by this date it may not be possible to take them into account.

Full details of this application can be viewed on-line at: <http://suffolk.planning-register.co.uk/Planning/Display?applicationNumber=SCC/0113/20SC/VOC>

Please reply by email: planning@suffolk.gov.uk

Yours faithfully,

Laura Harrad
Career Grade Planning Officer
Growth, Highways & Infrastructure

Endeavour House, 8 Russell Road, Ipswich, Suffolk IP1 2BX
www.suffolk.gov.uk

DC/20/5102/FUL Land Off Ipswich Road, Brightwell, IP10 OBJ (Revised Plan) – Change of use of land for siting of 31 static units and 12 touring caravan pitches. Erection of office building and amenity block. Comments by 22nd February. Case Officer Rachel Lambert.

To **RECEIVE** any other planning information.

WPC has been contacted regarding concerns about agricultural buildings 'the piggeries' (in Waldringfield Heath) being converted without permission. Planning Enforcement contacted.

Planning Enforcement was contacted about concerns regarding the TPO oak tree at the entrance to Eureka. The investigation concluded that there was a breach of condition – work had begun without tree protection in place. Enforcement visited the site and consider the tree protection is now in place as described within approved application DC/20/2183/DRC. ESC's Arboricultural & Landscape Manager is satisfied the tree protection is sufficient.

Waldringfield Parish Council

ESC's Monitoring and Open Data Update was forwarded to councillors and residents.

Find out about our new monitoring report and key statistics. Also discover new data on the open data portal including housing statistics, retail surveys and more!

Authority Monitoring Report

The 2019/20 East Suffolk Authority Monitoring Report provides information on the progress of Local Plans and Neighbourhood Plans, as well as the performance of specific policies measured against a series of indicators and objectives.

The report is the main mechanism for assessing the delivery of the Local Plans and the performance of policies.

Key statistics from the Authority Monitoring Report 2019/20:

- 819 new homes built*
- 27% of new homes are affordable homes*
- 1.44 hectares employment land developed*
- 1 Neighbourhood Plan 'Made' (adopted)*
- £5.1 million Community Infrastructure Levy collected*

Key Statistics

This 5-minute read contains headline statistics from the Authority Monitoring Report focusing on housing, employment and retail topics and provides some additional time-series data. A number of interactive maps provide information on:

- the location of new homes*
- progress on delivery of site allocations*
- progress on neighbourhood areas and plans*
- the locations of interest on the self-build and custom housebuilding register*

Open Data Portal

The East Suffolk Planning Policy Open Data portal provides downloadable spreadsheets and GIS map files for a range of datasets reported in the Authority

Monitoring Report including:

- Housing: new homes completed by parish; house type and number of bedrooms of new homes; affordable homes completed; statistics from the self-build and custom housebuilding register.*
- Employment: employment, retail and leisure completions and survey data from town centres and employment sites.*
- Site Allocations: an update on progress of the delivery of sites allocated in Local Plans and Neighbourhood Plans.*
- Neighbourhood Planning: Designated Neighbourhood Areas and Made Neighbourhood Plans in East Suffolk.*

Data and maps are also provided for Community Infrastructure Levy Charging Zones and the Brownfield Land Register.

View an interactive online map of Planning Policies across East Suffolk, including those from the Suffolk Coastal and Waveney Local Plans and Neighbourhood Plans.

Contact Us

Planning Policy and Delivery Team

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Post

*East Suffolk Council
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Riverside
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Draft until signed*

.....Ian Kay 09/03/2021

Waldringfield Parish Council

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NR33 0EQ

LINKS

[AMR-2020.pdf \(eastsoffolk.gov.uk\)](#)

[5-minute read](#)

[East Suffolk Planning Policy Open Data portal
map of Planning Policies](#)

Councillors were forwarded the February edition of the ESC Planning and Building Control Newsletter.

ITEM 10

To **CONSIDER** a response to the Government consultation 'Future of Transport: rural strategy – call for evidence'. Comments by 16th February.

[Future of Transport: rural strategy – call for evidence - GOV.UK \(www.gov.uk\)](#)

The consultation period will run until 16th February 2021.

You can respond to this call for evidence in 3 ways:

by taking our online survey

by email to futureoftransport@dft.gov.uk

by posting your response to:

Future of Transport Rural Strategy Call for Evidence

Department for Transport

Zones 1-3, Floor 3, Great Minster House

33 Horseferry Road

ITEM 11

To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. This will include **CONSIDERING** the cutting of verges in School Road/Sullivan Place.

PROW have been contacted about the installation of a footpath sign in Waldringfield Heath, where there is no footpath; the area concerned is a bridleway (number 9).

Other signage issues reported (missing and downed signs).

Waldringfield Parish Council

ITEM 14

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly.

6 February 2021 (2020-2021)

Waldringfield Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
72 Accounting, Website & Comp	06/02/2021		Unity Trust Bank		Zoom video conferencing	Zoom Video Communications	S	11.99	2.40	14.39
73 Salaries	06/02/2021		Unity Trust Bank		Salary	Rebecca Todd	X	491.28	0.00	491.28
Total								503.27	2.40	505.67

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

6 February 2021 (2020-2021)

Waldringfield Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 06/02/2021		
	Cash in Hand 01/04/2020		11,732.32
	ADD Receipts 01/04/2020 - 06/02/2021		18,977.25
			30,709.57
	SUBTRACT Payments 01/04/2020 - 06/02/2021		13,212.28
A	Cash in Hand 06/02/2021 (per Cash Book)		17,497.29
	Cash in hand per Bank Statements		
	Cash 31/01/2021	0.00	
	Unity Trust Bank 31/01/2021	8,860.64	
	Ipswich Building Society 31/01/2021	7,896.69	
	Barclays Community Account 31/01/2021	1,245.63	
			18,002.96
	Less unrepresented payments		505.67
			17,497.29
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		17,497.29
	A = B Checks out OK		

Waldringfield Parish Council

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

6 February 2021 (2020-2021)

A - Receipts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28	Precept	13,574.00	13,574.00					
30	SCC Locality Grant		425.00	425				425
31	SCC Footpaths Grant	200.00	196.80	-3				-3
35	ES Enabling Communities Grant		375.00	375				375
36	Bank Interest	99.00		-99				-99
37	Grants and Donations		900.00	900				900
38	Advertising income	85.00		-85				-85
39	VAT Refund							
44	CIL Funds	4,338.00	2,169.07	-2,169				-2,169
SUB TOTAL		18,296.00	17,639.87	-656				-656

B - Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salaries				5,777.00	4,906.36	871	871
2	PAYE/NI							
3	Stationery/Mileage/Etc.				250.00	204.67	45	45
4	Post and telephone				80.00	27.67	52	52
5	Newsletter re 1972 LGA s142				400.00	236.60	163	163
6	Village Hall hire				300.00		300	300
7	Insurance				436.00	447.21	-11	-11
8	Membership Subs re LGA s111				400.00	410.95	-11	-11
9	Audit				135.00	158.00	-23	-23
10	Chairman's Expenses				50.00	19.98	30	30
11	Training				500.00	114.00	386	386
12	Election Costs							
40	Accounting, Website & Computing				450.00	226.08	224	224
42	Professional Services				250.00		250	250
SUB TOTAL					9,028.00	6,751.52	2,276	2,276

C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Grass cutting (field)				780.00	660.00	120	120
15	Mole catching (field)				100.00		100	100
16	Repairs/Maintenance				1,500.00	2,921.81	-1,422	-1,422
17	Footpath Maintenance				400.00	427.55	-28	-28
41	AONB Grant Payments							
SUB TOTAL					2,780.00	4,009.36	-1,229	-1,229

Waldringfield Parish Council

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

6 February 2021 (2020-2021)

D - Grants - s137/72 & s19 MPA71

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	General Grants				400.00		400	400
22	Church Field				400.00	400.00		
23	Village Hall LGA				500.00	500.00		
24	All Saints Church				750.00	750.00		
25	WildlifeGroup				100.00	100.00		
SUB TOTAL					2,150.00	1,750.00	400	400

F - Miscellaneous

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Miscellaneous							
SUB TOTAL								

Summary

NET TOTAL	18,296.00	17,639.87	-656	13,958.00	12,510.88	1,447	791
V.A.T.		1,337.38			701.40		
GROSS TOTAL		18,977.25			13,212.28		

ITEM 17

To **CONSIDER** any correspondence received before the meeting

Various emails were forwarded to councillors:

- *Briefing on the planning process from Sizewell C (January 2021 update).
- *Community update from Suffolk Police.
- *Details of an ESC survey about open spaces.
- *Community Action Suffolk news.
- *SALC bulletins.
- *Rural Bulletins.
- *Rural Bulletin Funding Digest.
- *AONB monthly update.
- *Various Covid updates.
- *Suffolk Coastal Disability Forum minutes.
- *ESC reports: Fees & Charges, Citizens' Advice Review, Audit Report Year Ending 2019, Fees and Charges Schedule for Planning and Building Control, Housing Revenue Account Budget Report 2021/22, Draft General Fund Budget and Council Tax Report 2021/22.
- *Details of the Traffic Regulation Order C359 Bell Lane and C322 Foxhall Road, Foxhall and Kesgrave.
- *Anglian Energy Planning Alliance's invitation to the new BEIS Secretary of State to visit Suffolk (WPC added as a signatory).
- *Latest news from the ICO.
- *Details of ESC's Hidden Needs Programme and grants.
- *Various ESC communications (ie Recycle Right Waste Less).
- *Greenprint Forum's latest newsletter and details of consultations.
- *Details of 'EAST Bags'.

Draft until signed

.....Ian Kay 09/03/2021

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Waldringfield Parish Council

East Suffolk Council has been putting together EAST (Everyone Active Supported Together) bags, for the vulnerable older residents who have been identified as being at risk of loneliness and/or social isolation. For information and about what is in the bags, here is the link to our press release [Council aims to help vulnerable people stay active » East Suffolk Council](#)

The bags are all stored at East Suffolk House in Melton, Woodbridge. Up to 15 are available to WPC.

*Details about Eastern Community Homes:



Eastern Community Homes We Do Housing Differently!

To celebrate the launch of [Eastern Community Homes](#), the new Community-Led Housing Hub in the East of England. Meeting the aspirations of communities, our aim is to provide advice, support, and practical resources for local community groups in the East of England so they have the skills and capacity to bring forward and deliver affordable homes for local people. We are holding a series of free, short, online sessions from 16th-18th March, with evening sessions aimed at community-led housing groups, town/parish councils, neighbourhood planning groups, and interested groups and individuals looking to be involved in community-led housing. We would love you to join us for one or more of these, sign up below.

Tuesday 16th March, 10am: Local Authorities Event. [SIGN UP.](#)

An event aimed at local authorities, providing an overview of community-led housing as well as the ways in which local authorities can work with Eastern Community Homes and with potential groups in their area.

Speakers currently include: Cllr Linda Haysey (Chair of EELGA), Nick Shuttleworth (Chair of Eastern Community Homes), Cllr Dan Land (Tendring DC), Cllr Hazel Simmons (Luton Borough Council).

Tuesday 16th March, 5:30pm: An Introduction to Community-Led Housing. [SIGN UP.](#)

An introduction to community-led housing, the options available, and how Eastern Community Homes can support groups. Speakers on this event are Eastern Community Homes advisors.

Speakers currently include: Kirsten Bennett and Jenna Brame (Cambridgeshire ACRE), Laura Atkinson (RCCE), Giles Meredith (CDA Herts), and Emily Mulvaney (Cambridgeshire and Peterborough Combined Authority).

Wednesday 17th March, 10am: Housing Associations Event. [SIGN UP.](#)

An event aimed at housing associations on partnerships and the mutual benefits of partnership working between housing associations, groups, and hubs. Focussing on the East of England and the national picture.

Speakers currently include: Cecilia Tredget (Eastern Community Homes), Rachael Orr (Placeshapers), Tom Chance (National CLT Network), Dave Smith (CDS Cooperatives), Sally Gilbert (United Communities Bristol), and Tina Barnard (Watford Community Housing Trust).

Wednesday 17th March, 5:30pm: East of England Case Studies. [SIGN UP.](#)

This session will focus on case studies of successful and achievable community-led housing schemes in the East of England, also giving delegates the opportunity to ask questions of these groups.

Speakers currently include: Lavenham CLT, Cannock Mill Cohousing, Great Shelford Parochial Charities, and Frances Wright (Marmalade Lane/TOWN).

Thursday 18th March, 5:30pm: Expert Q&A Panel. [SIGN UP.](#)

A panel of community-led housing experts available to answer questions on a range of topics. There will be an opportunity to pre-submit questions.

Speakers currently include: Debbie Wildridge (Locality), Rowan Haysom (Haysom Ward Miller Architects), Fiona Wharton (Wrigleys Solicitors), Isobel Wright (Hastoe Group), and Jo Lavis (Rural Housing Solutions).

There are limited spaces, and these will be allocated on a first-come basis. All events will be recorded and available on our website once all sessions have been completed.

Please contact Olivia Carr with any queries at olivia.carr@cambsacre.org.uk

Eastern Community Homes is facilitated by Cambridgeshire ACRE

Cambridgeshire ACRE is registered in England as a charity (no.1074032) and a company limited by guarantee (no.3690881)

Registered office: e-space North, 181 Wisbech Road, Littleport, Ely, CB6 1RA



*A Martlesham Parish Councillor contacted the Clerk about flooding near Walk Farm woods. The Clerk advised that WPC had previously brought this to the attention of Suffolk Highways and Martlesham PC.

Waldringfield Parish Council