



Waldringfield Parish Council

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Minutes of the Parish Council Meeting held on Tuesday 09 August 2022

In attendance: Councillors Kay, Archer, Reid, Elliot, Quick

Members of the public : 0

Clerk: Jennifer Shone-Tribley

Meeting opened 19:33 pm

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1. To **RECEIVE** apologies for absence – ESC Cllrs Kerry and Richardson; SCC Cllr Mulcahy; Cllrs Beaumont and Gold
2. To **VOTE TO CO-OPT** new councillors on to the Parish Council. New councillors to sign a Declaration of Acceptance of Office form and to be reminded to complete the online register of interests within 28 days. New councillors to declare interests relevant to further items on the agenda.
Cllr Elliot proposed that Nigel Shore and Cathy Couchman be co-opted on to the Parish Council, which was seconded by Cllr Kay and agreed by all councillors. The Clerk asked for the new councillors to sign their Declaration of Acceptance of Office, and each duly executed their declarations.
Cllrs Shore and Couchman joined the meeting.
3. To **RECEIVE** declarations of interest
Pecuniary interest declared by Cllr Kay DC/22/0495/FUL. Will not participate or vote on the matter.

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor.
None received

Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

No members of the public present

4. To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Richard Kerry and Mick Richardson and Suffolk Police.
Cllrs noted the police report. No reports submitted from ESC or SCC Councillors
5. To **APPROVE** the minutes of the Meeting held on **12 July 2022**
Motion to approve the minutes of the 12 July 2022 meeting - Proposed by Cllr Kay, Seconded by Cllr Elliot, all in favour of councillors present at the meeting.
6. **MATTERS for REPORT** from minutes of previous meeting and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meeting held on **12 July 2022** - See separate list
Clerk reviewed the status of the action points from last meeting.

ACTION ITEMS

Planning – Clerk to respond to Planning applications by deadlines - **DONE**; Cllr Elliot to draft response to DC/20/0902/OUT | and circulate for submission by deadline- **DONE**

Photopost: Cllr Quick to provide additional location options for the photo post – See Item 10

Playing Field – Clerk to contact Norse regarding bin on field - **DONE**; Cllr Kay to remove existing rubbish from bin and place bin liner-Cllr Kay updated that this was completed; Cllr Archer to attempt remedial action on the tennis court gate-Cllr Archer updated that the hydraulic jack required has not yet been sourced; Cllr Archer to locate footings for goal posts -Cllr Archer updated that it was attempted without a metal detector – but the ground is too solid to investigate. Recommends waiting until autumn.

Councillors: Clerk to draft formal letter of thanks to C. Lyon - **DONE**; Cllr Gold to get card-DONE

Verges – new 40mph limits/signs Cllr Kay to seek clarification of 40mph limit – **DONE** (Cllr Kay circulated emails confirming these are permanent changes).

Fly-Tipping- Clerk to report flytipping **DONE** – Cllrs updated this is not yet collected

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Consultations: Cllr Elliot to draft response to Consultation on small scale housing in the countryside for submission by deadline - **DONE**

BACS payment - Cllrs Kay and Archer to authorise BACS payments-**DONE**

7. To **CONSIDER** Planning Applications for **COMMENTS:**

DC/22/0495/FUL | Use of land for the extension to Industrial Site and erection of two light industrial buildings (3 units) and the renovation of existing light industrial units at Chapel Works including associated landscaping and parking provisions. | Chapel Works Newbourne Road Waldringfield Suffolk – Planning Officer Danielle Miller; Comments deadline 10 August 2022.

Cllr Elliot circulated the planning group’s notes prior to the meeting. Cllr Elliot advised that the WPC provided a detailed response initially and have been re-consulted on new documents submitted to the application.

Cllr Elliot advised that there were some positive changes to the new submissions, including new and additional detail from the original application, the re-positioning of one of the main units and some landscape design and planting clarifications; and boundary treatment remedies. This is welcomed by the planning group.

However there remains unaddressed issues, or subsequent issues arising from the above additional detail, that remains of concern to the planning group. These issues were revied in detail and include lack of lighting plan detail, insufficient detail in the drainage plan for commercial waste and drainage, lack of noise impact assessment, access to new parking in Unit 1 and further landscape design and boundary treatment concerns.

It is noted that the Tree Warden has reviewed the amended documents and will respond as Tree Warden to those concerns.

Motion that the WPC respond to this application detailing the concerns noted. Proposed Cllr Elliot; seconded Cllr Archer – 6 in favour, 1 abstention.

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.
None received

To **NOTE** any application decisions received – see separate list
Noted by Cllrs.

To **RECEIVE** any other planning information.

Cllr Elliot noted DC/22/3037/AME | Non-material Amendment of DC/22/1658/FUL was notified to the WPC by Cllr Richardson. Cllr Elliot advised the WPC is not normally consulted on non-material amendments, as is the case in this application. Cllr Elliot reviewed the changes in the application and it was agreed by Cllrs that there is nothing for the WPC to comment on.

8. To **DISCUSS and APPROVE** Councillor areas of responsibility.

Clerk provided the listing of vacancies to Cllrs in the Supporting Documents. These include vacancies created by departing Cllrs and those that were agreed temporarily. Responsibilities of the roles were discussed by councillors and the following assignments were proposed:

Cllr Shore - Village Hall – it was explained that this is nominated trustee role.

Cllr Quick - Emergency Planning role

Cllr Couchman - the Village Sign and Street Furniture

Cllr Shore – Website

Cllr Quick - Climate and Biodiversity Coordinator, with Cllr Kay

Cllr Couchman - Felixstowe Partnership, with Cllr Reid.

Cllr Reid noted that the SID Coordinator responsibility is not on the list – Cllr Reid and Cllr Kay are currently SID Coordinators

Motion to approve assignments as discussed - -Proposed– Cllr Kay, seconded Cllr Elliot – all in favour.

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9. To **RECEIVE** updates on the photo post project

Cllr Quick introduced the photo post, including a photo of the new location. Cllr Quick advised that following consultation with experienced installers, a secure, safe location was found, and the volunteer installers (who had installed a number of the posts along the Deben Estuary) installed the new post.

Motion to approve the new post location– Proposed: Cllr Elliot; Seconded Cllr Reid – all in favour.

10. To **DISCUSS** public facilities proximate to the waterfront/beach

Clerk reviewed the status of the project and next steps required, which is to put a case forward to East Suffolk Council for support in securing facilities. It is acknowledged that this is a preliminary approach to determine if there is support at ESC to provide these facilities. Drafting of the case will be undertaken by the working group. Cllr Quick agreed to join the working group. The group will begin drafting the case.

11. To **RECEIVE** updates on allotments

Cllr Kay advised he has not secured the contact information for the new golf course owners, but Cllr Kay advised that upon consideration of this as a potential allotment location – it is not necessarily ideal. It is some distance from the village encouraging car transport and may exclude some members of the community. Cllrs were broadly in agreement that the location is too distant from the village.

Cllrs discussed other options available in the village and agreed to seek other potential sites better suited. Cllr Elliot presented an option, in addition to those options considered by the Allotment Group in 2010.

It was further suggested by Cllrs that a working group be formed and Cllrs Quick and Kay (with their responsibilities of Climate and Biodiversity and WALGA respectively) agreed to form the group.

12. To **RECEIVE** updates on the playing fields

Cllrs received the Playing Field inspection reports prior to the meeting. It was noted that weeds are growing in the bonded mulch. The supplier noted in their maintenance document that it is recommended to treat the surface with weed killer 2 x a year. Cllr Reid noted the WPC are opposed to commercial weed killer and recommended a non-glyphosate weed killer be used.

Motion to approve the purchase of non-glyphosate weed killer to a maximum of £40.00 Proposed Cllr Elliot; Seconded Kay – all in favour.

Cllr Archer advised that there is sufficient grass seed to re-seed in Autumn.

Cllrs noted the response from the WPC letter to PlayQuip, noting the positive outcome.

13. **CLERK AND RFO REPORT**

To **CONSIDER** and **APPROVE** items of expenditure, and arrange for approval of BACS accordingly – see separate list.

Motion to approve payments. Proposed Cllr Reid; Seconded - Cllr Elliot, all in favour

Cllrs Archer and Reid to authorise BACS payments

Clerk noted a transposition error on the VAT return payment.

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Cllr Elliot reviewed the payments, receipts and the bank reconciliation.

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Clerk noted receipt of the External Auditors report circulated to Councillors 05 August 2022. Clerk read outcome to the Council at the meeting.

Cllrs noted no actions/recommendations from the Auditors, and thanked the Clerk for her efforts.

Motion to accept the External Auditor's Report – proposed Cllr Reid, seconded Cllr Archer – all in favour

Clerk to post the Notice of Conclusion of Audit for of a period of 14 days

To **APPROVE** expenditure for Councillor training

Clerk advised 6 sessions for new councillors would be £312.00 – while this is an overspend on budget, this could be managed through savings in other budgets.

Motion to approve training costs for Cllrs who would wish to attend – to a maximum of £400.00 – Proposed Cllr Reid, seconded Cllr Kay – all in favour.

It was noted by councillors that the dates were very unfortunate and disappointing that it is so far in the future. Cllr Kay will coordinate an induction overview for the two new councillors in advance of those dates and requested contributions.

14. To CONSIDER and APPROVE response to public consultations – Short Term Holiday Lets Policy Consultation (deadline 30 August 2022);

Cllr reviewed the consultation document circulated prior to the meeting and Cllrs discussed the 6 questions that are outlined. Cllrs discussed and agreed to the responses in the meeting.

SALC planning survey (deadline 12 August 2022)

The survey questions were considered by Cllr Elliot, Cllr Kay and the Clerk; and a draft response was circulated prior to the meeting. Cllrs raised no issues with the response.

Motion to approve responses as agreed and drafted – Proposed Cllr Reid, seconded Cllr Quick – all in favour

15. To RECEIVE updates/reports on public rights of way, verges and road safety matters.

To **RECEIVE UPDATES** on repositioning of the SID pole outside Myrtles

As the neighbours object to the installation of the pole in a new location (different address) and SID poles may not be installed where residents object - a solution for the existing pole needs to be considered.

Cllrs discussed various options and Cllrs Kay and Reid will continue to investigate solutions with Highways and the owner.

Cllr Reid updated Council regarding the issue of speeding on School Road. He advised that the SID has been placed on School Road whenever possible and that data collected (which indicated date and time of any excess speed) can be assessed, and should it warrant, be provided to the police service for consideration.

16. To CONSIDER any correspondence received before the meeting – see separate list
Nothing raised.

17. PARISH MATTERS for the next meeting.
No items carried over.

ACTION ITEMS

Planning – Clerk to respond to Planning application by deadline

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Playing Field – Clerk to contact Norse again regarding bin on field; Cllr Archer to attempt remedial action on the tennis court gate; Cllr Reid to purchase and apply agreed weed killer to bonded mulch.

Photo-post- Clerk to add photo post to the Asset Register

Fly-Tipping- Clerk to follow up with ESC as reported issue not resolved

Consultations: Clerk to respond to consultations as agreed by deadlines

Financial Reports: Clerk to post the Notice of Conclusion of Audit for of a period of 14 days

BACS payment – Cllrs Reid and Archer to authorise BACS payments approved

New appointments - Clerk and Cllr Couchman to create map of benches and street furniture in the village; Clerk to introduce Cllr Shore to the website manager Clerk to write to the Chair of the Village Hall Trust regarding the new nominee; Clerk to introduce Cllr Couchman to Felixstowe Partnership; Cllr Kay to organise training for two new councillors.

Meeting closed 21.54 pm

SUPPORTING DOCUMENTS AUGUST

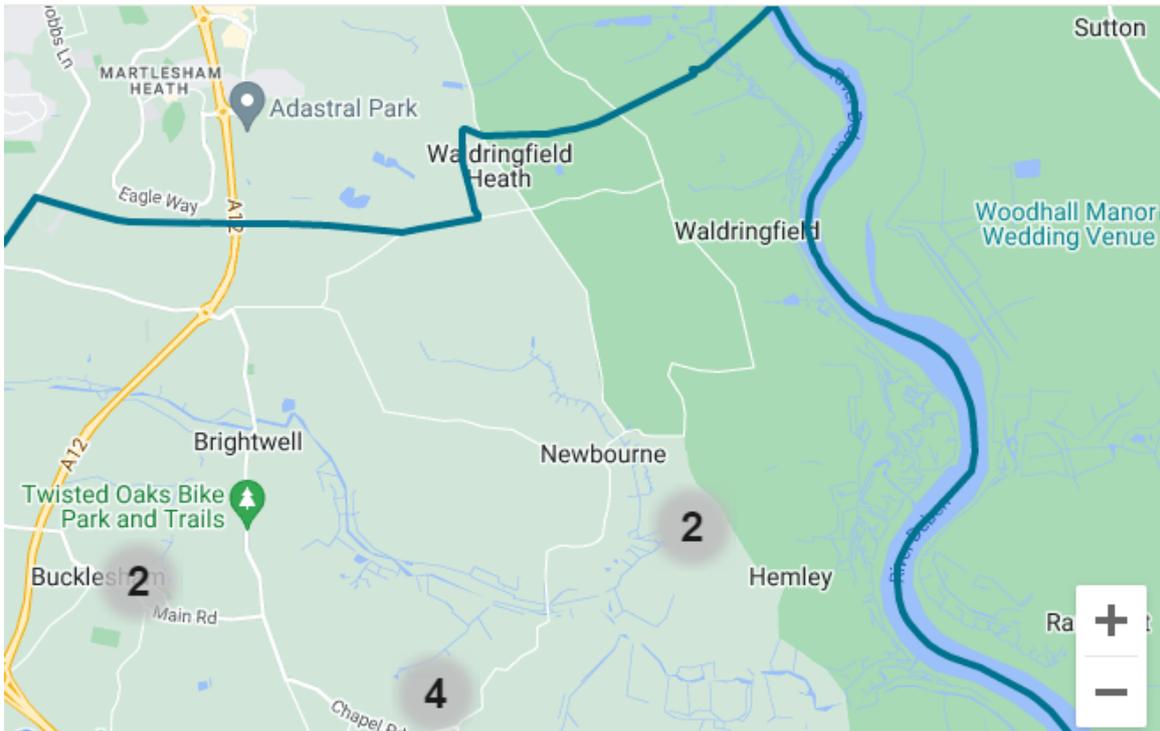
ITEM 4

4. To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Richard Kerry and Mick Richardson and Suffolk Police.

No reports submitted.

Suffolk Police –Crime Data

Latest data – May 2022



Waldringfield

None

Newbourne

- 1 x Burglary
- 1 x Other Theft
- 1 x Public order offences
- 3 x violence and sexual offences

Bucklesham

- 2 x violence and sexual offences

ITEM 5

Draft Minutes circulated to Councillors with the Agenda and available on the website.

ITEM 6

6. MATTERS for REPORT from minutes of previous meetings and to REVIEW ACTION POINTS from the minutes of the Parish Council meetings held on 14 June 2022

ACTION ITEMS

Planning – Clerk to respond to Planning applications by deadlines - **DONE**; Cllr Elliot to draft response to DC/20/0902/OUT | and circulate for submission by deadline- **DONE**

Photopost: Cllr Quick to provide additional location options for the photo post – **See Item 10**

Playing Field – Clerk to contact Norse regarding bin on field - **DONE**; Cllr Kay to remove existing rubbish from bin and place bin liner-**in process**; Cllr Archer to attempt remedial action on the tennis court gate-**in process**; Cllr Archer to locate footings for goal posts -**in process**.

Councillors: Clerk to draft formal letter of thanks to C. Lyon - **DONE**; Cllr Gold to get card-**DONE**

Verges – new 40mph limits/signs Cllr Kay to seek clarification of 40mph limit – **DONE** (Cllr Kay circulated emails confirming these are permanent changes).

Fly-Tipping- Clerk to report flytipping **DONE**

Consultations: Cllr Elliot to draft response to Consultation on small scale housing in the countryside for submission by deadline - **DONE**

BACS payment – Cllrs Kay and Archer to authorise BACS payments-**DONE**

ITEM 7

7. To CONSIDER Planning Applications for COMMENTS:

DC/22/0495/FUL | Use of land for the extension to Industrial Site and erection of two light industrial buildings (3 units) and the renovation of existing light industrial units at Chapel Works including associated landscaping and parking provisions. | Chapel Works Newbourne Road Waldringfield Suffolk – Planning Officer Danielle Miller; Deadline 10 August 2022

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.

None at time of publication

To **NOTE** any application decisions received – see separate list

Discharge of Condition 4 of DC/21/0907/FUL - Demolition of existing conservatory, erections of two storey side extension and single storey extension toward river, altered first floor gable window and amendments to the internal layout of the existing dwelling - This application is being submitted following an enforcement letter from Assistant Enforcement Officer Dominic Starkey (ref: EN/22/0105/COND). Details of the installed external lighting that has been installed are now being submitted, including drawing PW1149_PL02revF and 3no. lighting data sheets. - Barrack Row Fishpond Road Waldringfield Suffolk IP12 4QX

Ref. No: DC/22/1940/DRC | Received date: Wed 11 May 2022 | Status: **Application Permitted** | Case Type: Planning Application

DC/22/1658/FUL | Single storey rear extension, alterations to existing dwelling and alterations to vehicle access. - The Craggs School Road Waldringfield Suffolk IP12 4QR

Ref. No: DC/22/1658/FUL | Received date: Fri 22 Apr 2022 | Status: **Application Permitted** | Case Type: Planning Application

Non Material Amendment of DC/20/4265/FUL - Two storey and single storey extensions & alterations (following demolition of adjoining garage) and new detached garage. - Alternative design for

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conservatory previously approved, and increase the extent of cladding on the external elevations. - Cagdes Cave Deben Lane Waldringfield Woodbridge Suffolk IP12 4QN

Ref. No: DC/22/2455/AME | Received date: Mon 20 Jun 2022 | Status: **Application Permitted** | Case Type: Planning Application

To **RECEIVE** any other planning information.

The outcome of the investigation into the possible breach of conditions at Eureka has been circulated to Councillors.

ITEM 8

To **DISCUSS and APPROVE** Councillor responsibility vacancies

List of responsibilities approved in May 2022 and current vacancies:

Responsibility area	No of Cllrs	Current appointees
SALC	1	Cllr Elliot
Footpaths	1	Cllr Gold
Tree Warden	1	Christine Fisher-Kay
Flood Defences	3	J. Smith, T. Lyon and J. Wilkins
Emergency Planning	1	VACANCY
Planning Group	3	Cllrs Elliot, Beaumont and Gold
Parish Liaison	1	Cllr Kay
Website Management	1	The Clerk
Village Hall	1	VACANCY
Tennis Club	2	Cllr Archer and Kay
Fairway	2	Cllrs Gold and Reid
Playing Fields	3	Cllrs Archer, Reid
Church Field	2	Cllrs Elliot and Gold
WALGA	1	Cllr Kay
Beach	3	Cllrs Gold, Quick
Notice Boards	2	Cllrs Kay and the Clerk
Village Sign	1	VACANCY
Climate and Biodiversity Coordinator	1	Cllr Kay - temporarily
Felixstowe Partnership	1	Cllr Reid - temporarily

ITEM 10

To **RECEIVE** updates on facilities proximate to the waterfront/beach

The project has received agreement from the sailing club to discuss locating public facilities on their land. This is subject to conditions and arrangements to be agreed.



The project now needs to put together a proposal for ESC to consider.

ITEM 12

Extract of response from PlayQuip to our inquiries regarding the maintenance particularly of the roundabout.

I agree to carry out the first annual service of the roundabout free of charge, and during the operation will be happy to instruct members of your council on the best method of carrying out the work.

We are looking at ways of redesigning our decks to enable us to access the bearing at multiple points to save dismantling the unit each time its inspected, once we have developed the access hatches, we will offer the update to yourselves free of charge which will enable the servicing to return to the original specification.

Kind Regards

Peter Sander

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ITEM 13

CLERK AND RFO REPORT

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list.

PAYMENTS LIST

PAYMENTS LIST											
Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
42	Accounting, Website	02/08/2022		Unity Trust Bank		Google Storage	Jennifer Shone-Tribley	S	1.33	0.26	1.59
43	Repairs/Maintenance	02/08/2022		Unity Trust Bank		Signage	Safety Signs for Less/	S	26.46	5.29	31.75
44	Salaries	02/08/2022		Unity Trust Bank		Salary	Jennifer Shone-Tribley	X	523.25		523.25
45	Grass cutting (field)	04/08/2022		Unity Trust Bank		Grass-cutting -field	SCL Landscape Manag	S	60.00	12.00	72.00
46	Audit	08/08/2022		Unity Trust Bank		Audit Fee	PFK Littlejohn LLP	S	200.00	40.00	240.00
Total									811.04	57.55	868.59

RECEIPTS LIST

VAT refund received.

RECEIPTS LIST									
Voucher	Code	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
6	VAT Refund	15/07/2022	Unity Trust Bank	VAT Refund	HMRC	X	3,027.78		3,027.78
Total							3,027.78		3,027.78

Clerk notes this payment contains a transposition error. The return was filed for £3207.78. This is being addressed with HMRC. There remains £180 is outstanding on the submitted return.

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To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

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Summary of Receipts and Payments

All Cost Centres and Codes

A - Receipts

Code Title	Receipts			Payments			Net Position	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
28 Precept	15,544.75	7,772.38	-7,772.37				-7,772.37	(-50%)
30 SCC Locality Grant								(N/A)
31 SCC Footpaths Grant	275.00		-275.00				-275.00	(-100%)
35 ES Enabling Communities Gra								(N/A)
36 Bank Interest	50.00	47.77	-2.23				-2.23	(-4%)
37 Grants and Donations				1,382.00	1,382.00			(0%)
38 Advertising income	45.00	20.40	-24.60				-24.60	(-54%)
39 VAT Refund	3,800.00	3,027.78	-772.22				-772.22	(-20%)
44 CIL Funds		1,480.47	1,480.47				1,480.47	(N/A)
45 New Equipment Grants	6,500.00	6,500.00						(0%)
SUB TOTAL	26,214.75	18,848.80	-7,365.95	1,382.00	1,382.00		-7,365.95	(-26%)

B - Administration

Code Title	Receipts			Payments			Net Position	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
1 Salaries				6,100.00	2,616.25	3,483.75	3,483.75	(57%)
2 PAYE/NI								(N/A)
3 Stationery/Mileage/Etc.				150.00	10.35	139.65	139.65	(93%)
4 Post and telephone				40.00		40.00	40.00	(100%)
5 Newsletter re 1972 LGA s14.				649.00	367.00	282.00	282.00	(43%)
6 Village Hall hire				325.00	265.00	60.00	60.00	(18%)
7 Insurance				650.00		650.00	650.00	(100%)
8 Membership Subs re LGA s1				450.00	266.04	183.96	183.96	(40%)
9 Audit				200.00	395.00	-195.00	-195.00	(-97%)
10 Chairman's Expenses				50.00		50.00	50.00	(100%)
11 Training				300.00	40.00	260.00	260.00	(86%)
12 Election Costs								(N/A)
40 Accounting, Website & Comp				625.00	23.32	601.68	601.68	(96%)
42 Professional Services				200.00		200.00	200.00	(100%)
46 Jubilee Events				1,500.00	1,183.81	316.19	316.19	(21%)
SUB TOTAL				11,239.00	5,166.77	6,072.23	6,072.23	(54%)

C - Playing Field/Recreatic

Code Title	Receipts			Payments			Net Position	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
14 Grass cutting (field)				880.00	420.00	460.00	460.00	(52%)
15 Mole catching (field)				150.00		150.00	150.00	(100%)
16 Repairs/Maintenance				3,230.00	278.88	2,951.12	2,951.12	(91%)
17 Footpath Maintenance				450.00		450.00	450.00	(100%)
41 AONB Grant Payments								(N/A)
47 New Equipment Budget				18,305.75	15,039.50	3,266.25	3,266.25	(17%)
SUB TOTAL				23,015.75	15,738.38	7,277.37	7,277.37	(31%)

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D - Grants - s137/72 & s19

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
21	General Grants				300.00		300.00	300.00	(100%)
22	Church Field				450.00	450.00			(0%)
23	Village Hall LGA				525.00		525.00	525.00	(100%)
24	All Saints Church				775.00	775.00			(0%)
25	WildlifeGroup				125.00		125.00	125.00	(100%)
SUB TOTAL					2,175.00	1,225.00	950.00	950.00	(43%)

F - Miscellaneous

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
26	Miscellaneous								(N/A)
SUB TOTAL									(N/A)

Summary

NET TOTAL	26,214.75	18,848.80	-7,365.95	37,811.75	23,512.15	14,299.60	6,933.65	(10%)
V.A.T.					3,261.87			
GROSS TOTAL		18,848.80			26,774.02			

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Waldringfield Parish Council CASH FLOW STATEMENT

OPERATING ACCOUNT Unity Trust	30.06.22		31.07.22		31.08.22	
	JULY		AUGUST		SEPTEMBER	
	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL
CASH ON HAND (beginning of month)	£12,743.45	£12,743.19	£11,429.61	£14,457.13	£10,036.02	
CASH RECEIPTS						
Grants						
Playspace grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other						
Precept	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CIL	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
ESC Footpath Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
VAT Refund	£0.00	£3,027.78	£0.00	£0.00	£180.00	£0.00
TOTAL CASH RECEIPTS	£0.00	£3,027.78	£0.00	£0.00	£180.00	£0.00
AVAILABLE (before cash out)	£12,743.45	£15,770.97	£11,429.61	£14,457.13	£10,216.02	£0.00
CASH PAID OUT						
Administration						
Salaries	£523.25	£523.25	£523.25	£0.00	£523.25	£0.00
Newsletter	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Insurance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Hall Hire	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Post/Telephone	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Memberships	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Website/Accounting	£1.33	£1.33	£201.33	£0.00	£19.33	£0.00
Playing Fields and maintenance						
Grass Cutting	£240.00	£240.00	£60.00	£0.00	£240.00	£0.00
Repairs and maint'ce	£0.00	£0.00	£26.46	£0.00	£1,273.54	£0.00
Footpath cutting	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grants						
AONB Repayment	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Church Field Trust	£450.00	£450.00	£0.00	£0.00	£0.00	£0.00
Village Hill	£0.00	£0.00	£525.00	£0.00	£0.00	£0.00
General Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WWG Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WPCC	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Wildlife Group	£0.00	£0.00	£0.00	£0.00	£210.72	£0.00
Projects expenses						
PlayQuip	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Jubilee Expenses	£42.50	£42.50	£0.00	£0.00	£0.00	£0.00
VAT	£56.76	£56.76	£57.55	£0.00	£0.26	£0.00
SUBTOTAL	£1,313.84	£1,313.84	£1,393.59	£0.00	£2,267.10	£0.00
TOTAL CASH PAID OUT	£1,313.84	£1,313.84	£1,393.59	£0.00	£2,267.10	£0.00
CASH POSITION (end of month)	£11,429.61	£14,457.13	£10,036.02	£14,457.13	£7,948.92	£0.00
SUMMARY of ALL CASH						
Unity	£11,429.61	£14,457.13	£10,036.02	£7,948.92	£0.00	
IBS	£8,008.95	£8,008.95	£8,008.95	£8,008.95	£8,008.95	

Waldringfield Parish Council

To **APPROVE** expenditure for Councillor training.

Details of modules and available dates are below.

Budget will incur a slight overrun, which can be met through other unspent budget items.

The online councillor training consists of six modules - £26 +VAT per module. Each module is 90-120 minutes.

Suitable for new councillors and experienced councillors for a refresher

Module one

Introducing councillors to their roles and responsibilities within the council

- **Wednesday 25 January - 7 pm**

Module two

Introducing the powers and duties a local council has and the councillors role in financial matters

- **Wednesday 1 February - 7 pm**

Module three

Providing an understanding of procedural rules and how to ensure the council has effective meetings

- **Thursday 15 December - 7 pm**
- **Wednesday 8 February - 7 pm**

Module four

Introducing the Suffolk Code of conduct (**Clerk has clarified this is the new LGA CoC that the WPC adopted**)

- **Thursday 5 January - 7 pm**
- **Wednesday 22 February - 7 pm**

Module five

Providing a basic introduction to the planning system

- **Wednesday 1 March - 7 pm**

Module six

Introducing the importance of community engagement and the importance of adopting relevant policies

- **Thursday 19 January - 7 pm**
- **Wednesday 8 March - 7 pm**

ITEM 14

SALC Planning Survey – Questions were circulated to Cllrs for consideration.

NALC consultation - Short term holiday lets -Consultation paper circulated to Councillors.

ITEM 16

Correspondence sent to Councillors before the meeting:

Other correspondence circulated to Councillors

Suffolk Association of Local Councils -East Suffolk Community Partnership

Planning Policy -Submission of the Draft East Suffolk Community Infrastructure Levy (CIL) Charging Schedule

Sizewell C <info@sizewellc.co.uk> Sizewell C - Project Update

Waldringfield Parish Council

info.aepasuffolk@gmail.com-ZOOM MEETING RE SIZEWELL C FOR TOWN & PARISH COUNCILS - MONDAY 18 JULY AT 6 PM
Suffolk Association of Local Councils SALC news e-bulletin 11 July 2022
Rural Services Network - The Rural Bulletin - 12 July 2022
National Association of Local Councils - NALC EVENTS
Suffolk Association of Local Councils SALC training and network e-bulletin 12 July 2022
Community Action Suffolk Network -CAS News | Funding, Suffolk Community Awards and more!
National Association of Local Councils -CHIEF EXECUTIVE'S BULLETIN
Lynn Eldrett -Defra Funding for environmental projects
Suffolk Association of Local Councils SALC news e-bulletin 18 July 2022
Rural Services Network -The Rural Bulletin - 19 July 2022
National Association of Local Councils -Short Term Holiday Lets Policy Consultation Briefing
Society of Local Council Clerks - News Bulletin - 19 July 2022
Sizewell C <info@sizewellc.co.uk> FW: Sizewell C – DCO Announcement
East Anglia One :RE: RE: RE: Verge Reinstatement
National Association of Local Councils -NALC EVENTS
Rural Services Network The Rural Bulletin - 26 July 2022
National Association of Local Councils NALC NEWSLETTER
Simon Amstutz - News from the AONBs
Suffolk Association of Local Councils SALC news e-bulletin 25 July 2022
Suffolk Association of Local Councils SALC training and network e-bulletin 26 July 2022
Dominic Starkey - ENF/22/0187/COND
Community Action Suffolk - CAS News | Surveys, volunteering, training and more!
Councillor Elliot: News from East Suffolk: Embedding good design into future developments
Suffolk Association of Local Councils SALC news e-bulletin 1 August 2022
Headway Suffolk - Headway Suffolk Summer Newsletter
Rural Services Network - The Rural Bulletin - 2 August 2022
National Association of Local Councils NALC EVENTS
Society of Local Council Clerks - News Bulletin - 2 August 2022
Suffolk Association of Local Councils SALC training and network e-bulletin 2 August 2022
Rural Services Network -RSN Rural Funding Digest - August 2022 Edition