



Waldringfield Parish Council

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1859 Minutes of the Parish Council Meeting held on Tuesday 4th May 2021

In attendance (via video conferencing): Councillors Kay, Elliot, Lyon, Reid, Archer, Gold, Quick, Doyle and Beaumont; SCC Cllr O'Brien; 3 Members of the Public

Clerk: Rebecca Todd

1. To **RECEIVE** apologies for absence. None received.
2. To **RECEIVE** declarations of interest. Cllr Doyle, pecuniary interest in agenda item 6, as owner of 7 Sunnyhill. Cllr Beaumont, non-pecuniary interest in agenda item 6, as a neighbour of The Old Maltings.

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor. None received.

Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

No matters were raised at this point in the meeting.

3. To **RECEIVE** reports from SCC Cllr Patricia O'Brien, ESC Cllrs Melissa Allen & Richard Kerry and Suffolk Police. SCC Cllr O'Brien spoke through her annual report (see Supporting Documents), highlighting some of the SCC news/projects she considered to be of importance over the past year. Cllr Doyle asked Cllr O'Brien if she could forward further information about electric charging points. Cllr O'Brien will do so as her final assignment as SCC Cllr, and also provided contact details for a member of Suffolk Highways. Cllr O'Brien thanked WPC and said her final goodbye after 22 years, noting that the time had been interesting and she was pleased to have been a part of proceedings.
4. To **APPROVE** the minutes of the Parish Council meeting held on **13th April 2021**. Cllr Kay proposed acceptance of the minutes, which was seconded by Cllr Elliot and agreed as a true record by all who had been in attendance.
5. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meeting held on **13th April 2021**. See supporting documents. Cllr Elliot had completed the ESC Planning Manager's dissertation survey. Cllr Kay had drafted a response to the Government consultation on remote meetings and circulated to other councillors. Following their feedback and suggestions, Cllr Kay will send the final document. Cllr Elliot had spoken to a Newbourne resident who has knowledge of landowners in the village and outlined WPC's interest in providing allotments. This resident will advise Cllr Elliot if they become aware of any potential land in Newbourne. Cllr Lyon had contacted the Clerk to advise that the broken 20mph speed sign near Morven had now snapped completely and she had removed it before it was blown into the road. The Clerk to advise Suffolk Highways.

6. **To CONSIDER Planning Applications for COMMENTS:**

DC/21/1327/FUL & DC/21/1328/LBC The Old Maltings, The Quay, Waldringfield IP12 4QZ – Alterations and extension to existing outbuilding to provide home office and secure storage with occasional use as an annex ancillary to main dwelling. Case Officer Eleanor Attwood. Comments by 7th May. Cllr Elliot provided some background to the application; the current outbuilding is in a poor state and this application is for improvements. The Planning Group felt it appropriate for the Conservation Team to make a decision but recommended that WPC makes no objection. Cllr Reid proposed that WPC makes no objection, which was seconded by Cllr Lyon and agreed by all councillors (with the exception of Cllr Beaumont, who abstained from voting).

DC/21/1743/FUL Gin Gin Slouva, Deben Lane, Waldringfield IP12 4QN – Proposed general refurbishment and extension of the property. Works related include a single storey side extension, replacement of existing roof with an extended gable roof (with front and rear glazing), proposed new facade treatment and new front timber fence. Proposed new entrance and removal of the front bay windows. Case Officer Jamie Behling. Comments by 10th May. Cllr Elliot outlined the application and the findings of the Planning Group. Cllr Kay displayed images of the proposal on screen. The Planning Group was particularly concerned by the disproportionately large windows on the first floor. They were concerned about overlooking of Jubilee Cottages and the sitting-out area of The Poplars. From other aspects, they were also concerned by overlooking of Glenafon, Monique and 6 Deben Lane. Cllr Elliot considered the overlooking to be significant and in all directions.

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At this point a resident was welcomed to speak. This person considered the block plan on the application to be incorrectly drawn and highlighted concerns of overlooking due to the height of the proposed building. They considered the scale of the proposed first-floor window to be larger than the patio doors at ground-floor level. The resident felt the Design & Access Statement included negative comments about neighbouring properties.

Cllr Kay suggested WPC objects to the application on the basis of overlooking. Cllr Reid proposed WPC objects due to extensive overlooking, which was seconded by Cllr Lyon and agreed by all.

DC/21/1744/VOC 7 Sunnyhill, Waldringfield, IP12 4QS – Variation of condition no. 2 on application DC/20/4155/FUL. Construction of new single storey entrance porch & rear single storey extension to form kitchen/dining/seating area. Increase in ridge height & roof pitch to create 2 bedrooms with family bathroom in the roof space. Replacement of existing garage flat roof with pitched roof. Elevational re-modelling replacement windows & overcladding. Case Officer Grant Heal. Comments by 12th May. At this point in proceedings, Cllr Doyle left the meeting by being put in the virtual waiting room. Cllr Elliot clarified the proposed VOC, which is to change the submitted drawing. The scale is now smaller than the approved application. The height of the main body's roof will not be increased. The proposed first-floor extension over the garage is on the boundary with the neighbouring property but there would be no windows overlooking this property. The Planning Group suggested WPC supports the VOC due to the less intensive development of the site. Cllr Kay proposed that WPC supports the application, which was seconded by Cllr Gold and agreed by all. Cllr Doyle was readmitted to the meeting.

DC/21/1740/FUL Deben View, Mill Road, Waldringfield IP12 4PY – New single storey outbuilding with 12 PV panels fixed to roof slope removed from original demolished dwelling. Case Officer Danielle Miller. Comments by 10th May. Cllr Elliot provided some context to the application. The building is close to the church. The application is for a storeroom to the front of the site with solar panels on the roof. The Planning Group found no reason to object. The Conservation Team will be involved due to the proximity to the listed church, and the Planning Group was happy for them to decide on the appropriateness of the application. Cllr Gold clarified that the outbuilding will not be visible from the church boundary to its location behind the church rooms, and a hedge will screen it from the footpath. Cllr Reid suggested the application could be recommended for approval as a sustainable project (enabling self-sufficiency due to the installation of solar panels and 24-hour ground-source heating through boreholes). Cllr Elliot highlighted the low level of the panels. Cllr Lyon proposed that WPC makes no objections, which was seconded by Cllr Reid and agreed by all.

DC/21/1721/FUL Candlemas House, School Road, Waldringfield IP12 4QR – Erection of first floor and ground floor extensions. Case Officer Eleanor Attwood. Comments by 7th May. Cllr Kay displayed images of the proposed building. Cllr Elliot clarified the proposal is to build on top of the garage. Large windows would be in the front and rear gable, and the secondary gable to the rear. The Planning Group had highlighted concerns of overlooking, with direct views into the garden of 3 Sullivan Place and some views into number 4. The group considered the proposed extension, close to the boundary, would overwhelm 2 Sullivan Place, severely affecting the light to its ground floor. Cllr Elliot suggested the proposal to extend the dormer to the full length of the roof, and boxing out of the windows, would result in the look of a house rather than dormer bungalow. Cllr Kay proposed that WPC strongly objects to the application on the grounds of overlooking, which was seconded by Cllr Beaumont and agreed by all.

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda. None received.

To **NOTE** any application decisions received – see separate list. Noted. Cllr Elliot noted that the High River View application (DC/21/1382/FUL) on the ESC Planning Portal does not yet feature the full tree report, which Nicholas Newton had previously confirmed the applicants would be submitting after they had withdrawn the TPO application (DC/21/1460/TPO). The Clerk will contact ESC for information.

To **CONSIDER** submitting comments on the Relevant Representations already submitted regarding the Sizewell C application (by 12th May) &/or a written representation (by 2nd June). The Clerk had forwarded the PINS questions relevant to Parish Councils and clarified that PINS had accepted the applicant's proposed DCO amendments for consideration (on which WPC may wish to comment). Cllr Kay will consider if further comments are necessary; should he do so, he will forward a response for agreement by other councillors.

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To **RECEIVE** any other planning information. Nothing was discussed.

7. To **CONSIDER** signage for the beach bins. The Clerk will send a link to some possible signs to Cllr Quick. Cllr Lyon offered the use of her laminator. There was some discussion about previous issues with rubbish build-up and litter being discarded in incorrect bins. The Clerk questioned whether ESC's recycling centre policy of allowing only one 15-minute visit per week could lead to the public bins being misused. Cllr Gold had witnessed someone about to dump household waste in the Maybush car park bins. A resident reported a mattress having been disposed of here.
8. To **RECEIVE** and **CONSIDER** updates on the possible adoption of the Mill Road phone box. Greener Waldringfield had been liaising with BT. No update to provide at this time.
9. To **RECEIVE** and **CONSIDER** updates on the provision of allotment sites in Waldringfield. The trustees of Dairy Marsh Farm were unable to assist with the provision of land. Cllr Quick suggested that Karen Kenny might be able to assist with approaching landowners, however, Cllrs Elliot and Reid suggested it would be more appropriate for Karen to support once land has been earmarked. The Clerk asked councillors if she could be proactive in contacting other known landowners. Two names were given and the Clerk will write. At least one acre would be required, ideally with scope for expansion. Cllr Reid suggested villagers might wish to expand usage of the allotments to include such activities as composting and the planting of fruit orchards.

10. CLERK AND RFO REPORT

To **NOTE** receipt of the first half of the precept. Councillors noted receipt of £7,248.43, which includes an element of Tax Base Grant.

To **NOTE** receipt of £2,758.12 in CIL funding. Councillors noted receipt.

To **CONSIDER** and **APPROVE** applications for community grants, if any – Waldringfield Village Hall Trust request for £500 towards maintaining and updating fabric and facilities of the building. Approval of the section 137 grant request was proposed by Cllr Kay, seconded by Cllr Elliot and agreed by all councillors.

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list. Cllr Elliot proposed approval of the expenditure, which was seconded by Cllr Beaumont and agreed by all councillors. Cllrs Reid and Archer will approve the online BACS payments.

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation. After inspection, approval was proposed by Cllr Elliot, seconded by Cllr Doyle and agreed by all councillors. *At this point, another member of the public was admitted to the meeting.*

To **RECEIVE** an update on the recruitment of a new Clerk & RFO. Cllr Elliot had drafted an advertisement which she will share with other councillors. She outlined possible sites on which to advertise. Cllr Elliot had also spoken to some networking contacts. Local clerks are unable to take on another parish, however, they may be able to assist with locum clerk work. Cllr Reid suggested an ad in the next newsletter (published 1st June). Waldringfielders email group was also proposed as a means of communicating the vacancy. After discussion, Cllr Reid proposed Cllr Elliot to be authorised to spend up to £300 on advertising, which was seconded by Cllr Lyon and approved by all councillors.

The member of the public who had joined the meeting late was invited to speak by Cllr Kay. They (as owner) had sent some further imagery of the proposed application for Church Farm (DC/21/1201/VOC) and questioned if WPC's response might have changed. Cllrs Gold and Elliot clarified that the application had not been changed and, therefore, previous objections expressed would remain. WPC could only respond again if the applicant submitted a revised design via the official channel (ESC Planning Portal).

11. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. Cllr Kay asked the Clerk if she was aware of ESC's proposal for verge-cutting in 2021; would it remain the same as 2020 (ie visibility splays only)? The Clerk will ask Norse (as ESC's contractor). Cllr Lyon advised that the broken 20mph speed sign outside Morven has now completely snapped; she has stored the piece. The Clerk will report to Suffolk Highways. Cllr Elliot asked if the SID is in use; Cllr Reid had put it up in Newbourne Road.
12. To **RECEIVE** updates on the playing field. This will include **CONSIDERING** quotations received for new equipment. Cllr Reid had completed a recent inspection and forwarded to councillors for information. Cllr Archer spoke about the condition of the rubber matting tiles, some of which are

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separating. He suggested a working party might tackle the problem with some mastic. The Clerk clarified that Norse had undertaken work to reposition the tiles in 2020. Cllr Archer advised that a quotation to replace the mats had been received approximately 10 years ago. Cllr Reid believed the mats to be in relatively good condition and proposed that the WPC working party could attempt to reposition them. Cllr Archer suggested the separation could then be monitored. Cllr Reid advised that two other companies are shortly coming to quote for new equipment. If possible, these quotations would be presented at the next meeting.

- 13. To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council and the Parish Plan. This will include the updated Grant Awarding Policy. Approval of the revised Grant Awarding Policy (with the updated section 137 figure for 2021) was proposed by Cllr Gold, seconded by Cllr Kay and agreed by all councillors.
- 14. To **CONSIDER** whether to print the June edition of the Parish Newsletter. Cllr Lyon suggested a physical copy would signal the return of some normality after lockdown. Other councillors agreed, therefore, printed copies would be produced.
- 15. To **CONSIDER** any correspondence received before the meeting – see separate list. Noted.
- 16. **PARISH MATTERS** for the next meeting. Councillors discussed whether to meet in person in June (after the expiry of remote meeting legislation). After discussion about the date, it was agreed WPC will meet on 8th June (the regular 2nd Tuesday). The Clerk confirmed that she believed PC meetings were exempt from the rule of six, as a legitimate reason to meet. Councillors felt the space of the Main Hall would allow for more social distancing, therefore, the Clerk will book this and request a copy of the Village Hall’s risk assessment. WPC will also be required to undertake its own risk assessment.

Regarding DC/20/5128/FUL The Old Post Office, WPC voted to object to the original application (January), and to the revised plan (April). However, after the applicant submitted another drawing (reference 6282 1 D) on the ESC Planning Portal, councillors considered the repositioning of the bedroom window in dwelling two removed the reason for WPC’s objection and, therefore, by email 7 councillors voted to change WPC’s response to no objection. Cllr Kay proposed this decision be ratified, which was seconded by Cllr Reid and approved by all councillors.

The Chair closed the meeting at 21.35pm.
REVIEW OF ACTION POINTS FROM THE MEETING

Electric Charging Point – SCC Cllr O’Brien to forward information.

Government Consultation on Remote Meetings – Cllr Kay to send WPC’s response by the deadline of 17th June.

Broken 20mph Speed Sign Outside Morven – the Clerk to again contact Suffolk Highways.

Planning Applications:

DC/21/1327/FUL & DC/21/1328/LBC The Old Maltings

DC/21/1743/FUL Gin Gin Slouva

DC/21/1744/VOC 7 Sunnyhill

DC/21/1740/FUL Deben View

DC/21/1721/FUL Candlemas House

Cllr Elliot to forward responses to the Clerk to send to Planning. The Clerk to contact ESC about High River View (DC/21/1382/FUL), to enquire about the promised tree report.

Sizewell – Cllr Kay to consider if further comments are necessary. If so, any suggested response will be forwarded to other councillors for comments and agreement. Dates to note: 12th May for comments on Relevant Representations already submitted; 2nd June for written representations.

Beach Bins – the Clerk to forward examples of signage to Cllr Quick.

Possible Allotment Sites – the Clerk to write to two known landowners.

BACS Payments – Cllrs Reid and Archer to approve.

Clerk Recruitment – Cllr Elliot to forward the suggested advert to all councillors and to progress the advertising.

Verges – the Clerk to request a cutting plan for 2021 from Norse.

Playing Field – two further quotations to be received. A working party to be formed to reposition the displaced rubber matting tiles.

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8th June Meeting – the Clerk to book the Main Hall and request a copy of the Village Hall’s risk assessment. WPC to conduct its own risk assessment in advance of the meeting. Cllr Kay to cancel Zoom.

SUPPORTING DOCUMENTS

ITEM 3

To **RECEIVE** reports from SCC Cllr Patricia O'Brien, ESC Cllrs Melissa Allen & Richard Kerry and Suffolk Police.

Suffolk County Council Annual Report 2020-21

This is a selection of news items from Suffolk County Council that have featured over the last 12 months.

March 2020

Suffolk County Council secures £3.1M for building decarbonisation initiative.

Suffolk County Council (SCC), working in conjunction with property specialists Concertus, has been successful in gaining over £3M of funding from The Department for Business, Energy and Industrial Strategy (BEIS) to promote capital energy efficiency and heat decarbonisation projects within buildings used to provide frontline public services.

Working with Concertus, the council has been preparing a range of packages to support the decarbonising of various buildings in the Council's estate including applications for the council's headquarters at Endeavour House in Ipswich, four rural fire stations, Beacon House, Waterloo Centre and Leiston Children's Centre.

The council's Children and Young People service also reviewed their portfolio of school buildings along with Concertus. This review resulted in the submission of grant applications for nine schools across the county, all of which were successful.

Suffolk wins funding for the next stage of A12 improvements

Announced during the Government's budget, Suffolk County Council has been successful in winning £830,000 of funding from the Department for Transport (DfT), to develop an Outline Business Case (OBC) to take forward its plans to improve the A12 East of Ipswich.

This project is specifically looking to increase capacity and improve overall traffic flow at junctions and will explore the potential for a new pedestrian and cycle bridge over the A12.

April

More than 98% of pupils receive a preferred primary school on National Offer Day

On 16 April, it was reported that over 98.57% of Suffolk children were offered a place on National Offer Day at one of the schools preferred by their parents. Suffolk County Council received 7,602 applications from parents indicating which primary school they would prefer their child to join in September 2020.

May

On 20 May, Suffolk County Council's Archaeological Service announced the launch of its new Suffolk Heritage Explorer website at heritage.suffolk.gov.uk. This offers uses a completely free resource of interesting, up-to-date information on the archaeology and history of Suffolk.

The new website includes an upgraded searchable interactive map and a database of known archaeological sites, which can be used to discover more about Suffolk's history from the comfort of your home.

June

In June, a Lowestoft-based charity was the first organisation to benefit from free solar panels, as part of Suffolk County Council's Renewable Energy Fund.

Nirvana Health and Fitness, on Pinbush Road in Lowestoft, is now hosting a 70kWp solar panel installation and is benefitting from zero-carbon electricity.

Waldringfield Parish Council

The council's £400,000 Renewable Energy Fund is open to eligible businesses looking to reduce their energy costs and carbon footprint through solar power. Successful applicants will have solar panels supplied and installed for free.

Once the panels are installed, the business is sold electricity at a better rate than their existing tariff, so they will see immediate savings.

By June 3, more than 100,000 households across Suffolk were using **faster broadband**, thanks to the council-led Better Broadband for Suffolk programme.

The partnership - between Suffolk County Council, Openreach, the Department for Digital, Culture, Media and Sport (DCMS), the New Anglia Local Enterprise Partnership (NALEP) and local councils - has made faster broadband available to around 150,000 premises so far, since being launched in 2010.

It means the current total superfast broadband coverage in Suffolk stands at more than 96 per cent, with plans currently in place to reach 98 per cent coverage before the end of the year.

The work will be carried out by Openreach - operator of the UK's largest phone and broadband network, used by of BT, Sky, Plusnet and TalkTalk - and is set to start as soon as deployment under the current contract ends. Work will continue until September 2022.

July

At its meeting on 14 July 2020, the council's Cabinet reviewed and agreed an extensive programme of recommendations to achieve this **ambition to create a 'net zero' authority by 2030**.

The plans include dozens of changes and new ways of working, from making its pool car fleet all-electric, to making it mandatory for all future committee decisions to consider the net zero ambition.

Being 'net zero' means that the council will remove its carbon emissions where it can; if it is unable to do so, it will compensate for those emissions. The council will adopt a more detailed method to measure its carbon emissions output, so that it can more accurately track its progress on an annual basis.

As of 1 July 2020, people with vans, trailers and trade waste can now book to visit nine of Suffolk's **11 recycling centres**.

All visitors will need to pre-book an appointment online, where they will be asked what type of vehicle they will use and whether they are bringing household or business waste. To prevent queuing on neighbouring roads, people without a booking will not be able to enter the site. Social distancing measures also operate on site.

There are a number of restrictions in place to help support social distancing at sites and to make sure waste is dealt with efficiently. These include:

- Vans with trailers will not be allowed on any site.
- Only one visit per household or vehicle within seven days. This allows more visitors on site, while maintaining social distancing and protecting the health and safety of site staff and users.
- Trailers must be no more than 750kg max gross weight, single axle and unbraked. No other trailer size or type is permitted.
- All waste should be pre-sorted to make your visit as quick and simple as possible and to maximise recycling.

August

On the 5 August, it was announced that Suffolk Highways completed its 1,000th resurfaced mile, following the Council's commitment to relay new road surfaces on a quarter of Suffolk's road network.

September

Monday 28 September saw the public able to access The Hold, Suffolk's flagship new heritage facility on Ipswich Waterfront.

The Hold, a versatile new building, will be the permanent home of the Suffolk Archives Ipswich branch and is shared with the University of Suffolk, who have dedicated teaching spaces within the building.

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The creation of The Hold and its associated countywide programme of events and activities, has been made possible thanks to a grant of £10.3m from The National Lottery Heritage Fund, and further funding support from other national organisations and local Suffolk heritage groups.

On September 23, it was announced that 100 **fast charging points for electric vehicles** will be installed in rural parts of the county by Suffolk County Council.

The council will be reaching out to interested parish and town councils and non-profit organisations to put in fast chargers where there are currently none. The funding will cover the installation and set-up costs, meaning very little expense for the hosts and possibly creating a source of income for them.

This project is the first to benefit from the council's Suffolk 2020 Fund, which was announced earlier this year. This is a £3m fund for the council's own projects to bid into. Projects must help address the council's climate emergency declaration and must improve Suffolk for all residents in years to come.

The £300,000 award will link into the council's existing Plug In Suffolk project, which was launched in February 2019. It is the UK's first 'fully open' public fast charging network for electric vehicles, meaning drivers simply pay by contactless payment with no need to register their details.

October

14 October marked the launch of Adopt East, a regional adoption agency which has been established to recruit adopters across the East of England.

Adopt East will work across local authorities in Southend, Thurrock, Essex, Suffolk, Norfolk, Hertfordshire, Bedford and Luton to find families for children who are waiting to find their forever home. Adoptionplus, Barnardo's, and Adoption UK are also part of the partnership.

The Adopt East alliance will deliver the highest quality adoption service to children and families throughout the region by bringing together the expertise and skills of all its partners.

In October, it was announced Suffolk's natural environment will receive investment for tree-planting, restoring hedgerows, and improving roadside verges for wildlife.

£228,000 from the Suffolk 2020 Fund will enable Suffolk County Council to enhance its work to protect and encourage biodiversity in the county. The authority will do this through a number of new schemes, as well as building on existing work.

Working with The Woodland Trust, Suffolk Tree Wardens, landowners, and county farm tenants, the funding will support the planting of around 100,000 trees, including replanting hedgerows in suitable locations across Suffolk over the next 18 months. It will also help establish around 10 community tree nurseries, which will support more planting in years to come. Local volunteers will be supported to collect seeds, set up nursery beds and grow trees in their communities.

November

Construction of Lowestoft's Gull Wing bridge will get underway early in 2021, following final approval of the scheme on Wednesday 25 November by the Government.

The Gull Wing project team at Suffolk County Council received official confirmation that its full business case has been approved, meaning that the £73.39m funding from the Department of Transport can now be accessed.

On November 12 it was announced that Suffolk County Council successfully delivered the **largest digital care project** in its history, from procurement to delivery in just 16 weeks.

Working alongside care technology specialists, Alcove and Rethink Partners, the council delivered over 750 Carephone devices to elderly and vulnerable people, both in and outside of formal care settings, to help them, their families and care providers stay in touch during the coronavirus pandemic.

December

On December 16th, Suffolk won the Most Innovative Family Information Service award at the National Association of Family Information Service Awards (NAFIS), 2020.

The award highlights the work undertaken to adapt Suffolk's online Community Services Directory, **Suffolk InfoLink** (www.suffolk.gov.uk/infolink), to meet the public's rapidly changing needs during the Covid-19 pandemic.

The Community Information Team and teams across the children and young people's directorate worked together with thousands of community partners to collate and provide information to support to the public. Many service providers in the voluntary and community sector were quick to adapt their offer and were supported to use Suffolk InfoLink to promote these opportunities to the public.

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January

Suffolk 2020 fund project embraces love of the great outdoors – Discovering Suffolk

The Discovering Suffolk project was launched in January 2021.

The aim of the project is to raise further awareness of the range of great walking routes, areas of interest and the variety of landscapes that form Suffolk's beautiful countryside through public rights of way and points of access.

The key element of the Discovering Suffolk project is the development of a smartphone app alongside a range of supporting QR codes fixed to rights of way signposts located along different routes to promote walking, cycling and exploring in Suffolk's countryside.

February 2021

Suffolk County Council's cabinet confirms its support for Freeport East

On February 23, the cabinet of the county council confirmed its support for the creation of a new Freeport (Freeport East). The Freeport would cover both the ports of Felixstowe and Harwich as part of the Government's aim to create a number of Freeports across the country to drive job creation, investment and international trade post Brexit.

A Freeport includes secure customs zones and tax sites where business can be carried out inside a country's land border, but where different tax and customs rules apply.

Freeport East has several unique aspects which make its bid for Freeport status particularly strong. This includes global and regional connectivity, with 36% of all the UK's container traffic passing through the Port of Felixstowe, unrivalled international connections, particularly with Asia, strong connectivity to the Midlands and the North, thereby supporting the government's "levelling up agenda" in these areas. The bid also stands out as supporting other national objectives such as the development of new technology and the push for clean energy. The Port of Felixstowe has recently won funding to trial a pilot 5G network and has strong research and development links with Cambridge and Essex.

Suffolk County Council pushes ahead to new levels of digital connectivity as it launches sensor "gateway" roll-out.

Suffolk County Council launched a new initiative on Friday 19th February, deploying 'gateways' to build a network that covers all of Suffolk. This will enable individuals or organisations to measure things like temperature, sound and movement via sensors linked to the Long Range Wide Area Network (LoRaWAN). The network is being built in partnership with Norfolk County Council and funded by the New Anglia LEP. Once finished, the network will be made up of almost 100 'gateways' or data receivers and transmitters fitted to public sector buildings across the county. This will make Suffolk's rollout part of the largest free to use LoRaWAN deployment in the UK. Norfolk County Council launched its part of the network last September.

Businesses and individuals can buy their own sensors, adapt them to measure different things like visitor numbers, weather data and temperature, and tap into the gateways for free.

On February 17 it was announced that Suffolk Highways allocated an extra **£2m to support the fight against flooding**. Drainage and flooding, Rights of Way bridges and resurfacing of roads in Suffolk have been allocated extra funds for the 2021/22 financial year following Department for Transport's funding announcement.

Major infrastructure projects now underway in East Anglia

Patricia O'Brien

Suffolk Police

The interactive crime map for March shows:

1 x 'Burglary' on Newbourne Road

1 x 'Antisocial Behaviour' on the Fishpond Road/School Road/Ipswich Road/Woodbridge Road crossroads

Link to the latest newsletter

<https://www.suffolk.police.uk/your-area/snt-newsletters-2021>

ITEM 5

MATTERS for REPORT from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meeting held on 13th April 2021.

Planning Applications:

DC/21/1201/VOC Church Farm, Mill Road

DC/21/1461/LBC Church Farm House, Mill Road

DC/21/1460/TPO High River View, Cliff Road

DC/21/1382/FUL High River View, Cliff Road

DC/20/5128/FUL The Old Post Office, Sandy Lane

Cllr Elliot to forward responses to the Clerk to send to Planning. DONE. RE. DC/20/5128/FUL THE OLD POST OFFICE, SANDY LANE – AFTER WPC'S RESPONSE WAS SENT TO PLANNING, THE APPLICANT SUBMITTED A REVISED PLAN CHANGING THE LOCATION OF THE WINDOW THAT COUNCILLORS HAD CONSIDERED TO BE OVERLOOKING THE NEIGHBOURING PROPERTY. BY EMAIL, 7 COUNCILLORS CONSIDERED THE REVISED PLAN ADDRESSED THE OVERLOOKING (THE REASON FOR WPC'S OBJECTION) AND RECOMMENDED WPC'S RESPONSE BE CHANGED TO 'NO OBJECTION'.

Payphones – the Clerk to respond to Planning that WPC recommends the Maybush phone box remains operational. DONE Cllr Quick to forward WPC's comments regarding the Mill Road box to Greener Waldringfield and update at a later meeting.

DC/21/1327/FUL & DC/21/1328/LBC The Old Maltings, The Quay – to be discussed at the WPC meeting on 4th May. ON AGENDA

Dissertation Survey – Cllrs Elliot and Gold to respond.

Annual Parish Meeting on 5th May – the Clerk to send out details. DONE

Government Consultation: Local authority remote meetings: call for evidence – Cllr Kay to draft a response for agreement by all councillors. Comments by 17th June.

Bins – the Clerk to send a link to Keep Britain Tidy signs to Cllr Quick. Further discussion about rubbish/bins to take place at another meeting. ON AGENDA The Clerk to advise Norse that the bins require emptying in the Playing Field. DONE

Allotments – the Clerk to contact a trustee of Dairy Marsh Farm, to enquire about possible land available. DONE – THE TRUSTEE WAS UNABLE TO ASSIST

BACS Payments – Cllrs Reid and Archer to approve. DONE

Signage – Cllr Kay to erect a replacement no cycling sign near White Hall. The Clerk to advise Suffolk Highways of the damaged speed sign in School Road. DONE

Playing Field – Cllrs Reid and Archer to acquire further quotations and draft a rationale to support grant applications. DONE

ITEM 6

To **NOTE** any application decisions received

DC/21/1460/TPO High River View, Cliff Road, Waldringfield IP12 4QL – TPO SCDC 191:2005 T7 Oak 30% reduction, T8 Sweet Chestnut 30% reduction, remove deadwood and crown lift both trees up to 3-4m. To reduce shading and reduce loading on branches. Application Withdrawn.

DC/21/0907/FUL Barrack Row, Fishpond Road, Waldringfield IP12 4QX – Demolition of existing conservatory, erections of two storey side extension and single storey extension toward river, altered first floor gable window and amendments to the internal layout of the existing dwelling. Application Permitted subject to the following condition:

4.No external lighting shall be installed unless a 'lighting design strategy for biodiversity' has been submitted to and approved in writing by the local planning authority. The strategy shall: a)identify those areas/features that are particularly sensitive for biodiversity (specifically including the Deben Estuary) and that are likely to be impacted by lighting; and b)show how and where external lighting will be installed (through the provision of appropriate lighting contour plans and technical specifications) so that

Waldringfield Parish Council

it can be clearly demonstrated that areas to be lit will not disturb or prevent the above features using the identified areas.

All external lighting shall be installed in accordance with the specifications and locations set out in the strategy, and these shall be maintained thereafter in accordance with the strategy. Under no circumstances should any other external lighting be installed without prior consent from the local planning authority.

Reason: To ensure that impacts on ecological receptors from external lighting are prevented.

DC/20/5128/FUL The Old Post Office, Sandy Lane, Waldringfield IP12 4QY – Alterations and extensions to existing residential dwelling to facilitate conversion into 2 residential properties. (Originally the building was 2 separate cottages prior to being changed into 1.). Application Permitted.

To **CONSIDER** submitting comments on the Relevant Representations already submitted regarding the Sizewell C application (by 12th May) &/or a written representation (by 2nd June).

Questions for Parish Councils from PINS:

Design Approach

It is imperative that the proposal represents a good quality sustainable design which can be effectively integrated into the landscape. As such, please comment on whether the following measures would ensure this would be achieved in the detailed design, construction and operation phases:

- i) A 'design champion'. Such a role would advise on the quality of sustainable design and the spatial integration of the both the Main Development Site and Associated Development Sites
 - ii) A 'design review panel' to provide a 'critical friend' role. Such a role would provide comment on the development of sustainable design proposals
 - iii) The production of an approved 'design code' or 'design approach document' which would establish the approach to delivering the detailed design specifications to ensure good quality sustainable design (as approved in the Hinkley Point C Connector Project (EN020001)).
- Please advise on how such measures could be secured. In addition, please comment as to whether any other measures or approaches are considered necessary?

AONB – Adverse Effects

Has sufficient weight has been given to the statutory purpose and need for protection of the landscape, character and special qualities of the Suffolk Coast and Heaths AONB both within and outside its boundary, in accordance with paragraphs 5.9.9 and 5.9.12 of NPS EN-1? Please qualify your answer. If not, please identify what additional measures are required?

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ITEM 10

CLERK AND RFO REPORT

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly.

30 April 2021 (2021-2022)

Waldringfield Parish Council RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1	Precept	30/04/2021		Unity Trust Bank		Precept payment	East Suffolk Council	X	7,248.43	0.00	7,248.43
2	CIL Funds	30/04/2021		Unity Trust Bank		CIL Funds	East Suffolk Council	X	2,758.12	0.00	2,758.12
Total									10,006.55	0.00	10,006.55

1 May 2021 (2021-2022)

Waldringfield Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
9	Training	30/04/2021		Unity Trust Bank		Training	SALC	S	400.00	80.00	480.00
10	Training	30/04/2021		Unity Trust Bank		Training	SALC	S	75.00	15.00	90.00
11	Accounting, Website & Comp	30/04/2021		Unity Trust Bank		Zoom video conferencing	Zoom Video Communications	S	11.99	2.40	14.39
12	Salaries	30/04/2021		Unity Trust Bank		Salary	Rebecca Todd	X	491.28	0.00	491.28
13	Audit	01/05/2021		Unity Trust Bank		Audit Fee	Heelis and Lodge	X	170.00	0.00	170.00
Total									1,148.27	97.40	1,245.67

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Waldringfield Parish Council

4 May 2021 (2021-2022)

Waldringfield Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 12/04/2021		
	Cash in Hand 01/04/2021		16,657.51
	ADD Receipts 01/04/2021 - 12/04/2021		0.00
			16,657.51
	SUBTRACT Payments 01/04/2021 - 12/04/2021		952.10
A	Cash in Hand 12/04/2021 (per Cash Book)		15,705.41
	Cash in hand per Bank Statements		
	Cash 04/05/2021	0.00	
	Unity Trust Bank 30/04/2021	7,485.70	
	Ipswich Building Society 30/04/2021	7,961.18	
	Barclays Community Account 30/04/2021	1,210.63	
			16,657.51
	Less unrepresented payments		952.10
			15,705.41
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		15,705.41
	A = B Checks out OK		

Waldringfield Parish Council

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

1 May 2021 (2021-2022)

A - Receipts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28	Precept	14,300.85	7,248.43	-7,052				-7,052 (-49%)
30	SCC Locality Grant							(N/A)
31	SCC Footpaths Grant	200.00		-200				-200 (-100%)
35	ES Enabling Communities Grant							(N/A)
36	Bank Interest	50.00		-50				-50 (-100%)
37	Grants and Donations	98.00		-98				-98 (-100%)
38	Advertising income							(N/A)
39	VAT Refund							(N/A)
44	CIL Funds	4,403.87	2,758.12	-1,646				-1,646 (-37%)
SUB TOTAL		19,052.72	10,006.55	-9,046				-9,046 (-47%)

B - Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salaries				5,994.72	982.56	5,012	5,012 (83%)
2	PAYE/NI							(N/A)
3	Stationery/Mileage/Etc.				125.00	38.59	86	86 (69%)
4	Post and telephone				50.00		50	50 (100%)
5	Newsletter re 1972 LGA s142				400.00		400	400 (100%)
6	Village Hall hire				300.00		300	300 (100%)
7	Insurance				459.13		459	459 (100%)
8	Membership Subs re LGA s111				420.00	265.18	155	155 (36%)
9	Audit				160.00	170.00	-10	-10 (-6%)
10	Chairman's Expenses				50.00	30.00	20	20 (40%)
11	Training				250.00	475.00	-225	-225 (-90%)
12	Election Costs							(N/A)
40	Accounting, Website & Computir				560.00	23.98	536	536 (95%)
42	Professional Services				200.00		200	200 (100%)
SUB TOTAL					8,968.85	1,985.31	6,984	6,984 (77%)

C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Grass cutting (field)				780.00		780	780 (100%)
15	Mole catching (field)				100.00		100	100 (100%)
16	Repairs/Maintenance				2,250.00	5.94	2,244	2,244 (99%)
17	Footpath Maintenance				400.00		400	400 (100%)
41	AONB Grant Payments							(N/A)
SUB TOTAL					3,530.00	5.94	3,524	3,524 (99%)

Waldringfield Parish Council

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

1 May 2021 (2021-2022)

D - Grants - s137/72 & s19 MP/

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	General Grants				300.00	99.00	201	201 (67%)
22	Church Field				425.00		425	425 (100%)
23	Village Hall LGA				525.00		525	525 (100%)
24	All Saints Church				775.00		775	775 (100%)
25	WildlifeGroup				125.00		125	125 (100%)
SUB TOTAL					2,150.00	99.00	2,051	2,051 (95%)

F - Miscellaneous

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Miscellaneous							(N/A)
SUB TOTAL								(N/A)

Summary

NET TOTAL	19,052.72	10,006.55	-9,046	14,648.85	2,090.25	12,559	3,512 (10%)
V.A.T.		0.00			107.52		
GROSS TOTAL		10,006.55			2,197.77		

ITEM 15

To **CONSIDER** any correspondence received before the meeting

Various emails were forwarded to councillors:

- *Community Action Suffolk news.
- *SALC bulletins.
- *Rural Bulletins.
- *AONB news.
- *How to report antisocial behaviour (from ESC).
- *Details of the Welcome Back Fund.
- *Details of The Suffolk Community Foundation's Covid Local Support Grant.
- *Information from the Felixstowe and Peninsular Community Partnership, which held its meeting on 22nd April:

The group agreed to continue with the three priorities for this next year as below. If your council is considering a project that falls within these priorities, please email Chloe.Lee@eastsoffolk.gov.uk, Communities Officer, to outline the project for the partnerships consideration for funding. You can watch the recording of the meeting now.

- *Tackle social isolation and loneliness*
- *Improve physical and mental health and wellbeing*
- *Education – aspirations, ambitions, and standards*

*An invitation from Stop Sizewell C to a Zoom briefing on Tuesday 4th May at 6pm to talk about Deadline 1 (12 May) and the importance of speaking at the Open Floor Hearings (18 - 21 May inclusive).

Draft until signedChair / / 20

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*An invitation from the ESC Housing Strategy & Enabling Manager:

I am writing to invite Councillors and Clerks to a short seminar on Community Led Housing on Tuesday May 25th 10-11:30

Community Led Housing is an umbrella term that encompasses several methods of delivering small housing schemes to meet the housing needs of local residents. The Housing Strategy and Enabling Team is holding a seminar to inform Town and Parish Councillors on the various methods communities can take to deliver and maintain the sustainability of their local community through the delivery of housing for local residents in housing need.

The event, held virtually, will feature guests from the Peninsula Villages Community Land Trust and SouthGen Community Land Trust, both operating in East Suffolk to meet housing need in their Parishes. There will be time for questions at the end.

Councillors and clerks wishing to attend should respond directly to this email for access to the meeting, which will be held via Zoom.

If anyone is unable to attend but would like to discuss housing for their local area with me, please contact me directly and I will be happy to arrange a meeting or tailor made presentation as requested.

*Details of the East Anglia Community Energy event:

Do you want to be part of ground level, community-based solutions to the climate crisis? This free to attend short webinar will give participants an overview of the resources available to develop community energy projects in East Anglia, taking place on 24th May 2021.

Community Energy enables

- your town or parish to reduce carbon emissions,*
- local people to own the local energy generating infrastructure*
- put profits back into the local community*

This has been arranged to take place at 11 am, so you can get yourself a cup of tea and coffee your favourite biscuits and join online for just over an hour to learn what is involved in setting up a community energy project, hear from organisations in East Anglia who want to help, and meet others from your area who also want to take action on climate change.

*From the Monitoring Change in the Deben Estuary co-ordinator:

With the steady loosening of the covid 19 restrictions we're hoping to catch-up with the photopost project. As I'm sure you will understand, things have been delayed, volunteers haven't always been able to get together and there was a hold-up with the grant funding timetable but, now things are much easier to arrange, we hope to get the estuary posts sorted out as soon as possible.

As you know the idea behind the photopost project is to create a record of how the estuary is changing. The first task will be to find a position for one or two posts. This is very dependent on your local knowledge - where are the best views of the river and foreshore - and where will be a convenient and accessible site where the landowner is happy to give his consent for a post on the edge of his land. Elsewhere, along the coast, all the other posts are easily reached by the general public so that anyone can slot their phone into the specially designed fitment, take a picture of the designated view and upload it to a dedicated website or facebook page - details of how to do this will be given on the notice attached to the post. Dr Helene Burningham, the coastal scientist from UCL advising the project, will set up the recording system. Naturally the Parish Council will have access to all the pictures and, in due course, other data on change relating to the estuary.

The coastal side of the project has made a little more progress. I've attached a picture of one of the posts being installed - you'll see the structures are very simple - just an ordinary post with the camera (phone) fitment at the top. Each post has its own dedicated FaceBook page where photos can be uploaded. Already the pages have 40-70 followers each and people have uploaded photographs. Links to the pages are below.

<https://www.facebook.com/BawdseyPhotoPost1>

Waldringfield Parish Council

<https://www.facebook.com/BawdseyPhotoPost2>

<https://www.facebook.com/BawdseyPhotoPost3>

<https://www.facebook.com/BawdseyPhotoPost4>

There is also a general website <https://sites.google.com/view/bawdseyphotoposts> where the photos are available as a collective - and this provides future space for reporting back on the changes observed through the photo monitoring.

Our funding will cover 90% of the cost of the post, specially made camera / phone fitment and notice. We are very grateful for some volunteer help to put the posts up - and ask that the Parish representative checks on the post and notice from time to time and reports any damage. We are very grateful for your offer of £100 towards our costs - it helps us to stretch the budget to include better analysis of the data collected. NOTE FROM CLERK: I DID CLARIFY THAT WPC HAD NOT OFFERED £100. WPC HAS £50 RINGFENCED FROM SCC CLLR O'BRIEN'S 2020-21 LOCALITY BUDGET.

It will be good to have Sue as the Waldringfield Parish representative and point of liaison and it may be sensible to meet or find a convenient time for a conversation via zoom. Helene is coming up to the Deben in the near future and I'm sure she would be happy to answer any queries you may have and to advise on the exact position and orientation of the post.

*From SALC:

Following the news this week that the High Court has dismissed the application by Lawyers in Local Government (LLG), the Association of Democratic Service Officers (ADSO) and Hertfordshire County Council and stating that primary legislation would be required to enable virtual meetings to proceed once the current Regulations expire on 6th May, councils should prepare to resume physical meetings once Step 3 of the Government Roadmap is implemented which hopefully will be from 17th May as planned.