



Waldringfield Parish Council

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Minutes of the Parish Council Meeting held on Tuesday 14th June 2022

In attendance: Councillors Elliot, Lyon, Reid, Quick, and Archer
ESC Cllr Richardson
Members of the public: 3

Meeting opened 19:30pm

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1. To RECEIVE apologies for absence:

Cllr Kay, Cllr Beaumont, Cllr Gold. Clerk Ms Shone-Tribley.

In the absence of Cllr Kay (normal chair) the meeting was chaired by Cllr Elliot.

2. To RECEIVE declarations of interest –

Cllr Lyon - Item 13 non-pecuniary
Cllr Reid - Items 9 and 10 non-pecuniary

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor - none received.

Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council –

Members of the public indicated they were interested in Items 9, 13, and 15 (boundary changes)

3. To RECEIVE reports from SCC Cllr Patti Mulcahy, ESC Cllrs Richard Kerry and Mick Richardson, and Suffolk Police.. – See separate list.

Cllr Richardson indicated he had nothing additional to report.

4. To APPROVE the minutes of the Parish Council meeting held on **19th May 2022**.

Motion to approve minutes: Proposed Cllr Lyon, seconded by Cllr Reid – all in favour except Cllr Quick who abstained because she was not present.

5. MATTERS for REPORT from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meetings held on 10 May and 19 May 2022

ACTION ITEMS

10 May APCM

Audit: Clerk to file the requisite paperwork with the External Auditor PFK Littlejohn - **DONE**
Appointments: Clerk to discussion of additional tree wardens as agenda item in June - **DONE**;
Clerk to add the two temporary portfolio appointments for consideration at meeting where new councillor is co-opted- **DONE – August meeting**

10 May regular meeting

Chat Benches – Clerk to arrange installation on playing fields – **DONE**
Noticeboard – Cllr Kay to initiate repairs and purchase spikes for poles. **DONE**
Allotments – Clerk to provide summary report of work to date to June meeting **DONE – See Item 9;**

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Cllr Kay to speak to new landowner – **In process.**

Planning Cllr Elliot to draft letter to ESC ref: planning conditions enforceability – **in process**

Replacement of assets: Clerk to provide quotations for consideration to the June meeting of Council – **DONE - See Item 12 .**

6. To **CONSIDER** Planning Applications for **COMMENTS:**

DC/21/4002/ARM Approval of reserved matters - the construction of 173 dwellings (including 80 affordable houses) together with associated works, landscaping and infrastructure for Brightwell Lakes (Phase W1) - on DC/20/1234/VOC. | Land To The South And East Of Adastral Park – Case Office Rachel Lambert; comment deadline 15th June 2022 **and**

DC/21/4003/ARM Approval of reserved matters - the construction of 22 dwellings together with associated works, landscaping and infrastructure for Brightwell Lakes (Phase W1a) - on DC/20/1234/VOC. | Land To The South And East Of Adastral Park Park - Case Office Rachel Lambert; comment deadline 15th June 2022

Motion that no further comments to be submitted: Proposed Cllr Reid, Seconded Cllr Quick. All in favour

DC/22/2050/FUL Proposed residential development -Oak Garage School Road Waldringfield Suffolk IP12 4QR - Case Officer Grant Heal: comment deadline 4th July 2022.

This is a revised application, the only significant change being the addition of a visitor's car parking space.

Motion to object – our original comments still apply but to comment favourably on the additional car parking space. Proposed Cllr Reid, Seconded Cllr Quick. All in favour

ACTION Cllr Elliot to draft email to Cllr Richardson so that he can seek clarification re the referral procedure that appears to have been applied to this application before it was open for statutory & public comments.

DC/22/1117/FUL Continuation of use of land as a caravan and camping site for up to 70 pitches together with the creation of a new access off Ipswich Road - Low Farm Ipswich Road Waldringfield Suffolk IP12 4QU – Case Officer Mark Brand - Comment deadline 28th June 2022

It was considered that the need for a revised entrance has not been established and that a new entrance as proposed would create a traffic hazard and would have a poor visual impact. Deadline for comments 28th June 2022.

Motion for Cllr Elliot to draft a response along these lines for approval, to be emailed to Councillors. Proposed Cllr Reid, Seconded Cllr Archer. All in favour

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda. None received.

To **NOTE** any application decisions received – see separate list
Cllrs noted

To **RECEIVE** any other planning information.
Nothing further to report

07. To **RECEIVE** updates on the playing field development project.

The new equipment is now installed and formally opened on a very successful Jubilee celebration day Saturday, 4th June 2022.

Following this the following actions were agreed:-

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The clerk to write to the councillors and council officers who gave assistance in obtaining funding for the play equipment and to the village resident who made a personal donation. This to include a our "thank you" and link to Stan Baston's photographs taken on the opening day.

The gate by the tennis court should have a "No dogs allowed" sign – to obtain an additional sign as Cllr Kay did for the other entrances. Up to £50 to be allowed.

The Clerk to formally write to Playquip stating in discussion prior to purchase, they explained we could undertake our own maintenance (greasing) of the roundabout gaining access by a trap-door in the deck. This has not been supplied, consequently the whole roundabout has to be dismantled at a cost of £350 + VAT. This would be needed at least every 2 years. We will then see their response.

Proposal that the above 3 actions are undertaken. Proposed Cllr Elliot, Seconded Cllr Lyon. All in favour

Cllr Reid circulated the regular inspection report.

08. To **RECEIVE** updates on the photo post project

A letter has been received from the Chair of the land-owning Trustees granting permission for the photo post providing the Parish Council takes responsibility for any accidents that should occur due to using it. The following actions were agreed:

Cllr Quick to draft and circulate a response to the Trustee so that the Clerk can reply on behalf of the Parish Council.

The Clerk to check with our insurer that they would cover this – the seats are a useful precedent.

Cllrs Quick and Archer to inspect site and design a platform.

Motion to agree the above actions:- Proposed Cllr Elliot, Seconded Cllr Lyon. All; in favour.

09. To **RECEIVE** updates on allotments

Cllr Kay has not yet responded to any discussions with a possible new land owner.

It was generally felt that an "allotment champion" on the Parish Council would aid the progress, and it was agreed that one should be appointed at the next meeting.

Allotments to be on the agenda for the July meeting.

10. To **DISCUSS** appointment of additional tree wardens.

Motion to appoint one additional tree warden. Proposed Cllr Elliot, Seconded Cllr Lyon. All in favour except Cllr Reid who abstained.

Motion that the post of tree warden should be advertised throughout the Village. Proposed Cllr Elliot, Seconded Cllr Archer. All in favour except Cllr Reid who abstained.

11. To **DISCUSS** WPC communication methods.

There is a concern that anyone not on Waldringfielders email group will not get the Parish Council information sent out via that method.

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The Clerk is happy to set up a separate email distribution for those not on Waldringfielders and wishing to receive this information, and it is suggested that a paper flyer to be distributed throughout the Village with this information, possibly with the next issue of Focus.

Motion to agree the above action:- Proposed Cllr Reid, Seconded Cllr Lyon. All in favour.

12 CLERK AND RFO REPORT

To **CONSIDER** and **APPROVE** items of expenditure, and arrange for approval of BACS accordingly – see separate list.

Motion to approve expenditure:- –proposed Cllr Elliot, Seconded Cllr Archer. - All in favour Cllrs Reid and Archer to approve BACS payments.

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Cllr Reid reviewed and signed paperwork.

Motion to agree the financial report and independent bank reconciliation:- Proposed Cllr Elliot, Seconded Cllr Lyon. All in favour.

To **CONSIDER and APPROVE** quotations for replacement of bins (4 x dog waste bins and damaged bin by Maybush)

The requirement for waste bins was discussed and the following agreed:-

Motion to procure 4 x Red Glasdon Fido 25 dog waste bins installed from Norse at £180.19 + VAT each. Proposed Cllr Quick, Seconded Cllr Lyon. All in favour.

Motion to procure 1 x Green Gladstone Royal Topsy Litter Bin installed from Norse at £334.48 + VAT. Proposed Cllr Elliot, Seconded Cllr Archer. All in favour

13 To **RECEIVE** updates/reports on public rights of way, verges and road safety matters.

To **DISCUSS** the verges' mowing at Sullivan Place and School Road

The Council did not feel there was any significant traffic safety issue with the grass on the verges.

Christine Fisher, Tree Warden and wildlife expert, suggests to keep the verges looking tidy, the grass should be cut to 20cm in August, then fully cut in Autumn.

The verges team, part of Waldringfield Wildlife Group, are planning to update an information booklet but this will not be available until Autumn. Cllr Elliot agreed to draft a letter for the Clerk to send to residents to explain proposed action, prior to the availability of the booklet.

To **DISCUSS** repositioning of the SID pole outside Myrtles

The repositioning of the SID post outside The Myrtles will be deferred to the next meeting.

There was a report that weed-killer was being used in Village Way. The Clerk has written to the resident 23 May 2022 requesting specifics on date/time and location, as it is unclear what exact grass has been sprayed, and therefore who is responsible – SCC or ESC. Once confirmed – Clerk will address with the council responsible

14 To **CONSIDER** and **APPROVE** response to public consultations – Community Governance Review (boundary amendments) and Consultation on Air Quality improvements in Woodbridge–

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Community Governance Review (boundary amendments) - comment deadline 8th July 2022:

Brightwell Lakes to remain as at present.

Motion to support boundary changes to include Rudd's Barn within the Waldringfield Parish. Proposed Cllr Reid, Seconded Cllr Lyon. All Councillors enthusiastically in favour.

Consultation on Air Quality improvements in Woodbridge

Motion to provide no response to the proposed air quality monitoring changes in Woodbridge. Proposed Cllr Elliot, Seconded Cllr Lyon. All in favour.

15 To **CONSIDER** any correspondence received before the meeting – see separate list.
No issues raised

16.. **PARISH MATTERS** for next meeting:-

SID post outside Myrtles,
Photo post,
Communications flyer

ACTION ITEMS

Carried forward from previous meeting:

Cllr Kay to speak to newly identified allotment landowner.

Cllr Elliot to draft letter to ESC ref: planning conditions enforceability.

Actions from this meeting:

Planning: Clerk to respond to Oak Garage new planning application-Object, our original comments still apply but to comment favourably on the additional car parking space; **Cllr Elliot** to draft email to Cllr Richardson so that he can seek clarification re the referral procedure; **Cllr Elliot** to draft a response for Low Farm planning application.

Playing Field and Equipment Project: Clerk to write to the councillors and council officers who gave assistance in obtaining funding for the play equipment and to the village resident who made a personal donation.; **Clerk** to obtain an additional "No dogs allowed" sign for the playing field gate by the tennis court; **Clerk** to write to Playquip stating in discussion prior to purchase, they explained we could undertake our own maintenance of the roundabout.

Photopost project: Cllr Quick to draft and circulate a response to the Trustee granting permission for the photo post; **Clerk** to reply to the Trustee on behalf of the Parish Council, using Cllr Quick's agreed response; **Clerk** to check with our insurer that they would cover use of photo post; **Cllrs Quick and Archer** to inspect site and design a platform for the photo post.

Allotments: Clerk to put allotments on the agenda for the July meeting.

Tree Wardens: Clerk to advertise for candidates for an additional tree warden.

Council Communication: Clerk to set up a separate email distribution for those not on Waldringfielders and wishing to receive WPC information, and a paper flyer to be distributed throughout the Village with this information.

Finance: Cllrs Reid and Archer to approve BACS payments; **Clerk** to procure 4 x Red Glasdon Fido 25 dog waste bins; **Clerk** to procure 1 x Green Gladstone Royal Topsy Litter Bin

Verges: Cllr Elliot to draft a letter for the Clerk to send to residents of Sullivan Place.

Public Consultations: Clerk to write supporting boundary changes to include Rudd's Barn within the Waldringfield Parish

Meeting closed at 22:38pm

ITEM 3

3. To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Richard Kerry and Mick Richardson and Suffolk Police.



Managing Director appointed to lead East Suffolk Services

The creation of a new trading company in East Suffolk - delivering crucial services such as waste and recycling collection, grounds maintenance and street cleansing - has moved a step closer with the appointment of its first Managing Director and confirmation of the organisation's trading name.

Cassandra Clements arrives from Babergh & Mid Suffolk Councils, where she is currently Assistant Director for Environment & Commercial Partnerships, to lead the newly created East Suffolk Services. She will be tasked with driving the highest possible standards of service delivery, while seeking the best possible value for money for residents, businesses and all local stakeholders.

This Local Authority Trading Company (LATCo) will operate as an 'arms-length' commercial business, separate to the Council, following the conclusion of the contract East Suffolk Council holds with Norse for the provision of operational services in July 2023.

Supporting customers to get online

Our Customer Services Team now have fully trained 'Digital Champions', who are available to help customers use our online services at the Marina Centre in Lowestoft and at desks within local libraries, by appointment.

Most East Suffolk residents now use our online services to report issues, make payments and find out information, however some people find it more challenging to use these services.

Our Digital Champions are available for anyone who needs support to get online, not only to learn how to use our online services but to also feel more comfortable with online shopping, banking, using email and connecting with people.

Appointments are available at the Marina Centre and at desks within libraries across the district. To make an appointment with a Digital Champion, please call 03330 162000.

Response to planning consent for major offshore windfarm projects

The Secretary of State for the Department of Business, Energy and Industrial Strategy has awarded planning consents for ScottishPower Renewables East Anglia One North and East Anglia Two Offshore Wind Farms.

The projects will contribute up to 1.7GW of renewable energy, once constructed, and help towards achieving the Government's ambitions of 40GW of offshore wind by 2030.

The Council will now be responsible for discharging a number of the requirements imposed on the developer via the Development Consent Orders, with the potential that the projects may commence construction in 2023.

Read the full response at www.eastsuffolk.gov.uk/news/east-suffolk-council-responds-to-planning-consent-for-major-offshore-wind-farm-projects/

Sale completed for former Melton Hill offices in Woodbridge

We have completed the sale of our former Melton Hill offices in Woodbridge, to the family-run Manningtree building firm, Rose.

The site has been vacant for more than six years since the offices moved to Riduna Park in Melton.

Rose has a history of working in the town – most recently on the Queens Drive development of 33 new homes.

Read more at www.eastsuffolk.gov.uk/news/east-suffolk-council-completes-sale-of-former-melton-hill-offices-in-woodbridge/

Masterplan finalised for South Lowestoft and Kirkley

Following extensive public consultation, the Lowestoft Seafront and High Street Heritage Action Zone has been published.

Initiated by the Council through the London Road, Lowestoft High Street Heritage Action Zone (HSHAZ), the Masterplan has been developed to enhance public spaces and improve connectivity between the seafront, Kirkley Village and the town centre with the overall aim of enhancing the area for residents and visitors.

View the Masterplan at www.eastsuffolk.gov.uk/news/masterplan-finalised-for-south-lowestoft-and-kirkley/

Our wild spaces are back

Returning for its third year, our 'Pardon the weeds, we're feeding the bees' campaign is back, with over 100 wild spaces where grass and wildflowers are left to grow to help wildlife thrive.

These areas, which are large enough to provide an environmental benefit and do not present any safety issues for local communities, will be marked with our eye-catching yellow signs to make residents and visitors.

Town and parish councils, supported by Norse, will monitor the conservation areas to remove litter and control any invasive plant species.

This year, we're also encouraging town and parish councils to create wild spaces on their own land – these will be marked with special green 'Pardon the Weeds' signs.

See a full list of all our wild spaces here: www.eastsuffolk.gov.uk/news/wild-spaces-return-to-east-suffolk/

New programme agreed to drive down number of empty long-term homes

An ambitious three-year programme has been agreed to drive down the number of long-term empty homes in East Suffolk.

Long-term empty properties are defined as residential properties that have been empty for at least two years.

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In East Suffolk, 280 properties in private ownership have been empty for more than two years. These will be prioritised for action according to type, location, duration unoccupied, and housing need in the surrounding area.

The appointment of a dedicated Empty Homes Officer was among proposals put forward to drive policy.

New affordable homes welcome first residents

A contractor who worked on a new housing development near Saxmundham has been able to move into one of the homes himself.

At the end of March, the Council completed the purchase of eight properties at Darsham Meadows, including four affordable rent homes to be added to our own Housing Revenue Account (HRA) stock.

While two of the remaining four properties are still available under shared ownership via Orwell Housing Association, all of the affordable rent properties have been taken up by tenants, including a one-bedroom home occupied by Lee Jones.

The 33-year old fencer worked on the same development during its construction and moved just down the road from his family home in the village.

Read more about the development at www.eastsuffolk.gov.uk/news/new-and-affordable-homes-welcome-first-residents-in-east-suffolk-village/

Delivering sustainable homes in East Suffolk

A new planning document has been adopted in East Suffolk to help guide the development of sustainable buildings in the district.

The new Sustainable Construction Supplementary Planning Document provides planning guidance on a wide range of sustainable construction topics include energy efficiency, renewable energy, water management and conservation, construction methods, and use of materials.

View the plan at www.eastsuffolk.gov.uk/planning/planning-policy-and-local-plans/supplementary-planning-documents/

Grant funded training providing lifesaving first aid skills

A group of publicans and licensed premises staff from venues across Felixstowe have picked up some potentially lifesaving skills thanks to training funded by East Suffolk Community Safety Partnership (CSP).

Funding for up to 24 places on a first aid training course was provided by East Suffolk CSP for members of the Felixstowe Nightsafe network.

The Felixstowe Nightsafe network was formed in 2002 by local licensees, supported by Suffolk Constabulary and the CSP, with the aim of working together to prevent and reduce disorder around local licensed premises.

The dedication of local licensees has previously been commended for helping to make the town a safer place with a co-ordinated approach to identifying and preventing potential problems.

East Suffolk CSP was established to help improve the quality of life of people living in the district by promoting safe and healthy communities, with the co-operation of the police, district and county councils, probation, fire and rescue service, and public health.

New community play area is officially open

A new play area in Grundisburgh, created by the local community, has been officially opened.

Supported in part by community fundraising, historic Section 106 contributions and funding from the Kesgrave, Martlesham and villages Community Partnership, the creation of the new Grundisburgh Community Play Park has been a community effort, with involvement from across the village, including the Grundisburgh Playing Field Committee and the local Horticultural Society who helped with planting.

Funding was also provided by East Suffolk ward councillors, Cllrs Colin Hedgley and Tony Fryatt through their Enabling Communities Budgets.

Designed and built by contractors Kompan, the play area has equipment suitable for children of all ages and also benefits from a community garden with new flower beds, trees and shrubbery to increase biodiversity and provide habitat for local pollinators.

Surveys and consultations

We are currently running a number of consultations and, as always, we want to encourage participation as feedback from people in East Suffolk is invaluable and helps us ensure we're making the right decisions for our communities.

- **Firework displays on council-owned land**

As part of a review into firework displays on council-owned land, we have launched an 8-week consultation to better understand how residents feel about them and whether the rules need to be reconsidered. The consultation closes on Friday 20 May:

www.eastsuffolk.gov.uk/features/new-consultation-seeks-views-on-firework-displays/

- **Bungay Neighbourhood Plan**

Local residents are invited to comment on the Bungay Neighbourhood Plan, ahead of it being submitted for independent examination. When finalised, the Neighbourhood Plan will be required to be used by anyone considering, or making, a planning application in the Bungay Neighbourhood Area. The consultation is open until Monday 6 June at

www.eastsuffolk.gov.uk/planning/neighbourhood-planning/neighbourhood-plans-in-the-area/bungay-neighbourhood-area/

- **Rushmere St Andrew Neighbourhood Plan**

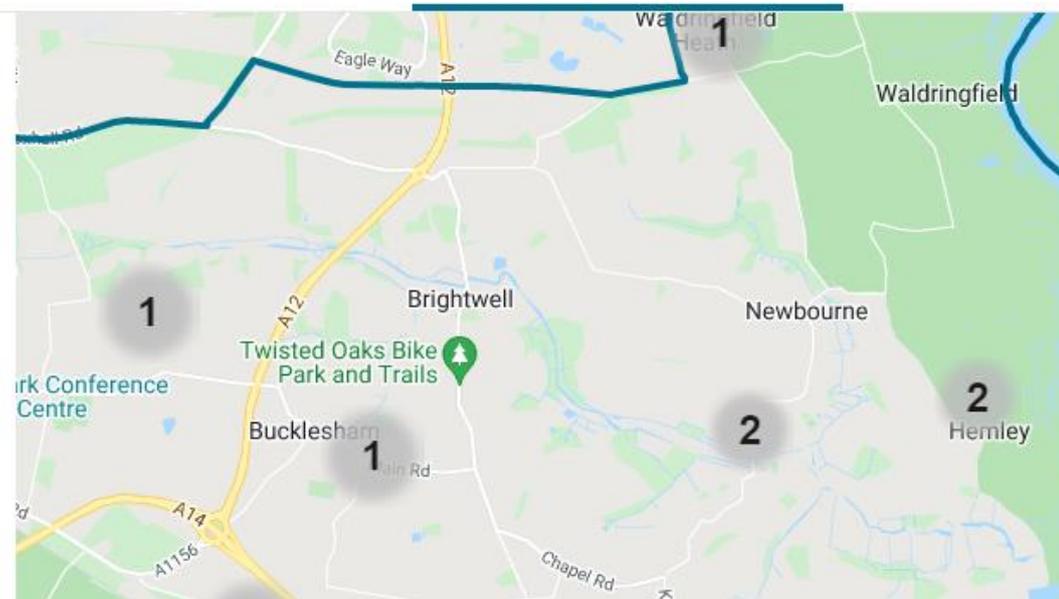
Local residents are invited to comment on the Rushmere St Andrew Neighbourhood Plan, ahead of it being submitted for independent examination. When finalised, the Neighbourhood Plan will be required to be used by anyone considering, or making, a planning application in the Bungay Neighbourhood Area. The consultation is open until Monday 6 June at

www.eastsuffolk.gov.uk/planning/neighbourhood-planning/neighbourhood-plans-in-the-area/rushmere-st-andrew-neighbourhood-area/

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Suffolk Police –Crime Data

Latest data –



Waldringfield Heath – 1 crime reported (behind the Church)

1 x anti-social behaviour

Newbourne –2 crimes reported (Watermill Road)

1 x Theft from person

1 x violence and sexual offences

Bucklesham – 1 crime reported (The Shannon)

1 x Other crimes

Hemley – 2 crimes reported (Church Lane)

2 x criminal damage and arson

ITEM 5

5. MATTERS for REPORT from minutes of previous meetings and to REVIEW ACTION POINTS from the minutes of the Parish Council meetings held on 10 May and 19 May 2022

ACTION ITEMS

10 May APCM

Audit: Clerk to file the requisite paperwork with the External Auditor PFK Littlejohn – **DONE**

Appointments: Clerk to discussion of additional tree wardens as agenda item in June - **DONE**; Clerk to add the two temporary portfolio appointments for consideration at meeting where new councillor is co-opted- **DONE – August meeting**

10 May regular meeting

Chat Benches – Clerk to arrange installation on playing fields – **DONE**

Noticeboard – Cllr Kay to initiate repairs and purchase spikes for poles. **DONE-**

Allotments – Clerk to provide summary report of work to date to June meeting **DONE - See Item 9;**

Cllr Kay to speak to new landowner – **In process.**

Planning Cllr Elliot to draft letter to ESC ref: planning conditions enforceability – **in process**

Replacement of assets: Clerk to provide quotations for consideration to the June meeting of Council – **DONE - See Item 13 .**

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ITEM 6

6. To **CONSIDER** Planning Applications for **COMMENTS**:

DC/21/4002/ARM | Approval of reserved matters - the construction of 173 dwellings (including 80 affordable houses) together with associated works, landscaping and infrastructure for Brightwell Lakes (Phase W1) - on DC/20/1234/VOC. | Land To The South And East Of Adastral Park – Case Office Rachel Lambert; Comments Deadline TBC

DC/21/4003/ARM | Approval of reserved matters - the construction of 22 dwellings together with associated works, landscaping and infrastructure for Brightwell Lakes (Phase W1a) - on DC/20/1234/VOC. | Land To The South And East Of Adastral Park Park – Case Office Rachel Lambert; Comments Deadline TBC

DC/22/2050/FUL- Oaks Garage

DC/22/1117/FUL | Continuation of use of land as a caravan and camping site for up to 70 pitches together with the creation of a new access off Ipswich Road | Low Farm Ipswich Road Waldringfield Suffolk IP12 4QU – **Planning Officer Mark Brand – Comments deadline 28 June 2022**

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.

None to report at this time,

To **NOTE** any application decisions received – see separate list

1. Demolition of existing conservatory, erections of two storey side extension and single storey extension toward river, altered first floor gable window and amendments to the internal layout of the existing dwelling - Barrack Row Fishpond Road Waldringfield Suffolk IP12 4QX

Ref. No: DC/21/0907/FUL | Received date: Wed 24 Feb 2021 | Status: **Application Permitted** | Case Type: Planning Application

2. Two-storey side extension and single-storey link extension to garage. - Debenfield Lodge School Lane Waldringfield Woodbridge Suffolk IP12 4QP

Ref. No: DC/22/0200/FUL | Received date: Wed 19 Jan 2022 | Status: **Application Permitted** | Case Type: Planning Application

3. Residential Development (Existing Garage Premises To Be Removed) - Oak Garage School Road Waldringfield Suffolk IP12 4QR

Ref. No: DC/21/4922/FUL | Received date: Wed 27 Oct 2021 | **Status: Application Withdrawn** | Case Type: Planning Application

To **RECEIVE** any other planning information.

The following was submitted to Planning Control through the on-line portal 31 May 2022 by the Clerk:

The Waldringfield Parish Council has become aware that it appears someone is preparing to occupy one of the houses at the Eureka site (Eureka, Cliff Road, Waldringfield IP12 4QL).

This is a result of observance of 2 removal pantechnicons that arrived at the site, (had to offload onto smaller vehicles) and completed a removal to one of the properties.

Given the amount of furniture that has been moved into the property it is reasonable to consider that the property is "capable of occupation".

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This would potentially be in breach of conditions applied in the appeal decision APP/057/2019 with reference to the relevant planning application DC/18/3623/FUL (for 3 houses plus bungalow, which was previously refused by ESC).

Condition 4 states that "The dwellings hereby permitted shall not be occupied until internal & external boundary treatments have been put in place according to the scheme that has been submitted to and approved in writing by the local planning authority."

Condition 5 states that "The dwellings hereby permitted shall not be occupied until the improvements to the highway & driveway have been constructed in accordance with details shown on drawing 5207 4 revision A (site layout plan). This condition was applied "in the interest of road safety"

The WPC would point out that this drawing included the new pavement etc which clearly hasn't been started, and we have not observed that the boundary treatments have been put in place.

We ask that an enforcement officer visits the site to investigate this possible breach and remind the developer of the relevant conditions imposed by the inspector re road safety.

ITEM 7

7. To RECEIVE updates on the playing field

Cllr Reid circulated the playing field inspection report under separate cover. This is available on the website.

To DISCUSS new equipment maintenance arrangements

Extract of Maintenance requirements for new Equipment:

The individual service requirements of your new equipment are as follows:

Space net, the space net is manufactured from steel core ropes and when installed is fitted tight, over time the cords will stretch slightly and the turn-buckle screws in each corner will need to be adjusted to ensure the ropes are kept tight, this is easily carried out but if you need us to do the adjustment, we are happy to carry it out when we are passing the site, there would be a charge of £110.00 + VAT for this service.

If you decide to carry out the work yourselves, please ensure all turnbuckles are adjusted equally, over tightening one side will result in the centres ropes rubbing on the post which may damage the ropes.

Below the space net we have installed bonded mulch surfacing, this is an open texture surface that can trap grass and weed seeds when airborne, we recommend spraying bonded mulch twice a year with a suitable weed killer to prevent germination of the seeds. At the beginning and the end of the season is usually sufficient.

Nest Swing, the recommended space below the nest swing is 400mm, this is measured from the middle of the mesh that you sit on not the hard rim or edge of the seat, the cords will stretch over time which will result in insufficient gap below, this is adjusted by removing the M8 bolt and locking nut from the swing hanger and cutting off the required amount of links in the chain to raise the seat, the bolt and locking nut are then re-fitted. If you would like us to carry out this adjustment if and when required we are happy to do so, there is a charge of £110.00 + VAT, at most this will be required twice over an initial 2-3-year period.

The surfacing below the swing is wet pour and no work will be required.

Inclusive roundabout, the roundabout is fitted with a large slew bearing which does not rotate at high speeds like a standard roundabout, this is to ensure the safety of the users, to ensure the bearing is kept in peak condition we recommend servicing the bearing at 12-month intervals, this can be

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stretch to 24 months in the first few years, but thereafter every 12 months. To service the bearing the handrails and top deck need to be removed which exposes the mechanism, there are 4 grease points on each bearing, and we recommend using marine grade grease due to the damp conditions below the deck.

We are happy to carry out the servicing for you, the charge for this is £350.00 + VAT

You have wet pour surround to the roundabout, and this will not require any work.

The edges to all the new surfacing have been rolled into the ground, this eliminates the need for a hard edging and also prevents the surfacing from shrinking and creating gaps around the perimeter, a problem associated with surfacing as it ages, although the edges are secure, ground keepers need to take care with grass cutting machinery, the surface can be damaged if the blades hit the rubber, we would also advise not to drive any tractors or machinery over the corners or perimeters of the surface areas as it can cause ruts to appear.

That concludes the service requirements of your new equipment.

Playing Field Inspection report sent under separate cover to Councillors.

ITEM 8

8. To RECEIVE updates on the photo post project

Report from Cllr Quick to be sent to Cllr under separate cover.

Extract from Email received from Christine Block ref: funding:

I can confirm that we have funding to cover the cost of the post, any necessary post cement or spike needed for putting it up, the metal fitment to hold a mobile phone and the specially worded notice explaining the project and how the photo process works. Helene will set up the dedicated Facebook page and web links for recording the images that are taken.

Your help with putting the post up is much appreciated and regular monitoring is helpful. We don't have funding to cover any future damage to post or fitment (so far, we haven't had any problems of this kind) but including the post on your Parish Council's public liability insurance may be sensible. We are not expecting any additional financial contribution from the Parish Council, but a small donation would help with the costs of publicising the scheme.

Clerk advises that there is £50.00 received from SCC Councillor to contribute to this project including repairs and maintenance.

ITEM 9

9. To RECEIVE update on allotments

Clerk submits the following report on actions taken by the outgoing Clerks:

- In 2010 there was a comprehensive look at potential sites. 5 sites were identified and 4 landowners were approached, all declining.
- A new effort was made in late 2020 and early 2021 – and a Zoom meeting with Karen Kenny was held 18 February 2021. There was an article in the Spring 2021 Newsletter regarding allotments from WALGA.
- Work on an "interested parties" list began in November 2020. The former clerk at the time had a list of interested parties from a variety of times: 2013-2020. There were no new additions to this following an invitation in January of 2021.

Waldringfield Parish Council

- In March 2021, an additional landowner (identified in 2010) was approached and declined. A further landowner (who was approached in 2010 and declined) was identified to the Clerk at the time, but as yet, has not been approached.
- The Clerk has a list of residents interested in Allotments. It is recommended this list be verified and updated.
- Cllr Kay has identified a new landowner and will report on that informal approach.

At present, the Council has no land on which to offer allotments, despite great interest and enthusiasm.

ITEM 10

10. To DISCUSS appointment of additional Tree Wardens

The following was submitted by the Tree Warden for consideration:

Information below explains how tree wardens work in their community. All tree wardens are voluntary and give their time and knowledge to the community. There are now more resources and training available than formerly so tree wardens continue to learn from each other and attend training days and keep up with new developments such as new diseases arriving and how best to maintain trees and hedges plus many other themes.

I have been a tree warden for over twenty years. I have been involved in commenting on planning applications where trees are affected, trying to encourage the grasping of opportunities in the planning system to encourage more and better tree and hedge planting. There are many other aspects of tree wardening which require quite a lot of time and having more of us involved should enable us to get more done. These include surveying what trees we have in the parish and looking at management in the countryside.

Applicant A and Applicant B have also been involved in projects which in other parishes might be done by tree wardens as in the scattered orchard project for the Jubilee where fruit trees were planted all round three parishes. They are also involved in the nurseries project which Suffolk Tree Warden network is encouraging for the growing of native trees from locally collected seed. They have also organised pruning courses for fruit trees and recently the hedge laying course. Under the umbrella of Greener Waldringfield we recently had a stand at the coffee morning promoting the Queens Green Canopy encouraging people to take part by planting a tree and adding it to the interactive map.

Becoming appointed tree wardens would enable them to attend the training both online and at events which is organised by the STWN.

Christine Fisher Kay, Tree Warden

Additional information provided by the Tree Warden

From the STWN website: <https://www.suffolktreewardens.org.uk/suffolk-tree-wardens/tree-wardens>
Tree Wardens

Tree Wardens are Volunteer Tree Champions who are registered with [The Tree Council](#) through Suffolk Tree Warden Network. They are usually linked to their Parish or Town Council and work with them on matters relating to trees.



Oaks in Thornham walks on the Thornham Estate - The Tree Warden Scheme gives people who feel that trees matter an opportunity to:

- Champion their local trees and woods
- Plant and care for trees
- Carry out woodland management
- Set up tree nurseries using seeds collected locally
- Survey trees and gather information about them
- Provide early warning of threats, disease, decay or vandalism
- Involve their neighbours in tree projects
- Get together with like-minded people for training and field trips
- Spearhead Tree Council initiatives such as its Hedge Tree Campaign to reverse the decline of trees and hedges.

Today there are many thousands of Tree Wardens in local networks throughout the UK, forming a volunteer force of immense value to the environment. Together, they devote nearly two million volunteer hours a year to trees – time worth about £13 million.

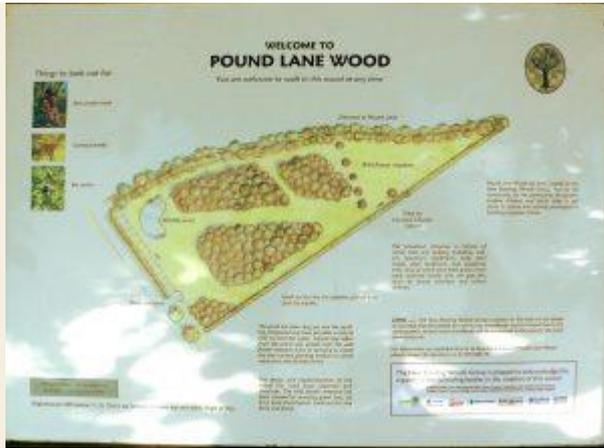
These volunteers work with parish councils, local authorities and conservation bodies, who are key to the Scheme's success.



[The Tree Council](#) launched the Tree Warden Scheme in 1990 and co-ordinates the Scheme nationally. It works with local authorities, voluntary organisations, parish councils and local partnerships to set up and develop Tree Warden networks – in town, city and countryside.

ACTION FOR LOCAL TREES

As local tree champions, Tree Wardens are the eyes and ears of their neighbourhoods. Community involvement is a central aim of the Scheme.



Tree wardens are involved in developing and maintaining community woodland, such as Pound Lane Wood, in Horham. Some Tree Wardens work with local schools or groups, developing imaginative projects to encourage others to value the community's trees and woods. Involving children and youth groups helps to reduce vandalism.

Many Wardens lead guided tree walks – often as part of the national Walk in the Woods festival that The Tree Council organises each May – and give talks to local groups.



Hazel Catkins in Thornham Magna Tree wardens encourage local environmental improvement projects and plan tree planting for The Tree Council's National Tree Week. Tree Warden networks also work in their own communities to undertake projects with [The Tree Council](#) such as the planting of the 60 Jubilee Diamond Trees and the Hedgerow Harvest programme as well as pioneering changes to the online [Treezilla Tree Map](#).

ITEM 11

11. To **DISCUSS** WPC communication methods

Cllr Kay to submit report under separate cover for discussion.

ITEM 12

–

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list.

Note: BACS payment in May was not put through the bank – added to this month's payments in bank.

Waldringfield Parish Council

PAYMENTS LIST

Waldringfield Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
19	Jubilee Events	06/06/2022		Unity Trust Bank		Jubilee entertainment	Ipswich Hospital Band Ltd	Z	125.00		125.00
20	Jubilee Events	06/06/2022		Unity Trust Bank		Jubilee Decor	Amazon (via volunteer)	E	7.99		7.99
21	Jubilee Events	06/06/2022		Unity Trust Bank		Printing costs	Waldringfield Primary School	E	10.00		10.00
22	Training	06/06/2022		Unity Trust Bank		Training	Community Action Suffolk	S	40.00	8.00	48.00
23	Repairs/Maintenance	06/06/2022		Unity Trust Bank		Notice board repair	B and Q (via I Kay)	E	17.00		17.00
24	New Equipment Budget	06/06/2022		Unity Trust Bank		Playing Field Project	PlayQuip Leisure	S	15,039.50	3,007.90	18,047.40
25	Repairs/Maintenance	06/06/2022		Unity Trust Bank		S I D Brackets	Westcolec	S	215.50	43.10	258.60
26	Jubilee Events	06/06/2022		Unity Trust Bank		TEN Licence	ESC Via J Shone-Tribley	E	21.00		21.00
27	Salaries	06/06/2022		Unity Trust Bank		Salary	Jennifer Shone-Tribley	E	523.25		523.25
28	Jubilee Events	06/06/2022		Unity Trust Bank		Jubilee entertainment	Masquerade Costume (via vo	X	84.20		84.20
29	Jubilee Events	06/06/2022		Unity Trust Bank		Jubilee Decor	M and S (via Clr Elliott)	S	15.00	3.00	18.00
30	Jubilee Events	06/06/2022		Unity Trust Bank		Jubilee Decor	Foundland (via Clr Elliott)	S	3.54	0.71	4.25
31	Jubilee Events	06/06/2022		Unity Trust Bank		Jubilee Decor	J Elliot	X	55.25		55.25
32	Repairs/Maintenance	06/06/2022		Unity Trust Bank		Playing Field Repair materials	Wickes(via Clr Reid)	S	4.92	0.98	5.90
33	Repairs/Maintenance	06/06/2022		Unity Trust Bank		Paint	Wickes(via Clr Reid)	S	15.00	3.00	18.00
34	Newsletter re 1972 LGA s142	06/06/2022		Unity Trust Bank		Newsletter	Springold Design & Print	E	222.00		222.00
Total									16,399.15	3,066.69	19,465.84

No **RECEIPTS** to report

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Waldringfield Parish Council

COST CENTER TO BUDGET

Waldringfield Parish Council Summary of Receipts and Payments

8 June 2022 (2022-2023)

All Cost Centres and Codes

A - Receipts

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28 Precept	15,544.75	7,772.38	-7,772.37				-7,772.37 (-50%)
30 SCC Locality Grant							(N/A)
31 SCC Footpaths Grant	275.00		-275.00				-275.00 (-100%)
35 ES Enabling Communities Grant							(N/A)
36 Bank Interest	50.00	47.77	-2.23				-2.23 (-4%)
37 Grants and Donations				1,382.00	1,382.00		(0%)
38 Advertising income	45.00	20.40	-24.60				-24.60 (-54%)
39 VAT Refund	3,800.00		-3,800.00				-3,800.00 (-100%)
44 CIL Funds		1,480.47	1,480.47				1,480.47 (N/A)
45 New Equipment Grants	6,500.00	6,500.00					(0%)
SUB TOTAL	26,214.75	15,821.02	-10,393.73	1,382.00	1,382.00		-10,393.73 (-37%)

B - Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Salaries				6,100.00	1,569.75	4,530.25	4,530.25 (74%)
2 PAYE/NI							(N/A)
3 Stationery/Mileage/Etc.				150.00	10.35	139.65	139.65 (93%)
4 Post and telephone				40.00		40.00	40.00 (100%)
5 Newsletter re 1972 LGA s142				649.00	367.00	282.00	282.00 (43%)
6 Village Hall hire				325.00	265.00	60.00	60.00 (18%)
7 Insurance				650.00		650.00	650.00 (100%)
8 Membership Subs re LGA s111				450.00	266.04	183.96	183.96 (40%)
9 Audit				200.00	195.00	5.00	5.00 (2%)
10 Chairman's Expenses				50.00		50.00	50.00 (100%)
11 Training				300.00	40.00	260.00	260.00 (86%)
12 Election Costs							(N/A)
40 Accounting, Website & Computir				625.00	2.66	622.34	622.34 (99%)
42 Professional Services				200.00		200.00	200.00 (100%)
46 Jubilee Events				1,500.00	1,141.31	358.69	358.69 (23%)
SUB TOTAL				11,239.00	3,857.11	7,381.89	7,381.89 (65%)

C - Playing Field/Recreational

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14 Grass cutting (field)				880.00	120.00	760.00	760.00 (86%)
15 Mole catching (field)				149.00		149.00	149.00 (100%)
16 Repairs/Maintenance				3,230.00	252.42	2,977.58	2,977.58 (92%)
17 Footpath Maintenance				450.00		450.00	450.00 (100%)
41 AONB Grant Payments							(N/A)
47 New Equipment Budget				18,305.75	15,039.50	3,266.25	3,266.25 (17%)
SUB TOTAL				23,014.75	15,411.92	7,602.83	7,602.83 (33%)

Waldringfield Parish Council

D - Grants - s137/72 & s19 MP/

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	General Grants				300.00		300.00	300.00 (100%)
22	Church Field				425.00		425.00	425.00 (100%)
23	Village Hall LGA				525.00		525.00	525.00 (100%)
24	All Saints Church				775.00	775.00		(0%)
25	WildlifeGroup				125.00		125.00	125.00 (100%)
SUB TOTAL					2,150.00	775.00	1,375.00	1,375.00 (63%)

F - Miscellaneous

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Miscellaneous							(N/A)
SUB TOTAL								(N/A)

Summary

NET TOTAL	26,214.75	15,821.02	-10,393.73	37,785.75	21,426.03	16,359.72	5,965.99 (9%)
V.A.T.					3,147.56		
GROSS TOTAL		15,821.02			24,573.59		

Waldringfield Parish Council

Waldringfield Parish Council

CASH FLOW STATEMENT

OPERATING ACCOUNT Unity Trust	30.04.22		31.05.22		30.06.22	
	MAY		JUNE		JULY	
	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL
CASH ON HAND (beginning of month)	£29,623.55	£29,623.55	£32,604.30	£32,228.62	£13,137.13	
CASH RECEIPTS						
Grants						
Playspace grant	£6,500.00	£6,500.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other						
Precept	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CIL	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
ESC Footpath Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
VAT Refund	£0.00	£0.00	£0.00	£0.00	£3,207.78	£0.00
TOTAL CASH RECEIPTS	£6,500.00	£6,500.00	£0.00	£0.00	£3,207.78	£0.00
AVAILABLE (before cash out)	£36,123.55	£36,123.55	£32,604.30	£32,228.62	£16,344.91	£0.00
CASH PAID OUT						
Administration						
Salaries	£523.25	£523.25	£523.25	£0.00	£523.25	£0.00
Newsletter	£0.00	£0.00	£222.00	£0.00	£222.00	£0.00
Insurance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Hall Hire	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£0.00	£0.00	£40.00	£0.00	£0.00	£0.00
Post/Telephone	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Memberships	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Website/Accounting	£195.00	£195.00	£1.33	£0.00	£1.33	£0.00
Playing Fields and maintenance						
Grass Cutting	£120.00	£120.00	£0.00	£0.00	£150.00	£0.00
Repairs and maint'ce	£0.00	£0.00	£252.42	£0.00	£0.00	£0.00
Footpath cutting	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grants						
AONB Repayment	£1,382.00	£1,382.00	£0.00	£0.00	£0.00	£0.00
Church Field Trust	£0.00	£0.00	£0.00	£0.00	£450.00	£0.00
Village Hill	£0.00	£0.00	£0.00	£0.00	£525.00	£0.00
General Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WWG Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WPCC	£775.00	£775.00	£0.00	£0.00	£0.00	£0.00
Wildlife Group	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Projects expenses						
PlayQuip	£0.00	£0.00	£15,039.50	£0.00	£0.00	£0.00
Jubilee Expenses	£500.00	£819.33	£321.98	£0.00	£100.00	£0.00
VAT	£24.00	£80.35	£3,066.69	£0.00	£0.00	£0.00
SUBTOTAL	£3,519.25	£3,894.93	£19,467.17	£0.00	£1,971.58	£0.00
TOTAL CASH PAID OUT	£3,519.25	£3,894.93	£19,467.17	£0.00	£1,971.58	£0.00
CASH POSITION (end of month)	£32,604.30	£32,228.62	£13,137.13	£32,228.62	£14,373.33	£0.00
SUMMARY of ALL CASH						
Unity	£32,604.30	£32,228.36	£13,137.13	£0.00	£14,373.33	£0.00
IBS	£8,008.95	£8,008.95	£8,008.95	£0.00	£8,008.95	£0.00
Total cash position	£40,613.25	£40,237.31	£21,146.08	£0.00	£22,382.28	£0.00

Waldringfield Parish Council

Dog bins:

Norse has quoted £180.19 + Vat per dog waste bin (Glasdon Fido 25 Dog Waste Bin (Green or Red) with Graphics – 25 L Dog Poo Bin) - installed on existing posts, provided posts are suitable. Includes installation, and removal of old bins.



Costs below of purchasing the waste bins directly– this will require volunteers to remove and dispose of the old bins and install the new ones with post fixing kits.



Apollo Post / Wall Dog Waste Bin 25 Litre

£119.94 (Inc. VAT)

Post clips for a standard post £17.00 + VAT

Direct from Apollo

Total: £112.95



Glasdon Fido 25 Dog Waste Bin (Green or Red) with Graphics – 25 L Dog Poo Bin with Wall or Post Mounting Kit – Hygienic Pet Waste Bin & Self-Returning Lid (Green, Post-Mounting Kit)

£126.20 (incl VAT - plus £.11.39 delivery)

(Amazon)

Total - £112.35 -

Further searches resulted in the same costs (+/- £0.05) from over 6 suppliers – so they have not been repeated here.

Waste bin : The damaged bin at the Maybush is no longer in production, so replacement of the outer casing only is not possible and the whole bin needs to be replaced.



Gladstone Topsy Royal Litter Bin (Black, Green or Blue)

Direct – Gladstone £181.65 plus £9.49 delivery plus fixing kit that may be required up to £38.93 **Total: £230.07+VAT**

Norse installed - £334.48 +VAT (This includes them making good any installation issues)



Gladstone Topsy 2000 Litter Bin (9 colours)

Direct – Gladstone £177.38 plus £9.49 delivery plus fixing kit that may be required up to £38.93 **Total: £225.80+VAT**

Norse installed - £307.78 +VAT



Tanks Direct.com - CESAR CANOPY 120 LITRE LITTER BIN (4 COLOURS BLUE/GREEN/RED/YELLOW) £148.00 (excl VAT) + delivery £27.50

Total - £175.50

The Cesar litter bin range can be ***bolted securely through the all in one base directly onto concrete or tarmac***. The canopy fits securely onto the base and is lockable, making it tamperproof and less attractive to vandalism.

Draft until sig **Not Offered by Norse – installation by volunteers required.**

Waldringfield Parish Council

ITEM 13

13. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. – see separate list

To **DISCUSS** the verges' mowing at Sullivan Place and School Road

Member of the public wrote to the Council regarding verges on the corner of School Road and *Sullivan Place*:

Hello Jennifer

I would like to bring to the attention, once again, the poor condition of the verges at the corner of Sullivan Place and School Road. I have raised this issue over recent years and it appears not to have been resolved. The verges on both sides of the road were designated as wild- flower areas and therefore left uncut. The areas have not been managed, grass encroaches on the few wild flowers that may be present, as they cannot compete with the grass. When this issue was raised with the Parish Council a couple of years ago, I was told that this would be reviewed. I have not seen evidence of any review, I could have missed this and the views of the residents living in the close vicinity have not been taken into account. The area looks a mess and there are certainly more wild flowers in our lovely lanes and in peoples gardens. It is a shame to see a messy area on the way into the village.

I would be grateful if this could be reviewed by the Parish Council , and should it be decided that it should be cut, that the council cutters be informed.

To **DISCUSS** repositioning of the SID pole outside Myrtles

Highways sent the following email about re-positioning the SID pole at Myrtles.
Jennifer,

Our contractor turned up to relocate the post and install a smaller sign in School Road, unfortunately, when they checked on site for services they identified two services where the post was to be positioned (see attached). As such they had to abandon the works. Can you please advise how you would like us to proceed.

*Keith Sampson
Traffic Regulation Officer
Growth, Highways and Infrastructure
Phoenix House, 3 Goddard Road, Ipswich IP1 5NP
Suffolk County Council
Telephone: 0345 606 6171*

Other verges issues:

Extract of email from resident regarding spraying in Village Way

Subject: Weed killers in village way

It's the council!!! Whenever I see them I ask them not to do it but the scoff at me told them not to spray along our house and or fence and he didn't but they're contractors so do as they're told otherwise.

.....

Betsy please send a message to Jennifer the clerk and she will take it further.

Clerk has written to the resident 23 May 2022 requesting specifics on date/time and location, as it is unclear what exact grass has been sprayed, and therefore who is responsible – SCC or ESC. Once confirmed – Clerk will address with the council responsible.

ITEM 14

Waldringfield Parish Council

14. To **CONSIDER and APPROVE** response to public consultations – Community Governance Review (boundary amendments)

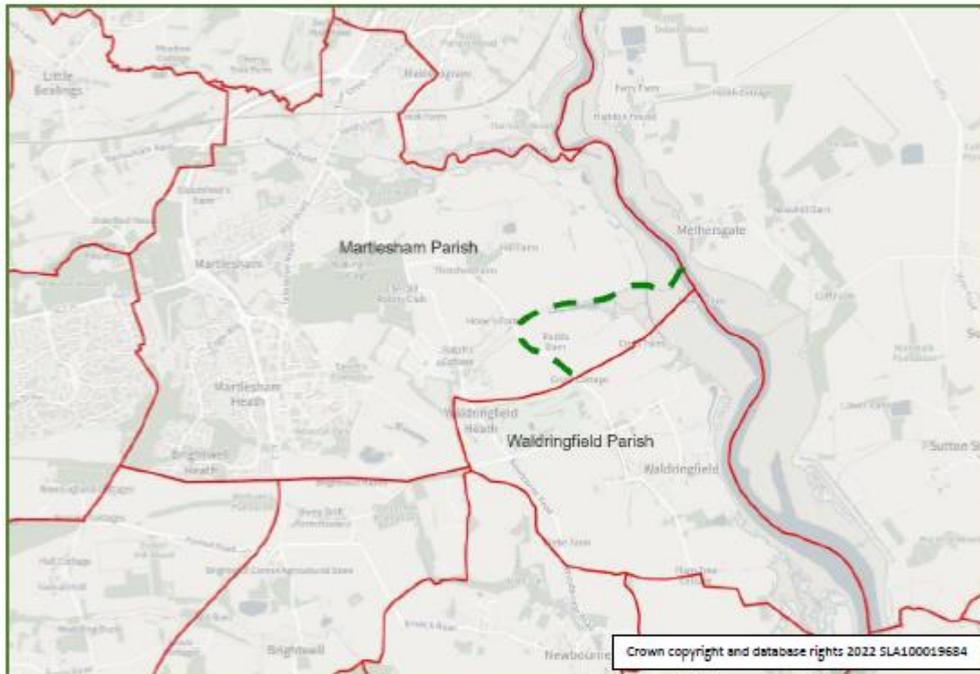
Community Governance Review Consultation – Response due 08 July 2022

Draft recommendation 9 - Boundary line amendment – Rudd’s Barn to leave Martlesham Parish and join Waldringfield Parish.



No.	Area or properties under review	Parishes directly affected	Draft Recommendation
9	Rudds Barn, Martlesham	Martlesham and Waldringfield	Parish boundary move between Martlesham and Waldringfield – Rudds Barn to be transferred from the parish of Martlesham to the parish of Waldringfield.
Proposal of CGR Member Working Group			
See Map 3			
The parish boundary between Martlesham and Waldringfield should be moved resulting in one property, Rudds Barn, transferring from Martlesham to Waldringfield parish.			
Approximately 2 electors.			
The boundary should move as per the green dashed line on Map 3.			
Reasons for recommendation:			
The recommendation has local support – suggestion submitted by the owners of Rudds Barn. Martlesham Parish Council have no objections to the proposal.			
The homeowners feel that Rudds Barn lies in a rural area that identifies more closely with the small rural parish of Waldringfield that it does with Martlesham. The property is much closer to the centre of Waldringfield and as such, people consider that the property is in Waldringfield. The suggested boundary follows natural features (road and stream) and would only affect one property, Rudds Barn.			
LGBCE consent will be required for this recommendation.			
The current District ward boundary between Martlesham & Purdis Farm and Orwell & Villages follows the parish boundary and as such will need to be altered.			

Map 3 – Rudds Barn



Current Parish and District boundary _____

Draft recommendation to change boundary - - - - -

Waldringfield Parish Council

Waldringfield Parish Council

Consultation on Air Quality improvements in Woodbridge – Response deadline 11 July 2022

Introduction:

We would like to offer you the chance to view and comment on a new air quality report for the Woodbridge Air Quality Management Area (AQMA) which recommends that this AQMA should now be revoked. A summary of the Woodbridge AQMA Revocation Assessment is attached, and the full report can be viewed on the Council's website within Appendix G of our 2021 Annual Status Report [East-Suffolk-Council-ASR-2021.pdf \(eastsoffolk.gov.uk\)](#)

The Woodbridge AQMA was declared in 2006 for exceedance of the annual mean nitrogen dioxide (NO₂) air quality objective (set at 40 µg/m³). The Air Quality Action Plan (AQAP) published for the AQMA considered 79 options with 20 put forward for potential implementation.

NO₂ concentrations within the AQMA began to fall in 2006, and from 2014 have now been below the air quality objective for seven consecutive years. Following instruction from the Department for Environment, Food and Rural Affairs (Defra), a revocation assessment was undertaken to confirm whether revocation is the correct course of action for the AQMA. This was sent to Defra within the 2021 Air Quality Annual Status Report for the district.

The assessment considers national, regional and local factors and predicts future NO₂ concentrations within the AQMA for a 5-year period using both 2019 and 2020 measurements. It concludes that there is confidence the Woodbridge AQMA can be revoked and recommends that this should happen in line with Defra requirements.

The findings of this assessment have received approval from Defra, who advised that East Suffolk Council should now proceed with the revocation. The revocation assessment was taken to the Council's Cabinet meeting on 3 May 2022 where they unanimously accepted the next steps – to proceed with a public Consultation and give delegated authority to the Head of Environmental Services and Port Health and Cllr James Mallinder (Cabinet Member for the Environment) to consider the consultation responses, liaise with Defra and, if appropriate, approve the revocation order.

We are now seeking, and would welcome, comments on the Woodbridge AQMA Revocation Assessment report and the intention of the Council to revoke this AQMA.

You can email your views and comments to environmental.protection@eastsoffolk.gov.uk . Please include the words "Woodbridge AQMA" in the subject line of your email.

We may not be able to reply directly to every consultation response, but please be assured all comments received will be taken into account in the final decision. Responses will be anonymised and published (in summary format if necessary). **The final date for return of comments on the revocation is Monday 11th July 2022.**

Yours sincerely,



Denise Lavender (Mrs)

Environmental Protection Officer

ATTACHMENT:

Woodbridge Air Quality Management Area Revocation Assessment

Report summary

Part IV of the Environment Act 1995 introduced the Local Air Quality Management regime that places a legal duty on local authorities to regularly review and assess air quality in their areas against Air Quality Strategy (AQS) objectives. The AQS objectives for England are set out in the Air Quality (England) Regulations 2000 and the Air Quality (England) (Amendment) Regulations 2002.

Local authorities must declare an Air Quality Management Area (AQMA) where any of the AQS objectives are exceeded and subsequently set out the measures they intend to put in place to secure compliance with the objectives under an Air Quality Action Plan. With effective implementation of the Action Plan, and national policies aimed at reducing the emission of pollutants, it is expected that the air quality within AQMAs should improve to a point that concentrations will remain below the objectives. A revocation of an AQMA can then be formally declared by Order under section 83 of the Environment Act.

East Suffolk Council complies with this requirement in accordance with Technical Guidance produced by the Department of Environment Food and Rural Affairs (Defra) and the resultant reports are published on the Council's Website [Air Quality Reports » East Suffolk Council](#).

Assessments undertaken from 2002 onwards indicated that the annual mean objective for nitrogen dioxide (NO₂) set at 40µg/m³ was being exceeded at 6 properties on the Western side of the Thoroughfare/Melton Hill arm of the junction with Lime Kiln Quay Road and St. John's Street in Woodbridge. As a consequence of this, Cabinet resolved to make the "Suffolk Coastal District Council Air Quality Management Area Order No.1, 2006", which came into force on 3rd April 2006.

A required Further Assessment was produced in 2007 which confirmed the likely source of the NO₂ as local emissions from road vehicles. Extensive consultation with relevant stakeholders (the most significant being Suffolk County Council as Highways Authority) and the public was undertaken, and the final Woodbridge Junction Air Quality Action Plan was published in 2011. The Action Plan considered 79 options with 20 put forward for implementation.

NO₂ concentrations within the AQMA have been reducing since 2006 and from 2014 have now been below the National AQS objective level of 40 µg/m³ for seven consecutive years. The maximum annual average NO₂ concentration for 2019 was 34µg/m³ and 2020 was 25.2µg/m³. Please note that care must be taken when looking at 2020 figures due to the reduced traffic flows associated with the Covid-19 lockdowns. This has been considered carefully in the revocation assessment.

Since the revocation assessment was undertaken, we have obtained and ratified a further year of monitoring data for the AQMA which shows the maximum annual average NO₂ concentration to be 25µg/m³ for 2021.

In response to the Council's 2019 Annual Status Report on air quality for Defra, they recommended that revocation of this AQMA be considered. In response to the 2020 Annual Status Report, Defra were firmer in their stance and advised that the revocation of this AQMA was now overdue.

The revocation process necessitates an assessment to confirm that revocation is the correct course of action, and this must be approved by Defra. The revocation assessment must confirm that the National AQS objectives are now being met and that this is predicted to continue in the future. The revocation assessment has been undertaken and sent to Defra within the East Suffolk Council Annual Status Report 2021 for their comments [East-Suffolk-Council-ASR-2021.pdf \(east Suffolk Council\)](#).

Waldringfield Parish Council

The assessment considers;

- national trends and policies surrounding NO₂ emissions concluding that the transition to ultra-low and zero emission vehicles presents the largest potential for future reductions in road traffic emissions within this AQMA.
- regional factors such as the Local Plan, local planning policies, the Local Transport Plan and the ESC Air Quality Strategy.
- local factors – the Development Consent Orders (DCOs) for Sizewell C, East Anglia ONE North and TWO Offshore Windfarms and re-development of the ex-District Council Office site at Melton Hill.

With regard to the local factors;

- the DCO's were assessed in detail, both individually and in-combination. No scenario was predicted to cause significant impacts within the Woodbridge AQMA.
- The ex-District Council Office site gained planning consent in 2019, for which an air quality assessment was submitted and scrutinised by the Environmental Protection Team. The assessment indicated there would be fewer journeys through the AQMA with the proposed development in place than with the Council Offices in place. The Revocation Assessment concluded that there would be no significant negative implications for revocation of the AQMA.

The revocation assessment predicts future NO₂ concentrations 5 years into the future within the AQMA, based on both 2019 and 2020 measurements. Using the 2019 dataset the highest predicted annual mean concentration of NO₂ within the AQMA in 2025 is 24.5ug/m³ – within the Air Quality Strategy objective of 40ug/m³.

The Council will continue its air quality monitoring at the current sites within Woodbridge for the foreseeable future.

ITEM 15

Correspondence sent to Councillors before the meeting:

Other correspondence circulated to Councillors

Information Commissioner's Office -Latest news from ICO

Suffolk Association of Local Councils - SALC news e-bulletin 9 May 2022

Rural Services Network -The Rural Bulletin - 10 May 2022

Community Action Suffolk - CAS News | Funding, training and more!

Society of Local Council Clerks - News Bulletin - 6 May 2022

National Association of Local Councils - CHIEF EXECUTIVE'S BULLETIN

National Association of Local Councils NALC EVENTS

Councillor Onolan -Deben Water testing update

Councillor Onolan -Re: Deben Water testing update - ATTACHMENT NO 2

Last, Karen - Community Governance Review

East of England Local Government Association – April Newsletter

Coast & Heaths AONB - Greetings from your Area of Outstanding Natural Beauty

National Association of Local -LOCAL ELECTIONS 2022

International Institute of Municipal Clerks - IIMC E-Briefing - May 12, 2022.

Suffolk Association of Local Councils SALC training and network e-bulletin 10 May 2022

Councillor Onolan -Correct link to Deben Water testing Film

Rural Services Network The Rural Bulletin - 17 May 2022

Chloe Lee - Youth Voice Spring 2022

Environment Agency: Sizewell Project Team - Coming this summer – public consultation on the draft permits for Sizewell C

National Association of Local Councils - CHIEF EXECUTIVE'S BULLETIN

Suffolk Association of Local Councils SALC news e-bulletin 16 May 2022

National Association of Local Councils NALC EVENTS

Lacey Crowe- East Suffolk Services

PlanningPolicy - Adoption of Affordable Housing Supplementary Planning Document

Suffolk Association of Local Councils -SALC training and network e-bulletin 17 May 2022

National Association of Local Councils -NALC NEWSLETTER

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Suffolk Association of Local Councils -SALC training and network e-bulletin 24 May 2022
Community Action Suffolk - CAS News | Funding, free PPE and more!
Society of Local Council Clerks -News Bulletin - 20 May 2022
Green Issues -FW: Greenprint Newsletter spring/early summer 2022
National Association of Local Councils - CHIEF EXECUTIVE'S BULLETIN
Sizewell C Project Team - Sizewell C Project Update – May 2022
Suffolk Association of Local Councils SALC news e-bulletin 23 May 2022
Margaret Morris - Suffolk Coastal Disability Forum
Cllr Patti Mulcahy - Fwd: Invitation: FRESH4Cs Demonstration Days - Felixstowe, Suffolk - 9th and 10th June
Rural Services Network -The Rural Bulletin - 24 May 2022
National Association of Local Councils - NALC EVENTS
Suffolk Association of Local Councils - SALC training and network e-bulletin 24 May 2022
Simon Amstutz - News from the AONBs
eastangliathree@renewables.scottishpower.com - EA3 Public Information Days
Stephanie Baxter -Community Led Housing - networking event
Charlie Middleton - Felixstowe Area ASB Meeting at 2pm on Tuesday 7th June 2022
Suffolk Association of Local Councils SALC news e-bulletin 6 June 2022
Sizewell C - Skills and Employment
Suffolk Association of Local Councils -SALC training and network e-bulletin 7 June 2022
National Association of Local Councils -NALC EVENTS
Rural Services Network -The Rural Bulletin - 7 June 2022
Community Action Suffolk -CAS News | Platinum Jubilee Edition
Rural Services Network RSN Rural Funding Digest - June 2022 Edition