



Minutes of the Parish Council Meeting held on Tuesday 11 June 2024

In attendance: Cllrs Kay, Elliot, Reid, Quick, Gold.

ESC Councillor Reeves and Ninnmey

Members of the public : 1

Minutes: Clerk

Meeting opened: 19:31pm

2079

1. a. To RECEIVE and APPROVE apologies for absence

Cllr Shore – planned holidays

Cllr Forsdike – planned holidays

Motion to **APPROVE** absences above – Proposed Cllr Kay; Seconded Cllr Elliot– all in favour

2. To RECEIVE declarations of interest

None declared

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor.

None received

3. To RECEIVE and CONSIDER any statements of interest from parties wishing to be co-opted as a new councillor

None to consider.

4. a. Public Participation - Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

Resident enquired of the Council the situation with broadband, as village does not have fibre available, and the available options are poor. He further advises that an Open Reach technician advised them that fibre is in the village to the harbour. Could the PC request of BT to get the fibre to homes in the village? The resident also advised that the mobile phone signal is also poor.

Cllr Kay said the Council will approach OpenReach/BT regarding the lack of fibre to homes in the village. Cllr Reid suggested adding the issue of phone signal.

Cllr Leach advises she has a contact regarding the rollout in Woodbridge and will contact the Clerk with details.

ACTION: Clerk to draft communication to OpenReach regarding village broadband.

b. To RECEIVE an update on Bathing Water Status for Waldringfield

Cllr Leach attended the meeting to update Councillors on Waldringfield's bathing water status.

Cllr Leach outlined that the current DEFRA rating (per their website) is poor. She further explained that our rating is based on a four-year average. With this being the first year of testing it was clear that one test – September – showed highly elevated levels of e.coli and therefore the average across the testing was skewed.

2080

The September sample was further analysed to determine the source of the e.coli. This indicated that while human signals were in the water – it was not faecal (as is associated with sewage) – so this was simply human activity. There were other traces – some animal traces, some agricultural. But this appears to not be related to a sewage issue.

Cllr Leach pointed out that while this seems discouraging, the bathing status for Waldringfield has allowed for infrastructure – a UV filtration plant to be implemented, in addition to phosphates removal at Martlesham Creek station to go ahead.

Cllr Elliot advised that Taylor Wimpey pay an infrastructure charge to Anglian Water to enable any necessary upgrades to existing facilities to ensure there is sufficient capacity to accept the development. During further discussions at the BLCF it appears that Anglian Water has no plans for any such upgrades. This was a matter of considerable concern for the local parish council members of the forum.

Cllr Leach agreed to seek clarification from Anglian Water as to how the infrastructure charge will be invested to ensure sufficient capacity at the treatment works.

Cllrs thanked Cllr Leach for all her efforts and for attending to update the Council.

ACTION: Clerk to email Cllr Leach with the information regarding TW funding.

c. To RECEIVE reports County and District Councillors

Cllr Nimnney and Reeves attended to discuss their report.

Cllr Reeves advised that the container storage at Foxborough Farm has been refused – therefore it will not need to go to Committee – although they had requested this referral under the new process.

They further discussed other aspects of their report including the resilience fund and the Garden Village update.

Cllr Reeves also noted an increase in complaints regarding the length of grass on verges – including at junctions. These are being undertaken as quickly as possible.

d. The RECEIVE updates on crime data from Suffolk Police.

Cllrs noted the crime data.

5. a) To APPROVE the minutes of the Annual Parish Council meeting held on **14 May 2024**

Motion to **APPROVE** the Minutes of the Annual Parish Council Meeting – Proposed: Cllr Elliot; Seconded Cllr Kay – all in favour of those who were present.

b) To APPROVE the minutes of the Parish Council meeting held on **14 May 2024**

Motion to **APPROVE** the Minutes of the Parish Council Meeting – Proposed: Cllr Quick; Seconded Cllr Kay – all in favour of those who were present.

6. MATTERS for REPORT from minutes of previous meetings and to REVIEW ACTION POINTS from the minutes of previous meetings – See separate list

ACTION POINTS

Waldringfield Parish Council

2081

Agreed responses to Planning Applications to be sent off: Cllr Elliot to draft; Chair to submit - Done
Clarification to be sought regarding the Change of Use of Land at Foxburrow Farm: The District Councillors agreed to pursue this. – Note ESC Councillors' May report
Removal of rotting logs in the playing field: Cllr Forsdike to obtain an estimate – in process
Reviving the tennis court: Cllr Kay to appeal for volunteers via the PC newsletter - Done
Continuation of the Warm Room in the autumn: Funding to be discussed at the next PC meeting - see Item 10
Approving BACS transfers: Cllrs Kay and Elliot - Done
Progress in dealing with Eureka entrance: Clerk to pursue with Highways – Done

7. a. To CONSIDER Planning Applications for COMMENTS:

a.i) DC/24/1813/LBC | Listed Building Consent - Replacement front door | Whitehall Mill Road Waldringfield Woodbridge Suffolk IP12 4PY – Planning Officer – J Hannan - Consultation deadline 24 Jun 24

Cllr Elliot advised on behalf of the planning group, that a review of the planning application by the planning group noted detailed plans and opined it is a minor amendment (replacing the front door), The planning group, however, recommended deferring to the conservation officer.

Motion to APPROVE response as outlined above – Proposed Cllr Kay; Seconded Cllr Quick – all in favour

b. To MAKE ARRANGEMENTS to deal with applications received after publication of this agenda
None to discuss

c. To NOTE any application decisions received – see separate list
Cllrs noted received planning decisions.

d. To RECEIVE any other planning information.

Cllr Elliot advised that the Planning group has been approached by a resident to review a proposed planning application and Cllr Elliot suggests the planning group meet with them regarding their proposals. Cllrs agreed.

ACTION: Cllr Elliot to arrange meeting with Planning Group and resident.

Not further update from Brightwell lakes.

8. a. To RECEIVE updates from Greener Waldringfield

GW did not meet in May. But will meet in June and Cllr Quick will report to the next meeting.

b. To RECEIVE updates from the Deben Estuary Partnership

The questionnaire was circulated to Cllrs. Cllrs agreed the WPC should complete and return the questionnaire.

Cllr Quick to draft responses – and circulate to councillors. Cllrs agreed to review and approve the response at the July meeting.

ACTION: Cllr Quick – to send draft responses to Councillors; Clerk to add draft DEB questionnaire to July Agenda to agree and forward.

9. a. To RECEIVE the Monthly playing field inspection report

Draft until signed.....Chair / / 20

2082

Cllr Forsdike is on holiday and sent his report and playing field inspection updates in the supporting documents. His Inspection Report was received and considered by Cllrs. No actions from that inspection.

Cllrs noted on 06 June, Cllr Forsdike confirmed he had completed the installation of the swing chain bolts and a large branch was removed by Cllr Forsdike that was also reported.

10. To RECIEVE updates on the Warm Rooms Provision

Cllr Elliot outlined the intention to continue the provision this winter. There is, however, a potential shortfall as outlined (£171.21) in the supporting documents.

Motion to **APPROVE** allocating General reserves funding of £200.00 to the Warm Rooms provision – Proposed: Cllr Reid, seconded: Cllr Quick – all in favour.

ACTION: Clerk to update budget line accordingly

11. To DISCUSS the distribution of the Focus Flyer

Clerk updated on the proposal and the current distribution for the newsletter. Cllr Reid further outlined the background of the request and process of the flyer distribution.

It was agreed that as there is only little crossover between the two delivery teams, there is opportunity to discuss merging the teams to diversify the rounds, and allow for a combined distribution.

It was agreed by councillors, that there should be no additional burden on the Council in terms of preparing the flyer for delivery, and that distributions rounds should be the same for both if they are to be combined.

ACTION: Clerk to contact and discuss the above with the Flyer Team Leader.

12. To DISCUSS and APROVE the WPC Emergency Plan

Draft was reviewed by Cllrs on screen.

Contacts, responsibilities and other details were reviewed as these were updated. Cllrs Kay and Quick reviewed the information received by the ESC emergency coordinator and outlined the additions in the new plan.

It was noted that there is a boundary update that needs to be included in the maps – Cllr Kay to undertake this.

Suffolk Joint Emergency Team will review the final version to ensure all contacts are correct for them.

There was a discussion under insurance regarding access to the grit bins. It was agreed that there needed to be clarity regarding actions of individuals. Cllr Key to make clear if individuals are acting on their own, they would not be insured under the emergency planning insurance policy.

Cllr Quick raised the issue of circulating the plan to residents – or a “what to do in an emergency” type of circular. It was agreed that details of the defibrillator would also be helpful – perhaps as a “page” in the newsletter.

Motion to **APPROVE** the Emergency Plan, with the amendments discussed above. – Proposed: Cllr Gold, seconded: Cllr Reid – all in favour

2083

ACTION: Cllr Kay to amend the WPC Emergency Plan before finalised as above; Cllr Quick to consider a circular that the Suffolk Joint Emergency Team have.

13. To DISCUSS Parish On-Line (digital mapping software)

Cllr Kay talked through some of the merits of the software – which is a subscription service – costing £50.00 per annum. He noted that information could be entered into the system – including for example Council assets and that this could facilitate printing and maintenance. He also noted that the system is linked to Land Registry – so by clicking on a field for example, the land registry number would pop up to facilitate land registry searches should this be required.

He noted other benefits, including the mapping of hedges, watercourses, trees (eg: the Tree Warden could add the TPO's into the system) and other environmental issues.

Cllrs asked if they could access this should we register for the system. Cllr Kay suggested that there is an administrator – and then other accounts that can access the data.

Cllrs agreed to look at the system and consider this further in July.

ACTION: Clerk to add to July agenda for consideration. Cllr Kay to facilitate Councillors review of the system.

14. CLERK AND RFO REPORT

a. To APPROVE applications for Community Grants

Waldringfield Parochial Church Council - £775.00

Clerk explained that the incorrect amount was approved at the May meeting – that £775 had been requested not £750, thus the re-authorisation.

Church Field Trust - £450.00

Motion to **APPROVE** grant applications above – Proposed Cllr Reid; Seconded Cllr Kay – all in favour

b. To CONSIDER and APPROVE items of expenditure, and arrange for approval of BACS accordingly – see separate list

Motion to **APPROVE** items of expenditure items for June – Proposed Cllr Reid; Seconded Cllr Gold – all in favour

BACS – Cllrs Elliot and Kay to authorise.

Cllr Gold reviewed and approved invoices.

b. To RECEIVE and APPROVE the Financial Reports and UNDERTAKE the independent Bank Reconciliation.

Councillors reviewed on screen the financial reports and the bank reconciliation.

Cllr Gold reviewed and signed bank reconciliation.

15. To RECEIVE updates/reports on public rights of way, verges and road safety matters

2084

Cllr Elliot noted while exiting Mill Road to Cliff Road – the right hand side is obstructed by long grasses, making it difficult to see traffic. Cllrs agreed to speak to the owners in the first instance, and if this is not possible – Clerk to contact highways to determine if it is a highways verge.

16. To CONSIDER any correspondence received before the meeting –see separate list

a. Correspondence from a resident: ref triangles at Sullivan Place

A resident sent an email complaining about the length of the centre part of the triangle verges.

Cllr Kay provided up to date photos of the verge, and Cllr Gold also sent a photo from today's date with the orchid growing in the verge.

Cllrs discussed this is a policy that has been determined by the WPC with much public consultation. In development of the policy, all views were considered and a compromise was achieved (hence the mowing around the centre pieces). Both ESC and SCC have similar policies on verge maintenance.

As part of this agreement, The Wildlife Group will trim it to an acceptable length at the appropriate time.

It was noted by Councillors that SCC own the verges and manage its maintenance (including within their own policies), thus any action needs to be approved by them.

ACTION: Clerk to respond to resident.

b. Cllr Kay raised the issue of the triangle at School Road and Cliff Road and a sign that has been placed there. The triangle is part of an unadopted, private road. Following discussion, Cllrs acknowledged the public/residents discussion and upset and agreed there is nothing for the WPC to do at this time.

c. It is reported that the Footpath sign at the Manor is down and rotting. Cllr Gold will liaise with the Clerk regarding the exact location. Clerk can then raise with SCC PROW.

ACTION: Cllr Gold to provide Clerk with location details (possibly a photo); Clerk to log a request for replacement with PROW.

17. PARISH MATTERS for the next meeting.

Parish On-line membership

DEP Questionnaire

Meeting Closed 21.52pm

ACTION POINTS

Planning: Clerk to submit response as agreed above; Cllr Elliot to arrange meeting with Planning Group and resident on a proposed planning application.

Finance: Cllrs Kay and Elliot to approve BACS payments;

Broadband: Clerk to draft communication to OpenReach regarding village broadband.

Bathing Water Status: Clerk to email Cllr Leach with the information regarding TW funding.

DEP Questionnaire: Cllr Quick – to send draft responses to Councillors; Clerk to add draft DEB questionnaire to July Agenda to agree and forward.

Focus Flyer distribution: Clerk to contact and discuss the above with the Flyer Team Leader.

Warm Welcome provision: Clerk to update budget line accordingly

WPC Emergency Plan: Cllr Kay to add wording to insurance section and update the map; Clerk to post once amended on website; Cllr Quick to consider a circular that the Suffolk Joint Emergency Team have.

Waldringfield Parish Council

2085

Parish On-line: Clerk to add to July agenda for consideration. Cllr Kay to facilitate Councillors review of the system.

Sullivan Place Triangles: Clerk to respond to resident.

Footpaths: Cllr Gold to provide Clerk with location details (possibly a photo); Clerk to log a request for replacement with PROW.

Waldringfield Parish Council

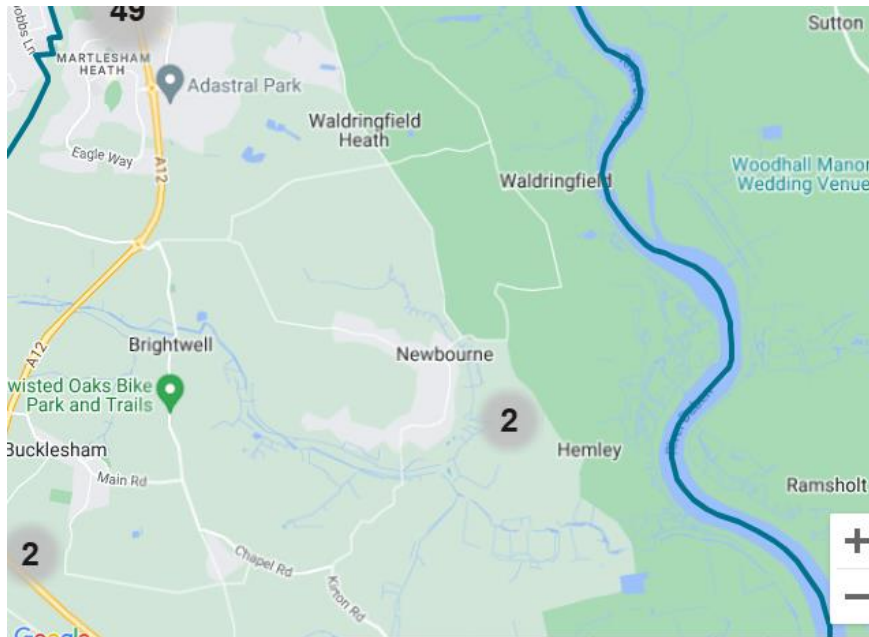
SUPPORTING DOCUMENTS JUNE

ITEM 3

3. To **RECEIVE** and **CONSIDER** any statements of interest from parties wishing to be co-opted as a new councillor
None received at time of publication.
Councillors are asked to consider other avenues of securing interest.

ITEM 4

4. b. To **RECEIVE** an update on Bathing Water Status for Waldringfield
Ruth Leach, who assisted us in the application for Bathing Water Status, will attend to update us on the Environment Agency testing.
- c. To **RECEIVE** reports County and District Councillors
East Suffolk Councillors' report was circulated to Councillors on 31 May and is available on the website.
- d. The **RECEIVE** updates on crime data from Suffolk Police.
Suffolk Police and Crime Data – March 2024



Waldringfield:

None

Newbourne

1 x other theft

Hemley

1 x violence and sexual offences

ITEM 5

5. a. To **APPROVE** the minutes of the Annual Parish Council Meeting held on 14 May 2024
Draft minutes were circulated to Councillors with the Agenda and are available on the website.
- b. To **APPROVE** the minutes of the Parish Council Meeting held on 14 May 2024
Draft minutes were circulated to Councillors with the Agenda and are available on the website.

Waldringfield Parish Council

ITEM 6

6. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meeting held on 14 May 2024

ACTION POINTS

Agreed responses to Planning Applications to be sent off: **Cllr Elliot to draft**; Chair to submit - **Done**
Clarification to be sought regarding the Change of Use of Land at Foxburrow Farm: The **District Councillors** agreed to pursue this. – **Note ESC Councillors' May report**
Removal of rotting logs in the playing field: **Cllr Forsdike** to obtain an estimate – **Done**
Reviving the tennis court: **Cllr Kay** to appeal for volunteers via the PC newsletter – **Done**
Continuation of the Warm Room in the autumn: Funding to be discussed at the next PC meeting – **see Item 10**
Approving BACS transfers: **Cllrs Kay and Elliot** – **Done**
Progress in dealing with Eureka entrance: **Clerk** to pursue with Highways – **Done**

ITEM 7

7. **a. To CONSIDER** Planning Applications for **COMMENTS**:
a.i) DC/24/1813/LBC | Listed Building Consent - Replacement front door | Whitehall Mill Road
Waldringfield Woodbridge Suffolk IP12 4PY – Planning Officer – J Hannan – Consultation deadline 24 Jun 24

b. To MAKE ARRANGEMENTS to deal with applications received after publication of this agenda.
None at the time of publication

c. To NOTE any application decisions received – see separate list:

Ref. No: DC/23/4880/FUL | Received date: Wed 20 Dec 2023 | Status: **Application Permitted** | Case Type: Planning Application

Redevelopment of Former Garage Premises - Oak Garage School Road Waldringfield Woodbridge Suffolk IP12 4QR

Ref. No: DC/24/0449/FUL | Received date: Wed 07 Feb 2024 | Status: **Application Refused** | Case Type: Planning Application

Change of use of land for the storage of containers (associated with Port of Felixstowe), including erection of associated fencing. | Part Land At Foxburrow Farm Waldringfield Road Brightwell Ipswich Suffolk IP10 0BZ

d. To RECEIVE any other planning information.
Nothing to circulate

e. To RECEIVE update from the Brightwell Lakes Forum
Nothing to circulate

ITEM 8

8. **a. To RECEIVE** updates from Greener Waldringfield
Nothing to circulate

b. To RECEIVE updates from Deben Estuary Partnership

Waldringfield Parish Council

The WPC has been contacted by a working group of the DEP to complete a questionnaire which has been circulated with these documents.

The consultation is outlined as follows:

Recreation and Leisure Chapter

Parish Council Consultations

The Recreation and Leisure working group has started submitting questionnaires to a range of recreation and leisure user groups who use the Deben Estuary and its immediate hinterland to establish their views on these matters.

This questionnaire is directed to the Parish councils in the Deben area who, in particular, will face the pressures associated with increased recreation and leisure activities in the next decade.

We hope to establish a dialogue with the local Parish Councils, in addition to formal representation that some of the councils already have on the Deben Estuary Partnership.

ITEM 9

9. To **RECEIVE** the Monthly playing field inspection report
Inspection Report circulated with these documents.

Cllr Forsdike provided the following update as he will be away for this meeting:

I was able in the end to pull in a favour which allowed us to cut up the logs and transport them to a resting place,

so that they may continue to decompose and the associated creatures were not made homeless!

There only remains the main tree stump and one large limb which is useful for sitting on. (picture attached)



I will have 4 new Stainless steel bow Shackles (delivery Thursday06-06-2024) which I hope to install before 11-06-2024.

Waldringfield Parish Council

ITEM 10

10. To **RECIEVE** updates and discuss funding for the Warm Welcome provision

Update from the Clerk on current funding:

The Warm Welcome provision for the summer has been cancelled.

Grant funding of £206.25 may be retained if spent by 30 September 2024.

There is currently £121.64 + £206.25 (total £327.89) in funding remaining in the budget line.

The provision over the past two years has generated expenses of £466.50 (22-23) and £406.50 (23-24). Despite the increases from the WVH – the provision can – with the volunteers support of the community be provided for £500.00.

This leaves a difference of £172.11 to be funded, should no other funding be available. This could, without large difficulty be funded from General Reserves should this be necessary, and agreed by Councillors.

ITEM 11

11. To **DISCUSS** distribution of Focus Flyer

The Clerk will be submitting a report to council with analysis of the deliverers consultation which is still being received.

ITEM 12

13. To **DISCUSS** and **APPROVE** the WPC Emergency Plan

Draft will be circulated by Cllr Kay under separate cover.

ITEM 13

13. To **DISCUSS** Parish Online (digital mapping software) membership

Cllr Kay will provide details at the meeting

ITEM 14

14. **CLERK AND RFO REPORT**

a. To **APPROVE** Community Grants

Church Field Trust - £450.00 – Application circulated with these documents

PCC – Previously approved at £750 – however, £775 was the amount applied for (please see attached application)

b. To **CONSIDER and **APPROVE** items of expenditure, and arrange for approval of BACS accordingly – see separate list.**

PAYMENTS LIST

PAYMENTS LIST								
Vouc	Code	Date	Bank	Description	Supplier	Net	VAT	Total
19	Community Grants Fund	03/06/2024	Unity Trust Bank	Grant s137/72 or s1	Waldringfield P	X	775.00	775.00
20	Grass cutting (field)	03/06/2024	Unity Trust Bank	Grass-cutting -fiel	SCL Landscape	S	60.00	72.00
21	Accounting, Website & C	03/06/2024	Unity Trust Bank	Google Storage	Google Comme	S	1.33	1.59
22	Salaries	28/06/2024	Unity Trust Bank	Salary	Jennifer Shone-	X	655.50	655.50
23	Accounting, Website & C	30/06/2024	Unity Trust Bank	Banking service ch	Unity Trust Ban	X	18.00	18.00
24	Grass cutting (field)	04/06/2024	Unity Trust Bank	Grass-cutting -fiel	SCL Landscape	S	120.00	144.00
25	Newsletter re 1972 LGA	04/06/2024	Unity Trust Bank	Newsletter	Spingold Desigr	Z	175.00	175.00
26	Repairs/Maintenance	04/06/2024	Unity Trust Bank	swing bolts	Galvanised Spe	S	30.55	36.66
Total						1,835.38	42.37	1,877.75

Draft until signed.....Chair / / 20

Page 11 of 16

Waldringfield Parish Council

c. To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

3 June 2024

Waldringfield Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/05/2024		
	Cash in Hand 01/04/2024		23,325.57
	ADD Receipts 01/04/2024 - 31/05/2024		10,872.55
	SUBTRACT Payments 01/04/2024 - 31/05/2024		34,198.12
			3,840.66
	Cash in Hand 31/05/2024 (per Cash Book)		30,357.46
B	Cash in hand per Bank Statements		
	Petty Cash 31/05/2024	0.00	
	Suffolk Building Society 31/05/2024	8,316.58	
	Unity Trust Bank 31/05/2024	22,040.88	
			30,357.46
	Less unrepresented payments		
			30,357.46
	Plus unrepresented receipts		
	Adjusted Bank Balance		30,357.46
	A = B Checks out OK		

Waldringfield Parish Council

COST CENTER TO BUDGET

Summary of Receipts and Payments

All Cost Centres and Codes

A - Receipts

Code Title	Receipts			Payments			Net Position	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
28 Precept	17,404.24	8,702.12	-8,702.12				-8,702.12	(-50%)
31 SCC Footpaths Grant	328.80		-328.80				-328.80	(-100%)
36 Bank Interest	50.00		-50.00				-50.00	(-100%)
37 Grants and Donations								(N/A)
38 Advertising income	50.00		-50.00				-50.00	(-100%)
44 CIL Funds	300.00	1,830.62	1,530.62				1,530.62	(510%)
49 VAT Refund								(N/A)
SUB TOTAL	18,133.04	10,532.74	-7,600.30				-7,600.30	(-41%)

B - Administration

Code Title	Receipts			Payments			Net Position	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
1 Salaries				7,675.00	1,966.50	5,708.50	5,708.50	(74%)
2 PAYE/NI								(N/A)
3 Clerk/Office Expenses				75.00	30.22	44.78	44.78	(59%)
4 Post and telephone				25.00	27.00	-2.00	-2.00	(-8%)
5 Newsletter re 1972 LGA s142				920.00	175.00	745.00	745.00	(80%)
6 Village Hall hire				350.00		350.00	350.00	(100%)
7 Insurance				450.00		450.00	450.00	(100%)
8 Professional Memberships (L				590.00	260.71	329.29	329.29	(55%)
9 Audit				250.00	170.00	80.00	80.00	(32%)
10 Chairman's Allowance				50.00	24.00	26.00	26.00	(52%)
11 Training				450.00		450.00	450.00	(100%)
40 Accounting, Website & Comp				600.00	404.91	195.09	195.09	(32%)
48 Warm Welcome				1,704.54	1,414.70	289.84	289.84	(17%)
50 Professional Services								(N/A)
SUB TOTAL				13,139.54	4,473.04	8,666.50	8,666.50	(65%)

C - Playing Field/Recreat

Code Title	Receipts			Payments			Net Position	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
14 Grass cutting (field)				960.00	240.00	720.00	720.00	(75%)
16 Repairs/Maintenance				2,500.00	87.50	2,412.50	2,412.50	(96%)
17 Footpath Maintenance				375.00		375.00	375.00	(100%)
SUB TOTAL				3,835.00	327.50	3,507.50	3,507.50	(91%)

D - Grants - s137/72 & s1

Code Title	Receipts			Payments			Net Position	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
21 Community Grants Fund				2,125.00	775.00	1,350.00	1,350.00	(63%)
SUB TOTAL				2,125.00	775.00	1,350.00	1,350.00	(63%)

Summary

NET TOTAL	18,133.04	10,532.74	-7,600.30	19,099.54	5,575.54	13,524.00	5,923.70	(15%)
V.A.T.		339.81			142.87			

GROSS TOTAL		10,872.55			5,718.41			
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Waldringfield Parish Council

CASH FLOW STATEMENT

Waldringfield Parish Council						
		30.04.24		31.05.24		30.06.24
OPERATING ACCOUNT	MAY		JUNE		JULY	
Unity Trust	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL
CASH ON HAND (beginning of month)	£24,689.56	£24,689.56	£22,040.88	£22,040.88	£20,163.13	
CASH RECEIPTS						
Grants						
ESC Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SCC Locality Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other						
Precept	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CIL	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
ESC Footpath Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
VAT Refund	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL CASH RECEIPTS	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
AVAILABLE (before cash out)	£24,689.56	£24,689.56	£22,040.88	£22,040.88	£20,163.13	£0.00
CASH PAID OUT						
Administration						
Salaries	£655.50	£655.50	£655.50	£0.00	£655.50	£0.00
Newsletter	£0.00	£0.00	£175.00	£0.00	£0.00	£0.00
Insurance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Hall Hire	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Post/Telephone	£9.52	£9.52	£0.00	£0.00	£0.00	£0.00
Memberships	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other	£20.70	£20.70	£0.00	£0.00	£0.00	£0.00
Website/Accounting	£516.93	£516.93	£19.33	£0.00	£1.33	£0.00
Playing Fields and maintenance						
Grass Cutting	£0.00	£0.00	£180.00	£0.00	£120.00	£0.00
Repairs and maint'ce	£0.00	£0.00	£30.55	£0.00	£0.00	£0.00
Footpath cutting	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grants						
Church Field Trust	£0.00	£0.00	£0.00	£0.00	£450.00	£0.00
Village Hall	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
General Grants	£0.00	£0.00	£0.00	£0.00	£100.00	£0.00
WWG Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WPCC	£0.00	£0.00	£775.00	£0.00	£0.00	£0.00
Wildlife Group	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Projects expenses						
Other	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Warm Rooms	£1,376.65	£1,376.65	£0.00	£0.00	£0.00	£0.00
VAT	£69.38	£69.38	£42.37	£0.00	£0.00	£0.00
SUBTOTAL	£2,648.68	£2,648.68	£1,877.75	£0.00	£1,326.83	£0.00
TOTAL CASH PAID OUT	£2,648.68	£2,648.68	£1,877.75	£0.00	£1,326.83	£0.00
POSITION (end of month)	£22,040.88	£22,040.88	£20,163.13	£22,040.88	£18,836.30	£0.00
SUMMARY of ALL CASH						
Unity	£22,040.88	£22,040.88	£20,163.13	£22,040.88	£18,836.30	£0.00
IBS	£8,316.58	£8,316.58	£8,316.58	£8,316.58	£8,316.58	£8,316.58
Total cash position	£30,357.46	£30,357.46	£28,479.71	£30,357.46	£27,152.88	£8,316.58

Waldringfield Parish Council

ITEM 14

14. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters:
Nothing to circulate

ITEM 15

15. To **CONSIDER** any correspondence received before the meeting – see separate list

General Correspondence circulated to Councillors

National Association of Local Councils NALC EVENTS 07.05.24
Community Action Suffolk CAS Newsletter: Safeguarding Essentials Conference ~ Open for Bookings | Funding Opportunities | Vacancies 02.05.24
Suffolk & Essex Coast & Heaths National Landscape Celebrating Suffolk & Essex's environmental heroes
Sizewell C -Update Letter from Suffolk Community Foundation re Sizewell C Community Fund 03.05.24
Suffolk Association of Local Councils SALC training bulletin 7th May 2024
Rural Services Network The Rural Bulletin - 8 May 2024
National Association of Local Councils NALC NEWSLETTER 08.05.24
Suffolk Association of Local Councils NEWS BULLETIN - 7th May 2024
Rural Services Network RSN Rural Funding Digest - May 2024 Edition
National Association of Local Councils CHIEF EXECUTIVE'S BULLETIN 09.05.27
Society of Local Council Clerks News Bulletin - 9 May 2024
Suffolk Association of Local Councils Planning training - now available to book 10.05.24
Suffolk Association of Local Councils NEWS BULLETIN - 13th May 2024
National Highways Important roadwork information: A14 Orwell Bridge - routine safety inspections 13.05.24
National Association of Local Councils NALC EVENTS 14.05.24
Rural Services Network The Rural Bulletin - 14 May 2024
Suffolk & Essex Coast & Heaths National Landscape All the latest from your National Landscape 14.05.24
Suffolk Association of Local Councils SALC training bulletin 14th May 2024
National Association of Local Councils NALC NEWSLETTER 15.05.24
Suffolk Association of Local Councils SALC training bulletin - Clerk networking - 5th June - speaker confirmed 15.05.24
Suffolk Association of Local Councils SALC East Suffolk area forum - 13th June 2024 - Book now!! 16.05.24
Wegg, Kevin VCSE Funding Opportunities 16.5.24
Community Action Suffolk CAS Newsletter 16/05/2024
National Association of Local Councils NEW PUBLICATION 17.05.24
Suffolk Association of Local Councils NEWS BULLETIN - 20th May 2024
National Association of Local Councils NALC EVENTS 21.05.24
Rural Services Network The Rural Bulletin - 21 May 2024
Suffolk Association of Local Councils SALC training bulletin 21st May 2024
National Association of Local Councils NALC NEWSLETTER 22.05.24
Society of Local Council Clerks News Bulletin - 22 May 2024
East Suffolk Council Planning - Custom & Self-Build Supplementary Planning Document 18.05.24
Citizens Advice Bureau - Invitation to the opening of the new Citizens Advice Woodbridge office 23.05.24
Wegg, Kevin VCSE Funding Opportunities 23.5.24
National Association of Local Councils CHIEF EXECUTIVE'S BULLETIN 23.05.24
Suffolk Association of Local Councils NEWS BULLETIN - IMPORTANT ANNOUNCEMENT 23.05.24
Sizewell C - Sizewell C Project Update May 24.05.24
Suffolk Association of Local Councils NEWS BULLETIN - IMPORTANT ANNOUNCEMENT 27.05.24
National Association of Local Councils ★ STAR COUNCIL AWARDS 2024 28.05.24
Simon Amstutz - News from the National Landscapes 28.05.24
Greenprint Forum - Greenprint newsletter out now 29.05.24
Greenprint Forum - 17 June - visit to Power 4 KcC 29.05.24
Greenprint Forum - 26 June - guided tour of SWT Worlingham Marshes 29.05.24

Waldringfield Parish Council

National Association of Local Councils - NALC NEWSLETTER 29.05.24

Rural Services Network The Rural Bulletin - 29 May 2024

Suffolk Community Foundation - May news from Suffolk Community Foundation 29.05.24

Wegg, Kevin VCSE Funding Opportunities 30.5.24

National Association of Local Councils - CHIEF EXECUTIVE'S BULLETIN 30.05.24

Community Action Suffolk CAS Newsletter: Book Now for the CAS Conference | Funding Opportunities | News and Events 31.05.24

National Association of Local Councils - NALC EVENTS 31.05.24

East Anglia Three - Public right of way closure 31.05.24

Suffolk Association of Local Councils NEWS BULLETIN - 3rd June 2024

Rural Services Network The Rural Bulletin - 4 June 2024

National Association of Local Councils NALC EVENTS 04.06.24