



# Waldringfield Parish Council

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## Minutes of the Parish Council Meeting held on Tuesday 12 September 2023

**In attendance:** Cllrs Kay, Elliot, Quick, Couchman, Shore, Gold and Reid.  
ESC Councillors Reeves and Ninnmey; SCC Councillor Mulcahy

**Members of the public :** 0

**Minutes:** Clerk

**Meeting opened:** 19:31pm

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1. To **RECEIVE** apologies for absence  
Cllr Forsdike(holiday)

2. To **RECEIVE** declarations of interest  
None declared

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor.

7.d – Pecuniary Interest declared by Cllr Kay.

**Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.**

No members of the public in attendance

4. To **RECEIVE** reports County and District Councillors and Suffolk Police.  
**Cllrs received the SCC District Report**

Cllr Mulcahy drew attention to the *Wolsey's Ipswich* exhibition which opens on Friday 14 July and runs until Sunday 29 October 2023 at The Hold on Ipswich Waterfront.

Cllr Mulcahy also updated council on her email sent previously regarding the fence on Sandy Lane.

**Cllrs received the ESC Councillors Ward Report**

Cllr Reeves – drew attention to the new policing model consultation at the Martlesham HQ – encourages Parishes to get involved. The way local policing is delivered in Suffolk is changing and a new county policing model goes live in December 2023. Our local consultation meeting is: Wednesday October 4 2023 at Police Headquarters, Portal Avenue, Martlesham IP5 3QS - 6.30pm and there is no need to book.

Cllr Reeves further updated regarding an initial meeting held with developers regarding a new proposed development in Trimely and expressed disappointment with proposals by the developers on any energy considerations – such as heat pumps or solar panels and contribution to the community.

Cllr Ninnmey discussed issues at the Port -noting the impacts of the new inspections required for imports– the scope and scale is quite impactful.

He also updated that the planning committee process is in process to change – which would allow for an application to be directed to the full planning committee should the Parish Council object and the Ward Councillor support it's consideration at the planning Committee.

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Cllrs reviewed and noted the recent police data.

3. To **RECEIVE** and **CONSIDER** statements of interest from parties wishing to be co-opted as a new councillor

Clerk reports no statements were received. Cllrs agreed to re-advertise the vacancy.

5. To **APPROVE** the minutes of the Extraordinary Parish Council meeting held on **31 Aug 2023**

Motion to **APPROVE** the Minutes of the Extraordinary Parish Council meeting held on 31 August 2023 was proposed by Cllr Elliot; Seconded by Cllr Quick – all in favour of those present at the meeting.

6. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of previous meetings - See separate list

**Playing Fields** – Clerk to write and thank PlayQuip for the hatch and instruction - Done; Cllr Kay to arrange for Tennis Court inspection

**Road safety** – Clerk to contact Chair of WVH and Headteacher of Primary school with a view to setting up a meeting - Done; Clerk to respond to resident - Done.

**Footpaths** – Clerk to circulate response to resident regarding the Coastal path to Cllrs - Done.

**BACS** – Cllrs Reid and Kay to authorise payments - Done

**Planning**-Clerk to respond to the resident regarding Sandy Lane fence. - Done.

**Co-Option:** Clerk to advise Democratic Services- Done; Clerk to undertake required administration - Done

**Finance:** Clerk to post statutory Notices related to the closing of the Accounts and external audit - Done

7. a. To **CONSIDER** Planning Applications for **COMMENTS:**

None to consider

b. To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda  
None received.

c. To **NOTE** any application decisions received – see separate list  
Cllrs noted decisions received

d. To **CONSIDER** potential breaches of planning conditions - DC/22/0495/FUL - Chapel Works  
Cllr Kay remained to operate the files on screen – he did not participate in discussions.

Cllr Elliot presented on behalf of the planning group. Cllrs reviewed photographs submitted by a member of the public. Cllrs reviewed the Master Landscape Plan in addition to various site plans which changed over the course of the application – noting in particular the change from Red line to Red Line/Blue Line arrangements on the site plans.

Cllrs discussed the issues of concern and agreed the Parish Council should advise the enforcement team there are concerns regarding the conditions associated with the permissions granted on this site. A second area of concern was discussed regarding the use of the former Clubhouse.

Motion to write to enforcement on the two issues discussed. -Proposed - Cllr Elliot, Seconded - Cllr Reid – in favour – 6; one abstention.

e. To **RECIEVE** update on Brightwell Lakes

Nothing to report – Forum meeting postponed, and they are expecting a report from Taylor Wimpey.

# Waldringfield Parish Council

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**f. To RECEIVE any other planning information**

Nothing raised

**8. To RECEIVE updates from Greener Waldringfield**

Cllr Quick reported on the Adaptive Action Planning Workshop for Climate Action and Nature Recovery held on 30 August 2023.

Cllr Quick, who attended the Workshop, updated that 43 delegates attended –with a large breadth of experience and roles. There was great enthusiasm and excellent networking. Attendees shared with councillors their experiences of the day.

Roll out of next steps will be led by the Woodbridge Climate Action Group – and it is hoped this will include an action plan, which the WPC can then participate in. More will be forthcoming – anticipated around January.

**9. To RECEIVE the monthly playing field inspection report**

Report circulated. Cllrs Reid and Kay have removed the most rotted steps and have filled in with dirt. Cllr Reid suggests there needs to be a plan for the wood pieces, as, while they are much loved, they are wood and are becoming very weathered and rotting in places.

Cllr Reid requested that the Clerk provide an estimation of reserves that are existing. Cllr Reid further suggested a working group to speak to parents regarding what it could be replaced with and to begin a refurbishment plan.

**10. To RECIEVE updates on the Warm Rooms Provision**

Cllr Elliot reported she had a table at the Coffee morning in September and will also have a table on 28<sup>th</sup> September (McMillen Coffee Morning) to engage with volunteers for the initiative. She will be shortly emailing the volunteers from the previous initiative.

Cllrs also agreed to be of assistance and will contact Cllr Elliot

Cllr Reeves offered that from the meeting of the Felixstowe Peninsula Community Partnership, the partnership will launch new funding for 2023-4 under the new Warm Welcomes brand.

**11. CLERK AND RFO REPORT**

**a. To CONSIDER Community Grant Requests – Waldringfield Wildlife Group - £100.00**

Motion to **APPROVE** the grant request of £100 for the Waldringfield Wildlife Group for bulb planting –Proposed Cllr Elliot; Seconded Cllr Kay – all in favour.

**b. To CONSIDER and APPROVE items of expenditure, and arrange for approval of BACS accordingly – see separate list.**

Motion to **APPROVE** items of expenditure – Proposed Cllr Kay; Seconded Cllr Elliot – all in favour

Cllr Gold reviewed invoices and payments.

Cllrs Elliot and Reid to approve BACS payments

**c. To RECEIVE and APPROVE the Financial Reports and UNDERTAKE the independent Bank Reconciliation.**

Cllr Gold reviewed the Bank reconciliation.

Motion to **APPROVE** the financial reports and bank reconciliation – Proposed Cllr Gold, Seconded Cllr Reid – all in favour

**d. To DISCUSS Practitioner’s Guide Guidance 2023.**

Clerk advised that the Council is compliant with the guidance as established Practitioner’s Guide in terms of the Council’s email account. The Clerk asked Cllrs whether they would like council-

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owned Councillor email accounts investigated. After discussion – this was agreed. Clerk and Cllr Shore will form a working group to investigate this and report back to Council.

Clerk advised that due to holidays would not be at the next meeting, but advised that the budgeting process would be commencing in November and asked Councillors to give consideration to items for that process.

12. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters

**Road Safety Issues - School**

Clerk advised that WVHT and School have agreed to an initial meeting regarding road safety matters raised to the WPC. Clerk sought guidance on this meeting including agenda and membership. Cllrs agreed that the intention is to have a collective approach to concerns raised to each of the three bodies. Cllr Shore agreed he will participate, Clerk to invite Cllr Forsdike to also participate. Clerk to arrange an initial meeting to discuss the correspondence received.

**Resident email regarding Cycling on the River Wall**

Cllrs discussed the residents' concerns and proposals in detail and appreciated the issue. Cllrs agreed to mention when seen. Clerk to respond to resident.

**Email from resident regarding parking/traffic in village**

Cllrs discussed the issue raised and noted that these issues were raised during the planning process. The WPC had no authority to action, but will monitor the situation and will report issues to the proper authorities as they arise. Clerk to respond to resident.

**SID Battery**

Cllr Reid discussed the need for a new SID battery. Costs of the last one in July were approximately £40.00.

Motion to **APPROVE** purchase of additional SID battery to an approximate costs of £40.00 including carriage – Proposed Cllr Kay; Seconded Cllr Shore – all in favour

**Footpath cutting** – Cllrs agreed that this needs to be done. Clerk to ensure the 2<sup>nd</sup> cut has been undertaken, and if it has already been undertaken, Cllrs agreed to contract a 3<sup>rd</sup> cut as this is required.

Motion to **APPROVE** contracting a third cut of the PROWs if required at approximate cost of £136.00– Proposed Cllr Gold; Seconded Cllr Elliot – all in favour

13. To **CONSIDER** responding to public consultations –  
**Draft Supplementary Planning Document – Custom and Self-built housing**

Cllrs discussed. Cllrs agreed that no response was required.

14. To **CONSIDER** any correspondence received before the meeting – see separate list  
Cllrs discussed correspondence related to the Sandy Lane fence, and asked the Clerk to respond following Cllr Mulcahy's received update.

Cllrs discussed if there were any projects in the community that could benefit from the AONB grant.

Cllrs noted the communication from the 20 is Plenty campaign – and agreed to discuss at the next meeting.

15. **PARISH MATTERS** for the next meeting.

- Discuss 2024-25 Budget priorities
- 20 is Plenty campaign correspondence
- The non-statutory consultation on National Grid Venture's LionLink project - deadline 3 November 2023

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- Wooden play equipment replacement working group

16. Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, to **RESOLVE** that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during the consideration of Item 17 (legal matters).

This was not resolved, as there were no members of the public or press to exclude.

17. To **RECEIVE UPDATE** regarding ENF/22/0187/COND  
Cllrs received an update on correspondence sent. No actions required.

**Meeting closed 9.54 pm**

## **ACTION POINTS**

**Co-option-Clerk** to re-advertise the existing vacancy

**Email – Cllrs Shore and Clerk** – to investigate providing Cllr email addresses.

**Playing Fields – Clerk** to provide a summary of reserves to Cllr Reid.

**Road safety – Clerk** to purchase additional SID battery. **Clerk** to arrange initial meeting with WVHT and WPS; **Clerk** to respond to residents as agreed

**Budget – All Councillors** – to email Clerk with items of expenditure expected or planned for 2024-25

**Footpaths – Clerk** contact contractor and if required commission a 3rd cut

**BACS – Cllrs Elliot and Reid** to authorise payments

**Planning-Clerk** to write to ESC enforcement

**Correspondence: Clerk** to respond to resident

## SUPPORTING DOCUMENTS SEPTEMBER

### ITEM 3

b. To **RECEIVE** and **CONSIDER** statements of interest from parties wishing to be co-opted as a new councillor

No statements of Interest received at time of writing. Should they be received, they will be circulated in confidence to Councillors.

### ITEM 4

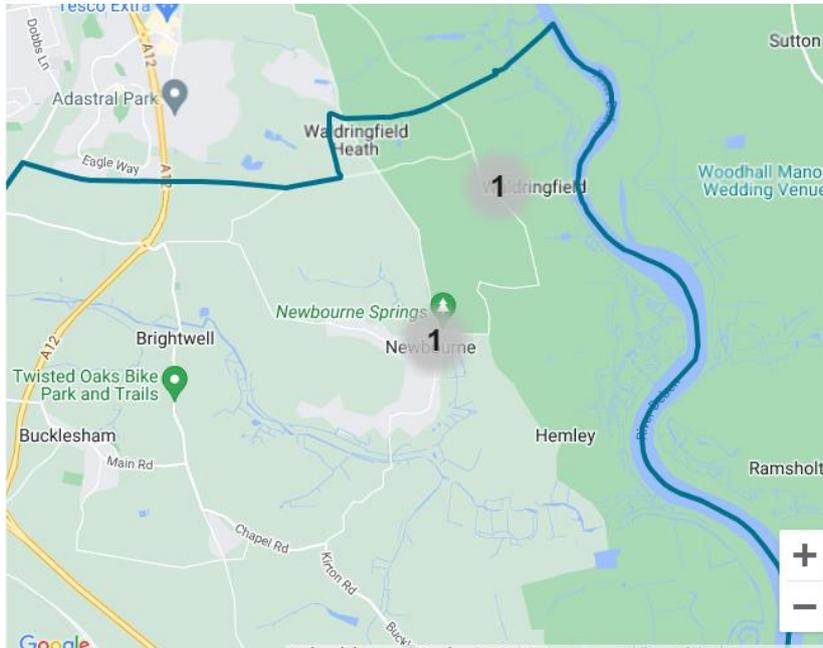
4. To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Ninnmey and Reeves and Suffolk Police.

ESC Councillors report was circulated to Councillors 04 September 2023

SCC Councillors report was circulated to Councillors 11 September 2023

#### **Suffolk Police and Crime Data**

Latest data – June 2023



#### **Waldringfield:**

1 x violence and sexual offences

#### **Newbourne:**

1 x other theft

### ITEM 5

5. To **APPROVE** the minutes of the WPC Extraordinary Meeting held on **31 August 2023**

Draft minutes were circulated to Councillors with the Agenda and are available on the website.

### ITEM 6

6. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meetings held on **08 and 31 August 2023**

FPCP - Clerk to contact the partnership regarding past minutes- Done

# Waldringfield Parish Council

**Playing Fields** – Clerk to write and thank PlayQuip for the hatch and instruction - Done; Cllr Kay to arrange for Tennis Court inspection

**Road safety** – Clerk to contact Chair of WVH and Headteacher of Primary school with a view to setting up a meeting - Done; Clerk to respond to resident - Done.

**Footpaths** – Clerk to circulate response to resident regarding the Coastal path to Cllrs - Done.

**BACS** – Cllrs Reid and Kay to authorise payments - Done

**Planning**-Clerk to respond to the planning applications by deadline - Done.

**Co-Option:** Clerk to advise Democratic Services- Done; Clerk to undertake required administration - Done

**Finance:** Clerk to post statutory Notices related to the closing of the Accounts and external audit - Done

## ITEM 7

7. a. To **CONSIDER** Planning Applications for **COMMENTS:**  
None at time of publication

b. To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.  
None at the time of publication

c. To **NOTE** any application decisions received – see separate list

Ref. No: DC/23/3248/AME | Received date: Thu 17 Aug 2023 | Status: **Application Permitted** | Case Type: Planning Application

Non-Material Amendment of DC/20/2355/FUL - The proposal is to demolish the existing part two storey and part single storey house and construct a new house which is also part two storey and part single storey but with a larger two storey element. The footprint of the new house is predominantly within the footprint of the existing dwelling - Minor adjustments to the setting out, materials and window sizes. Enlargement of useable terrace area. - Former Quayside The Quay Waldringfield Suffolk

Ref. No: DC/23/2735/P3Q | Received date: Tue 11 Jul 2023 | Status: **Prior Approval Refused** | Case Type: Planning Application

Prior Notification (Agriculture to Dwellings) - Conversion of three agricultural buildings to four dwellinghouses. - Land At Gorse Farm Newbourne Road Waldringfield Woodbridge Suffolk IP12 4PT

Ref. No: DC/23/2736/P3Q | Received date: Tue 11 Jul 2023 | Status: **Prior Approval Refused** | Case Type: Planning Application

Prior Approval Agriculture to Dwellings - change of use of all three building and land within its curtilage from a use from former agricultural buildings to a use falling within Class C3 (dwellinghouses) of the Schedule to the Use Classes Order. - Land At Gorse Farm Newbourne Road Waldringfield Woodbridge Suffolk IP12 4PT

Ref. No: DC/23/2737/P3Q | Received date: Tue 11 Jul 2023 | Status: **Prior Approval Refused** | Case Type: Planning Application

Prior Notification - Approval Agriculture to Dwellings - change of use of all three building and land within its curtilage from a use from former agricultural buildings to a use falling within Class C3 (dwellinghouses) of the Schedule to the Use Classes Order. - Land At Gorse Farm Newbourne Road Waldringfield Woodbridge Suffolk IP12 4PT

# Waldringfield Parish Council

**d. To CONSIDER** potential breaches of planning conditions - DC/22/0495/FUL - Chapel Works Planning Group notes to be submitted to Councillors prior to the meeting

## ITEM 9

9. To **RECEIVE** the monthly playing field inspection report  
Inspection Report circulated to Councillors 06 September 2023.

## ITEM 11

### 11. CLERK AND RFO REPORT

**a. To CONSIDER** Community Grant Requests – Waldringfield Wildlife Group - £100.00  
Grant request form circulated with these documents.

**b. To CONSIDER** and **APPROVE** items of expenditure, and arrange for approval of BACS accordingly – see separate list.

### PAYMENTS LIST

#### Waldringfield Parish Council PAYMENTS LIST

Voucher	Code	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
61	Grass cutting (field)	04/09/2023	Unity Trust Bank	Grass-cutting -field	SCL Landscape Manag	S	120.00	24.00	144.00
62	Training	04/09/2023	Unity Trust Bank	Training	SALC	S	300.00	60.00	360.00
63	Newsletter re 1972 L	04/09/2023	Unity Trust Bank	Newsletter	Spingold Design & Print	Z	199.00		199.00
64	Audit	04/09/2023	Unity Trust Bank	Audit Fee	PFK Littlejohn LLP	S	210.00	42.00	252.00
65	Accounting, Website	04/09/2023	Unity Trust Bank	Google Storage	Google Commerce (via	S	1.33	0.26	1.59
66	Salaries	04/09/2023	Unity Trust Bank	Salary	Jennifer Shone-Tribley	X	596.96		596.96
67	Accounting, Website	04/09/2023	Unity Trust Bank	Banking service charge	Unity Trust Bank	X	18.00		18.00
68	Grass cutting (field)	05/09/2023	Unity Trust Bank	Grass-cutting -field	SCL Landscape Manag	S	60.00	12.00	72.00
69	Professional Services	05/09/2023	Unity Trust Bank	Professional Fees	Birketts	S	500.00	100.00	600.00
70	Warm Room / Pantry	11/09/2023	Unity Trust Bank	Printing costs	Waldringfield Primary S	X	6.00		6.00
71	Coronation Events	11/09/2023	Unity Trust Bank	Printing costs	Waldringfield Primary S	X	0.40		0.40
<b>Total</b>							<b>2,011.69</b>	<b>238.26</b>	<b>2,249.95</b>



# Waldringfield Parish Council

COST CENTER TO BUDGET

## Summary of Receipts and Payments

### All Cost Centres and Codes

#### A - Receipts

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28 Precept	16,322.00	8,161.00	-8,161.00				-8,161.00 (-50%)
31 SCC Footpaths Grant	328.80		-328.80				-328.80 (-100%)
36 Bank Interest	50.00		-50.00				-50.00 (-100%)
37 Grants and Donations							(N/A)
38 Advertising income	35.00		-35.00				-35.00 (-100%)
44 CIL Funds	300.00		-300.00				-300.00 (-100%)
49 VAT Refund							(N/A)
<b>SUB TOTAL</b>	<b>17,035.80</b>	<b>8,161.00</b>	<b>-8,874.80</b>				<b>-8,874.80 (-52%)</b>

#### B - Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Salaries				6,860.00	3,652.29	3,207.71	3,207.71 (46%)
2 PAYE/NI							(N/A)
3 Clerk/Office Expenses				50.00	44.91	5.09	5.09 (10%)
4 Post and telephone				25.00		25.00	25.00 (100%)
5 Newsletter re 1972 LGA s				875.00	374.00	501.00	501.00 (57%)
6 Village Hall hire				335.00	195.00	140.00	140.00 (41%)
7 Insurance				415.11		415.11	415.11 (100%)
8 Professional Memberships				530.00	247.53	282.47	282.47 (53%)
9 Audit				425.00	430.00	-5.00	-5.00 (-1%)
10 Chairman's Expenses				50.00		50.00	50.00 (100%)
11 Training				960.00	326.00	634.00	634.00 (66%)
12 Election Costs				1,000.00	78.54	921.46	921.46 (92%)
40 Accounting, Website & Co				575.00	389.58	185.42	185.42 (32%)
46 Coronation Events				500.00	386.80	113.20	113.20 (22%)
48 Warm Room / Pantry				2,038.27	54.77	1,983.50	1,983.50 (97%)
50 Professional Services					500.00	-500.00	-500.00 (N/A)
<b>SUB TOTAL</b>				<b>14,638.38</b>	<b>6,679.42</b>	<b>7,958.96</b>	<b>7,958.96 (54%)</b>

#### C - Playing Field/Reci

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14 Grass cutting (field)				900.00	540.00	360.00	360.00 (40%)
16 Repairs/Maintenance				3,500.00	376.57	3,123.43	3,123.43 (89%)
17 Footpath Maintenance				375.00		375.00	375.00 (100%)
<b>SUB TOTAL</b>				<b>4,775.00</b>	<b>916.57</b>	<b>3,858.43</b>	<b>3,858.43 (80%)</b>

#### D - Grants - s137/72 8

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21 Community Grants Fund				1,875.00		1,875.00	1,875.00 (100%)
22 Church Field					450.00	-450.00	-450.00 (N/A)
23 Village Hall LGA					500.00	-500.00	-500.00 (N/A)
24 All Saints Church					775.00	-775.00	-775.00 (N/A)
25 WildlifeGroup							(N/A)
<b>SUB TOTAL</b>				<b>1,875.00</b>	<b>1,725.00</b>	<b>150.00</b>	<b>150.00 (8%)</b>

#### Summary

<b>NET TOTAL</b>	<b>17,035.80</b>	<b>8,161.00</b>	<b>-8,874.80</b>	<b>21,288.38</b>	<b>9,320.99</b>	<b>11,967.39</b>	<b>3,092.59 (8%)</b>
V.A.T.		803.15			482.15		
<b>GROSS TOTAL</b>		<b>8,964.15</b>			<b>9,803.14</b>		

# Waldringfield Parish Council

Waldringfield Parish Council			<u>CASH FLOW STATEMENT</u>			
	31.07.23		31.08.23		30.09.23	
OPERATING ACCOUNT Unity Trust	AUGUST		SEPTEMBER		OCTOBER	
	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL
<b>CASH ON HAND (beginning of month)</b>	£16,976.19	£16,976.19	£15,327.05	£15,327.05	£21,238.10	
<b>CASH RECEIPTS</b>						
<b>Grants</b>						
ESC Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SCC Locality Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Other</b>						
Precept	£0.00	£0.00	£8,161.00	£0.00	£0.00	£0.00
CIL	£0.00	£0.00	£0.00	£0.00	£304.66	£0.00
Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
ESC Footpath Grant	£0.00	£0.00	£0.00	£0.00	£276.30	£0.00
VAT Refund	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>TOTAL CASH RECEIPTS</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£8,161.00</b>	<b>£0.00</b>	<b>£580.96</b>	<b>£0.00</b>
<b>AVAILABLE (before cash out)</b>	<b>£16,976.19</b>	<b>£16,976.19</b>	<b>£23,488.05</b>	<b>£15,327.05</b>	<b>£21,819.06</b>	<b>£0.00</b>
<b>CASH PAID OUT</b>						
<b>Administration</b>						
Salaries	£596.96	£596.96	£596.96	£0.00	£596.96	£0.00
Newsletter	£0.00	£0.00	£199.00	£0.00	£0.00	£0.00
Insurance	£0.00	£0.00	£0.00	£0.00	£415.11	£0.00
Hall Hire	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£0.00	£0.00	£300.00	£0.00	£30.00	£0.00
Post/Telephone	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Memberships	£0.00	£0.00	£0.00	£0.00	£36.00	£0.00
Other	£100.59	£100.59	£500.00	£0.00	£0.00	£0.00
Website/Accounting	£1.33	£1.33	£229.33	£0.00	£50.00	£0.00
<b>Playing Fields and maintenance</b>						
Grass Cutting	£0.00	£0.00	£180.00	£0.00	£120.00	£0.00
Repairs and maint'ce	£0.00	£0.00	£0.00	£0.00	£645.00	£0.00
Footpath cutting	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Grants</b>						
Church Field Trust	£450.00	£450.00	£0.00	£0.00	£0.00	£0.00
Village Hall	£500.00	£500.00	£0.00	£0.00	£0.00	£0.00
General Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WWG Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WPCC	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Wildlife Group	£0.00	£0.00	£0.00	£0.00	£100.00	£0.00
<b>Projects expenses</b>						
Other	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Warm Rooms	£0.00	£0.00	£6.00	£0.00	£45.00	£0.00
Coronation Expenses	£0.00	£0.00	£0.40	£0.00	£0.00	£0.00
<b>VAT</b>	<b>£0.26</b>	<b>£0.26</b>	<b>£238.26</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>SUBTOTAL</b>	<b>£1,649.14</b>	<b>£1,649.14</b>	<b>£2,249.95</b>	<b>£0.00</b>	<b>£2,038.07</b>	<b>£0.00</b>
<b>TOTAL CASH PAID OUT</b>	<b>£1,649.14</b>	<b>£1,649.14</b>	<b>£2,249.95</b>	<b>£0.00</b>	<b>£2,038.07</b>	<b>£0.00</b>
<b>SH POSITION (end of month)</b>	<b>£15,327.05</b>	<b>£15,327.05</b>	<b>£21,238.10</b>	<b>£15,327.05</b>	<b>£19,780.99</b>	<b>£0.00</b>
<b>SUMMARY of ALL CASH</b>						
Unity	£15,327.05	£15,327.05	£21,238.10	£15,327.05	£19,780.99	£0.00
IBS	£8,088.27	£8,088.27	£8,088.27	£8,088.27	£8,088.27	£8,088.27
<i>Unity account before receipt of Precept</i>			<b>£13,077.10</b>			
<b>Total cash position</b>	<b>£23,415.32</b>	<b>£23,415.32</b>	<b>£29,326.37</b>	<b>£23,415.32</b>	<b>£27,869.26</b>	<b>£8,088.27</b>

# Waldringfield Parish Council

## **d. To DISCUSS** Practitioner's Guide Guidance 2023.

Clerk sought interpretation advice on the this as discussed last meeting and SALC have provided the below.

As shown below, para 1.26 does not make it mandatory to have a GOV.UK address. It just says **you** (emphasis added - Clerk) should have an email account 'that belongs to the Council', so this means it has the name of the PC included, or initials etc. (e.g.'waldringfieldpc.xx.xx' or wpc@gmail.yy etc., etc.)

*1.26 Email management - every authority should have an email account that belongs to the council and to which the council has access – this ideally would be a .gov.uk or .org.uk address or could be an address linked to the council website.*

## **ITEM 12**

### **12. To RECEIVE** updates/reports on public rights of way, verges and road safety matters

**Email from resident regarding cycling on the river wall circulated 14 August 2023:**

**Email from resident regarding parking/traffic in village – circulated 19 August 2023**

## **ITEM 13**

### **13. To CONSIDER** responding to public consultations –

*Draft Supplementary Planning Document – Custom and Self-built housing*

Letter received from Planning Policy circulated to Councillors 04.09.23

Email from Planning Policy was circulated to Councillors 06.09.23

## **ITEM 14**

Email from resident regarding Fencing on Sandy Lane at the Old Post Office – circulated 18.08.23

### **General Correspondence circulated to Councillors**

**Rural Services Network** The Rural Bulletin - 8 August 2023

**Suffolk Association of Local Councils** NEWS BULLETIN - 7th August 2023

**National Association of Local Councils** NALC EVENTS 08.08.23

**Rural Services Network** The Rural Bulletin - 15 August 2023

**East Suffolk Council Planning Policy Team** - Saxmundham Neighbourhood Plan 18.08.23

**National Association of Local Councils** NALC NEWSLETTER 16.08.23

**Sizewell C** - Sizewell C Project Update August 2023 16.08.23

**National Association of Local Councils** CHIEF EXECUTIVE'S BULLETIN 17.08.23

**Coast & Heaths-** Greetings from your Area of Outstanding Natural Beauty 10.08.23

**National Association of Local Councils** NALC EVENTS 23.08.23

**Suffolk Association of Local Councils** NEWS BULLETIN - 21st August 2023

**National Association of Local Councils** NALC NEWSLETTER 22.08.23

**Rural Services Network** The Rural Bulletin - 22 August 2023

**East Anglia Three** -Consolidated Construction Site at Clappits Farm

**Community Action Suffolk**-CAS Newsletter: Funding Opportunities | News | Vacancies – 30.08.23

**Suffolk Association of Local Councils** SALC East Suffolk area forum - 21st September 2023

**Rural Services Network** The Rural Bulletin - 30 August 2023

**Suffolk Association of Local Councils** -NALC NEWSLETTER 30.08.23

**National Association of Local Councils** CHIEF EXECUTIVE'S BULLETIN 30.08.23

**Suffolk Association of Local Councils** Felixstowe Peninsular Community Partnership - Uniform Project 30.08.23

**Tom Fairbrother (AONB)** -£20,000 available for projects in East Suffolk

**aepa** - ENERGY PROJECT INVITATION TO TOWN & PARISH COUNCILS +SIGN UP LETTER TO MINISTER BOWIE

**Suffolk Association of Local Councils** NEWS BULLETIN - 4th September 2023

**Society of Local Council Clerks** -News Bulletin - 4 September 2023

**CAES** - Citizens Advice East Suffolk Annual Report 2022/23 05.09.23

**Simon Amstutz** - News from the AONBs – 05.09.23

# Waldringfield Parish Council

**National Association of Local Councils** CHIEF EXECUTIVE'S BULLETIN – 04.09.23

**Rural Services Network** The Rural Bulletin - 5 September 2023

**Suffolk Association of Local Councils** Training Bulletin 05.09.23

**National Association of Local Councils** NALC NEWSLETTER 06.09.23

**20sPlenty <20splenty.suffolk@gmail.com>** - 20's Plenty for Suffolk Campaign

**National Association of Local** CHIEF EXECUTIVE'S BULLETIN 11.09.23

**Coast & Heaths <schaonb@suffolk.gov.uk>** Greetings from your Area of Outstanding Natural Beauty 11.09.23

**Community Action Suffolk** CAS Newsletter: Suffolk Action Week | Funding | Vacancies 11.09.23