



# Waldringfield Parish Council

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## Minutes of the Parish Council Meeting held on Tuesday 12 July 2022

**In attendance:** Councillors Kay, Archer, Elliot and Gold

**Members of the public :** 2

**Clerk:** Jennifer Shone-Tribley

Meeting opened 19:33pm

**1954**

1. To **RECEIVE** apologies for absence – ESC Cllrs Kerry and Richardson; SCC Cllr Mulcahy; Cllrs Quick, Beaumont and Reid

2. To **RECEIVE** declarations of interest  
None

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by councillors:  
None received.

### **Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.**

Members of the public are in attendance for Item 3.

3. To **RECEIVE** and **CONSIDER** statements of interest from parties wishing to be co-opted as a new councillor

The Chair recognised Nigel Shore and Cathy Couchman who were present and made short statements.

4. To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Richard Kerry and Mick Richardson and Suffolk Police. – See separate list.

Cllrs noted the reports received from Cllr Mulcahy, ESC Cllrs Kerry and Richardson and the Crime data from Suffolk Police.

5. To **APPROVE** the minutes of the Parish Council meeting held on **14 June 2022.**

Motion to approve minutes: Proposed Cllr Elliot, seconded by Cllr Archer – all in favour of those present at the meeting.

6. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meeting held on **14 June 2022**

**Planning:** Clerk to respond to Oak Garage new planning application-**DONE**; Cllr Elliot to draft email to Cllr Richardson so that he can seek clarification re the referral procedure-**DONE** ; Cllr Elliot to draft a response for Low Farm planning application - **DONE**. Cllr Elliot to draft letter to ESC ref: planning conditions enforceability – **DONE**

**Playing Field and Equipment Project:** Clerk to write to the councillors and council officers who gave assistance in obtaining funding for the play equipment and to the village resident who made a personal donation- **DONE** ; Clerk to obtain an additional "No dogs allowed" sign for the playing field gate by the tennis court; Clerk to write to Playquip stating in discussion prior to purchase, they explained we could undertake our own maintenance of the roundabout - **DONE**.

**Photopost project:** Cllr Quick to draft and circulate a response to the Trustee granting permission for the photo post - **DONE**; Clerk to reply to the Trustee on behalf of the Parish Council, using Cllr Quick's agreed response-**DONE**; Clerk to check with our insurer that they would cover use of photo post-**DONE**; Cllrs Quick and Archer to inspect site and design a platform for the photo post-**DONE**

**Allotments:** Clerk to put allotments on the agenda for the July meeting-**DONE**. Cllr Kay to speak to new landowner regarding potential site- **in process**

**Tree Wardens:** Clerk to advertise for candidates for an additional tree warden – **See Item 11; Council**

**Communication:** Clerk to set up a separate email distribution for those not on Waldringfielders and

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wishing to receive WPC information, and a paper flyer to be distributed throughout the Village with this information – **See Item 8** .

**Finance:** Cllrs Reid and Archer to approve BACS payments-**DONE**; Clerk to procure 4 x Red Glasdon Fido 25 dog waste bins – **In Process**; Clerk to procure 1 x Green Gladstone Royal Topsy Litter Bin -**In process**-

**Verges:** Cllr Elliot to draft a letter for the Clerk to send to residents of Sullivan Place- **DONE**.

**Public Consultations:** Clerk to write supporting boundary changes to include Rudd’s Barn within the Waldringfield Parish-**DONE**

## 7. To **CONSIDER** Planning Applications for **COMMENTS**:

As planning applications relate to Brightwell Lakes, Cllrs Elliot and Kay updated Council on their attendance at the forum held 04 July 2022.

### To **RECEIVE** updates on Brightwell Lakes

Cllrs Elliot and Kay attended the Brightwell Lakes forum on 04 July - the presentation was circulated to Councillors prior to the meeting and reviewed.

Initial information was that there is now, 6 month delay in the building plan for the homes and the A12 access. TW advised that 400 expressions of interest have been received for the site.

Cllr Elliot noted that it is now confirmed they will be installing ground source heat pumps, so no gas will be installed.

NE Boundary – the cycleway has been widened (changed the design), and additional parking spaces have been added, which resolves concerns raised by the WPC previously.

They have also advised that there a more native species being added to the planting arrangements and the acoustic barrier proposed was reviewed.

Con 10 of the outline planning consent specifies what is required regarding PROW provision and availability. Reserved matters applications coming forward show that the main routes 1 & 2 will be in a usable rather than finished state by Sept 2025. The PROW running parallel to Ipswich Road, may re-open in July rather than the scheduled reopening of August

There is a strong bend in in Ipswich Road between the new Western Access and the existing cafe. In order to provide the specified visibility splay the pine trees will be removed. Lower growing trees/shrubs will be planted in their place. We are not aware of further tree removal at the Eastern Access (old quarry access route).

DC/21/4004/ARM | Approval of reserved matters - the construction of 119 dwellings (including 34 affordable houses), associated works, landscaping and infrastructure for Phase E1, together with details of Green Infrastructure relating to the adjoining part of the southern boundary (Ipswich Road) SANG - on DC/20/1234/VOC. | Land To The South And East Of Adastral Park- **Planning Officer Rachel Lambert; Comments Deadline 13 July 2022**

DC/21/4002/ARM | Approval of reserved matters - the construction of 173 dwellings (including 80 affordable houses) together with associated works, landscaping and infrastructure for Brightwell Lakes (Phase W1) - on DC/20/1234/VOC. | Land To The South And East Of Adastral Park – **Planning Officer Rachel Lambert – Comments deadline 18 July 2022**

DC/21/4003/ARM | Approval of reserved matters - the construction of 22 dwellings together with associated works, landscaping and infrastructure for Brightwell Lakes (Phase W1a) - on DC/20/1234/VOC. | Land To The South And East Of Adastral Park– **Planning Officer Rachel Lambert – Comments deadline 18 July 2022**

Cllr Kay and Cllr Elliot presented some of the issues in terms of the planting arrangements and discrepancies between some of the drawings relating to PROW/non-vehicular routes were noted"

Motion to respond to the ARM applications noting the above issues - Proposed: Cllr Gold  
Seconded: Cllr Archer - All in favour

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To **APPROVE** response to DC/22/1658/FUL

*Waldringfield Parish Council wishes to thank the applicant for submitting amended drawings which reflect the previous comments made by the Parish Council.*

*Based on the revised drawing 0120\_GE rev A, the Parish Council is now happy to SUPPORT this application.*

Motion to approve above response: Proposed: Cllr Archer; Seconded: Cllr Gold - All in favour

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda. Clerk noted an application due before the next meeting of council.

DC/20/0902/OUT | Outline Application (Some Matters Reserved) - Demolition and removal of all necessary existing buildings and structures to enable the residential development for up to 300no. new dwellings, with access from Portal Avenue, associated open space and landscaping, drainage and infrastructure. | Suffolk Constabulary Force Headquarters Portal Avenue Martlesham Heath Martlesham Suffolk IP5 3QS – Planning Officer Katherine Scott - Comments Deadline 01 August 2022

Cllrs discussed the WPC previous response to this initial application. An initial review of new documents indicates that the height of the proposed flat blocks is of concern to the area.

Cllrs agreed that a response to be drafted by Cllr Elliot and circulated by email and submitted by the deadline.

To **NOTE** any application decisions received – see separate list  
Cllrs noted planning decisions listed in the supporting documents.

To **RECEIVE** any other planning information.

Councillors noted that the Proposed development of a solar farm and associated infrastructure - Land At Ipswich Road Newbourne Suffolk will have a EIA required.

**8.** To **RECEIVE** updates on communications

Cllrs reviewed the prepared flyer. Following discussion of the options available for the distribution of the flyer, it was proposed the flyer be distributed in September with the Newsletter.

Proposed: Cllr Kay; seconded Cllr Gold, all in favour.

**9.** To **RECEIVE** updates on the photo post project

Cllr Quick circulated an update to Councillors prior to the meeting, which provided a photo of the proposed location and a sketch of the proposed amendments to the area to enable the photo post to be secure.

Cllrs discussed that there are strong safety concerns associated with the chosen location, and determined that more optimal locations need to be explored.

Proposed that this site poses too many safety concerns and is not acceptable in its present form. - Cllr Elliot, Seconded Cllr Gold, all in favour.

Cllr Quick to review other available locations to place the post and report back on those options.

**10** . To **RECEIVE** playing field inspection report and consider Maintenance Agreement with PlayQuip  
**Field Inspect report**

The gate near the tennis court needs the gap between gate and post to be increased to avoid fingers being injured. Cllrs discussed options to resolve. Cllr Archer will seek tools required to mend the issue and report back should it be unsuccessful.

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The bin near the tennis court is still not being regularly emptied. Cllr Kay will remove the existing waste and put a bin liner in for the time being. We will assess the use over the next month to determine if maintaining the bin is necessary.

The goal posts paintwork needs to be touched up, and the ground is worn. It was discussed that they would benefit from being moved to footings that have been grassed over. Cllr Archer to locate the footings and assess the situation of moving them.

Future movement and painting can be assessed next meeting of Council.

## **Playquip Maintenance agreement**

Clerk provided a summary of costs associated with the maintenance of the new equipment provided by PlayQuip (PQ).

Cllrs very disappointed at the response from PQ, in particular in regard to the roundabout, as these costs were not indicated at the time of the contract.

Clerk to draft letter to PQ .

### **11. To **RESOLVE** to withdraw appointment of additional tree warden**

Cllrs noted that the Tree Warden advises that a community group has appointed 2 tree wardens and therefore advises it is not required that the Council appoint a new Tree Warden.

Cllr Elliot suggested that the appointment to Tree Warden position re-name the position to be the Waldringfield Parish Tree Warden

Motion to withdraw appointment of a new Tree Warden; and to re-name the position of Tree Warden to Waldringfield Parish Tree Warden – proposed – Cllr Elliot; Seconded Cllr Gold– 3 in favour, 1 abstention.

### **12. CLERK AND RFO REPORT**

#### To **CONSIDER** and **APPROVE** applications for community grants

Grant Request submitted from Church Field Trust - £450.00

Motion to approve grant request in the amount of £450.00 – proposed Cllr Kay; Seconded Cllr Archer– all in favour.

#### To **CONSIDER** and **APPROVE** items of expenditure, and arrange for approval of BACS accordingly – see separate list.

Motion to approve payments - proposed Cllr Elliot, Seconded Cllr Kay – all in favour.

Cllr Elliot reviewed Payments invoices and signed them on behalf of the Council.

Cllrs Kay and Cllr Archer to approve BACS payments.

#### To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Cllrs reviewed and noted. Cllr Elliot reviewed the bank reconciliation and signed on behalf of the Council.

### **13. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. – see separate list**

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Cllr Reid circulated an email to Cllrs prior to the meeting advising that the relocation of the Myrtles sign to a different address is being discussed by the owners and their family.

To **DISCUSS** 40mph signs on Ipswich Road

Cllr Kay advise he would seek clarification on the new speed limit and whether it is temporary or permanent (given the electric poles).

Cllr Gold reported that some members of the public have noted and are concerned about tractors exceeding speed limits in the Village. Cllr Gold will investigate and speak to the resident regarding contractors.

14. To **CONSIDER** any correspondence received before the meeting – see separate list  
No further discussion raised on circulated communications.

Cllrs were keen to note and acknowledge the commitment and dedication of Cllr Lyon, whose resignation was received. A letter of thanks from the Council and a card was agreed.

Consultation on small scale housing in the countryside – Cllr Elliot suggested that a response should be considered to this consultation – Cllrs agreed ; Cllr Elliot to circulate a proposed response and submit by the deadline .

Fly tipping has occurred in a specified area; Cllr Archer asked if this could reported. Clerk to investigate reporting to Suffolk Highways.

**PARISH MATTERS** for the next meeting.

**Update on facilities proximate to the Waterfront**

**Update on Allotments**

**Co-option of Cllrs.**

## ACTION ITEMS

**Planning** – Clerk to respond to Planning applications by deadlines; Cllr Elliot to draft response to DC/20/0902/OUT | and circulate for submission by deadline

**Photopost:** Cllr Quick to provide additional location options for the photo post

**Playing Field** – Clerk to contact Norse regarding bin on field; Cllr Kay to remove existing rubbish from bin and place bin liner; Cllr Archer to attempt remedial action on the tennis court gate; Cllr Archer to locate footings for goal posts .

**Councillors:** Clerk to draft formal letter of thanks to C. Lyon; Cllr Gold to get card

**Verges – new 40mph limits/signs** Cllr Kay to seek clarification of 40mph limit

**Fly-Tipping-** Clerk to report flytipping

**Consultations:** Cllr Elliot to draft response to Consultation on small scale housing in the countryside for submission by deadline

**BACS payment** – Cllrs Kay and Archer to authorise BACS payments approved

Meeting closed 21.32pm

## SUPPORTING DOCUMENTS JULY

### ITEM 3

Statements and other supporting documents sent to Councillors under separate cover.

### ITEM 4

4. To RECEIVE reports from SCC Cllr Patti Mulcahy, ESC Cllrs Richard Kerry and Mick Richardson and Suffolk Police.

#### **Suffolk County Councillor's report – June 2022**

June 2022 report for the Martlesham Division

##### **Suffolk leading the way in UK's water conservation**

Announced on June 16<sup>th</sup>, a new scheme based in Felixstowe reuses over 800,000 tonnes of water.

Since its launch in February 2021 a unique scheme to the UK, based in Felixstowe, has saved over 800,000 tonnes of water being lost to the North Sea - and reused it to grow Suffolk crops.

Drainage water has traditionally been pumped away to the River Deben and North Sea, damaging saltmarsh along the way. Instead, it is now pumped back inland, conserving the saltmarsh and refilling 14 reservoirs, which six local farms are using to irrigate their crops.

The Felixstowe scheme is one of only four being trialled across Europe, overseen by FRESH4Cs, a cooperation project between 10 UK, Belgian and Dutch partners. FRESH4Cs has received funding from the Interreg 2 Seas programme 2014-2020 co-funded by the European Regional Development Fund.

The drainage water is sourced from the Kingsfleet near Felixstowe and travels along a 12km pipeline to local farms where it is stored in existing reservoirs ready for irrigation. The pipeline route has been carefully plotted to avoid areas of conservation and archaeological sites.

##### **Council objects to Norwich to Tilbury pylon proposals**

On June 8<sup>th</sup>, Suffolk County Council confirmed its intention to object to the proposals for National Grid's East Anglia GREEN pylon run.

A new network is needed to deliver electricity between Norwich, Bramford and Tilbury, to cope with the increasing amounts of renewable and low carbon electricity being generated around East Anglia.

This is National Grid's East Anglia GREEN proposal, which would see many pylons installed across the county, affecting the Suffolk countryside and its communities.

But the council does not support this proposal as it stands. It believes that there are better ways to manage the project, for example involving an undersea network which has not been fully investigated.

The council has been campaigning for government ministers and officials to introduce a more co-ordinated off-shore approach to meet the demands of all the energy projects in the region.

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## **New fantail installed on historic Suffolk windmill**

Buttrum’s Mill in Woodbridge has had a new fantail installed which mirrors the long-lost original. The six-bladed fantail automatically turns to ensure the sails always face into the wind, regardless of whether they are turning. This is important, as if the wind gets behind the sails, the mill is at risk of serious damage. Built in 1836, the windmill worked until 1929 and was preserved by the former East Suffolk County Council under a 100-year lease in 1950.

Suffolk County Council is now responsible for the Grade II-listed mill’s upkeep.

Standing at more than 60 feet it is the tallest surviving mill in Suffolk.

It was built by John Whitmore, a millwright of Wickham Market, for the Trott family, and taken over in 1868 by the Buttrum family which ran it until its closure.

The original fantail was lost in the 1940s as the mill fell into disrepair following its closure.

In restorations in the 1950s a slightly smaller replacement fantail was made, but this did not matter as the sails and windmill cap no longer turned.

In the early 1980s, further restoration work enabled the cap and sails to turn once again, retaining the smaller fantail.

However, it was damaged beyond repair in gales in March 2021 and it was decided to build a new fantail of similar size and appearance to the original.

The new fantail is two feet bigger in diameter than the one it replaces, and the blades are painted dark green as they were in the 1930s.

The work cost £14,300 and was carried out by Bill Griffiths of MillBill millwrights in Ipswich, who remembers the mill from living in Woodbridge as a child.

## **Extra funding agreed to fund new SEND places**

Suffolk County Council has agreed an additional £15.9million to complete the funding for the creation of at least 879 specialist places for children and young people with special educational needs and disabilities.

This money marks the second phase of a £45million five-year project to deliver specialist provision for SEND students in Suffolk. These places include units attached to mainstream schools and three new special schools.

So far, 500 new places have opened across the county, with another 325 due to open between September 2022 and September 2024 under phase 1. The additional money will enable the completion of phase 2 of the project, and the creation of between 54 to 72 new places, depending on design and planning.

The new SEND places support the growing number of children and young people in Suffolk who need specialist help at school. Between September 2021 and May 2022 there have been 1,333 referrals for specialist placements for children currently in mainstream schools.

**Patti Mulcahy – Suffolk County Councillor for the Martlesham Division**

**E-mail: [patti.mulcahy@suffolk.gov.uk](mailto:patti.mulcahy@suffolk.gov.uk)**

## East Suffolk Councillors' report – June 2022

### East Suffolk Free Wi-fi launches in Lowestoft

Free-to-use public wi-fi has been launched in Lowestoft as part of a range of exciting digital projects taking place across the district.

We're delivering a range of digital projects which aim to strengthen the local economy and improve connectivity within the district's market towns.

One of these projects is the East Suffolk Digital Towns programme, which will digitally transform market towns through the installation of free public Wi-Fi, digital footfall counters and town marketing platforms, alongside a business support programme.

Supported by funding from the Getting Building Fund and New Anglia Local Enterprise Partnership's Innovative Projects fund, this new technology will be combined with bespoke business support, helping local businesses, and the towns in which they are based, to grow.

The free public Wi-Fi has now been launched in the main shopping areas of Lowestoft, as well as the seafront areas, with an ambition for other market towns to follow later this year.

We're working in partnership with interactive walking app provider, Go Jauntly to develop outdoor adventures across all of East Suffolk's principle 12 towns and villages. Three trails will be launching in Lowestoft at the same of the free-to-use Wi-Fi via the app.

### East Suffolk beaches among the best

Our beautiful beaches have once again received national awards, ranking them among the best in the country.

Four of East Suffolk's beaches have been awarded Blue Flags and Seaside Awards this year.

Both Felixstowe (Felixstowe South and Pier) and Southwold (Southwold Pier) have received combined Seaside Awards and Blue Flags, while the beaches at Lowestoft South of Claremont Pier (bathing/resort) and Kessingland (non-bathing) received Seaside Awards.

Eighty beaches met the high standard required for a Blue Flag across the country, while 128 beaches received Seaside Awards, and 57 beaches are proudly displaying both Blue Flag and Seaside Awards.

This is the third consecutive year in which Felixstowe has received the Blue Flag, while it comes as a welcome return to Southwold, which was last awarded a Blue Flag in 2018.

### Another step towards environmental aims with dedicated officer role appointment

This Council has stepped up its commitment to delivering on environmental ambitions by appointing a dedicated lead officer to help shape policy in the fight against climate change.

The new Environment and Climate Change Lead Officer will be responsible for advising the Council on environmental strategies, policies and initiatives, and their contribution to national, regional and local goals.

Acting as a champion for environmental issues, the Lead Officer will also raise awareness of the impact of emerging environmental issues and the difference the Council can make.

In January, ESC demonstrated its commitment to delivering against its environmental ambitions by approving the additional funding required for the new post.

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The Council has now confirmed the appointment of Paul Mackie – bringing with him more than 15 years of experience in the environment sector to this important new role.

Paul spent seven years working with East Suffolk Council as part of Coastal Partnership East, raising more than £75million of investment for projects to help make our coastal communities resilient to climate change.

As well as advising colleagues and partner organisations on the Council's Strategic Plan objectives, strategies and associated work concerning climate change mitigation and adaptation, Paul will work closely with Cabinet Member for the Environment, Councillor James Mallinder.

## **A tribute to former Waveney MP and Council Leader, Bob Blizzard**

It is with sadness that we received news that former Waveney MP and Council Leader Bob Blizzard had passed away.

Bob was the Leader of Waveney District Council, a predecessor authority to East Suffolk, from 1991 until 1997, having been elected to the authority in 1987. He then became MP for the Waveney Constituency in 1997, serving on the Environmental Audit Select Committee for two years and as a Parliamentary Private Secretary (PPS) to various Government Ministers. He was also a Lords Commissioner whip in the Treasury from 2008 to 2010.

He remained an MP until 2010 and retired from political life following the 2015 General Election.

Colleagues paid their own tributes to Bob following the announcement on May 10, hailing him a hugely important figure in both local and national politics.

## **Landmark café opens doors on Felixstowe's South Seafront**

The eagerly anticipated opening of an acclaimed new café has been met with celebration in Felixstowe, as part of the continued wider redevelopment of the town's South Seafront area.

The strikingly designed contemporary venue opened its doors to customers at the entrance to Martello Park – after the building's architects, Plaice Design Company, were 'Highly Commended' at the Riba Suffolk Design Awards 2022.

The £1.5 million landmark project was funded by ESC, with grant funding of £950,000 from the Government's Coastal Communities Fund and a further £30,000 from the Coastal Revival Fund.

It's the latest development in a wider project of ongoing regeneration in the South Seafront area, following the arrival of new homes, a play area and parking at Martello Park, as well as further investment in the refurbishment of the two public shelters and the long-term maintenance of its historic Martello tower centrepiece.

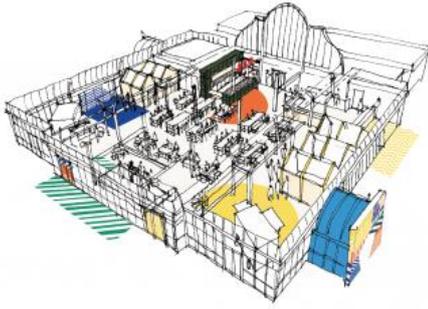
The café is run by Cameron and Claire Marshall, owners of The Kitchen @ Group, which was forged from the original Dedham Boathouse.

Working alongside ESC, Plaice Design and the Kitchen @ Group on delivering the project were Barnes Construction, Superstructures and Gill Associates.

## **Food traders announced for East Point Pavilion**

An exciting mix of food traders have been announced for the soon-to-open East Point Pavilion, in Lowestoft.

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Following six months of works on the iconic sea front building, the Pavilion will officially open its doors on Friday 17 June, the evening before the 24-hour, non-stop, multi arts First Light Festival kicks off.

The East Point Pavilion is owned by East Suffolk Council but will be run by First Light Festival Community Interest Company (CIC).

The traders include Black Dog Pizza and Sir Toby's Beers, well known for its craft beer stall on Norwich Market and for opening the real ale-selling Stanford Arms in Lowestoft.

See the full list of traders here: [www.eastsuffolk.gov.uk/news/food-traders-announced-for-east-point-pavilion/](http://www.eastsuffolk.gov.uk/news/food-traders-announced-for-east-point-pavilion/)

## Helping to deliver affordable homes in East Suffolk

A new planning document has been adopted to help guide the development of affordable homes being delivered across the district.

This Council has adopted a new Affordable Housing Supplementary Planning Document (SPD), which provides guidance to support the implementation of planning policies on affordable housing.

The new document includes guidance on the design of affordable housing, legal agreements and carrying out local housing needs assessments. It will be a material consideration in the determination of planning applications going forward.

[View the Affordable Housing SPD, and supporting documents, including the Consultation Statement and the Adoption Notice.](#)

Physical copies of the documents are also available at ESC's Customer Service Centres and at all libraries in the district.

## New tendering tool designed to deliver long-term benefits for Lowestoft

A new online tool has been launched to allow suppliers exclusive access to major regeneration projects lined up for Lowestoft.

Our officers have developed a Dynamic Purchasing System (DPS) to give suppliers the opportunity to prequalify for contracts and bid for work within eight subdivided procurement 'lots'.

The lots include construction work valued at less than £500,000, making it more accessible to small and medium sized enterprises (SMEs), and allowing the local authority to refine the tendering process by specific skills or services required for each individual project.

The DPS has been launched to operate hand-in-hand with the Lowestoft Town Investment Plan, which was developed by Lowestoft Place Board in partnership with East Suffolk Council and sets out proposals for £350million of regeneration projects over the next 10 years.

The plan was created as a catalyst for attracting funding from both public and private sector investment, like the £24.9m government grant awarded for Lowestoft through the Towns Fund process

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last March, with priority projects including the regeneration of the town's Cultural, Historic and Station Quarters.

## Unlocking potential with apprenticeships

This Council has once again opened applications for its apprenticeship scheme, offering a fantastic opportunity to gain real life work experience, new skills and qualifications while also being paid.

This year, the successful scheme, which has seen over 80% of apprentices stay beyond their apprenticeship, has eight exciting opportunities available in a number of teams, including ICT, Customer Services, HR, Food Safety, Communities and Assets.

Applications can be submitted at [www.eastsuffolk.gov.uk/apprenticeships](http://www.eastsuffolk.gov.uk/apprenticeships) until Sunday 12 June and successful applicants start in September.

## Housing improvement programme making progress

ESC is making progress with a detailed improvement programme following the authority's decision earlier this year to report itself to the Regulator for Social Housing.

The Council's review, which encompasses information dating back to East Suffolk's predecessor authority Waveney District Council, is considering how we set our rental charges, to ensure we meet the requirements set out in the nationally recognised 'Rent Standard'.

The Council previously explained that some tenants, who moved in after 2014, may have been incorrectly charged a higher rent. An independent, external audit of every rent account is now underway, and this will identify which tenants have been affected and calculate any overpayments that should be credited back to the rent account.

The review is also looking at all aspects of Health and Safety related to our properties, including Fire Risk Assessments, Asbestos Management, Water Safety, Gas and Electrical Safety as well as the management and maintenance of equipment including Lifts and Stairlifts.

Following the Council's decision to report itself, the Regulator has considered the information provided to them by East Suffolk and has now shared its findings. As anticipated, they confirm breaches of Housing Regulations, and their findings have been published in the form of a [Regulatory Notice](#).

The Regulator for Social Housing acknowledged that the Council acted in an appropriate manner, understands the issues fully, has taken appropriate advice and has developed a detailed plan to address all issues in a timely fashion.

## Work begins to provide beach access for everyone

Work to construct a boardwalk, which will enable people with disabilities to access Lowestoft's South Beach more easily, is now underway.

The boardwalk project has been led by the Waveney Disability Forum, who have worked closely with this Council to consider how people with disabilities, particularly wheelchair users, as well as people with pushchairs, could gain access to the beach.

Located near to public toilets, the beach access ramp and the Claremont car park, the boardwalk will be approximately 1.5m wide and 54m from the lower promenade. At the end, there will be a performance space approximately 6m by 8m, which will be available for events and classes and will be managed through an online booking system.

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Beccles-based contractors Foxwood Building Services began work on Thursday 5 May, with the installation of ground anchors to secure the boardwalk into place.

The boardwalk is expected to be complete in time for the First Light Festival 2022.

## Signed, sealed, delivered...restored: Insights into Post Office conservation project

A series of revealing workshops will provide insight into some of the specialist conservation work being carried out to restore Lowestoft's historic former Post Office building.

Work has been underway since January to conserve and repair the fabric of the Grade II listed building in preparation for internal works to be completed next year

Delivered through the London Road, Lowestoft Heritage Action Zone programme, the works are being funded by ESC and Historic England, as well as the government-backed Towns Fund, and use traditional conservation techniques to repair the exterior of the building.

As part of the restoration project, a series of workshops are scheduled to take place at the building from 10am and 2pm on Wednesday 8 June, offering people the chance to hear from the specialist tradespeople working on the project and observe practical demonstrations of the conservation repairs.

The talks and demonstrations are aimed at anyone with an interest in traditional building repairs, including people who live in older buildings and are interested in learning more about how to repair and maintain historic material.

Find out more by following this link: <https://www.eastsuffolk.gov.uk/news/lowestoft-former-old-post-office-restoration/>

## Surveys and consultations

We are currently running a number of consultations and, as always, we want to encourage participation as feedback from people in East Suffolk is invaluable and helps us ensure we're making the right decisions for our communities.

- **Bungay Neighbourhood Plan**

Local residents are invited to comment on the Bungay Neighbourhood Plan, ahead of it being submitted for independent examination. When finalised, the Neighbourhood Plan will be required to be used by anyone considering, or making, a planning application in the Bungay Neighbourhood Area. The consultation is open until Monday 6 June at [www.eastsuffolk.gov.uk/planning/neighbourhood-planning/neighbourhood-plans-in-the-area/bungay-neighbourhood-area/](http://www.eastsuffolk.gov.uk/planning/neighbourhood-planning/neighbourhood-plans-in-the-area/bungay-neighbourhood-area/)

- **Rushmere St Andrew Neighbourhood Plan**

Local residents are invited to comment on the Rushmere St Andrew Neighbourhood Plan, ahead of it being submitted for independent examination. When finalised, the Neighbourhood Plan will be required to be used by anyone considering, or making, a planning application in the Bungay Neighbourhood Area. The consultation is open until Monday 6 June at [www.eastsuffolk.gov.uk/planning/neighbourhood-planning/neighbourhood-plans-in-the-area/rushmere-st-andrew-neighbourhood-area/](http://www.eastsuffolk.gov.uk/planning/neighbourhood-planning/neighbourhood-plans-in-the-area/rushmere-st-andrew-neighbourhood-area/)

- **Oulton Neighbourhood Plan**

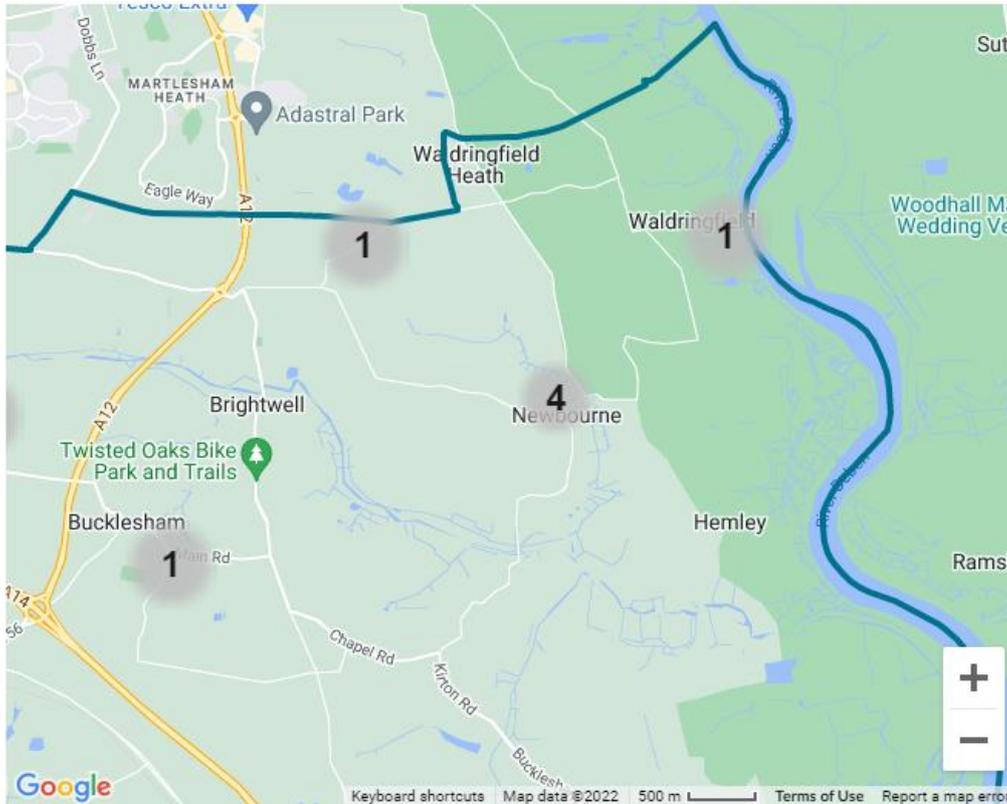
Local residents are invited to comment on the Oulton Neighbourhood Plan, ahead of it being submitted for independent examination. When finalised, the Neighbourhood Plan will be required to be used by anyone considering, or making, a planning application in the Oulton Neighbourhood Area. The consultation is open until Friday 24 June at

# Waldringfield Parish Council

<https://www.eastsuffolk.gov.uk/planning/neighbourhood-planning/neighbourhood-plans-in-the-area/oulton-neighbourhood-area/>

## **Suffolk Police –Crime Data**

Latest data –



### **Waldringfield**

Maybush Car Park – 1 x other offence

### **Newbourne**

Residential Address – Fenn Lane – 3 x violence or sexual offences

Residential Address – Fenn Lane – 1 x other offences

### **Brightwell**

Ipswich Road (between Sheepdrift Corner and the crossroads) – 1 x public order offences.

### **Bucklesham**

Residential address – 1 x drug offences.

## **ITEM 5**

Draft Minutes circulated to Councillors with the Agenda and available on the website.

## **ITEM 6**

**6. MATTERS for REPORT from minutes of previous meetings and to REVIEW ACTION POINTS from the minutes of the Parish Council meeting held on 14 June 2022**

### **ACTION ITEMS**

**Planning: Clerk** to respond to Oak Garage new planning application-**DONE**; **Cllr Elliot** to draft email to Cllr Richardson so that he can seek clarification re the referral procedure-**DONE** ; **Cllr Elliot** to draft a response for Low Farm planning application - **DONE**. **Cllr Elliot** to draft letter to ESC ref: planning conditions enforceability – **DONE**

**Playing Field and Equipment Project: Clerk** to write to the councillors and council officers who gave assistance in obtaining funding for the play equipment and to the village resident who made a

Draft until signed.....Chair / / 20

# Waldringfield Parish Council

personal donation- **DONE**.; **Clerk** to obtain an additional "No dogs allowed" sign for the playing field gate by the tennis court; **Clerk** to write to Playquip stating in discussion prior to purchase, they explained we could undertake our own maintenance of the roundabout - **DONE**.

**Photopost project: Cllr Quick** to draft and circulate a response to the Trustee granting permission for the photo post - **DONE**; **Clerk** to reply to the Trustee on behalf of the Parish Council, using Cllr Quick's agreed response-**DONE**; **Clerk** to check with our insurer that they would cover use of photo post-**DONE**; **Cllrs Quick and Archer** to inspect site and design a platform for the photo post-**DONE**

**Allotments: Clerk** to put allotments on the agenda for the July meeting-**DONE**. **Cllr Kay** to speak to new landowner regarding potential site- **in process**

**Tree Wardens: Clerk** to advertise for candidates for an additional tree warden - **N/A – request withdrawn**.

**Council Communication: Clerk** to set up a separate email distribution for those not on Waldringfielders and wishing to receive WPC information, and a paper flyer to be distributed throughout the Village with this information - **In process**.

**Finance: Cllrs Reid and Archer** to approve BACS payments-**DONE**; **Clerk** to procure 4 x Red Glasdon Fido 25 dog waste bins - **In Process**; **Clerk** to procure 1 x Green Gladstone Royal Topsy Litter Bin - **DONE**-

**Verges: Cllr Elliot** to draft a letter for the Clerk to send to residents of Sullivan Place- **DONE**.

**Public Consultations: Clerk** to write supporting boundary changes to include Rudd's Barn within the Waldringfield Parish-**DONE**

## ITEM 7

**7.** To **CONSIDER** Planning Applications for **COMMENTS**:

**DC/21/4004/ARM | Approval of reserved matters** - the construction of 119 dwellings (including 34 affordable houses), associated works, landscaping and infrastructure for Phase E1, together with details of Green Infrastructure relating to the adjoining part of the southern boundary (Ipswich Road) SANG - on DC/20/1234/VOC. | Land To The South And East Of Adastral Park – 13 July 2022

**DC/21/4002/ARM | Approval of reserved matters** - the construction of 173 dwellings (including 80 affordable houses) together with associated works, landscaping and infrastructure for Brightwell Lakes (Phase W1) - on DC/20/1234/VOC. | Land To The South And East Of Adastral Park – Planning Officer Rachel Lambert – Comments deadline 18 July 2022

**DC/21/4003/ARM | Approval of reserved matters** - the construction of 22 dwellings together with associated works, landscaping and infrastructure for Brightwell Lakes (Phase W1a) - on DC/20/1234/VOC. | Land To The South And East Of Adastral Park– Planning Officer Rachel Lambert – Comments deadline 18 July 2022

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.

None at time of publication

To **NOTE** any application decisions received – see separate list

Listed Building Consent - Proposed single storey rear extension - Whitehall Mill Road Waldringfield Woodbridge Suffolk IP12 4PY

Ref. No: DC/22/1387/LBC | Received date: Wed 06 Apr 2022 | Status: **Application Permitted** | Case Type: Planning Application

Non Material Amendment of DC/20/0403/FUL - (Detached annex for use ancillary to existing dwelling with occasional holiday let usage) - To change the approved grey boarding, windows and doors to black and to introduce a facing brick plinth - Deben House Cliff Road Waldringfield Suffolk IP12 4QL

Ref. No: DC/22/2044/AME | Received date: Wed 18 May 2022 | Status: **Application Permitted** | Case Type: Planning Application

# Waldringfield Parish Council

Non Material Amendment of DC/21/0297/FUL - Rear single storey extension to dwelling, erection of a detached cart lodge and construction of entrance gates - to replace the 2 pairs of doors on the north elevation with 2 single doors - Whitehall Mill Road Waldringfield Suffolk IP12 4PY

Ref. No: DC/22/1234/AME | Received date: Wed 30 Mar 2022 | Status: **Application Permitted** | Case Type: Planning Application

T8 of TPO 191/2005 - 1no. Sweet chestnut (elliptical black circle on plan) - Lateral crown reduction only: on western aspect by up to 2 metres; northern aspect by up to 0.5 metres; and eastern aspect by up to 1 metre, prune lowest lateral branch on southern aspect back to boundary line - High River View Cliff Road Waldringfield Woodbridge Suffolk IP12 4QL

Ref. No: DC/22/1634/TPO | Received date: Thu 21 Apr 2022 | Status: **Application Permitted** | Case Type: Planning Application

Proposed Garden Room - Wayside Cliff Road Waldringfield Woodbridge Suffolk IP12 4QL

Ref. No: DC/22/0648/FUL | Received date: Thu 17 Feb 2022 | Status: **Application Permitted** | Case Type: Planning Application

To **RECEIVE** any other planning information.

EIA Screening Opinion - Proposed development of a solar farm and associated infrastructure - Land At Ipswich Road Newbourne Suffolk

Ref. No: DC/22/1453/EIA | Received date: Mon 11 Apr 2022 | Status: **EIA Required** | Case Type: Planning Application

## ITEM 8

Clerk has prepared Flyer for distribution which was circulated to Councillors under separate cover.

WPC had hoped to circulate this flyer with the Focus Magazine distribution in June/July, however, Focus is not being distributed again until September. The WPC Newsletter is also being distributed next in September.

Options for distributions are:

- a. A leaflet drop by the Parish Council
- b. A publication and a leaflet included with the distribution of the Newsletter in September.

## ITEM 9

Insurance cover for the Photo Post project.

Clerk has called the insurer. So long as the Photo post is to be maintained by the WPC – the WPC’s public liability covers activities related to the Post. As we are responsible for on-going maintenance and repairs, this falls in scope – so our public liability covers this installation. A Risk Assessment should be on file to support this installation. The clerk will write to the landowner with an update.

## ITEM 10

**Insurance update: Adding equipment to Asset Register:**

The Clerk forwarded communication from the insurer to Councillors – reflecting the updating the policy to cover the new equipment.

Email sent from Clerk to PlayQuip 27.06.22

# Waldringfield Parish Council

**Subject:** RE: Service requirements

Dear Peter,

Many thanks for this document, which the Council considered at its most recent meeting.

It was advised to the Councillors leading the project that a trap door on the roundabout would provide access to the requisite parts, allowing for easy maintenance of the mechanisms. As noted on page 3 of your **Quote**:

*Strategically placed access panels are fitted to the roundabout deck to allow clear access to the bearing below ensuring ease of service and maintenance.*

Reviewing this **maintenance document**, this appears to be contrary to the recommended servicing:

*To service the bearing the handrails and top deck need to be removed which exposes the mechanism, there are 4 grease points on each bearing, and we recommend using marine grade grease due to the damp conditions below the deck. We are happy to carry out the servicing for you, the charge for this is £350.00 + VAT*

Prior to approving any scheduled maintenance agreement – the Council has requested a clarification on the reasons for these contradictions.

Kind regards, Jennifer

## **Response from Playquip:**

Dear Jennifer

I apologise for the contradiction; the documents overlapped and were not updated with the advised service intervals for the bearings.

The bearing manufacturer altered the maintenance schedule to annually greasing the bearings, they advised accessing all 4 grease nipples to ensure complete coverage, when we fitted the inspection hatch it gave access to one grease nipple, we connected the grease gun to the single nipple and rotated the roundabout while pumping the grease to ensure the grease was evenly distributed, the manufacturers commented that it would be better to use all 4 grease nipples to achieve an even coverage of all bearings.

As it was not possible to install 4 inspection hatches, we reverted to the maintenance schedule of taking the handrails and floor off to fulfil the requirements of the bearing manufacturer, I apologise for not updating our documents.

I hope that sheds light on the discrepancy.

Kind Regards - Peter Sander

## **Executive Summary of Service recommendations and associated costs from PlayQuip:**

**Space net**, the space net is manufactured from steel core ropes and when installed is fitted tight, over time the cords will stretch slightly and the turn-buckle screws in each corner will need to be adjusted to ensure the ropes are kept tight, this is easily carried out but if you need us to do the adjustment, we are happy to carry it out when we are passing the site, there would be a charge of £110.00 + VAT for this service.

***£110.00 as required – suggested to budget annual adjustmentt***

# Waldringfield Parish Council

**Bonded mulch surfacing**, this is an open texture surface that can trap grass and weed seeds when airborne, we recommend spraying bonded mulch twice a year with a suitable weed killer to prevent germination of the seeds. At the beginning and the end of the season is usually sufficient.

*Weed management undertaken by WPC*

**Nest Swing**, the recommended space below the nest swing is 400mm, this is measured from the middle of the mesh that you sit on not the hard rim or edge of the seat, the cords will stretch over time which will result in insufficient gap below, this is adjusted by removing the M8 bolt and locking nut from the swing hanger and cutting off the required amount of links in the chain to raise the seat, the bolt and locking nut are then re-fitted. If you would like us to carry out this adjustment if and when required we are happy to do so, there is a charge of £110.00 + VAT, at most this will be required twice over an initial 2-3-year period.

**£110.00 as required – suggested to budget annual assessment**

**Wet pour surfacing** - no recommended work will be required.

**Inclusive roundabout**, the roundabout is fitted with a large slew bearing which does not rotate at high speeds like a standard roundabout, this is to ensure the safety of the users, to ensure the bearing is kept in peak condition we recommend servicing the bearing at 12-month intervals, this can be stretch to 24 months in the first few years, but thereafter every 12 months. To service the bearing the handrails and top deck need to be removed which exposes the mechanism, there are 4 grease points on each bearing, and we recommend using marine grade grease due to the damp conditions below the deck. We are happy to carry out the servicing for you, the charge for this is £350.00 + VAT

**£350.00 annually –**

**Total maintenance budget required £570 annually – likely less in first 2 years.**

## ITEM 12

### 12 CLERK AND RFO REPORT

To **CONSIDER** Community Grant Requests:  
Church Field Trust - £450.00 –

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list.

#### PAYMENTS LIST

Waldringfield Parish Council										
PAYMENTS LIST										
Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
35	Accounting, Website & Comp	30/06/2022	Unity Trust Bank		Banking service charge	Unity Trust Bank	X	18.00		18.00
36	Salaries	03/07/2022	Unity Trust Bank		Salary	Jennifer Shone-Tribbley	X	523.25		523.25
37	Church Field	03/07/2022	Unity Trust Bank		Grant s137/72 or s19 MAP76	Waldringfield Church Field Tr	X	450.00		450.00
38	Grass cutting (field)	03/07/2022	Unity Trust Bank		Grass-cutting -field	SCL Landscape Management	S	120.00	24.00	144.00
39	Accounting, Website & Comp	03/07/2022	Unity Trust Bank		Google Storage	Google Commerce (via J Sho	S	1.33	0.26	1.59
40	Grass cutting (field)	06/07/2022	Unity Trust Bank		Grass-cutting -field	SCL Landscape Management	S	120.00	24.00	144.00
41	Jubilee Events	06/07/2022	Unity Trust Bank		Jubilee entertainment	Roberto's Ices Ltd	S	42.50	8.50	51.00
<b>Total</b>								<b>1,275.08</b>	<b>56.76</b>	<b>1,331.84</b>

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

#### COST CENTER TO BUDGET

# Waldringfield Parish Council

## Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

6 July 2022 (2022-2023)

### A - Receipts

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28 Precept	15,544.75	7,772.38	-7,772.37				-7,772.37 (-50%)
30 SCC Locality Grant							(N/A)
31 SCC Footpaths Grant	275.00		-275.00				-275.00 (-100%)
35 ES Enabling Communities Grant							(N/A)
36 Bank Interest	50.00	47.77	-2.23				-2.23 (-4%)
37 Grants and Donations				1,382.00	1,382.00		(0%)
38 Advertising income	45.00	20.40	-24.60				-24.60 (-54%)
39 VAT Refund	3,800.00		-3,800.00				-3,800.00 (-100%)
44 CIL Funds		1,480.47	1,480.47				1,480.47 (N/A)
45 New Equipment Grants	6,500.00	6,500.00					(0%)
<b>SUB TOTAL</b>	<b>26,214.75</b>	<b>15,821.02</b>	<b>-10,393.73</b>	<b>1,382.00</b>	<b>1,382.00</b>		<b>-10,393.73 (-37%)</b>

### B - Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Salaries				6,100.00	2,093.00	4,007.00	4,007.00 (65%)
2 PAYE/NI							(N/A)
3 Stationery/Mileage/Etc.				150.00	10.35	139.65	139.65 (93%)
4 Post and telephone				40.00		40.00	40.00 (100%)
5 Newsletter re 1972 LGA s142				649.00	367.00	282.00	282.00 (43%)
6 Village Hall hire				325.00	265.00	60.00	60.00 (18%)
7 Insurance				650.00		650.00	650.00 (100%)
8 Membership Subs re LGA s111				450.00	266.04	183.96	183.96 (40%)
9 Audit				200.00	195.00	5.00	5.00 (2%)
10 Chairman's Expenses				50.00		50.00	50.00 (100%)
11 Training				300.00	40.00	260.00	260.00 (86%)
12 Election Costs							(N/A)
40 Accounting, Website & Computir				625.00	21.99	603.01	603.01 (96%)
42 Professional Services				200.00		200.00	200.00 (100%)
46 Jubilee Events				1,500.00	1,183.81	316.19	316.19 (21%)
<b>SUB TOTAL</b>				<b>11,239.00</b>	<b>4,442.19</b>	<b>6,796.81</b>	<b>6,796.81 (60%)</b>

# Waldringfield Parish Council

## C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Grass cutting (field)				880.00	360.00	520.00	520.00 (59%)
15	Mole catching (field)				149.00		149.00	149.00 (100%)
16	Repairs/Maintenance				3,230.00	252.42	2,977.58	2,977.58 (92%)
17	Footpath Maintenance				450.00		450.00	450.00 (100%)
41	AONB Grant Payments							(N/A)
47	New Equipment Budget				18,305.75	15,039.50	3,266.25	3,266.25 (17%)
<b>SUB TOTAL</b>					<b>23,014.75</b>	<b>15,651.92</b>	<b>7,362.83</b>	<b>7,362.83 (31%)</b>

## D - Grants - s137/72 & s19 MP/

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	General Grants				300.00		300.00	300.00 (100%)
22	Church Field				425.00	450.00	-25.00	-25.00 (-5%)
23	Village Hall LGA				525.00		525.00	525.00 (100%)
24	All Saints Church				775.00	775.00		(0%)
25	WildlifeGroup				125.00		125.00	125.00 (100%)
<b>SUB TOTAL</b>					<b>2,150.00</b>	<b>1,225.00</b>	<b>925.00</b>	<b>925.00 (43%)</b>

## F - Miscellaneous

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Miscellaneous							(N/A)
<b>SUB TOTAL</b>								<b>(N/A)</b>

## Summary

<b>NET TOTAL</b>	<b>26,214.75</b>	<b>15,821.02</b>	<b>-10,393.73</b>	<b>37,785.75</b>	<b>22,701.11</b>	<b>15,084.64</b>	<b>4,690.91 (7%)</b>
V.A.T.					3,204.32		
<b>GROSS TOTAL</b>		<b>15,821.02</b>			<b>25,905.43</b>		



# Waldringfield Parish Council

## CASH FLOW STATEMENT

### Waldringfield Parish Council

OPERATING ACCOUNT Unity Trust	31.05.22		30.06.22		31.07.22	
	JUNE		JULY		AUGUST	
	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL
<b>CASH ON HAND (beginning of month)</b>	£32,228.62	£32,228.62	£12,743.45	£12,743.19	£11,195.15	
<b>CASH RECEIPTS</b>						
<b>Grants</b>						
Playspace grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Other</b>						
Precept	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CIL	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
ESC Footpath Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
VAT Refund	£0.00	£0.00	£0.00	£0.00	£3,027.78	£0.00
<b>TOTAL CASH RECEIPTS</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£3,027.78</b>	<b>£0.00</b>
<b>AVAILABLE (before cash out)</b>	<b>£32,228.62</b>	<b>£32,228.62</b>	<b>£12,743.45</b>	<b>£12,743.19</b>	<b>£14,222.93</b>	<b>£0.00</b>
<b>CASH PAID OUT</b>						
<b>Administration</b>						
Salaries	£523.25	£523.25	£523.25	£0.00	£523.25	£0.00
Newsletter	£222.00	£222.00	£0.00	£0.00	£0.00	£0.00
Insurance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Hall Hire	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£40.00	£40.00	£0.00	£0.00	£0.00	£0.00
Post/Telephone	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Memberships	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Website/Accounting	£19.33	£19.33	£1.33	£0.00	£1.33	£0.00
<b>Playing Fields and maintenance</b>						
Grass Cutting	£0.00	£0.00	£240.00	£0.00	£150.00	£0.00
Repairs and maint'ce	£252.42	£252.42	£0.00	£0.00	£1,150.00	£0.00
Footpath cutting	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Grants</b>						
AONB Repayment	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Church Field Trust	£0.00	£0.00	£450.00	£0.00	£0.00	£0.00
Village Hill	£0.00	£0.00	£0.00	£0.00	£525.00	£0.00
General Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WWG Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WPCC	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Wildlife Group	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Projects expenses</b>						
PlayQuip	£15,039.50	£15,039.50	£0.00	£0.00	£0.00	£0.00
Jubilee Expenses	£321.98	£321.98	£42.50	£0.00	£50.00	£0.00
<b>VAT</b>	<b>£3,066.69</b>	<b>£3,066.69</b>	<b>£291.22</b>	<b>£0.00</b>	<b>£0.26</b>	<b>£0.00</b>
<b>SUBTOTAL</b>	<b>£19,485.17</b>	<b>£19,485.17</b>	<b>£1,548.30</b>	<b>£0.00</b>	<b>£2,399.84</b>	<b>£0.00</b>
<b>TOTAL CASH PAID OUT</b>	<b>£19,485.17</b>	<b>£19,485.17</b>	<b>£1,548.30</b>	<b>£0.00</b>	<b>£2,399.84</b>	<b>£0.00</b>
<b>CASH POSITION (end of month)</b>	<b>£12,743.45</b>	<b>£12,743.45</b>	<b>£11,195.15</b>	<b>£12,743.19</b>	<b>£11,823.09</b>	<b>£0.00</b>
<b>SUMMARY of ALL CASH</b>						
Unity	£12,743.45	£12,743.19	£11,195.15		£11,823.09	
IBS	£8,008.95	£8,008.95	£8,008.95		£8,008.95	
<b>Total cash position</b>	<b>£20,752.40</b>	<b>£20,752.14</b>	<b>£19,204.10</b>	<b>£0.00</b>	<b>£19,832.04</b>	<b>£0.00</b>

## ITEM 14

To **CONSIDER** any correspondence received before the meeting

**Community Action Suffolk Network** - Rural Services Survey - Please Help us to Record the Services Available in Your Area

**Neil Lister** - Coast & Heaths AONB - Volunteer Work Parties

**Suffolk Association of Local Councils** - SALC AGM - Wednesday 20 July 2022 - 7 pm

**PlanningPolicy** -Consultation on small scale housing in the countryside – ends 5pm 5th August 2022

**Suffolk Association of Local Councils** - SALC news e-bulletin 13 June 2022

**The Rural Services Network** - The Rural Bulletin - 14 June 2022

**National Association of Local Councils** – NALC Events

**Suffolk Association of Local Councils** - SALC training and network e-bulletin 14 June 2022

**Melanie Seabrook East Suffolk Council** - Save the Date - 3rd October 9-1 - NP.s Self Builders and planning policy

**Katherine Scott East Suffolk Council** - Old Cases Project and Public Access Notifications

**Sizewell C** – Update

**Information Commissioner's Office** -Latest news from the ICO

**Together Against Sizewell C** - TASC Event Saturday 2nd July 2022: Sizewell C- More questions than answers

**Suffolk Association of Local Councils** Suffolk Community Awards 2022 - NOMINATIONS NOW OPEN

**Suffolk Association of Local Councils** NOTE TO ALL EAST SUFFOLK LOCAL COUNCILS - advance notice of SALC planning survey

**Suffolk Association of Local Councils** SALC news e-bulletin 20 June 2022

**Suffolk Association of Local Councils** SALC training and network e-bulletin 14 June 2022

**Sizewell C** - Sizewell C – update

**Charlie Lovett** :HOLD: Brightwell Lakes Community Forum

**National Association of Local Councils** -CHIEF EXECUTIVE'S BULLETIN

**Sizewell C** -Q2 Newsletter | Update

**Simon Amstutz** -News from the AONBs

**Suffolk Association of Local Councils** -SALC news e-bulletin 27 June 2022

**The Rural Services Network** -The Rural Bulletin - 28 June 2022

**National Association of Local Councils** -NALC EVENTS

**Suffolk Association of Local Councils** -Sizewell Stakeholder Group representative

**Suffolk Association of Local Councils** -SALC training and network e-bulletin 28 June 2022

**Woolnough, Ben** - HOLD: Brightwell Lakes Community Forum

**Neil Lister** -Coast and Heaths AONB - Coast & Estuary Wardens

**Community Action Suffolk Network** - CAS News | Funding, Suffolk Community Awards and more!

**Green Issues** -FW: Upcoming lecture and webinars, new Community Matchfund for green projects, Woodbridge AQMA consultation closing soon

**Public Access** - Public Access Unavailable 27 – 29 July 2022

**National Association of Local Councils** -CHIEF EXECUTIVE'S BULLETIN

**Sizewell C** - Starting today – public consultation on the draft permits for Sizewell C

**Suffolk Association of Local Councils** -SALC news e-bulletin 4 July 2022

**PlanningPolicy** -Publication of the Statement of Modifications to the draft East Suffolk CIL Charging Schedule

**Suffolk Association of Local Councils** -Book your places now! SALC AGM - Wednesday 20 July 2022 - 7 pm

**The Rural Service Network**- RSN Rural Funding Digest - July 2022 Edition

**National Association of Local Councils** NALC NEWSLETTER (06/07/22)

**Coast & Heaths AONB** -Greetings from your Area of Outstanding Natural Beauty

**Suffolk Association of Local Councils** SALC training and network e-bulletin 5 July 2022

**The Rural Service Network** The Rural Bulletin - 5 July 2022