



Waldringfield Parish Council

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Minutes of the Parish Council Meeting held on Tuesday 11 January 2022

In attendance: Councillors Kay, Lyon, Archer, Reid, Elliot, and Beaumont

ESC Councillor Richardson

Clerk: Jennifer Shone-Tribley

Meeting opened 19:34pm

1. To **RECEIVE** apologies for absence – ESC Cllr Kerry; SCC Cllr Mulcahy; Cllr Doyle, Gold and Quick

2. To **RECEIVE** declarations of interest
Non-pecuniary interest declared by Cllr Archer – Item 8 - DC/21/5499/OUT Widelands; Non-pecuniary interest declared by Cllr Reid ref Item 6 – appointment of new tree wardens.

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by councillors:
None declared

Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

No members of the public present.

3. To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Richard Kerry and Mick Richardson and Suffolk Police. – See separate list.

Cllr Richardson – advised neighbouring parishes had questioned him regarding the Norse change of contract announced for 2023 with regards to TUPE. Cllr Richardson advised that all TUPE transfer arrangements were in place and staff from Norse would transfer should they wish to.

Cllrs asked what the reasoning for the decision was – Cllr Richardson advises he is not privy to the decision making process, but in his experience, past complaints brought to his attention regarding Norse have been inflexibility and expensive.

Cllrs asked if the ESC was to become the employer in the new organisation. Cllr Richardson advised no – this was a new company. Cllrs asked if the new company would be a for-profit? Cllr Richardson did not know.

Cllr Richardson asked Cllrs about the EV charging points email sent last month. Clerk advised it was a correspondence circulated and can be discussed at that point.

Cllrs asked about Charging points and Brightwell lakes – Cllr Richardson advised that he had yet to investigate this but will for next meeting. Cllrs advised about the community forum on 07 February. Cllrs will forward the information to Cllr Richardson to ensure he has the details.

4. To **APPROVE** the minutes of the Parish Council meeting held on **14 December 2021**.
Material error identified (meeting opened 19: 35, not 17:35)

Motion to approve minutes with material change above: Proposed Cllr kay, seconded by Cllr Elliot – all in favour

5. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meeting held on **14 December 2021**

Planning applications: Clerk to consult with the Tree Warden and apply for TPOs on the Oak tree on the Oak Garage property and the line of Oak Trees on the land formerly known as the

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Piggeries on the basis that they are under threat from development **DONE Clerk** to send agreed responses to DC/21/4922/FUL by 15 December and DC/21/5236/P3Q by 21 December 2021 - **DONE**

Public Facilities: **Clerk** to send letter to Adnams CEO – **DONE** posted to CEO 15.12.21; emailed to S. Lomas 17.12.21

Playing Fields – **Clerk** to write to member of the public thanking them for their excellent clearance of the path to the tennis courts. **DONE**

Phone Box adoption project: **Clerk** to advise school of availability of the box for their adoption - **DONE**; **Cllr Quick** to advise AONB of our withdrawal and make arrangements for the repayment of the grant – **in process**

Highways – **Clerk** to secure permission for bollards – **in process -see Item 14**

Safety – **Clerk** to contact community liaison officer ref speeding on School Road – Email sent – Response circulated to councillors – see **Item 14**

Treebilee – **Clerk** contact tree warden about locations. **DONE**

Finance: **Clerk** to close Barclays Account – paperwork sent; **Clerk** to purchase Google storage - **DONE**

Photopost – **Clerk** to respond to email to re-engage with the project – **DONE 15.12.21 – see Item 9**

Footpaths – **Cllr Gold** to contact landowner regarding narrowing of a footpath.

Chat Benches – **Clerk** to follow up to determine expected delivery. **DONE** response circulated to Councillors.

6. To **APPROVE** the appointment of 2 additional Tree Wardens

Betsy Reid and Mariah Ballam have volunteered to become Parish Tree Wardens.

Cllrs requested purpose of appointing new tree wardens.

It was explained that appointments as tree wardens would allow access to the Tree warden network and access to training and ability to qualify as a Tree Warden.

Some Cllrs felt that it is important to have one person responsible for being the Parish Tree Warden, providing continuity to consultations and the overall tree strategy. It was agreed that the Tree Warden was welcome to second qualified individuals with projects should this be necessary or to assist with responses, but that the Tree Warden should remain the supervising authority on behalf of the Council.

Cllrs discussed whether or not an individual needed to be appointed by the Council in order to qualify as a Tree Warden. Information available indicated individuals could qualify as tree wardens without appointment by the Council, by being appointed by the Tree Council.

After full discussion, while Cllrs supported the growth of Tree Warden expertise in the village, but as this could be obtained without being appointed by the WPC, Cllrs agreed to not appoint additional Tree Wardens

7. To **CONSIDER** final draft of Annual 2022-23 Budget

Clerk explained that consideration of building reserves to cover depreciation of assets had been added and this resulted in an increase to the Precept request. The new figures come to a 6% increase in the precept from last year for a Band D household.

No amendments to the budgetary line items was undertaken.

Cllrs asked Cllr Richardson if he was aware of the ESC expected increase? Cllr Richardson said he wasn't aware.

Motion to approve the budget: Proposed Cllr Kay seconded Cllr Reid – all in favour

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To **CONSIDER** and **APPROVE** the Parish Council precept for 2022-2023 of £15,544.75 – which is identified above as the required Precept to meet the budget.

Proposed Cllr Reid, Seconded Cllr Elliot – all in favour

8. To **CONSIDER** Planning Applications for **COMMENTS**:

DC/21/5409/FUL Proposal: Construction of a pair of semi-detached dwellings (Existing Dwelling To Be Removed) Site address: The Old Post Office, Sandy Lane, Waldringfield, Woodbridge, Suffolk, IP12 4QY Planning Officer – Danielle Miller – Comments deadline: **Wed 12 January 2022**

Cllr Elliot spoke on behalf of the planning group which met to discuss this proposal. There is an existing planning consent to alter and increase the size of the existing buildings to form 2 semi detached dwellings. WPC objected originally, then amended plans to address the issues raised. So WPC withdrew objection and it was approved.

The increase in height is marginal and there are no first floor rear facing windows and the side window still has opaque glass and limited opening. Skylights are no lower than the approved drawings. Cllrs agreed this was positive.

The planning group did note the minimum standards on Bdrm1 is not met. Further, looking at the pitch of the roof, it is also unknown if it is all usable space.

Cllrs also felt that moving the footprint of the new dwelling would be a possibility under this application. Doing this would improve the street scene, the enjoyment of gardens (rear as opposed to front) and give a bit of distance to 1 Sandy Lane. Cllrs agreed noting this would be positive

Cllrs agree that moving the footprint should be included in our response as a suggestion.

Cllrs also indicated that lighting was not outlined– Cllrs requested a lighting plan and that night lights are motion sensitive and not facing up.

Motion to respond as outlined above, but No objection

Proposed Cllr Kay, seconded Cllr Lyon - all in favour

DC/21/5499/OUT Proposal: Outline Application (Some Matters Reserved) - Erection of 1 no. dwelling (with access) Site address: Widelands , Cliff Road, Waldringfield, IP12 4QL – Planning Officer Danielle Miller – **Comments Deadline 11 January 2022.**

The Planning working group opined that that given the restrictions of the proposed site it did not think an outline application is appropriate. There is no detail on design, scale mass, planting how shared access is supposed to work, all of which would be required to establish if this proposed garden infill site was suitable for further development.

They noted the proposed site has a difficulty in layout - narrow at the point of entry from Cliff Rd , then opening up to a wide garden, in which sits the existing dwelling overlooking the river. Cllrs noted the reason for this unusual configuration is that the 2 previous garden infill developments, initially to create "Glebelands" and "Woodcroft" required retaining the access to "Widelands". Cllrs felt this more recent division precludes any further garden infill such as that put forward in this outline application.

Cllrs further noted the site location plan, drawing 5504- 0100 P03 shows that the proposed development site stretches from the western to the eastern boundary, effectively blocking the access to the remaining Widelands plot, with the proposed infill straddling the drive. Cllrs noted there is no indication of how the separation of the proposed site with an appropriate level of privacy could be achieved whilst maintaining access to the existing house Widelands, as clearly this could not be achieved.

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Cllrs advised the application gives no indication of the size or specifics of the structure - only the footprint of the proposed dwelling is shown on drawing 5504-0101 P03. This shows that the building would fill the full width of the proposed plot from the eastern boundary to the single driveway with no separation.

Reviewing this information, the planning group suggested the configuration of the plot and the indicative scale of the proposed dwelling would clearly result in creating a detrimental impact on existing and future occupants of both Widelands itself and any new dwelling on the proposed site.

Cllrs further noted the garage immediately adjacent to Cliff Rd does not follow the building lines of the adjacent properties and would have a negative impact on the street scene.

In conclusion – the Planning group recommended the proposed development therefore does not comply with Policy SCLP5.7 which sets out criteria for infill housing development in existing gardens.

Finally, Cllrs noted the incorrect information on the Application Form. The applicant had stated that no trees or hedges were on the site. This is an incorrect statement as at the time of the application, there were a number of mature trees and mixed hedging. However in the last few days, a contractor has now removed several trees and the hedging has been ripped out.

Motion that the WPC Strongly Object to this application on the above grounds :Proposed Cllr Reid, seconded Cllr Kay – all in favour.

DC/21/5069/FUL | The Parish Council has assembled funds to purchase Three new pieces of equipment for the children's playing field. As well as an inclusive roundabout and basket swing we plan to install a climbing net suspended from a single 5 m high pole to provide an enjoyable challenge for older children. | Playing Field On Corner Of School Road And Cliff Road
Waldringfield Suffolk – Planning Officer Eleanor Attwood - **Comments deadline 12 January 2022**

Cllrs noted this is a WPC application. Cllrs were in favour and had received no comments at or prior to the meeting.

Motion to provide a supportive consultation response

Proposed Cllr Kay, seconded Cllr Elliot – all in favour

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda. One was received and set to 09 February for response.

To **NOTE** any application decisions received – see separate list

Cllrs noted the following:

Ref. No: DC/21/4267/FUL | Received date: Fri 10 Sep 2021 | Status: **Application Permitted** |
Case Type: Planning Application Replacement Dwelling, Cart Lodge And Studio - Elm Cottage
Sandy Lane Waldringfield Suffolk IP12 4QY

To **DISCUSS** inconsistencies in SCC Highways responses to planning applications. Planning group advises that they endeavour to investigate and understand what the minimum standards for highways issues and make not of applications that fall short.

Several recent applications appear to have Highways responses that contradict the published minimum standards. Examples provided were the Oak's garage parking and entry issues and the Piggeries application – again – noted highways issues around parking and access were not supported by Highways response.

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Cllrs requested a meeting with Highways planning group, possibly facilitated by SCC Cllr to discuss what appear to be inconsistencies in application of minimum standards and to advise the WPC for future application responses.

Clerk to investigate a meeting opportunity.

To **RECEIVE** any other planning information.

TPOs on development sites – Tree Warden responded to the WPC (see supporting documents), however after further discussion with the Planning group agreed in particular on the Piggeries application, that constraints imposed by Highways and PROW could potentially cause the tree line to be at greater risk. Tree Warden has asked for the ESC Tree Warden to investigate.

Cllrs noted the Brightwell Lakes Community Forum meeting date

9. To **RECEIVE** updates on the playing field development project.

Cllr Reid advises that there is nothing new to report over the holiday period. Clerk advised that following discussion with the Planning Officer a planning outcome is due on 31 January. Clerk to request a project plan and dates for the installation from the supplier.

10. To **RECEIVE** updates on the photo post project

Cllrs reviewed the photos, suggestions and Cllr Quick's informative email.

Cllrs agreed the WPC should proceed with a implementing a post and agreed that View 3 was the preferred choice.

Clerk questioned whether an instructive plaque was included with the post (as the photo of the existing posts did not show one) – Clerk to investigate this, as with other possible costs and expected maintenance.

Now agreed, Cllr Quick to investigate permission from the land owners. Cllrs advised that positions should be away from house fronts.

11. To **RECEIVE** updates on regarding public facilities proximate to the waterfront/beach

The letter received advises that the Maybush is happy for others to use the facilities at the pub.

Cllrs discussed whether this meant a public announcement of use. Cllrs agreed to discuss whether the facilities are public generally with the Maybush. Working group will report back.

12. To **DISCUSS** Queen's Jubilee and Annual Parish Meeting

Queen's Jubilee celebrations

Cllr Reid offered that the WPC purchased the mugs for the children in the village last Jubilee. This was managed by the Primary School, with the WPC paying for mugs for the children of the village. Cllrs agreed Cllr Reid should approach the school to determine if they are minded to participate in such a scheme again. Cllrs also suggested purchasing a tree for children to plant .

Discussion surrounded three branches – Commemorative item (mug/coin etc); Legacy item(s) (Treebilee/tree and plaque) and a celebration event.

Cllrs remarked on the last event which was on the playing fields and for children in a fete format. This was organised by a parent and was not funded by the WPC

Event ideas were a childrens fete, a street party on the playing fields and a village event in the hall.

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Clerk advised that an official "opening" of the new equipment could be combined with the event. Cllrs do agree that is possible and desirable.

Working group has been struck – Cllr Lyon, has agreed to lead and will seek volunteers.

Annual Parish Meeting

Cllr Kay suggested format:

1. Chair discussed Council activity; 2. The Clerk would present financial overview; 3. ESC and SCC councillors invited to discuss their work – tea break – 4. other organisations/community groups will be invited to speak / display information on their work throughout the year. Cllrs proposed this is held in person.

Cllrs agreed this format and requested Clerk to schedule 11 April 2022 as the date of the meeting (booking the Main Hall)

13. To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council and the Parish Plan. No updates presented.

14. CLERK AND RFO REPORT

To **CONSIDER** and **APPROVE** items of expenditure, and arrange for approval of BACS accordingly – see separate list.

Motion to approve – Cllr Reid, seconded Cllr Elliot – all in favour.

Cllrs Reid and Archer to approve BACS payments.

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Cllr Elliot reviewed and signed reports on behalf of the WPC.

To **NOTE** application for the closure of the Barclays Account executed and sent.
Noted

To **APPROVE** Parish Council meeting dates for 2022 -see separate list

Cllrs noted that there was no meeting in April and that the date in November was incorrect.

Cllrs agreed further agreed after discussion that they will be held in the Kennedy Room on the dates stated in the supporting documents with exceptions: – November meeting is 08 November and remove the 12th of April

Cllrs all in favour

15. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. – see separate list

Cllrs noted items in Supporting Documents

To **RECEIVE** updates on bollard installation proposal

Cllrs discussed the Highways information regarding licencing of the bollards. Cllrs agreed to investigate with the Tree warden the damage to the trees on the verge and the safety concerns for children exiting the school to the playing fields.

Speeding concerns raised by member of the public on School Road

Cllrs discussed that ideally SIDs would be placed in this area. This requires the authorisations and pole installations which are approved and being scheduled. Further location is the pole at issue outside Myrtles. Not only does the sign need replacing but a previous SID pole application was the subject of

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this sign installation (namely the pole was to be set closer to the road to allow the SID to be attached. Cllr Reid to provide Clerk with those details so the application can be moved forward. Cllrs further discussed SpeedWatch and the Speed gun pack available to the Council. Volunteers originally trained are no longer active. The Speed Watch partnership was along old Ward lines and is no longer active. Clerk to investigate further and report back to Cllrs.

Clerk will investigate this with Cllr Richardson and report back.

To **DISCUSS** hedges on Fish Pond Road

Due to the absence of Cllr Gold who requested the item – no discussion was undertaken. Cllr Kay advised he had viewed the hedges on Sandy Lane and Fishpond Road.

16. To **CONSIDER** any correspondence received before the meeting – see separate list Cllrs asked the Clerk to add Cllr Richardson's email about EV charging points on the Agenda for December.

17. PARISH MATTERS for the next meeting.

Jubilee working group update
Update on Annual Parish Meeting
Community EV charging points
Clerk's probation review – in camera.
Chat bench locations and installation

Meeting close 22:13pm

ACTION ITEMS

Planning applications Clerk to provide agreed responses to DC/21/5499/OUT; DC/21/5409/FUL and DC/21/5069/FUL planning applications by deadlines.

Brightwell Lakes: Cllr Kay to provide Cllr Richardson with details of the Forum meeting

TPOs: Tree Warden to make recommendations on TPOs for trees at risk from planning.

Highways (Planning) – Clerk to contact SCC Cllr to facilitate meeting with the Planning team at Highways.

Public Facilities: Cllr Lyon and Beaumont to speak to S Lomas regarding use of Maybush facilities as advised in Adnams letter.

Jubilee Working Group: Cllr Lyon to seek volunteers to the working group

Playing Fields – Clerk to request project plan from supplier, including proposed start dates.

Highways – Cllr Reid to provide previous SID application for Myrtles sign to Clerk; Clerk to request Myrtles sign replacement and movement of post

Safety (Speeding): Clerk to contact Cllr Richardson regarding the speed watch groups in the ward villages.

Finance: Clerk to submit Precept request by 28 January 2022

Photopost Clerk to confirm costs associated with the project; Cllr Quick to speak to landowners in respect of proposed position #3

Verges – Cllr Kay to provide information to Clerk in support of the Street Furniture Application

Meetings – Clerk to book Annual Parish Meeting in main hall for 11 April 2022; Clerk to book agreed meeting dates in the Kennedy Room and to book whole Village Hall for 04 June 2022 –

SUPPORTING DOCUMENTS JANUARY

ITEM 3

3. To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Richard Kerry and Mick Richardson and Suffolk Police.

ESC Councillors Report

Welcome to the December edition of our monthly bulletin, aimed at keeping Councillors up to date on the main news stories from East Suffolk. If you require any assistance, please email or call.

We wish you all a Happy Christmas.

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Funding boost for biodiversity

The Greenprint Forum has awarded grants totalling £8,265.19 to 11 projects in East Suffolk which will help to make a difference to the people who live in our communities by enhancing and promoting nature and biodiversity.

The Forum launched its Nature

First Small Grant scheme earlier this year, thanks to funding from East Suffolk Council.

Lowestoft in Bloom has been able to create a nature garden at St Margaret's allotments site after receiving £414.95. Children from local schools will be invited to the garden to discover wildlife, learn about where vegetables come from, and carry out other activities.

Meanwhile, another project to protect biodiversity was allocated £1,600. Jetty Lane CIO is working in partnership with Transition Woodbridge to rewild the land at the site of the future Jetty Lane Centre to ensure biodiversity is protected and provide a useful addition to the network of wildlife corridors in the town.

Read more about the projects which has received funding and details about how to apply at

<https://www.eastsoffolk.gov.uk/news/funding-boost-for-biodiversity-in-east-suffolk/>

New Trading Company to deliver key council services

As part of our commitment to seek the best possible value for money for residents, businesses and all local stakeholders, we're creating a Local Authority Trading Company (LATCo) to play a more direct and influence role in how important services are delivered.

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The LATCo will operate as an 'arms-length' commercial business, separate to the Council and will be responsible for crucial services such as waste and recycling collection, grounds maintenance and street cleansing.

This means that we will exercise our right not to renew the contract we hold with Norse for the provision of operational services, and therefore this contract will come to a natural end in July 2023.

Operational staff currently employed by East Suffolk Norse, will be legally entitled to transfer to the new organisation, on the same terms and conditions, through 'protection under law' TUPE legislation and we will be seeking as seamless a transition as possible.

Read my full statement here: www.eastsuffolk.gov.uk/news/new-trading-company-to-deliver-key-council-services/

Planting trees for the Queen's Jubilee

We are supporting 'Treebilee', a project launched by HRH Prince Charles to encourage the planting of trees during a year-long celebration of the Queen's 70-year reign in 2022.

As part of this, we have purchased 200 oak trees which will be donated to every town and parish council in East Suffolk. Not only will this mark the very special occasion, but it will also help tackle climate change and contribute towards our vision to create environmentally sustainable communities.

Town and Parish councils are being written to with details of how to take ownership of their own special tree.

Funding enables Community Hub to serve hot lunches

Cllr Mike Deacon has donated £2,020 from his Enabling Communities Budget to St. Philips Community Hub in Felixstowe.

Initially opened in May 2021 by Reverend Paul Clarke of St Marys Church Walton and St Martin in Trimley along with a group of volunteers as a response to Covid 19, the Hub provides a place where people can come for a cuppa, cake and chat to help reduce isolation and loneliness in the community.

As part of this, the Hub now offers weekly light

lunch, where people can sit down with others to enjoy a warm meal in a relaxed social environment throughout the darker winter months where many feel at their most vulnerable and lonely.

This funding has enabled the Hub to purchase the equipment required to make the lunches as well as enough food for 6 months. Furthermore, the Hub can now also host a Christmas party on 23 December to get everyone into the festive spirit, serving food, drinks and a little Christmas present to those attending.

Additionally, the funding has also enabled the Hub to replace the inefficient lighting in the hall, which now uses brighter and more energy-efficient LED lights.

Trinity Park hosting World Championship cycling event

Hundreds of riders are set to descend on Trinity Park this weekend to compete in the UCI Masters Cyclo-Cross World Championships.

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The adrenaline-fuelled event, which East Suffolk Council has sponsored, will see more than 600 world-class competitors from 20 different nations race along a purpose-built circuit of varying and often tricky terrain, including obstacles, bridges, twisting turns and muddy slopes.

Racing starts at 12.15pm today (Friday 3 December) and 9am tomorrow (Saturday 4 December), with medal ceremonies closing the event at 4pm each day. Supporting races for children and local riders conclude the weekend's racing on Sunday.

As well as food and sportswear stalls, event-goers will be offered free onsite lateral flow Covid test kits beside the entrance to the arena.

See more details at <https://worldmasterscx.co.uk/>

Look out for the sticker this Christmas

We're running a campaign across our social media channels this month to encourage residents and visitors in East Suffolk to look out for the Food Hygiene Rating sticker if they're planning a meal out or ordering a takeaway.

The Food Hygiene Rating scheme gives information about the hygiene standards in restaurants, pubs, cafes, takeaways, hotels and other food businesses, making it easier for people to choose where to eat or buy their food.

Food businesses are given a hygiene rating when it is inspected by one of our Environmental Health Officers, to show how closely the business is meeting the requirements of food hygiene law.

The Food Safety Team has awarded food hygiene ratings between 0 - 5 to over 2,200 local food businesses to ensure it is safe for residents and visitors and to help businesses improve, with 5 being very good and 0 meaning urgent improvements are necessary.

Over 98% of food businesses rated in East Suffolk have a Food Safety Rating of 3 or better, meaning there are plenty of great places to choose from when it comes to deciding where to eat or buy festive foods – just make sure to check first.

The first video for the campaign was posted yesterday:

<https://www.facebook.com/eastsuffolkcouncil/videos/3062768687324219>

If you're active on Facebook, Twitter or Instagram, please make sure you keep an eye out for these and share them, so we can really spread the message about this important service.

People can check food ratings online at <https://ratings.food.gov.uk/>

Lowestoft leads the UK with new flood defences

A 40m mitre flood gate, the second largest in the UK, will be built in the entrance to Lake Lothing as part of the Lowestoft Flood Risk Management Project. The ambitious project will see the mitre flood gate be the first of such structure in the UK to be built without diverting the navigation channel.

The gate will form the tidal barrier element of the project and be built over a number of winter seasons to maintain access to the inner harbour. The 40m mitre flood gate will keep the width of the current navigation channel for vessels entering Lake Lothing. This approach will allow Lowestoft to continue developing as a hub for offshore wind energy.

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The detailed design phase of the mitre flood gate will begin next year and will provide a firm completion date for the project. Once complete, the gate, working in combination with tidal floodwalls, will provide valuable protection for people, homes and businesses for many years to come.

Reducing waste this Christmas

We are encouraging residents to look after the environment this Christmas by reducing waste and considering eco-friendly options where possible, such as ensuring wrapping paper is recyclable, only buy the food needed to avoid food waste and how to dispose of Christmas trees.

Also, there will be no changes to bin collections during the Christmas and New Year period this year, so we're reminding people to leave their bins out for collection as normal.

As a result, no bin hangers will be left on the bins this year, however, people can view or download a copy of their 2022 bin collection calendar at <https://www.eastsuffolk.gov.uk/waste/waste-collection-and-disposal/bin-collection/your-2022-bin-collection-calendar/>

Please encourage residents to help those without access to the internet get a copy of their calendars.

Drink, feast and shop east this winter

Residents and visitors to East Suffolk are being urged to 'drink, feast, shop east' this winter with a new campaign created to boost local business.

'Think Local' is funded by the Welcome Back Fund to support the safe return to high streets and help build back better from the pandemic.

The campaign will highlight hidden gems, share unique local shops, restaurants, pubs and experiences - and deliver a few surprises along the way. It has been given a big thumbs up by shops across East Suffolk who are hoping Christmas trade will help them recover from a difficult 18 months.

Those unable to get to their nearest high street can still support local businesses by using Click It Local East Suffolk, a new virtual high street service.

Launched yesterday (Thursday 2 December), Click It Local East Suffolk has also been funded by the ERDF Welcome Back Fund and is supported by the Council.

Residents anywhere in the district can use Click It Local East Suffolk to buy from any participating local shop and have it delivered on the same or next day. From weekly food essentials, gifts and treats to last-minute basics, customers can buy everything they need from as many shops as they like, with one payment and one delivery.

Businesses interested in finding out more about signing up with Click It Local can contact georgina@clickitlocal.co.uk or sign up directly via www.clickitlocal.co.uk/store-sign-up/

First Light organisers to manage restyled pavilion

The organisers of Lowestoft's First Light Festival have been confirmed as the operator for the East Point Pavilion, which is to be repurposed into a community and events space.

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Last year, planning permission was granted for the pavilion to be redesigned internally, creating a food hall with a mix of traders within a flexible, open plan space for community and cultural activity, art, music and comedy performances.

Supported by the Council, First Light CIC will use their expertise to curate a programme of events and activities to be held within the pavilion, in addition to a unique street food offer. First Light CIC will also use the pavilion as an office base.

A contractor to undertake the refurbishment work is currently being sought, with work expected to start in January, ready for an Easter opening.

Surveys and consultations

We are currently running a couple of surveys and consultations and, as always we want to encourage participation as feedback from people in East Suffolk is invaluable and helps us ensure we're making the right decisions for our communities.

- **Draft East Suffolk CIL Charging Schedule**

Residents are invited to have their say on a draft Community Infrastructure Levy Charging Schedule which sets out the amount developers pay to fund new and improved infrastructure in East Suffolk. The consultation ends at 5pm on Thursday 23 December 2021:

www.eastsuffolk.gov.uk/planning/developer-contributions/community-infrastructure-levy/cil-charging-schedule/

- **The Affordable Housing Supplementary Planning Document**

Consultation on draft document which will provide guidance on the implementation of our affordable housing planning policies. People are able to comment until 13 December at

<https://eastsuffolk.inconsult.uk/ESAFFHSGDRAFT/consultationHome>

- **The Sustainable Construction Supplementary Planning Document**

Consultation on draft document which will provide guidance on our planning policies on sustainable construction, including guidance on a range of topics relating to the construction of environmentally sustainable buildings. People have until 13 December to comment:

<https://eastsuffolk.inconsult.uk/SUSCONSPDDRAFT/consultationHome>

- **The draft East Suffolk Cycling and Walking Strategy**

Consultation on draft document which provides a district-wide shortlist of cycling and walking infrastructure opportunities. The strategy aims to encourage greater use of sustainable forms of transport, reduce contributions to climate change, support the growth of the tourism industry, and to improve the health and wellbeing of residents by ensuring more trips to work, school, leisure, day-to-day errands, or public transport hubs, such as train stations or park and ride sites, are accessible by bike or on foot. Once adopted, this strategy will replace the Waveney Cycle Strategy (2016) and will cover the whole of the district. People can have their say on the consultation until 10 January at

<https://storymaps.arcgis.com/stories/cbc57e4a9cc24eeea7d174fb34b1bf0e>

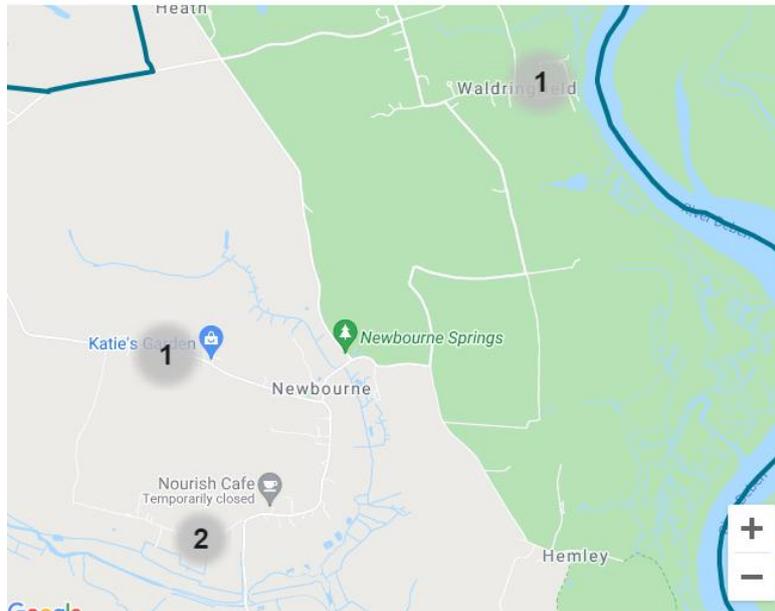
- **Proposed extension to Beccles Cemetery**

People are invited to have their say on proposals to extend Beccles Cemetery. The proposed extension will allow for traditional burial and cremation plots, as well as meadow burial plots where grass will be left to grow longer in the summer. Green burials will also be available. People can view the documents at

<https://www.eastsuffolk.gov.uk/assets/Community/Cemeteries/Beccles-Cemetery-extension-consultation.pdf> and email comments to leisure@eastsuffolk.gov.uk by 31 December 2021.

Waldringfield Parish Council

Suffolk Police – November 2021 Crime Data



Crimes Reported in **Waldringfield**

1 x Other Theft

Crimes reported in **Newbourne**

1 x Other Theft (near Dares Caravan Park)

1 x burglary (on Jackson Road)

1 x anti-social behaviour (near Steadings Park Caravan Park)

ITEM 5

5. MATTERS for REPORT from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meeting held on **14th December 2021**

Planning applications: Clerk to consult with the Tree Warden and apply for TPOs on the Oak tree on the Oak Garage property and the line of Oak Trees on the land formerly known as the Piggeries on the basis that they are under threat from development **DONE** Clerk to send agreed responses to DC/21/4922/FUL by 15 December and DC/21/5236/P3Q by 21 December 2021 -**DONE**

Public Facilities: Clerk to send letter to Adnams CEO – **DONE** posted to CEO 15.12.21; emailed to S. Lomas 17.12.21

Playing Fields – Clerk to write to member of the public thanking them for their excellent clearance of the path to the tennis courts. **DONE**

Phone Box adoption project: Clerk to advise school of availability of the box for their adoption - **DONE**; Cllr Quick to advise AONB of our withdrawal and make arrangements for the repayment of the grant – **in process**

Highways – Clerk to secure permission for bollards – **in process -see Item 14**

Safety – Clerk to contact community liaison officer ref speeding on School Road – Email sent – Response circulated to councillors – see **Item 14**

Treebilee – Clerk contact tree warden about locations. **DONE**

Finance: Clerk to close Barclays Account – paperwork sent; Clerk to purchase Google storage - **DONE**

Photopost – Clerk to respond to email to re-engage with the project – **DONE 15.12.21 – see Item 9**

Footpaths – Cllr Gold to contact landowner regarding narrowing of a footpath.

Chat Benches – Clerk to follow up to determine expected delivery. **DONE** response circulated to Councillors.

ITEM 6

Waldringfield Parish Council

6. To APPROVE the appointment of 2 additional Tree Wardens

Betsy Reid and Mariah Ballam have volunteered to become Parish Tree Wardens.

Waldringfield Parish Council

ITEM 7

7. To **CONSIDER** final draft of Annual 2022-23 Budget

	Notes	Budget YE 2023
EXPENDITURE		
Annual General		
1. Administration		
Clerk Salary inc on-costs	IV	£6,100.00
Clerks expenses including office		£150.00
Post and telephone		£40.00
Newsletter printing		£650.00
Village Hall Hire (Meetings)		£325.00
Insurance	III	£650.00
Jubilee Celebrations		£1,500.00
Professional memberships		£450.00
Audit costs		£200.00
Chairman's expenses		£50.00
Training		£300.00
Election costs		£0.00
Accounting / Website etc	V	£625.00
Professional services		£200.00
		£11,240.00
2. Playing Fields		
Grass cutting (field)	II	£880.00
Mole Catching		£150.00
Repairs and maintenance	I	£3,230.00
Footpath maintenance		£450.00
		£4,710.00
Grants		
General Grants		£300.00
Church Field		£450.00
Village Hall		£525.00
All Saints Church		£775.00
Wildlife Group		£125.00
		£2,175.00
Total Expenditure		£18,125.00
Projects expenditure subsidised by Grants or assigned funds		
Phone box		£0.00
Playing Field New Equipment purchase		£0.00
VAT to be paid on Exps		£750.00
INCOME		
Precept		£15,544.75
Grants - General		£0.00
Donations		£0.00
PROW SCC Grant		£275.00
Reserved funds		£1,500.00
Grants - Phone box		£0.00
CIL Funds		£0.00
Advertising		£45.00
Interest		£50.00
VAT Refund		£750.00
Total Income		£18,164.75
Projected budget surplus/defecit		£39.75
RESERVES		
Cash Balance at 01.04.21	(projected)	£18,037.11
Less projected deficit/plus surplus		£39.75
Less unspent grants (specified)		£98.00
Less earmarked reserves	Reserves 2	£12,877.00
Reserves (General) for FYE 31/03/22		£5,101.86
As % of Precept		32.82%
EFFECT ON BAND D EQUIVALENT		
	Band D equiv 2022	£15,544.75
£ per Band Equivalent household	256.72	£60.55
	% incr	6.00%
	££ Incr	£3.43

Note: Reserves are now supported by the Asset register (new tab) and depreciation of assets. This guides the amount of reserves required to replace existing assets at the end of their life and annually allocates funds to this purpose.

Waldringfield Parish Council

To **CONSIDER** and **APPROVE** the Parish Council precept for 2022-2023 of £15,544.75 – which is identified above as the required Precept to meet the budget.

ITEM 8

8. To **CONSIDER** Planning Applications for **COMMENTS**:

DC/21/5409/FUL Proposal: Construction of a pair of semi-detached dwellings (Existing Dwelling To Be Removed) Site address: The Old Post Office, Sandy Lane, Waldringfield, Woodbridge, Suffolk, IP12 4QY Planning Officer – Danielle Miller – Comments deadline: **Wed 12 January 2022**

DC/21/5499/OUT Proposal: Outline Application (Some Matters Reserved) - Erection of 1 no. dwelling (with access) Site address: Widelands , Cliff Road, Waldringfield, IP12 4QL – Planning Officer Danielle Miller – **Comments Deadline 11 January 2022.**

Correspondence received in relation to Item 8 – DC/21/5499/OUT

Dear Jennifer,

I would be very grateful if you could pass on a comment from (Parishioners)

with reference to planning application

DC/21/5499/OUT.

We think that this application is a disgrace and should be turned down immediately. It is a highly unsuitable site and will completely ruin the peaceful, sweeping lawns that run down to the house, Widelands.

This is simply a money making, greed project.

Waldringfield is in danger of becoming a jumble of houses stuffed into driveways, yards and gardens. Lights burning brightly most of the night. Enough is enough. The place is becoming dangerous and unhealthy.

There is absolutely NO EXCUSE for building a house in the gardens of Widelands particularly as the owners are not villagers.

Yours very sincerely,

(Parishioner)

DC/21/5069/FUL | The Parish Council has assembled funds to purchase Three new pieces of equipment for the children's playing field. As well as an inclusive roundabout and basket swing we plan to install a climbing net suspended from a single 5 m high pole to provide an enjoyable challenge for older children. | Playing Field On Corner Of School Road And Cliff Road Waldringfield Suffolk – Planning Officer Eleanor Attwood - **Comments deadline 12 January 2022**

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.
To follow if required

Waldringfield Parish Council

To **NOTE** any application decisions received

Ref. No: DC/21/4267/FUL | Received date: Fri 10 Sep 2021 | Status: **Application Permitted** | Case Type: Planning Application Replacement Dwelling, Cart Lodge And Studio - Elm Cottage Sandy Lane Waldringfield Suffolk IP12 4QY

To **RECEIVE** any other planning information.

From the Tree Warden, regarding the proposed TPOs on trees concerning the Piggeries and Oak Garage.

Regarding the Piggeries, the oak in the hedge is quite minor, the hedge itself of field maple is more of a useful feature but I presume that is what they have labelled 'oak' on the plan. It doesn't look to me that they want to get rid of these on the contrary they are shown quite clearly as retained. So there is little point in trying to get TPO on it especially as it is a hedge. According to the adjacent landowner it was planted as part of a scheme to find employment/work experience for young people who had transgressed.

The Council will only put on TPOs on trees if they think the tree in question is in danger of being damaged or removed by a development. By the way there are protection laws for hedges - taking out more than 30m requires planning permission usually but I will confirm this.

Regarding the adjacent beech trees, their roots will be under the driveway so would potentially be damaged by large vehicles carrying building materials (blocks etc) if the scheme was permitted. I would think conditions should be written in to ensure the roots are protected.

On the garage site, the arboricultural officer Nick Newton has asked for a complete tree survey of the site as he thought some trees had been omitted. I would not expect that the landowner would countenance removing the oaks. It will review the survey when it is done. As there is a big change of level on this site some detailed sections are needed to show how they would cope with this.

So in both cases I do not think there is currently urgency having TPOs put on.

Update on Brightwell Lakes

There is a Brightwell Lakes Community Forum zoom meeting scheduled for 07 February 2022.

ITEM 10

10. To **RECEIVE** updates on the photo post project

As discussed last meeting the Clerk contacted the organiser – Christine Block and affirmed our interest in the project. She sent the following email.

Dear Jennifer and Sue,

I'm very glad you are able to join this project - where we have a series of posts and photopoints up and running people are taking some very interesting images and records. (You might like to look at <https://sites.google.com/view/debenphotoposts>)

The first thing that would be needed is to find the best site for the photopost (where the landowner is happy to give their consent.) Ideally the position needs to have clear views of the estuary and foreshore as well as being easily accessible for people who would like to slot their phone into the specially designed fitment, take a picture and upload it to a dedicated site which Professor Helene Burningham will set up for you.

Waldringfield Parish Council

You may already have a site in mind - if so, it might be helpful if you could email a picture of the possible position to Helene - (Helene - I don't know when you are next able to visit Waldringfield waterfront, but could you look at google earth and give us your view of the best point along the river frontage from which to take pictures?)

We can supply the post, any necessary post cement or spike needed when putting it up, the metal fitment to hold a mobile phone and the specially worded notice explaining the project and how the photo process works. We do appreciate your help with putting up the post and it's good if you can arrange for someone to take a regular picture and just keep an eye on the post to make sure it's not damaged. You may need to think about including it with the PC's public liability insurance.

You might like to know more and talk through the project - if so do give me a ring on 01394 411660 - (we are going to see our daughter over the holiday period but you are welcome to ring 01496 810830)

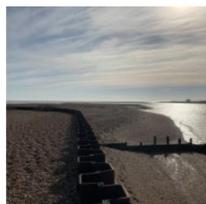
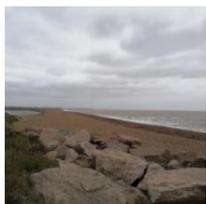
With best wishes,

Christine

Some photos from their web site:



What the Photo Post would look like



Bawdsey Photo Posts

PhotoPost1

[Shingle Street](#)

Upload a photo to the [PhotoPost1 Facebook page](#)

PhotoPost2

[East Lane \(N\)](#)

Upload a photo to the [PhotoPost2 Facebook page](#)

PhotoPost3

[East Lane \(S\)](#)

Upload a photo to the [PhotoPost3 Facebook page](#)

PhotoPost4

[Bawdsey Spit and The Knolls](#)

Upload a photo to the [PhotoPost4 Facebook page](#)



Examples of uploaded photos in Melton

In relation to this project – the following was also received on 31 December 2021:

Dear Rebecca

Please find attached the letter in relation to your locality grant. This was originally sent to you in December 2020.

Please can you provide us with an update on the progress of this project, and whether the grant is still required.

Please note if the funds are not drawn down by 31 March 2022, this grant will no longer be available.

Kind regards

Sue Mitchell

Locality Budgets and Members Allowances

Sue Mitchell, Vicky Archer, Chris Copplestone & Helen Taber-French

Democratic Services

Suffolk County Council

Endeavour House, 8 Russell Road, Ipswich, IP1 2BX

A review of the letter indicated that £50.00 had been allocated to the project – but due to the delay in the project – this was never claimed. We therefore have £50.00 that can be claimed towards the maintenance of the Post.

ITEM 11

11. To **RECEIVE** updates on regarding public facilities proximate to the waterfront/beach

The following letter was received from Adnams



Ms J Shone-Tribley
Parish Clerk
Waldringfield Parish Council
Low Farm
Ipswich Road
Waldringfield
Suffolk IP12 4QU

24th December 2022

Dear Ms Shoney-Tribley

Reinstating Public Toilets

Thank you for your letter of 8th December regarding the Parish Council's desire to reinstate the public toilets on land at The Maybush Inn.

Prior to Adnams purchasing the pub and surrounding land from Pubmaster, the council relinquished the lease of the area where the porter cabin toilets resided. Pubmaster then incorporated the land within the lease agreement held by Steve Lomas of Deben Inns, and this is the agreement that Adnams inherited when they purchased the site. We are therefore unable to vary the lease to grant any permissions to the Parish Council.

We have spoken to Steve Lomas, who has indicated that he is unable to give up valuable car parking space which, particularly in high season, is heavily utilised. However, the pub is open from 9am every day and he has advised that anyone is welcome to use the pub facilities.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Teresa Holman', written over a white background.

Teresa Holman
Tenanted & Leased Pubs

cc Steve Lomas, Deben Inns
Nick Attfield, Property Director, Adnams plc

Waldringfield Parish Council

ITEM 14

14. CLERK AND RFO REPORT

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list.

PAYMENTS LIST

Waldringfield Parish Council PAYMENTS LIST										
Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
62	Accounting, Website & Comp	31/12/2021	Unity Trust Bank		Banking service charge	Unity Trust Bank	X	18.00		18.00
63	Stationery/Mileage/Etc.	03/01/2022	Unity Trust Bank		Printing costs	Waldringfield Primary School	X	2.00		2.00
64	Repairs/Maintenance	03/01/2022	Unity Trust Bank		Signage	Safety Signs for Less/Value P	S	48.00	9.60	57.60
65	Accounting, Website & Comp	03/01/2022	Unity Trust Bank		Google Storage	Google Commerce (via J Sho	S	1.33	0.26	1.59
66	Post and telephone	03/01/2022	Unity Trust Bank		Postage	Jennifer Shone-Tribley	X	1.32		1.32
67	Accounting, Website & Comp	03/01/2022	Unity Trust Bank		Annual Subscription	Microsoft Office (via J Shone	S	49.99	10.00	59.99
68	Salaries	03/01/2022	Unity Trust Bank		Salary	Jennifer Shone-Tribley	X	489.90		489.90
Total								610.54	19.86	630.40

RECEIPTS LIST

Waldringfield Parish Council RECEIPTS LIST										
Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
14	VAT Refund	20/12/2021	Unity Trust Bank		VAT Refund	HMRC	X	3,476.58		3,476.58
Total								3,476.58		3,476.58

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Waldringfield Parish Council

COST CENTER TO BUDGET

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

3 January 2022 (2021-2022)

A - Receipts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28	Precept	14,300.85	14,300.85					(0%)
30	SCC Locality Grant							(N/A)
31	SCC Footpaths Grant	200.00	276.30	76.30				76.30 (38%)
35	ES Enabling Communities Grant							(N/A)
36	Bank Interest	50.00		-50.00				-50.00 (-100%)
37	Grants and Donations	98.00	1,480.00	1,382.00				1,382.00 (1410%)
38	Advertising income		48.00	48.00				48.00 (N/A)
39	VAT Refund		3,476.58	3,476.58				3,476.58 (N/A)
44	CIL Funds	4,403.87	13,561.62	9,157.75				9,157.75 (207%)
45	New Equipment Grants		11,000.00	11,000.00				11,000.00 (N/A)
SUB TOTAL		19,052.72	44,143.35	25,090.63				25,090.63 (131%)

B - Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salaries				5,994.72	5,149.47	845.25	845.25 (14%)
2	PAYE/NI							(N/A)
3	Stationery/Mileage/Etc.				125.00	93.99	31.01	31.01 (24%)
4	Post and telephone				50.00	2.94	47.06	47.06 (94%)
5	Newsletter re 1972 LGA s142				400.00	446.00	-46.00	-46.00 (-11%)
6	Village Hall hire				300.00		300.00	300.00 (100%)
7	Insurance				459.13	459.13		(0%)
8	Membership Subs re LGA s111				420.00	413.18	6.82	6.82 (1%)
9	Audit				160.00	170.00	-10.00	-10.00 (-6%)
10	Chairman's Expenses				50.00	30.00	20.00	20.00 (40%)
11	Training				250.00	680.00	-430.00	-430.00 (-172%)
12	Election Costs							(N/A)
40	Accounting, Website & Computir				560.00	203.28	356.72	356.72 (63%)
42	Professional Services				200.00	674.00	-474.00	-474.00 (-237%)
SUB TOTAL					8,968.85	8,321.99	646.86	646.86 (7%)

C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Grass cutting (field)				780.00	720.00	60.00	60.00 (7%)
15	Mole catching (field)				100.00		100.00	100.00 (100%)
16	Repairs/Maintenance				2,250.00	15,476.35	-13,226.35	-13,226.35 (-587%)
17	Footpath Maintenance				400.00	325.80	74.20	74.20 (18%)
41	AONB Grant Payments							(N/A)
SUB TOTAL					3,530.00	16,522.15	-12,992.15	-12,992.15 (-368%)

Waldringfield Parish Council

D - Grants - s137/72 & s19 MP/

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	General Grants				300.00	99.00	201.00	201.00 (67%)
22	Church Field				425.00	450.00	-25.00	-25.00 (-5%)
23	Village Hall LGA				525.00	500.00	25.00	25.00 (4%)
24	All Saints Church				775.00	750.00	25.00	25.00 (3%)
25	WildlifeGroup				125.00	100.00	25.00	25.00 (20%)
SUB TOTAL					2,150.00	1,899.00	251.00	251.00 (11%)

F - Miscellaneous

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Miscellaneous							(N/A)
SUB TOTAL								(N/A)

Summary

NET TOTAL	19,052.72	44,143.35	25,090.63	14,648.85	26,743.14	-12,094.29	12,996.34 (38%)
V.A.T.		761.40			3,523.23		
GROSS TOTAL		44,904.75			30,266.37		

Waldringfield Parish Council

BANK RECONCILIATION

3 January 2022 (2021-2022)

Waldringfield Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/12/2021		
	Cash in Hand 01/04/2021		16,657.51
	ADD		
	Receipts 01/04/2021 - 31/12/2021		44,904.75
			61,562.26
	SUBTRACT		
	Payments 01/04/2021 - 31/12/2021		29,653.97
A	Cash in Hand 31/12/2021 (per Cash Book)		31,908.29
	Cash in hand per Bank Statements		
	Cash 31/12/2021	0.00	
	Unity Trust Bank 31/12/2021	22,736.48	
	Ipswich Building Society 31/12/2021	7,961.18	
	Barclays Community Account 31/12/2021	1,210.63	
			31,908.29
	Less unrepresented payments		
			31,908.29
	Plus unrepresented receipts		
B	Adjusted Bank Balance		31,908.29
	A = B Checks out OK		

Waldringfield Parish Council

CASH FLOW STATEMENT

Waldringfield Parish Council						
	30.11.21		31.12.21		30.01.22	
OPERATING ACCOUNT Unity Trust	DECEMBER		JANUARY		FEBRUARY	
	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL
CASH ON HAND (beginning of month)	£20,100.70	£20,100.70	£22,736.48	£22,736.48	£25,176.03	£0.00
CASH RECEIPTS						
Grants						
Playing Fields	£0.00	£0.00	£3,250.00	£0.00	£0.00	£0.00
Phone Box	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other						
Precept	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CIL	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Bank Transfer	£0.00	£0.00	£1,210.63	£0.00	£0.00	£0.00
ESC Footpath Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
VAT Refund	£3,476.58	£3,476.58	£0.00	£0.00	£0.00	£0.00
TOTAL CASH RECEIPTS	£3,476.58	£3,476.58	£4,460.63	£0.00	£0.00	£0.00
CASH AVAILABLE (before cash out)	£23,577.28	£23,577.28	£27,197.11	£22,736.48	£25,176.03	£0.00
CASH PAID OUT						
Administration						
Salaries	£489.90	£489.90	£498.22	£489.90	£498.22	
Newsletter	£145.00	£145.00	£0.00	£0.00	£0.00	
Insurance	£0.00	£0.00	£0.00	£0.00	£100.00	£0.00
Hall Hire	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£0.00	£0.00	£0.00	£0.00	£120.00	
Post/Telephone	£5.70	£5.70	£0.00	£1.32		
Memberships	£0.00	£0.00	£36.00	£0.00	£37.59	
Other	£0.00	£0.00	£2.00	£2.00		
Website/Accounting	£18.00	£18.00	£0.00	£51.32		
Playing Fields and maintenance						
Grass Cutting	£0.00	£0.00	£0.00	£0.00		
Repairs and maintenance	£5.00	£5.00	£76.00	£0.00	£412.50	
Footpath cutting	£0.00	£0.00	£0.00	£0.00		
Grants						
AONB Repayment	£0.00	£0.00	£1,382.00	£0.00	£0.00	£0.00
Wildlife Group	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Projects expenses						
PlayQuip	£0.00	£0.00	£0.00	£0.00	£15,039.50	
Other Invoices	£166.33	£166.33	£0.00	£0.00	£0.00	
VAT	£10.87	£10.87	£26.86	£19.86	£3,242.16	£0.00
SUBTOTAL	£840.80	£840.80	£2,021.08	£564.40	£19,449.97	£0.00
TOTAL CASH PAID OUT	£840.80	£840.80	£2,021.08	£564.40	£19,449.97	£0.00
CASH POSITION (end of month)	£22,736.48	£22,736.48	£25,176.03	£22,172.08	£5,726.06	£0.00
SUMMARY of ALL CASH						
Unity	£22,736.48	£22,736.48	£25,176.03	£22,172.08	£5,726.06	£0.00
Barclays	£1,210.63	£1,210.63	£0.00	£0.00	£1,210.63	£0.00
IBS	£7,961.18	£7,961.18	£7,961.18	£7,961.18	£7,961.18	£0.00
Total cash position	£31,908.29	£31,908.29	£33,137.21		£14,897.87	

To **APPROVE** Parish Council meeting dates for 2022

Draft until signed.....Chair / / 20

Waldringfield Parish Council

Proposed dates for 2022 - second Tuesday of the Month

08 February 2022	09 August 2022
08 March 2022	13 September 2022
12 April 2022	11 October 2022
10 May 2022	15 November 2022
14 June 2022	13 December 2022
12 July 2022	

Deben Hall is potentially available Mon, Wed and Fri should we wish to book this as the meeting room for the next few meetings (being confirmed before meeting on 11th).

ITEM 15

15. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. – see separate list

1. Application for approval of bollard installation.

Email from Highways Licencing Officer circulated to Councillors 06.01.22

Options include providing evidence of tree root degradation, outlining safety concerns and amending application to other forms of street furniture eg: benches/planters.

2. Regarding Correspondence received from Resident 08.12.21 – previously circulated to Councillors regarding speeding on the Ipswich Road/School Road junction towards the school.

I'm interested to see if there is anything regarding the speed (limit) of traffic in Waldringfield on School Road (between the school and Low Farm corner).

There are now six families that regularly have to walk this route to and from school and it's pretty scary at times!! There also all the dog walkers, campers etc too...

Councillors received an update from the Community Liaison officer as to options on how to manage this situation. Options discussed:

- 1. The village could launch a community Speed Watch initiative. This would involve training volunteers to hold a speed camera and capture results – which are sent through to police. The details are attached; as is the application (there is training and equipment provided).*



- is a major factor in preventing people from enjoying the environment they have chosen to live in.
- has an impact on the lives of people within local communities.
- also contributes to the severity of any road traffic collision.

Suffolk Police are committed to working with Roadsafe partners to achieve casualty reduction targets, and "reduce the number of people killed and seriously injured on our roads"

The police aim to provide the right level of reassurance and enforcement. But officers cannot carry out speed enforcement checks in every community that wants them on a regular basis. This is where working together can help.

We need to enhance our existing methods and want to include the community by recruiting volunteers to be part of our Community Speed Watch initiative.



Dec14

How it works:

- Trained volunteers verify and record the registration numbers of offending vehicles.
- These details are forwarded to Suffolk Police who will send offenders a letter.
- A maximum of two letters will be sent to offenders.
- Persistent offenders may be targeted for police enforcement.
- Follow-up work on education and enforcement by Suffolk Police and our partners will also take place as appropriate.

JOIN COMMUNITY SPEED WATCH

If you are interested in setting up a scheme in your town or village or joining an existing scheme:

Contact your Safer Neighbourhood Team

Email: communityspeedwatch@suffolk.pnn.police.uk

Call 101 – ask for your local Safer Neighbourhood Team



Designed by The Publications Unit, Suffolk Constabulary

Community

SPEEDWATCH



actively involved in road safety



2. SCC Road Safety Officers assist villages and schools regarding speeding in and around school safety zones.
3. SCC also has a "recording" SID. This records number plates as well as speeds on an SID device. We would inquire about this device from the Road Safety Officer.

3. Highways matters

The following incident was raised as it was cleared as completed by Highways:

Your report reference number is: 00346675

CLIFF ROAD, WALDRINGFIELD

Date reported: 06/01/2022

Description: There remains a broken overhanging branch outside Spinnakers on Cliff Road. This was investigated by the power company but as it did not interfere with power lines, they did not remove it. It is still posing a danger to road users and pedestrians.

We will investigate your report and make a decision on any action that may need to be taken and by when. Please rest assured that any urgent health and safety matters will be prioritised.

Your report reference number is: 0333086

CLIFF ROAD, WALDRINGFIELD

Date reported: 19/08/21

The grit bin has not been refilled as yet. Clerk has escalated this.

ITEM 16

16. To **CONSIDER** any correspondence received before the meeting – see separate list

Correspondence circulated to Councillors:

Mick Richardson - FW: Public EV charging points

Suffolk Family Carers - Connected Communities update

info.aepasuffolk@gmail.com - LETTER TO SECRETARY OF STATE FOR BEIS

Suffolk Association of Local Councils - SALC news e-bulletin 13 December 2021

Waldringfield Parish Council

Rural Services Network - The Rural Bulletin - 14 December 2021
Stephen Gregory - FW: Brightwell Lakes Community Forum – February
Adams, Araminta - FFBO494_ECP Felixstowe Ferry to Bawdsey update for Waldringfield Parish Council
Lisa Mills - Enforcement Complaints
Community Action Suffolk - Welcome to the NASIP Christmas Newsletter
East of England Local Government Association - EELGA's December Newsletter
Headway Suffolk - Headway Suffolk Winter Newsletter
Mick Richardson ESC Councillor - Free transport for covid vaccinations
ESC - Christmas Greetings from the Chairman & Vice-Chairman of East Suffolk Council
Information Commissioner's Office -Latest news from ICO
Neil Winship -Christmas Gathering
Sizewell C Project Team - Parish Emler December 2021
Suffolk Association of Local Councils - SALC subscription
Suffolk Association of Local Councils - SALC news e-bulletin 20 December 2021
Rural Services Network -The Rural Bulletin - 21 December 2021
Reclaim the Rain - Innovative Resilience Fund Brief - Reclaim the Rain
Cheryl Burgess – Public Toilets in Waldringfield
Oka Last - Grants - opening for applications January 2022
NI Mail Distribution - EN010012 – The Sizewell C Project
Rural Services Network The Rural Bulletin - 5 January 2022
Sizewell C Project Team - Parish Emler January 2022
Rural Services Network - RSN Rural Funding Digest - January 2022 Edition
Margaret Morris - Suffolk Coastal Disability Forum Meeting
Nick Newton - UPDATE - Felled Oak Trees in Waldringfield
Suffolk Association of Local Councils SALC training and network e-bulletin 5 January 2022