



Waldringfield Parish Council

Parish Clerk: Jennifer Shone-Tribley
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Minutes of the Parish Council Meeting held on Tuesday 13 June 2023

In attendance: Cllrs Kay, Gold, Elliot, Shore, Couchman and Reid,
ESC Cllr Ninnmey and Reeves

Members of the public : 0

Minutes: Jennifer Shone-Tribley – Clerk

Meeting opened: 19:31pm

2011

1. To **RECEIVE** apologies for absence – Received from Cllr Quick; SCC Cllr Mulcahy

2. To **RECEIVE** declarations of interest
None

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor.

None

Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

No members of the public present

3. To **RECEIVE** reports from County and District Councillors and Suffolk Police.
SCC Councillor Mulcahy sent her apologies and forwarded a report on 13.06.23. Cllrs review the report – no comments were made.

East Suffolk Cllr Reeves introduced himself and advised the political majority of ESC is now a coalition (GLI) of the Green Party, the Liberal Democrats and Independent councillors. Prior to the May elections the majority party was the Conservative Party."

Cllr Reeves advised the Suffolk Norse contract is ending 01 July 2023 and East Suffolk Services will now take over. Most of the staff and equipment have been TUPE'd over to the new company. Any service concerns that do arise, can be raised to themselves.

Cllr Reeves also noted that 26% of recycling is rejected due to contamination. He advised that ESC will be working to improve this.

Clerk asked about contacts for the new organisation. Cllr Reeves advised to begin with the contacts that are currently in place, as they will likely remain so. He did advise to re-state any special agreements to ensure there is a smooth transition.

Cllr Ninnmey advised he is Cabinet Minister for Community Health. He requested to be advised of specific health access/service issues in the Parish.

Cllr Reid noted that the community is aware of the loss of support and funding for mental health group support and social care in general are diminishing. Greater investment and support would be helpful. There was also discussion about policing.

Cllrs noted the crime data.

4. a. To **APPROVE** the minutes of the Annual Parish Council meeting held on **16 May 2023.**
Approval of draft Minutes proposed by Cllr Kay; Seconded Cllr Shore – all in favour of those who were in attendance.

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2012

b. To **APPROVE** the minutes of Parish Council meeting held on **16 May 2023**.

Approval of draft Minutes proposed by Cllr Kay; Seconded Cllr Elliot – all in favour of those in attendance

5. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meeting held on **16 May 2023** - See separate list

Bathing status signage locations – Clerk to respond to Norse regarding signage locations – Done - Cllr Gold reported this has not yet been installed.

Policies – Clerk to add approved policies to website - Done

Warm Room Provision – Clerk to contact ESC regarding funding – Done – outcome to be discussed under item 8

Correspondence – Clerk to draft and circulate letter for Village Hall – draft circulated

SID Battery – Clerk to order replacement – Done and received.

Footpaths – Clerk to enquire as to cost of a third cut – Done – to be discussed under Item 11; Clerk to request first cut be undertaken in May – Done . Cllr Gold confirmed this was done.

Co-option – Clerk to amend advert to July/August - Done; Clerk to advertise vacancy - Done. Clerk advised of interest from an individual, but they were not available until September

Playing Fields – Clerk to contact PlayQuip regarding the servicing of the Roundabout - Done

Greener Waldringfield email – Clerk to respond to enquiry as discussed - Done

6. To **CONSIDER** Planning Applications for **COMMENTS**:

None received

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.

None

To **NOTE** any application decisions received – see separate list

None received

To **RECEIVE** any other planning information.

Cllr Ninnmey advised that the GLI coalition would be putting forward a motion to council regarding the referral process that would see applications where the Parish Council held objections and District Councillors supported this – it would automatically be referred to Committee and not subject to an Officers decision. Cllr Elliot raised the Scrutiny Committee recommendations resulting from the SALC survey of Parishes in East Suffolk.

Update on WPC complaint -Old Post Office

The Clerk updated Council regarding an update received from Cllr Mulcahy regarding the fence on Sandy Lane on the Old Post Office. She advised that some modifications have been made to the Cliff Rd boundary. There is, as yet, no definitive answer from Highways on the matter of Sandy Lane fence and the installation of the curb. Clerk was advised by SCC this matter is with their enforcement team. Clerk discussed with ESC Planning Enforcement the issue of the height of the fence and the condition regarding the visibility splay (height of only 0.6M). He advised this is a matter he can deal with, but ESC enforcement is in communication with Highways Enforcement on the matter and so we continue to await an update.

WPC complaint - ENF/22/0187/COND - Eureka

Clerk circulated the outcome of the Breach of Conditions investigation regarding the footpath indicating Planning Enforcement would not be pursuing enforcement action. ESC has enforced the driveway construction – which was completed; however state they are unable to enforce the conditions related to the construction of the footpath.

Cllr Elliot reviewed with Council and ESC Cllrs the application process for the development, and the conditions that have not been met.

Waldringfield Parish Council

2013

Cllrs discussed that even if the permitted application has some legal restriction which does not allow for the enforcement of the stated conditions, due to the serious safety concerns the conditions address, the construction needs to be undertaken. ESC Cllr Ninnmey requested correspondence related to the issue and Cllr Elliot will provide this.

7. To DISCUSS and APPOINT Councillors to responsibilities for this year

Cllr Elliot requested that the listing be re-ordered so that Cllr responsibilities are separated from the volunteer roles.

Cllr Couchman advised she was having difficulty with attendance at the Felixstowe Partnership meetings and the most recent one was cancelled. Cllr Ninnmey advised that the Partnerships were paused just prior to the election but these meetings will return to regularity shortly. She advised she was happy to remain in post.

Cllr Reid discussed the playing fields responsibility and sought assistance, due the departure of Cllr Archer. It was also noted that it had not always been Councillors responsible – there had been a handyman and volunteers in the past. Cllrs agreed a “group” of volunteers from the community could also assist. Cllr Reid also advised that repairs or maintenance can be done by the Cllrs or volunteers. Anything more skilled is requested of qualified contractors. Clerk/Chair to draft a newsletter article for volunteers to assist with the playing field jobs. Cllr Gold agreed to assist with the monthly inspections.

Discussion of the frequency of inspections –Cllr Reid reviewed the inspections history, and how this became a monthly documented report. Observations are invited by users of the fields via a sign on the playing fields, and those walking through or around the fields can likewise review and report any issue. Cllrs agreed to do this when they were nearby. Monthly formal inspections will continue monthly and informal, regular checks can be done by a group of volunteers and/or Cllrs when they are near the fields. Clerk to speak to Headteacher about approaching parents – who are on the fields regularly.

Agreed to discuss the Facilities at the waterfront under Item 12 – Correspondence

It was agreed that the planning group would remain as 2 councillors for the time being.

The following are the appointments agreed.

Responsibility area	No of Cllrs	Current appointees
SALC	1	Cllr Elliot
Footpaths	1	Cllr Gold
Emergency Planning	1	Cllr Quick
Planning Group	2	Cllrs Elliot and Gold

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2014

Parish Liaison	1	Cllr Kay
Website Management	2	Cllr Shore and The Clerk
Village Hall	1	Cllr Shore
Tennis Club	2	Cllr Kay
Fairway Committee	2	Cllrs Gold and Reid
Playing Fields	3	Cllrs Reid and Gold
Church Field	2	Cllrs Elliot and Gold
WALGA	1	Cllr Kay
Beach	3	Cllrs Gold and Quick
Notice Boards	2	Cllrs Kay and the Clerk
Village Sign, benches and street furniture	1	Cllr Couchman
Climate and Biodiversity Coordinator	1	Cllr Quick
Felixstowe Partnership	1	Cllr Couchman
SID Coordinator	2	Cllrs Kay and Reid
Deben Estuary Representative		Cllr Quick
Brightwell Lakes Forum representatives		Cllrs Elliot and Kay
Tree Warden	1	Christine Fisher-Kay
Flood Defences	3	J. Smith, T. Lyon and J. Wilkins

8. To **RECEIVE** updates from the Felixstowe Partnership and updates on Ease the Squeeze projects
Clerk advised that our proposal for the use of funds for next year's provision had been accepted.

Cllr Elliot will develop a budget. Clerk to book the room.

9. To **RECEIVE** the monthly playing field inspection report
Clerk updated that PlayQuip would be installing a hatch in the roundabout for ease of servicing.
Cllr Reid requested of the Clerk to arrange for Cllrs to be able to attend this installation.

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2015

It was noted by Cllrs that the bin on the playing fields, and its concrete base is now askew – possibly pushed over. The base needs shoring up. Cllr Reid is prepared to remedy this by re-setting the base.

Gate by the tennis court continues to be problem, despite repairs already done. ROSPA recommends a stop being placed on the gate to stop finger traps. Cllr Reid can install these.

Rubber grid was installed and is sitting well.

Ground anchors for football nets were investigated with a view to relocating them near the mound which would allow the other area to recover. Earth and grass seed could be put on that area to help it recover. Requires paint and locks to re-establish new anchors.

Motion to authorise up to £50.00 for required repair items listed above – Proposed Cllr Kay; seconded Cllr Gold – all in favour.

There was also discussion about the amenity value of the verges being un-mowed and allowing for immersive play for the children following a parent comment.

10. CLERK AND RFO REPORT

To **APPOINT** Signatories to Unity Trust account

Cllrs agreed that 3 authorisers are sufficient, so no new appointments were required.

Cllrs agreed that two signatories on the Suffolk Building Society account was also sufficient.

To **CONSIDER** and **APPROVE** items of expenditure, and arrange for approval of BACS accordingly – see separate list.

Motion to **APPROVE** items of expenditure– Proposed by Cllr Reid, Seconded by Cllr Kay - all in favour

BACS payments to be approved on line by Cllr Reid and Cllr Kay

Cllr Reid Reviewed and signed invoices and receipts.

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Cllr Reid reviewed and signed the bank reconciliation

Clerk reviewed the cash flow statement and identified two large items expected next month – including the replacement of the defibrillator battery, and pads (expected to be in excess of £300). Cllrs agreed this should be ordered.

11. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters

Nothing to report.

To **CONSIDER** funding a third cut to the footpaths – approximately £163.00+VAT.

Cllrs discussed and in view of the current weather – it is possible this will not be required. Cllrs agreed that should this be required, it should be undertaken. Council will consider this when / if required.

12. To **CONSIDER** any correspondence received before the meeting – see separate list

Cllrs Elliot and Kay would like to attend the Planning Forum and Cllr Kay

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2016

Discussion was undertaken around the response from the District Council regarding the facilities at the waterfront. It was agreed that the suggested way forward by ESC was not possible or practical for the Council given its precept and size. It was recommended to enhance the previous letter and send to Cllrs Ninnmey and Reeves also. Clerk to draft a response.

13. **PARISH MATTERS** for the next meeting
None noted.

Meeting closed 21:36 pm

ACTION POINTS

Warm Room Provision – Cllr Elliot to develop a budget; Clerk to book space with the Village Hall.

Playing Fields – Cllr Reid to remedy issues with the bin, the anchors and the gate; Clerk to request of Playquip date of installation and to have Cllrs present.

Responsibilities list: Clerk to re-order the responsibilities list and circulate to Cllrs.

Playing field inspections – Clerk to discuss with SW possibility of parents helping with the playing fields inspections.

Verges: Clerk to notify East Suffolk Services (in July) of arrangements for verges cutting and that the village should be a Pesticide Free .

Planning: Cllr Elliot to provide background information on Eureka development and the enforcement complaint to Cllr Ninnmey and Reeves.

Correspondence – Clerk to draft response to ESC regarding facilities at the waterfront and circulate to Cllrs.

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SUPPORTING DOCUMENTS JUNE

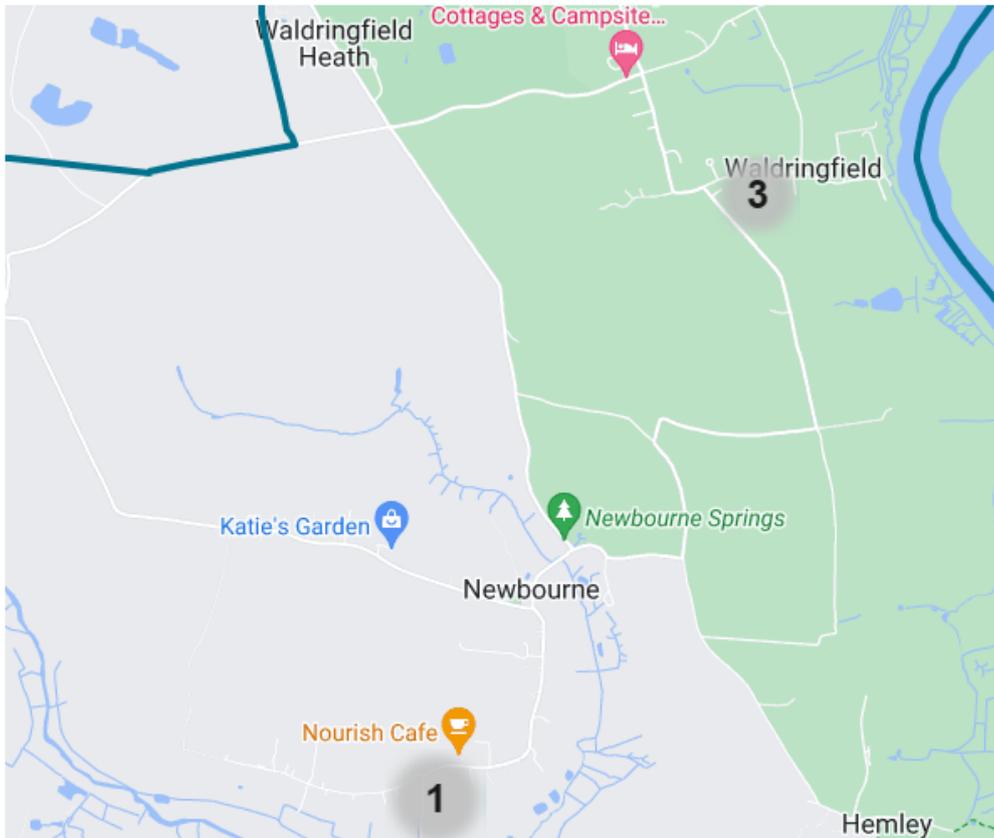
ITEM 3

3. To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Ninnmey and Reeves and Suffolk Police.

Nothing received

Suffolk Police and Crime Data

Latest data –April 2023



Newbourne and Hemley

1 x shoplifting

Waldringfield

1 x criminal damage and arson (Deben Lane)

1 x other theft (Mill Road)

1 x vehicle crime (Cliff Road)

ITEM 4

4. a) To **APPROVE** the minutes of the WPC Meeting held on **16 May 2023**

Draft minutes were circulated to Councillors with the Agenda and are available on the website.

4. b) To **APPROVE** the minutes of the Annual WPC Meeting held on **16 May 2023**

Draft minutes were circulated to Councillors with the Agenda and are available on the website.

ITEM 5

5. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meeting held on **16 May 2023**

Bathing status signage locations – Clerk to respond to Norse regarding signage locations – Done
Policies – Clerk to add approved policies to website - Done

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Warm Room Provision – Clerk to contact ESC regarding funding – Done – outcome to be discussed under item 8

Correspondence – Clerk to draft and circulate letter for Village Hall – Circulated

SID Battery – Clerk to order replacement – Done and received.

Footpaths – Clerk to enquire as to cost of a third cut – Done – to be discussed under Item 11; Clerk to request first cut be undertaken in May – Done – should now be cut.

Co-option – Clerk to amend advert to July/August - Done; Clerk to advertise vacancy - Done.

Playing Fields – Clerk to contact PlayQuip regarding the servicing of the Roundabout - Done

Greener Waldringfield email – Clerk to respond to enquiry as discussed - Done

ITEM 6

6. To **CONSIDER** Planning Applications for **COMMENTS**:

None at time of publication

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.

None at time of publication of these documents

To **NOTE** any application decisions received – see separate list

None at time of distribution.

To **RECEIVE** any other planning information

ITEM 7

7. To **DISCUSS** and **APPOINT** Cllrs to responsibilities for this year

Responsibility area	No of Cllrs	Current appointees
SALC	1	Cllr Elliot
Footpaths	1	Cllr Gold
Tree Warden	1	Christine Fisher-Kay
Flood Defences	3	J. Smith, T. Lyon and J. Wilkins
Emergency Planning	1	Cllr Quick
Planning Group	3	Cllrs Elliot and Gold -one vacancy
Parish Liaison	1	Cllr Kay
Website Management	2	Cllr Shore and The Clerk
Village Hall	1	Cllr Shore
Tennis Club	2	Cllr Kay and one vacancy?
Fairway Committee	2	Cllrs Gold and Reid
Playing Fields	3	Cllrs Reid and one vacancy

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Church Field	2	Cllrs Elliot and Gold
WALGA	1	Cllr Kay
Beach	3	Cllrs Gold and Quick
Notice Boards	2	Cllrs Kay and the Clerk
Village Sign, benches and street furniture	1	Cllr Couchman
Climate and Biodiversity Coordinator	1	Cllr Quick
Felixstowe Partnership	1	Cllr Couchman
SID Coordinator	2	Cllrs Kay and Reid
NEW Facilities at Waterfront Working Group		The Clerk and three vacancies
NEW Deben Estuary Representative		Cllr Quick

Playing Fields Inspections – consideration of inspections:

Our new brokers are recommending a weekly inspections for the Council’s consideration. Attached is the extract from their guidance document referred to below – which applies to all of their clients irrespective of size of type of facility:

Playgrounds

In respect of all playground equipment and other amusement devises the Insured must

- a) Inspect all playground and amusement devises at least every seven days. Any damage or defect must be rectified as soon as possible. Defective equipment which is a risk to health and safety must be taken out of use immediately and repaired as soon as possible.
- b) Erect suitable signs detailing any information that is necessary for the safe use of the equipment device or facility and clearly stating any restrictions on its use.
- c) Determine where supervision is necessary and ensure that it is provided whenever the play equipment device or facilities are in use.

The Clerk sought clarification from the Broker regarding the applicability/requirement. Below is the response from the broker:

Good Afternoon Jennifer

The inspections of the playground although not specifically mentioned in the policy wording are advisory, please refer to the special events & activities guidelines which mentions playgrounds and the inspections of them [this is the extract above]. As your insurance broker we advise these are done every week to avoid anything being missed that

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could result in a claim being made. The inspection can be undertaken by any member of the council and they do not need to be qualified, it is simply a sweep of the area to establish if anything could be hazardous and if the need for maintenance going forward is required.

Clerk has suggested two new responsibility areas.

Facilities at the Waterfront: We have received notification from East Suffolk Council regarding the facilities at the Waterfront in that they would not be in a position to launch the project.

East Suffolk Council currently is not prioritising the provision of public WC's in village locations, in fact many in recent years many have passed over to the local communities and/or parish councils.

It is accepted that the location at Waldringfield is a busy one , particularly in summer although anecdotally the draw is very predominately appearing to be the businesses on site (the Maybush and the Sailing club) both of which have facilities for their users.

On speaking with our planning department, they are very open to Waldringfield PC producing a plan and business case for their own delivery of a toilet facility. Given the Brightwell Lakes growth in the area and the destination status of the village they believe it would look positively at a Local CIL bid from them to fund it. [CIL spending » East Suffolk Council](#)

If pursued, I think the priority is to demonstrate a strong demand over and above the local business and perhaps consider a pay facility to assist with revenue if a bid is successful .

In light of the bathing water status, and the new development at Brightwell, achieving facilities at the waterfront requires further investigation and planning, liaison with partners, sourcing funding and support and will require the assistance of a working group should the WPC feel this is a worthwhile endeavour.

Deben Estuary Partnership: Councillors were forwarded an invitation to this group (in March) In summary:

Deben Estuary Partnership is a syndication of community stakeholder interests on the Deben Estuary responsible for drawing up an integrated estuary management plan. You will be aware that our current plan was published in 2015 and is now due for review and renewal and we need to refresh our steering group to ensure that it represents key interests on the estuary.

The key stakeholder interests represented on the steering group include: landowners, riparian industries, tourism, AONB unit, Environment Agency, Natural England, River Deben Association, IDB, Parish Councils west and east banks of Deben, ESC, Fairways Committees, marine industries and leisure interests.

Since Covid and the development of the new local plan we have lost the representation of parish councils on our committee, which we are now seeking to address, so I do hope that Melton can be represented.

If you need further information, please do get back to either Peter Youngs (cc'd above) or myself. In the meantime I would refer you to our website <https://debenestuarypartnership.wordpress.com>

Cllr Quick volunteered to attend the meeting in April – and continued membership may be something the WPC wished to consider.

ITEM 8

8. To **RECEIVE** updates from the Felixstowe Partnership and updates on Ease the Squeeze projects

Clerk circulated on 05 June communication from the grant provider that our proposal for use of the funding was agreed.

Current Budget balances:

Grant award: £2,455.00

Charges/Expenses: £454.41

Balance for next year's provision: £2,000.59

ITEM 9

To **RECEIVE** the monthly playing field inspection report
Report will be circulated to Councillors prior to the meeting.

ITEM 10

CLERK AND RFO REPORT

To **APPOINT** Signatories to Unity Trust account

Unity Trust Bank (Operating Account)

Authorised signatories are:

Cllr Kay, Cllr Reid and Cllr Elliot

Suffolk Building Society (savings account)

Authorised signatories are:

Cllr Kay and Cllr Reid

Council may consider this to be sufficient

Waldringfield Parish Council

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list.

Payments List:

Waldringfield Parish Council PAYMENTS LIST

Voucher	Code	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
19	Accounting, Website	30/06/2023	Unity Trust Bank	Banking service charge	Unity Trust Bank	X	18.00		18.00
20	All Saints Church	05/06/2023	Unity Trust Bank	Grant s137/72 or s19 M	Waldringfield PCC	X	775.00		775.00
21	Accounting, Website	05/06/2023	Unity Trust Bank	Google Storage	Google Commerce (via	S	1.33	0.26	1.59
22	Salaries	28/06/2023	Unity Trust Bank	Salary	Jennifer Shone-Tribley	X	596.96		596.96
23	Training	05/06/2023	Unity Trust Bank	Training	SALC	S	26.00	5.20	31.20
24	Repairs/Maintenance	05/06/2023	Unity Trust Bank	SID Replacement batter	Mobility Co (via J Shon	Z	34.94		34.94
25	Newsletter re 1972 L	05/06/2023	Unity Trust Bank	Newsletter	Spingold Design &Print	Z	175.00		175.00
26	Coronation Events	06/06/2023	Unity Trust Bank	Coronation Décor and it	Boomerang (Via Cllr Elli	S	18.75	3.75	22.50
27	Coronation Events	06/06/2023	Unity Trust Bank	Coronation Décor and it	JDN Products (via Cllr I	S	3.98	0.80	4.78
28	Coronation Events	06/06/2023	Unity Trust Bank	Coronation Décor and it	Amazon salr (via Cllr Ell	S	9.96	2.00	11.96
29	Coronation Events	06/06/2023	Unity Trust Bank	Coronation Décor and it	Amazon salr (via Cllr Ell	S	19.71	3.95	23.66
30	Coronation Events	06/06/2023	Unity Trust Bank	Coronation Décor and it	Leanian Enterprises Ltd	S	4.16	0.83	4.99
31	Coronation Events	06/06/2023	Unity Trust Bank	Coronation Décor and it	Amazon salr (via Cllr Ell	S	4.99	1.00	5.99
32	Coronation Events	06/06/2023	Unity Trust Bank	Coronation Décor and it	Flashzone E-Commerce	S	6.66	1.33	7.99
33	Coronation Events	06/06/2023	Unity Trust Bank	Coronation Décor and it	Hambli Ltd (via Cllr Ellio	S	41.66	8.33	49.99
34	Coronation Events	06/06/2023	Unity Trust Bank	Coronation Décor and it	Tesco (via Cllr Elliot)	X	7.65		7.65
35	Coronation Events	06/06/2023	Unity Trust Bank	Coronation Décor and it	Sainsbury's (via Cllr Elli	X	5.30		5.30
36	Coronation Events	06/06/2023	Unity Trust Bank	Printing costs	J Elliot	X	21.00		21.00
37	Warm Room / Pantry	06/06/2023	Unity Trust Bank	Warm Room/Pantry supj	Milk and More (via J Elli	X	32.28		32.28
38	Coronation Events	13/06/2023	Unity Trust Bank	Coronation Décor and it	Leanian Enterprises Ltd	S	5.81	1.17	6.98
39	Coronation Events	13/06/2023	Unity Trust Bank	Coronation Décor and it	Amazon (via Tony Lyor	S	6.03	1.21	7.24
40	Coronation Events	13/06/2023	Unity Trust Bank	Coronation Décor and it	Amazon (via Tony Lyor	S	7.28	1.46	8.74
41	Coronation Events	13/06/2023	Unity Trust Bank	Coronation Décor and it	Charlotte's Web (Dartn	Z	2.49		2.49
42	Coronation Events	13/06/2023	Unity Trust Bank	Coronation Décor and it	The Personalised Meme	S	8.32	1.67	9.99
Total							1,833.26	32.96	1,866.22

Waldringfield Parish Council

Summary of Receipts and Payments

COST CENTER TO BUDGET

All Cost Centres and Codes

A - Receipts

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28 Precept	16,322.00	8,161.00	-8,161.00				-8,161.00 (-50%)
31 SCC Footpaths Grant	328.80		-328.80				-328.80 (-100%)
36 Bank Interest	50.00		-50.00				-50.00 (-100%)
37 Grants and Donations							(N/A)
38 Advertising income	35.00		-35.00				-35.00 (-100%)
44 CIL Funds	300.00		-300.00				-300.00 (-100%)
49 VAT Refund							(N/A)
SUB TOTAL	17,035.80	8,161.00	-8,874.80				-8,874.80 (-52%)

B - Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Salaries				6,860.00	1,861.41	4,998.59	4,998.59 (72%)
2 PAYE/NI							(N/A)
3 Clerk/Office Expenses				50.00	22.86	27.14	27.14 (54%)
4 Post and telephone				25.00		25.00	25.00 (100%)
5 Newsletter re 1972 LGA s				875.00	175.00	700.00	700.00 (80%)
6 Village Hall hire				335.00	195.00	140.00	140.00 (41%)
7 Insurance				415.11		415.11	415.11 (100%)
8 Professional Memberships				530.00	247.53	282.47	282.47 (53%)
9 Audit				425.00	220.00	205.00	205.00 (48%)
10 Chairman's Expenses				50.00		50.00	50.00 (100%)
11 Training				960.00	26.00	934.00	934.00 (97%)
12 Election Costs				1,000.00		1,000.00	1,000.00 (100%)
40 Accounting, Website & Co				575.00	367.59	207.41	207.41 (36%)
46 Coronation Events				500.00	331.40	168.60	168.60 (33%)
48 Warm Room / Pantry				2,038.27	36.98	2,001.29	2,001.29 (98%)
SUB TOTAL				14,638.38	3,483.77	11,154.61	11,154.61 (76%)

C - Playing Field/Recreation

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14 Grass cutting (field)				900.00	120.00	780.00	780.00 (86%)
16 Repairs/Maintenance				3,500.00	51.60	3,448.40	3,448.40 (98%)
17 Footpath Maintenance				375.00		375.00	375.00 (100%)
SUB TOTAL				4,775.00	171.60	4,603.40	4,603.40 (96%)

D - Grants - s137/72 & s

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21 Community Grants Fund				1,875.00		1,875.00	1,875.00 (100%)
22 Church Field							(N/A)
23 Village Hall LGA							(N/A)
24 All Saints Church					775.00	-775.00	-775.00 (N/A)
25 WildlifeGroup							(N/A)
SUB TOTAL				1,875.00	775.00	1,100.00	1,100.00 (58%)

Summary

NET TOTAL	17,035.80	8,161.00	-8,874.80	21,288.38	4,430.37	16,858.01	7,983.21 (20%)
V.A.T.		672.78			130.37		
GROSS TOTAL		8,833.78			4,560.74		

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Waldringfield Parish Council				<u>CASH FLOW STATEMENT</u>		
	30.04.23		31.05.23		30.06.23	
OPERATING ACCOUNT Unity Trust	MAY		JUNE		JULY	
	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL
CASH ON HAND (beginning of month)	£21,547.22	£21,547.22	£20,075.40	£20,075.40	£18,204.48	
CASH RECEIPTS						
Grants						
ESC Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SCC Locality Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other						
Precept	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CIL	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
ESC Footpath Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
VAT Refund	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL CASH RECEIPTS	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
AVAILABLE (before cash out)	£21,547.22	£21,547.22	£20,075.40	£20,075.40	£18,204.48	£0.00
CASH PAID OUT						
Administration						
Salaries	£695.70	£695.70	£596.96	£0.00	£596.96	£0.00
Newsletter	£0.00	£0.00	£175.00	£0.00	£0.00	£0.00
Insurance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Hall Hire	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£0.00	£0.00	£26.00	£0.00	£0.00	£0.00
Post/Telephone	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Memberships	£247.53	£247.53	£0.00	£0.00	£0.00	£0.00
Other	£20.70	£20.70	£0.00	£0.00	£78.54	£0.00
Website/Accounting	£221.33	£221.33	£19.33	£0.00	£1.33	£0.00
Playing Fields and maintenance						
Grass Cutting	£120.00	£120.00	£0.00	£0.00	£240.00	£0.00
Repairs and maint'ce	£0.00	£0.00	£34.94	£0.00	£889.70	£0.00
Footpath cutting	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grants						
Church Field Trust	£0.00	£0.00	£0.00	£0.00	£450.00	£0.00
Village Hall	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
General Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WWG Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WPCC	£0.00	£0.00	£775.00	£0.00	£0.00	£0.00
Wildlife Group	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Projects expenses						
Other	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Warm Rooms	£0.00	£0.00	£36.98	£0.00	£0.00	£0.00
Coronation Expenses	£142.30	£142.30	£173.75	£0.00	£0.00	£0.00
VAT	£24.26	£24.26	£32.96	£0.00	£0.00	£0.00
SUBTOTAL	£1,471.82	£1,471.82	£1,870.92	£0.00	£2,256.53	£0.00
TOTAL CASH PAID OUT	£1,471.82	£1,471.82	£1,870.92	£0.00	£2,256.53	£0.00
CASH POSITION (end of month)	£20,075.40	£20,075.40	£18,204.48	£20,075.40	£15,947.95	£0.00
SUMMARY of ALL CASH						
Unity	£20,075.40	£20,075.40	£18,204.48	£20,075.40	£15,947.95	£0.00
IBS	£8,088.27	£8,088.27	£8,088.27	£8,088.27	£8,088.27	£8,088.27

ITEM 11

11. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters
To **CONSIDER** funding a third cut to the footpaths – approximately £163.00+VAT.

SCC subsidises 2 footpath cuts a year – typically in June and September. The June cut was undertaken early – in late May due to abundant growth through May.

Our grant this year is £328.80, an increase from last year.

One cut of the footpaths is approximately £163.00 plus VAT.

ITEM 12

To **CONSIDER** any correspondence received before the meeting – see separate list

Correspondence circulated to Councillors

Suffolk Association of Local Councils -Update from SALC - planning matters

Suffolk Association of Local Councils - NEWS BULLETIN - 15th May 2023

Suffolk Association of Local Councils - SALC training bulletin 16th May 2023

Rural Services Network -The Rural Bulletin - 16 May 2023

National Association of Local Councils -NALC NEWSLETTER 17 May 2023

National Association of Local Councils CHIEF EXECUTIVE'S BULLETIN – 18 May 2023

Community Action Suffolk -CAS Newsletter: The Big Suffolk Pledge | Funding Opportunities | Vacancies

Suffolk Association of Local Councils SALC area forums - June 2023

National Association of Local Councils NALC EVENTS 23.05.23

Rural Services Network The Rural Bulletin - 23 May 2023

Suffolk Association of Local Councils NEWS BULLETIN - 22nd May 2023

National Association of Local Councils NALC NEWSLETTER 24 May 2023

Suffolk Association of Local Councils CHIEF EXECUTIVE'S BULLETIN 25 May 2023

Suffolk Association of Local Councils News from the AONBs 25 May 2023

EA3 - East Angle Newsletter Summer 2023

EA1 - East Angle Newsletter Summer 2023

Suffolk Association of Local Councils -SALC training bulletin 23rd May 2023

Stop Sizewell C Meet and Greet – Suffolk Show 28 May 2023

Suffolk Association of Local Councils NEWS BULLETIN - 30th May 2023

Rural Services Network The Rural Bulletin - 31 May 2023

Suffolk Association of Local Councils Suffolk Community Awards - launch Monday 5 July 2023

National Association of Local Councils NALC EVENTS 06.06.23

Rural Services Network The Rural Bulletin - 6 June 2023

Society of Local Council Clerks - News Bulletin - 6 June 2023