



Minutes of the Parish Council Meeting held on Tuesday 10 October 2023

In attendance: Cllrs Kay, Elliot, Quick, Couchman, Shore, Forsdike, Gold and Reid.
ESC Cllr Reeves

There were no members of the public present.

In the absence of the Clerk Cllr Reid undertook to draft the minutes.

Meeting opened at 19:32

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1. To **RECEIVE** apologies for absence.

The Parish Clerk and SCC Cllr Mulcahy

2. To **RECEIVE** declarations of interest

None declared.

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor.

None declared

Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

There were no members of the public present.

3. To **RECEIVE** and **CONSIDER** any statements of interest from parties wishing to be co-opted as a new councillor.

None had been received but it was agreed that for the time being statements of interest could continue to be received even though the announced deadline had passed.

4. To **RECEIVE** reports from the County and District Councillors and Suffolk Police.

ESC Cllr Reeves spoke to the ESC report and mentioned that the national government's announced postponement of the deadline for phasing out gas boilers was disrupting already established development plans. He also reported that the Suffolk Police was reorganising its Safer Neighbourhood staff into Local Response Teams.

The SCC Councillor's and the Police Report were noted.

5. To **APPROVE** the Minutes of the Parish Council meeting held on 12 Sep 2023.

Motion to **APPROVE** the Minutes of the Meeting of 12th September was proposed by Cllr Kay, seconded by Cllr Elliot and supported by all present at the meeting.

Waldringfield Parish Council

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6. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of previous meetings

Co-option-Clerk to re-advertise the existing vacancy – DONE – Circulated 14 Sep 2023

Email – Cllrs Shore and Clerk – to investigate providing Cllr email addresses.- Cllr Shore to update under agenda Item 10

Playing Field – Clerk to provide a summary of reserves to Cllr Reid. Done

Road safety – Clerk to purchase additional SID battery-Done - Received.

Clerk to arrange initial meeting with WVHT and WPS – In process – **Cllr Kay** to organise;

Clerk to respond to residents as agreed-Done – sent 14 and 15 Sept

Budget – All Councillors – to email Clerk with items of expenditure expected or planned for 2024-25 – in process – first draft budget to be presented in Nov meeting

Footpaths – Clerk contact contractor and if required commission a 3rd cut – Done – Second cut was NOT undertaken and was scheduled asap following the last meeting. Cllr Gold reported that the cut had still not been undertaken and that she would ask the Clerk to follow up.

BACS – Cllrs Elliot and Reid to authorise payments- Done

Planning-Clerk to write to ESC enforcement-Done – both reports have been assigned case numbers

7. a. To **APPROVE Planning Application response** to: DC/22/4230/DRC | Discharge of Condition 10 (improvement of public access connections) of DC/20/1234/VOC. | Land South And East Of Adastral Park Martlesham Heath Martlesham Suffolk – Planning Officer – R Lambert; Comments Deadline 02 October 2023.

The following response had been sent to ESC on 02 October 2023 to meet the consultation deadline. This response was circulated to Councillors on 01.10.23. The WPC was unable to secure an extension as the planning officer did not respond to calls or emails: "*The Waldringfield Parish Council has not met to discuss this application due to the limited time-frame of the consultation. The consensus of Councillors is that WPC does not have the appropriate level of expertise to offer meaningful comments on the revised submissions by the applicant. WPC supports the comprehensive comments of January 2023 made by SCC Highways and by SCC Public Rights of Way in December 2022. In this instance WPC is therefore happy to defer to the opinion of the SCC Public Rights of Way team with regards to the applicant's revised submissions.*"

Retrospective **APPROVAL** of the response was proposed by Cllr Kay, seconded by Cllr Gold with all in favour.

- b. To **CONSIDER** Planning Applications for **COMMENTS**:
None had been received.
- c. To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.
None had been received.
- d. To **NOTE** any application decisions received.
These were noted.
- e. To **RECEIVE** update on Brightwell Lakes
This was reviewed and noted.
- f. To **RECEIVE** any other planning information.

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It was reported that a high barbed wired gate had been installed in the hedge on the SE perimeter of the disused golf course and that such a gate might require planning permission. Cllr Kay undertook to try to make informal enquiries of the owner.

8. a To **RECEIVE** updates from **Greener Waldringfield**

Cllr Quick reported that the discussions following up the recent green infrastructure workshop were taking place later in the week and that she expected to give a report to the WPC next month.

b. To **DISCUSS** organising 2 community rubbish walks and 2 repair cafes annually.

Cllr Reid said that those who had organised them in the village hitherto considered that these events should in future be covered by insurance. It was agreed to ask the Clerk to request from the Council's insurers what additional cost (if any) and what provisos would be involved if the council undertook the formal organising of these events in the future.

9. To **RECEIVE** updates from the **Cross-Parish meeting**.

Cllr Kay had attended a meeting of a number of rural parishes on the Colneis peninsula when it had been agreed to continue such meetings from time to time with the primary purpose being to exchange information. The meetings would continue to be informal without decisions being taken. On this occasion there had been comments about a logistics development in the Trimley area and much discussion about the extraction of water from the Felixstowe main and its transmission to the Sizewell C site in water bowsers. Apparently this would continue until a desalination plant was constructed at Sizewell. Concern had been expressed about the quantity of water involved, the extra traffic on the roads and the justification for the strategy. Cllr Forsdike commented that the water was being used to suppress dust and as a fire back-up and that he understood that the procedure was likely to continue for several years.

10. To **CONSIDER** providing **Councillor email accounts**.

Cllr Shore, who had been asked to investigate alternatives, explained what would be involved together with the estimated costs – at £306 pa for 8 councillors using Community Action Suffolk or £380pa using Microsoft independently. It was agreed that using CAS would be preferable. There was extensive discussion about the complications involved in accessing emails depending on which system individual councillors used. Doubts were raised about whether the expense could be justified, especially as councillors could keep their council emails in folders making them easier to trace and manage. Cllr Shore was thanked for the work he had done and it was decided not to proceed with separate Councillor email accounts at the present time.

11. To **RECEIVE** the **annual playing field inspection report**

The Council noted the low risk ratings given to most of the installations on the playing field and that work on the further reduction of risk was ongoing – such as the trimming back of vegetation, the cleaning of surfaces and the levelling and reseeding of the old goal mouths.

The Council reviewed the four installations that had been given a medium risk score. It was agreed to ask the Clerk to request Playquip to attend to correct the gap on the perimeter of the roundabout and at the same time to supply covers where these were missing for two of the bolts underneath the roundabout seats. It was noted regarding the other medium risk installations that the advancing rot in the wooden train, in the play logs and in the fort steps and in other fort timbers would all need continued monitoring in the coming months while plans were formulated for the future of this area of the playing field.

Cllrs Reid and Gold agreed to meet to develop a strategy and to involve local parents in the discussions, which would also include considering Forest School approaches to children's play and seeking advice and costings

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from playground suppliers. The Clerk had reported that the earmarked reserves budget for playing fields / asset refresh this year was £6,500.00. It was likely that additional funding would be needed.

It was **AGREED** that meanwhile up to £40 could be spent on grass seed for the playing field – proposed by Cllr Kay, seconded by Cllr Elliot with all in favour.

It was **AGREED** that a laminated copy of the ESC "Dogs in Children's Play Areas" notice should be displayed at each of the 3 entrances to the playing field.

12. a. To **RECEIVE** updates on the **Warm Room** provision

Cllrs Elliot and Couchman reported that volunteers had come forward and were being trained for the new winter season and that the Warm Room would be publicised shortly.

- b. To **APPROVE** the Warm Rooms Management Plan and Risk Assessment

Approval of these was proposed by Cllr Reid, seconded by Cllr Quick with all in favour.

13. To **DISCUSS** and **APPOINT** Councillors to responsibilities

Cllr Reid agreed to be an alternate to Cllr Couchman for meetings of the Felixstowe Partnership. The Clerk was asked to request ESC to email details of forthcoming meetings to both these councillors in the future. Cllr Kay agreed to join Cllrs Gold and Reid to deal with the Playing Field. Cllr Forsdike said that as a newcomer he would hold back for the moment to see where he might best help in the future.

14. CLERK AND RFO REPORT

- a. To **NOTE** receipt of the Precept (second payment)- £8,161.00

This was noted

- b. To **APPROVE** Annual Insurance Renewal

Approval was proposed by Cllr Kay, seconded by Cllr Reid with all in favour.

- c. To **CONSIDER** and **APPROVE** items of expenditure, and arrange for approval of BACS accordingly

Approval was proposed by Cllr Kay, seconded by Cllr Shore with all in favour.

Cllrs Kay and Reid to approve BACS payments.

- d. To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Cllr Elliot reviewed the bank reconciliation.

Motion to **APPROVE** the financial reports and bank reconciliation proposed by Cllr Elliot, seconded by Cllr Couchman with all in favour.

15. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters

It was **agreed** to place on the agenda of the next meeting the introduction of a 20mph limit in School Rd. It was **agreed** to ask the Clerk to refer to Highways the damaged speed hump outside the school and also the great deal of loose sand and the damaged verges in Sandy Lane both of which increase the risk especially for cyclists.

16. To **CONSIDER** any correspondence received before the meeting

This was noted without discussion..

Waldringfield Parish Council

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17. **PARISH MATTERS** for the next meeting.

A 20 mph limit in School Rd and the budget for the next financial year.

The meeting closed at about 9.35pm.

ACTION POINTS

Agenda of Next Meeting: 20 mph in School Rd to be added.

High Gate to Golf Course fronting Woodbridge Rd: Cllr Kay to contact Landowner.

Insurance for Rubbish Walks and Repair Cafes: Clerk to enquire cost and terms.

Playing Field: Clerk to contact Playquip regarding roundabout perimeter gap and bolt covers

Cllrs Reid and Gold to start on Fort Area redevelopment consultations

Felixstowe Partnership: Clerk to ask ESC to send meeting details to both Cllrs Couchman and Reid regularly..

Road Safety: Clerk to contact Highways regarding damaged speed hub outside School and loose sand and damaged verges in Sandy Lane.,

Waldringfield Parish Council

SUPPORTING DOCUMENTS OCTOBER

ITEM 3

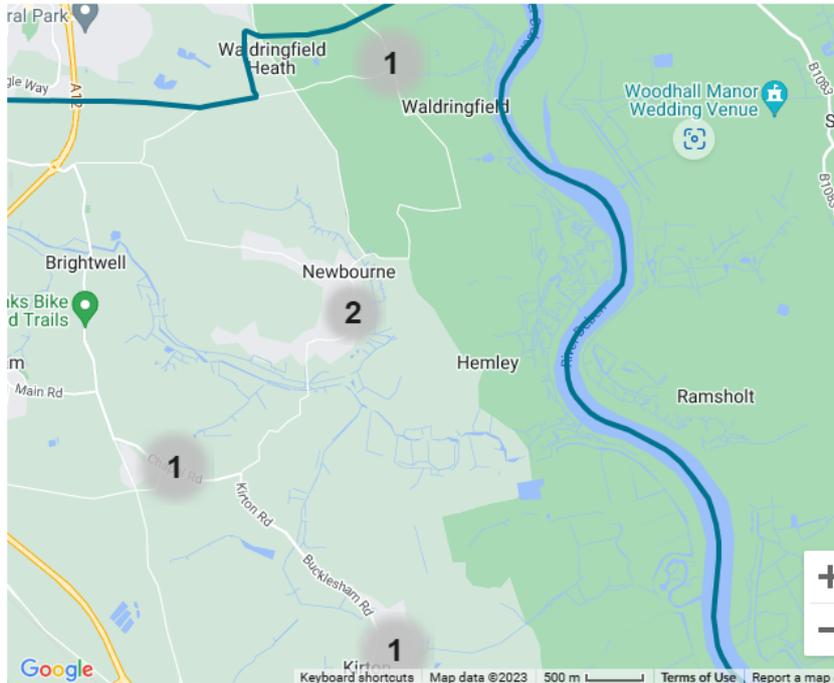
3. To **RECEIVE** and **CONSIDER** any statements of interest from parties wishing to be co-opted as a new councillor
None received at time of publication of these documents

ITEM 4

4. To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Ninnmey and Reeves and Suffolk Police.
ESC Councillors report was circulated to Councillors on 28.09.23

Suffolk Police and Crime Data

Latest data –July 2023



Waldringfield:

1 x Burglary

Newbourne:

2 x other theft

1 x violences and sexual offences

Kirton

1 x other theft

ITEM 5

5. To **APPROVE** the minutes of the WPC Extraordinary Meeting held on **12 September 2023**
Draft minutes were circulated to Councillors with the Agenda and are available on the website.

ITEM 6

6. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meetings held on **12 September 2023**

Waldringfield Parish Council

ACTION POINTS

- Co-option-Clerk** to re-advertise the existing vacancy – **DONE – Circulated 14 Sep 2023**
- Email – Cllrs Shore and Clerk** – to investigate providing Cllr email addresses.- **Cllr Shore to update under agenda Item 10**
- Playing Fields – Clerk** to provide a summary of reserves to Cllr Reid. **Done**
- Road safety – Clerk** to purchase additional SID battery-**Done - Received.** **Clerk** to arrange initial meeting with WVHT and WPS – **In process – Cllr Kay to organise;** **Clerk** to respond to residents as agreed-**Done – sent 14 and 15 Sept**
- Budget – All Councillors** – to email Clerk with items of expenditure expected or planned for 2024-25 – **in process – first draft budget to be presented in Nov meeting**
- Footpaths – Clerk** contact contractor and if required commission a 3rd cut – **Done – Second cut was NOT undertaken and was schedule asap following the last meeting.**
- BACS – Cllrs Elliot and Reid** to authorise payments- **Done**
- Planning-Clerk** to write to ESC enforcement-**Done – both reports have been assigned case numbers.**

ITEM 7

7. a. To **CONSIDER** Planning Applications for **COMMENTS:**
DC/22/4230/DRC | Discharge of Condition 10 (improvement of public access connections) of DC/20/1234/VOC. | Land South And East Of Adastral Park Martlesham Heath Martlesham Suffolk – **Planning Officer – R Lambert; Comments Deadline 02 October 2023**

The following response has been sent to ESC on 02 October 2023 to meet the consultation deadline. This response was circulated to Councillors on 01.10.23. The WPC was unable to secure an extension as the planning officer did not respond to calls or emails:

"The Waldringfield Parish Council has not met to discuss this application due to the limited time-frame of the consultation.

The consensus of Councillors is that WPC does not have the appropriate level of expertise to offer meaningful comments on the revised submissions by the applicant. WPC supports the comprehensive comments of January 2023 made by SCC Highways and by SCC Public Rights of Way in December 2022.

In this instance WPC is therefore happy to defer to the opinion of the SCC Public Rights of Way team with regards to the applicant's revised submissions."

- b. To MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda. None at the time of publication

- c. To NOTE** any application decisions received – see separate list
DC/23/2771/FUL | Received date: Fri 14 Jul 2023 | Status: **Application Permitted** | Case Type: Planning Application

Proposed cartlodge - Windyridge School Lane Waldringfield Woodbridge Suffolk IP12 4QP

- DC/23/2867/FUL | Received date: Thu 20 Jul 2023 | Status: **Application Permitted** | Case Type: Planning Application

Verandah Extension (existing bay to be removed) - Whitehall Mill Road Waldringfield Woodbridge Suffolk IP12 4PY

- DC/23/2868/LBC | Received date: Thu 20 Jul 2023 | Status: **Application Permitted** | Case Type: Planning Application

Waldringfield Parish Council

Listed Building Consent - Verandah Extension (existing bay to be removed) - Whitehall Mill Road
Waldringfield Woodbridge Suffolk IP12 4PY

e. To RECIEVE update on Brightwell Lakes

Briefing from Taylor Wimpey was circulated to Cllrs with these documents

f. To RECEIVE any other planning information

ITEM 8

8. a. To RECEIVE updates from Greener Waldringfield
Nothing to circulate at the time of publication

b. To DISCUSS organising 2 community rubbish walks and 2 repair cafes annually
Nothing to circulate at the time of publication

ITEM 9

9. To RECEIVE updates from the Cross-Parish meeting
Nothing to circulate at the time of publication

ITEM 10

10. To CONSIDER options for providing Councillor email accounts
Nothing to circulate at the time of publication

ITEM 11

11. To RECEIVE the Annual playing field inspection report
Annual RoSPA Inspection Report circulated to Councillors with these documents.

ITEM 12

12. a. To RECIEVE updates on the Warm Rooms Provision
Nothing to circulate at the time of publication

b. To APPROVE the *Warm Rooms Management Plan and Risk Assessment*
Draft document circulated to Councillors with these documents

ITEM 13

13. To DISCUSS Councillor responsibilities
Current Cllr Responsibilities agreed in May 2023

Responsibility area	No of Cllrs	Current appointees
SALC	1	Cllr Elliot
Footpaths	1	Cllr Gold
Tree Warden	1	Christine Fisher-Kay
Flood Defences	3	J. Smith, T. Lyon and J. Wilkins
Emergency Planning	1	Cllr Quick
Planning Group	3	Cllrs Elliot and Gold
Parish Liaison	1	Cllr Kay

Waldringfield Parish Council

Website Management	2	Cllr Shore and The Clerk
Village Hall	1	Cllr Shore
Tennis Club	1	Cllr Kay
Fairway Committee	2	Cllrs Gold and Reid
Playing Fields	3	Cllrs Reid and Gold
Church Field	2	Cllrs Elliot and Gold
WALGA	1	Cllr Kay
Beach	2	Cllrs Gold and Quick
Notice Boards	2	Cllrs Kay and the Clerk
Village Sign, benches and street furniture	2	Cllr Couchman and Clerk
Climate and Biodiversity Coordinator	1	Cllr Quick
Felixstowe Partnership	1	Cllr Couchman
SID Coordinator	2	Cllrs Kay and Reid
Deben Estuary Representative	1	Cllr Quick

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14. CLERK AND RFO REPORT

a. To NOTE receipt of the Precept (second payment)- £8,161.00

Received 29.09.23 – see Receipts List

b. To APPROVE Annual Insurance Renewal

Insurance renewal documents were received 02.10.23, and key documents are circulated with these documents.

BHIB (our brokers) have been bought by Clear Councils. BHIB remain a branded service offering for local councils, and our policy remains the same from Aviva Insurance.

The asset coverage amounts are linked to indexing (under Endorsements in the Policy Schedule) They have applied indexing to our insured assets and as such our premiums went up from £370.00 to £377.00, to reflect higher coverage amounts to cover the inflationary increases in replacement values. Given the state of inflation this is prudent and the increases in premiums are reasonable and affordable.

Clerk recommends renewal on these terms. Our renewal amount is £422.24 (this is a 1.7% increase).

Waldringfield Parish Council

c. To CONSIDER and APPROVE items of expenditure, and arrange for approval of BACS accordingly – see separate list.

PAYMENTS LIST

Waldringfield Parish Council

PAYMENTS LIST

Voucher Code	Date	Bank	Description	Supplier	VAT	Net	VAT	Total	
72	Accounting, Website	01/10/2023	Unity Trust Bank	Google Storage	Google Commerce (via	S	1.33	0.26	1.59
73	Repairs/Maintenance	01/10/2023	Unity Trust Bank	SID Replacement batter	Mobility Co (via J Shon	E	36.94		36.94
74	Training	01/10/2023	Unity Trust Bank	Training	Suffolk Association of L	S	30.00	6.00	36.00
75	Repairs/Maintenance	01/10/2023	Unity Trust Bank	Playing Field Inspection	Playsafety Ltd	S	103.00	20.60	123.60
76	WildlifeGroup	01/10/2023	Unity Trust Bank	Grant s137/72 or s19 M	Waldringfield Wildlife G	X	100.00		100.00
77	Professional Member:	21/10/2023	Unity Trust Bank	Annual Subscription	CPRE	X	36.00		36.00
78	Professional Member:	01/10/2023	Unity Trust Bank	Annual Subscription	SLCC	X	139.00		139.00
79	Salaries	27/10/2023	Unity Trust Bank	Salary	Jennifer Shone-Tribley	X	596.96		596.96
80	Grass cutting (field)	01/10/2023	Unity Trust Bank	Grass-cutting -field	SCL Landscape Manag	S	120.00	24.00	144.00
81	Insurance	02/10/2023	Unity Trust Bank	Insurance	Clear Insurance Manag	X	422.24		422.24
82	Accounting, Website	02/10/2023	Unity Trust Bank	Website annual fee	Community Action Suff	S	50.00	10.00	60.00
Total							1,635.47	60.86	1,696.33

RECEIPTS LIST

Waldringfield Parish Council

RECEIPTS LIST

Voucher Code	Date	Bank	Description	Supplier	VAT Type	Net	Total	
4	Advertising income	11/09/2023	Unity Trust Bank	Advertising Income	Woodbridge Choral Soc	X	24.00	24.00
5	Precept	29/09/2023	Unity Trust Bank	Precept payment	East Suffolk Council	X	8,161.00	8,161.00
6	Footpath Maintenanc	03/10/2023	Unity Trust Bank	PROW Footpath Cutting	Suffolk C C	X	328.80	328.80
Total							8,513.80	8,513.80

Waldringfield Parish Council

d. To RECEIVE and APPROVE the Financial Reports and UNDERTAKE the independent Bank Reconciliation.

Waldringfield Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/09/2023			
	Cash in Hand 01/04/2023			22,004.36
	ADD			
	Receipts 01/04/2023 - 30/09/2023			17,149.15
				39,153.51
	SUBTRACT			
	Payments 01/04/2023 - 30/09/2023			9,803.14
A	Cash in Hand 30/09/2023 (per Cash Book)			29,350.37
	Cash in hand per Bank Statements			
	Petty Cash	30/09/2023	0.00	
	Suffolk Building Society	30/09/2023	8,088.27	
	Unity Trust Bank	30/09/2023	21,262.10	
				29,350.37
	Less unrepresented payments			
				29,350.37
	Plus unrepresented receipts			
B	Adjusted Bank Balance			29,350.37
	A = B Checks out OK			

Waldringfield Parish Council

COST CENTER TO BUDGET

Summary of Receipts and Payments

All Cost Centres and Codes

A - Receipts		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	-/- Under/over spend
28	Precept	16,322.00	16,322.00					(0%)
31	SCC Footpaths Grant	328.80	328.80					(0%)
36	Bank Interest	50.00		-50.00				-50.00 (-100%)
37	Grants and Donations							(N/A)
38	Advertising income	35.00	24.00	-11.00				-11.00 (-31%)
44	CIL Funds	300.00		-300.00				-300.00 (-100%)
49	VAT Refund							(N/A)
SUB TOTAL		17,035.80	16,674.80	-361.00				-361.00 (-2%)

B - Administration		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	-/- Under/over spend
1	Salaries				6,860.00	4,249.25	2,610.75	2,610.75 (38%)
2	PAYE/NI							(N/A)
3	Clerk/Office Expenses				50.00	44.91	5.09	5.09 (10%)
4	Post and telephone				25.00		25.00	25.00 (100%)
5	Newsletter re 1972 LGA s				875.00	374.00	501.00	501.00 (57%)
6	Village Hall hire				335.00	195.00	140.00	140.00 (41%)
7	Insurance				415.11	422.24	-7.13	-7.13 (-1%)
8	Professional Memberships				530.00	422.53	107.47	107.47 (20%)
9	Audit				425.00	430.00	-5.00	-5.00 (-1%)
10	Chairman's Expenses				50.00		50.00	50.00 (100%)
11	Training				960.00	356.00	604.00	604.00 (62%)
12	Election Costs				1,000.00	78.54	921.46	921.46 (92%)
40	Accounting, Website & Coi				575.00	440.91	134.09	134.09 (23%)
46	Coronation Events				500.00	386.80	113.20	113.20 (22%)
48	Warm Room / Pantry				2,038.27	54.77	1,983.50	1,983.50 (97%)
50	Professional Services					500.00	-500.00	-500.00 (N/A)
SUB TOTAL					14,638.38	7,954.95	6,683.43	6,683.43 (45%)

C - Playing Field/Recr		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	-/- Under/over spend
14	Grass cutting (field)				900.00	660.00	240.00	240.00 (26%)
16	Repairs/Maintenance				3,500.00	516.51	2,983.49	2,983.49 (85%)
17	Footpath Maintenance				375.00		375.00	375.00 (100%)
SUB TOTAL					4,775.00	1,176.51	3,598.49	3,598.49 (75%)

D - Grants - s137/72 &		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	-/- Under/over spend
21	Community Grants Fund				1,875.00		1,875.00	1,875.00 (100%)
22	Church Field					450.00	-450.00	-450.00 (N/A)
23	Village Hall LGA					500.00	-500.00	-500.00 (N/A)
24	All Saints Church					775.00	-775.00	-775.00 (N/A)
25	WildlifeGroup					100.00	-100.00	-100.00 (N/A)
SUB TOTAL					1,875.00	1,825.00	50.00	50.00 (2%)

Summary

NET TOTAL	17,035.80	16,674.80	-361.00	21,288.38	10,956.46	10,331.92	9,970.92	(26%)
V.A.T.		803.15			543.01			
GROSS TOTAL		17,477.95			11,499.47			

Waldringfield Parish Council

CASH FLOW STATEMENT

Waldringfield Parish Council						
	31.08.23		30.09.23		31.10.23	
OPERATING ACCOUNT Unity Trust	SEPTEMBER		OCTOBER		NOVEMBER	
	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL
CASH ON HAND (beginning of month)	£15,327.05	£15,327.05	£21,262.10	£21,262.10	£20,199.23	
CASH RECEIPTS						
Grants						
ESC Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SCC Locality Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other						
Precept	£8,161.00	£8,161.00	£0.00	£0.00	£0.00	£0.00
CIL	£0.00	£0.00	£304.66	£0.00	£0.00	£0.00
Advertising	£24.00	£24.00	£0.00	£0.00	£0.00	£0.00
SCC Footpath Grant	£0.00	£0.00	£328.80	£0.00	£0.00	£0.00
VAT Refund	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL CASH RECEIPTS	£8,185.00	£8,185.00	£633.46	£0.00	£0.00	£0.00
AVAILABLE (before cash out)	£23,512.05	£23,512.05	£21,895.56	£21,262.10	£20,199.23	£0.00
CASH PAID OUT						
Administration						
Salaries	£596.96	£596.96	£596.96	£0.00	£596.96	£0.00
Newsletter	£199.00	£199.00	£0.00	£0.00	£0.00	£0.00
Insurance	£0.00	£0.00	£422.24	£0.00	£0.00	£0.00
Hall Hire	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£300.00	£300.00	£30.00	£0.00	£450.00	£0.00
Post/Telephone	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Memberships	£0.00	£0.00	£175.00	£0.00	£0.00	£0.00
Other	£500.00	£500.00	£0.00	£0.00	£0.00	£0.00
Website/Accounting	£229.33	£229.33	£51.33	£0.00	£1.33	£0.00
Playing Fields and maintenance						
Grass Cutting	£180.00	£180.00	£120.00	£0.00	£60.00	£0.00
Repairs and maint'ce	£0.00	£0.00	£139.94	£0.00	£570.00	£0.00
Footpath cutting	£0.00	£0.00	£0.00	£0.00	£340.00	£0.00
Grants						
Church Field Trust	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Village Hall	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
General Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WWG Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WPCC	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Wildlife Group	£0.00	£0.00	£100.00	£0.00	£0.00	£0.00
Projects expenses						
Other	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Warm Rooms	£6.00	£6.00	£0.00	£0.00	£45.00	£0.00
Coronation Expenses	£0.40	£0.40	£0.00	£0.00	£0.00	£0.00
VAT	£238.26	£238.26	£60.86	£0.00	£0.00	£0.00
SUBTOTAL	£2,249.95	£2,249.95	£1,696.33	£0.00	£2,063.29	£0.00
TOTAL CASH PAID OUT	£2,249.95	£2,249.95	£1,696.33	£0.00	£2,063.29	£0.00
CASH POSITION (end of month)	£21,262.10	£21,262.10	£20,199.23	£21,262.10	£18,135.94	£0.00
SUMMARY of ALL CASH						
Unity	£21,262.10	£21,262.10	£20,199.23	£21,262.10	£18,135.94	£0.00
IBS	£8,088.27	£8,088.27	£8,088.27	£8,088.27	£8,088.27	£8,088.27
Total cash position	£29,350.37	£29,350.37	£28,287.50	£29,350.37	£26,224.21	£8,088.27

Waldringfield Parish Council

ITEM 15

15. To RECEIVE updates/reports on public rights of way, verges and road safety matters
Nothing to circulate at time of publication.

ITEM 16

16. To CONSIDER any correspondence received before the meeting – see separate list

General Correspondence circulated to Councillors

Village Hall – letter received 14 Sept 2023

Suffolk Association of Local Councils NEWS BULLETIN - 11th September 2023

Rural Services Network The Rural Bulletin - 12 September 2023

National Association of Local Councils NALC EVENTS 12.09.23

RSN Rural Funding Digest - September 2023 Edition -RSN Rural Funding Digest - September 2023 Edition

National Association of Local Councils NALC NEWSLETTER 13.09.23

Suffolk Association of Local Councils SALC training bulletin 12th September 2023

National Association of Local Councils CHIEF EXECUTIVE'S BULLETIN 14.09.23

Suffolk Association of Local Councils Felixstowe Peninsular Community Partnership - Increasing Activity for Children & Adults 18.09.23

Suffolk Association of Local Councils SALC training bulletin - All Things Climate 18.09.23

ESC Planning Policy -Coastal Adaptation Supplementary Planning Document 26.09.23

Suffolk Association of Local Councils NEWS BULLETIN - 18th September 2023

Society of Local Council Clerks -News Bulletin - 19 September 2023

National Association of Local Councils NALC EVENTS 19.09.23

Suffolk Association of Local Councils SALC training bulletin 19th September 2023

Rural Services Network The Rural Bulletin - 19 September 2023

National Association of Local Councils NALC NEWSLETTER

Police Connect -New rural crime strategy launched during rural crime week

aepa <aepaoffice@btinternet.com> SIGN UP LETTER TO MINISTER BOWIE / ENERGY MEETING

National Association of Local Councils CHIEF EXECUTIVE'S BULLETIN 4TH OCTOBER 26.09.23

Community Action Suffolk CAS Newsletter: Suffolk Action Week | Sector News | Vacancies

National Association of Local Councils UTILITY AID

National Association of Local Councils East Suffolk area forum held Thurs 21 September 2023

Suffolk Association of Local Councils Getting to grips with Nationally Significant Infrastructure Projects (NSIPs)

Suffolk Association of Local Councils SALC Conference 29 November 2023

Cllr Caroline Topping -Our Direction

Environmental Protection -Control of Dogs Renewal of three Public Space Protection Orders

Planning (ESC) - Planning, Building Control & Coastal Management Newsletter

Rural Services Network The Rural Bulletin - 26 September 2023

Suffolk Association of Local Councils REMINDER - new Policing Model - your chance to ask questions

Simon Amstutz -News from the AONBs 26.09.23