



Waldringfield Parish Council

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Minutes of the Parish Council Meeting held on Tuesday 10 March 2026

In attendance: Cllrs Kay, Quick, Elliot, Ratcliffe, Forsdike, Gold, Reid
ESC Ward Cllrs Nimmney and Reeves; SCC Councillor Mulcahy

Members of the public: 20

Minutes: Clerk

Meeting opened: 19:34 pm

2210

1. **To RECEIVE and APPROVE** apologies for absence

None

2. **a. To RECEIVE** declarations of interest

Non-pecuniary Interest – Cllr Forsdike – Item 6 a.i. DC/26/0281/FUL

Non-pecuniary Interest – Cllr Gold – Item 6 a.i. DC/26/0281/FUL

b. To RECEIVE delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor.

None received

3. **Public Participation** – Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

MOP1 – advised speaking on behalf of 22 local residents regarding item 6a.i. Concerns include that the site is outside of the settlement boundary; the wider planning implications / precedent setting of the proposed development; its location in the AONB, and negative impacts the countryside; the access road being to a quiet lane; loss of residential amenity to bordering homes, and loss of wildlife habitats.

MOP2 – resident commented that their residence is affected by loss of residential amenity, and loss of privacy.

MOP3 – noted the issue of drainage with application in item 6a.i..

MOP4 – requested and update on the road cleaning – Clerk updated the engagement with ESC regarding street cleaning.

MOP5 – raised the issue of blocked drains on Cliff Road

ACTION: Clerk to investigate and raise this issue with highways.

Chair agreed to move Item 6a.i forward due to public interest in the item. Chair advised that members of the public can raise issues that have not previously been raised should that be the case, by raising their hand.

6. **a. To CONSIDER** Planning Applications for **COMMENTS:**

a.i) DC/26/0281/FUL - Proposal for 6 dwellings with garages and associated access – Land Adjacent To Mill Road, Waldringfield – **Planning Officer N Hiskey - deadline 13 March.**

Cllrs Gold and Forsdike left the room.

2211

Cllr Elliot presented the planning group's report. This included an outline of the planning environment that exists within the ESC Local Plan – which is currently out of date and does not indicate an existing 5-year supply due to a large increase in requirement. Also outlined were the relevant NPPF sections, and the “tilted balance” now in place.

The report outlined the following concerns:

The application is outside the development boundary but central within the village, the impact on local amenity of bordering properties, discrepancies in the D&A statement and the submitted drawings, the potential harm to the landscape and the AONB, and the negative impacts to biodiversity; and future management of communal areas, including clarification of the ownership of the verge over which access will be provided.

Additionally, it was noted there are Oak trees bordering Church Field and Cllrs discussed if there was a need for protection of these.

Cllrs noted that the appearance of the application is more an “outline application” than a “full” application” as there were a number of details missing that would be expected from a full application.

Cllrs discussed at length the biodiversity impacts of this development, planning policy, and the response the Council should make on the application.

Cllrs opined there is insufficient information to make a determination given the number of concerns raised. Cllrs agreed, in order to make take an informed view, further information is required to be clarified/provided to the application as detailed in the report to council. In addition, members of the public opined that a drainage plan for surface water should be provided; noted that broadband services may be limited and questioned whether housing was required here in light of the development at Brightwell Lakes.

Motion to respond with a **HOLDING OBJECTION** to this application, requesting further detailed information on the development – Proposed Cllr Elliot; Seconded Cllr Reid- 4 in favour, 1 opposed.

ACTION: Cllr Elliot and Clerk to respond to application by deadline

Cllrs Forsdike and Gold rejoined the meeting.

b. To RECEIVE reports from County and District Councillors

Cllr Mulcahy

Advised that Road sign at Low Farm to be re-instated within 10 days of 05 March. Entry signs on Newbourne Road to be replaced. Repeater signs will not be replaced. Also advised would be willing to assist in terms of drains mentioned by MOP with further details required. Clerk to obtain.

Advised that SCC elections are to go forward and will be for a four year term.

Ward Councillors Reeves and Nimmney:

LGR decision on unitary authority is delayed. ESC Budget is passed, but long term planning in light of LGR remains difficult, as does planning Local Plan development. Advised a new fund to support smaller parishes that are limited in access to funding such as CIL.

c. To RECEIVE updates on crime data from Suffolk Police

Cllrs noted.

2212

4. To APPROVE the minutes of the Parish Council meeting held on 10 February 2026

Motion to **APPROVE** Meeting Minutes of 10 February 2026 - Proposed Cllr Elliot; Seconded Cllr Kay – all in favour of those who were in attendance (6).

5. **MATTERS for REPORT** and to **REVIEW ACTION POINTS** from the minutes of previous meetings
- See separate list

ACTION POINTS

Public enquiries: Clerk to send Grants Policy to WSC - **DONE**

Audit: Clerk to organise Internal audit and management review - **DONE**

Personnel: Cllr Kay and Elliot to arrange annual performance review for Clerk – **in Process**

Planning: Clerk to respond to applications by deadline – **DONE**; Cllrs Kay and Elliot to respond to TW regarding Item 6b **DONE**; Cllr Kay to draft and circulate response to NPPF consultation for approval and submit by deadline – **Done**

Playing field: Cllr Forsdike to secure replacement fencing within budget – **in process**; Clerk to draft agreement for review with Cllr Forsdike and provision to WWG - **DONE Clerk updated a revised proposal from WWG will follow**

BACS payments: to be approved by Cllrs Kay and Elliot **DONE**

Tree Work: Clerk to engage contractor to undertake crown reduction of T3 - **DONE**

6. a. To CONSIDER Planning Applications for COMMENTS:

a.ii) DC/26/0648/TPO - TPO No. 262 / 2016 - 1no. Oak (T1 on Order) - Undertake construction shown in document reference 'S265278/01 REVISION 04' - Eureka, Cliff Road, Waldringfield, Suffolk – **Planning Officer F Saunders; Deadline 13 March 2026**

Cllrs noted this application is related to the footway highways is re-instating near Eureka, and this related to the mature oak tree is in this location, which has a TPO. A detailed engineering plan was provided including drainage.

Motion to **SUPPORT** on this application – Proposed Cllr Kay, Seconded Cllr Forsdike – all in favour

ACTION: Clerk to respond to application by deadline

a.iii) DC/26/0649/FUL - Front addition to form hall extension, boot room under existing roof line and detached cartlodge - Riffhams, Cliff Road, Waldringfield, Woodbridge, Suffolk IP12 4QL – **Planning Officer - L Whitnell; Deadline 17 March 2026**

Cllr Elliot made comments regarding the application, and displayed photos taken of the property as it is now. The materials proposed for the extension to the front elevation of the house will match the exiting weatherboarding, and the scale of the extension is relatively minor. The proposed cart lodge is positioned at the front of the house, as have other recently permitted applications in the vicinity. The materials for the cart lodge are shown as “pine”.

Cllrs discussed the materials and opined that the materials of the cart lodge should be weatherboarding to match the house in order to minimise the impact on the street scene.

Motion to **SUPPORT** this application, provided materials are amended to match host dwelling – Proposed Cllr Kay; Seconded Cllr Gold - all in favour

ACTION: Clerk to respond to application by deadline

2213

b. To MAKE ARRANGEMENTS to deal with applications received after publication of this agenda.
None

c. To NOTE any application decisions received – see separate list
Cllrs noted.

d. To RECEIVE any other Planning information
No further issues raised.

7. **a. To RECEIVE the Playing Field Inspection report**
Report reviewed on screen for councillors. Cllr Forsdike is pleased with the area and it is being used well.
Cllrs noted the removal of the pilings for the two pear trees. Cllr Kay noted the Tree Warden would consider other suitable pilings to protect the still young trees from the playing field.

8. **To RECEIVE UPDATES from the Biodiversity Coordinator**
Cllr Quick circulated her report to councillors and it was displayed on screen. Discussed, in particular, was Church Field work party and its importance to the village for biodiversity planning.

9. **To RECEIVE updates on the Warm Welcome provision**
Warm Welcome is concluding next week. Attendance was inconsistent but normally 18-20 – and we are conducting a survey to determine the value of the programme, and how to broaden the reach of the programme to increase attendance.

10. CLERK AND RFO REPORT

a. To CONSIDER and APPROVE Community Grant request

Community Grant Request from WSC discussed. This follows a presentation to Council in the February meeting. Cllrs discussed the request at length and noted the end of the financial year and limits to the grant funding. It was noted that the new Grant fund (26/27) would be available in May, where they could make a new application.

Motion to **APPROVE** grant amount of £300.00 – Proposed Cllr Kay ; Seconded Cllr Elliot - All in favour

ACTION: Clerk to add to March payments to comply with the terms of the grant awarding policy.

b. To CONSIDER and APPROVE Draft WPC Annual Risk Assessment and Management Review and Draft Internal Controls Statement 2026

Draft WPC Annual Risk Assessment and Management Review v2026 circulated with these documents
Motion to **APPROVE** above noted policy– Proposed Cllr Reid; Seconded Cllr Elliot - All in favour

Draft Internal Controls Statement 2026 circulated to Councillors with these documents.
Motion to **APPROVE** above noted policy – Proposed Cllr Elliot; Seconded Cllr Quick - All in favour

c. To CONSIDER and APPROVE Footpath cutting proposal 2026

Clerk reviewed the proposal and past years' outcome with contractors. Cllrs asked questions about their remit, which the Clerk answered.

Motion to **APPROVE** footpath cutting – Proposed Cllr Kay; Seconded Cllr Gold - All in favour

ACTION: Clerk to notify SCC PROW, and contractor

2214

d. To CONSIDER and APPROVE items of expenditure, and receipts – and arrange for approval of BACS accordingly – see separate list.

Motion to **APPROVE** list of payments – Proposed Cllr Kay; Seconded Cllr Elliot – all in favour
Councillors discussed the newsletter payment and requested an increase on publication numbers.

ACTION: BACS payments to be approved by Cllrs Kay and Reid.

ACTION: Clerk to increase print run on Newsletters to 275

e. To RECEIVE and APPROVE the Financial Reports and UNDERTAKE the independent Bank Reconciliation

Motion to **APPROVE** bank reconciliation and financial reports – Proposed Cllr Gold; Seconded Cllr Kay – all in favour

Cllr Gold undertook an independent review of the bank reconciliation.

f. To DISCUSS Annual Parish Meeting

Clerk reminded Councillors of the APM on 22 April 2026. Following discussion, it was agreed to maintain the current format.

ACTION: Clerk to send invitations to residents / organisations confirming APM and deadline.

11. To CONSIDER and APPROVE Council Policies:

Draft WPC IT Policy v2026

Cllrs discussed the realistic achievement of the requirements. Clerk advised this was standard practice and now a requirement.

Motion to **APPROVE** above-noted policy – proposed Cllr Kay; Seconded Cllr Quick – all in favour

Draft WPC Website Accessibility Statement v2026

Motion to **APPROVE** above-noted policy – proposed Cllr Gold; Seconded Cllr Kay – all in favour

Clerk also advises that a review of policies will be undertaken to ensure any contact details have been amended. This is administrative amendment only. Cllr agreed this could be undertaken without formal review unless otherwise required.

12. a. To RECEIVE updates/reports on public rights of way, verges and road safety matters

Cllr Reid noted that repeater signs on SID poles was a requirement of their application to have SID poles. Clerk to investigate this.

b. To REVIEW and CONSIDER recommendations from Residents meeting regarding verges

Highways self-help scheme – agreed to put together a proposal for the self-help scheme, to have volunteers trained, and to attend to the 90 bend entering the village. Clerk further noted that the state of the speed humps has been advised to not be something Highways will address (through the system) – Clerk to investigate with Cllr Mulcahy

ACTION – Self help scheme - Clerk to work with Cllr Reid on putting this together

13. To CONSIDER any correspondence received before the meeting – see separate list

No issues raised

2215

14. PARISH MATTERS for the next meeting.
APCM

Meeting closed at 22:02 pm

ACTION POINTS

- Public enquiries** – blocked drains on Cliff Road – Clerk to investigate and raise this issue with highways.
- Planning applications:** Cllr Elliot and Clerk to respond to planning applications by deadline
- Footpath Cutting:** Clerk to advise PROW and contractor
- Payments:** BACS payments to be approved by Cllrs Kay and Reid.
- Newsletter:** Clerk to increase print run on Newsletters to 275
- Annual Parish Meeting:** Clerk to send invitation to residents / organisations confirming APM
- Highways issues:** Clerk to report to Highways repeater signs on SID poles; Clerk to raise with Cllr Mulcahy state of speed humps on Cliff Road.
- Self help scheme** - Clerk to work with Cllr Reid on putting together a proposal for the maintenance of the 90 degree bend corner.

Waldringfield Parish Council

SUPPORTING DOCUMENTS MARCH

ITEM 3

- 3. **b. To RECEIVE reports County and District Councillors**
District councillors' report circulated to Councillors on 02 Mar 206 – and is available on the website.

- c. To RECEIVE updates on crime data from Suffolk Police – January 2026**



Waldringfield:
2 x violence and sexual offences

ITEM 4

- 4. **To APPROVE the Minutes the Parish Council Meeting held on 10 February 2026**
Draft minutes were circulated to Councillors with the Agenda and are available on the website.

ITEM 5

- 5. **MATTERS for REPORT from minutes of previous meetings – see separate list**

ACTION POINTS

- Public enquiries:** Clerk to send Grants Policy to WSC - **DONE**
- Audit:** Clerk to organise Internal audit and management review - **DONE**
- Personnel:** Cllr Kay and Elliot to arrange annual performance review for Clerk – **in Process**
- Planning:** Clerk to respond to applications by deadline – **DONE**; Cllrs Kay and Elliot to respond to TW regarding Item 6b **DONE**; Cllr Kay to draft and circulate response to NPPF consultation for approval and submit by deadline – **in process**
- Playing field:** Cllr Forsdike to secure replacement fencing within budget – **in process**; Clerk to draft agreement for review with Cllr Forsdike and provision to WWG - **DONE**
- BACS payments:** to be approved by Cllrs Kay and Elliot **DONE**
- Tree Work:** Clerk to engage contractor to undertake crown reduction of T3 - **DONE**

ITEM 6

Waldringfield Parish Council

6. a. To CONSIDER Planning Applications for COMMENTS:

a.i) DC/26/0281/FUL - Proposal for 6 dwellings with garages and associated access – Land Adjacent To Mill Road, Waldringfield – **Planning Officer N Hiskey - deadline 13 March.**
Letter circulated to councillors on 21.02.26 from residents.
Extract from Interim Housing Position Statement from ESC circulated with these documents
Planning Working Group Report circulated with these documents
Tree Warden comments circulated with these documents.

a.ii) DC/26/0648/TPO - TPO No. 262 / 2016 - 1no. Oak (T1 on Order) - Undertake construction shown in document reference 'S265278/01 REVISION 04' - Eureka, Cliff Road, Waldringfield, Suffolk – **Planning Officer F Saunders; Deadline 13 March 2026**
Tree Warden comments: The application seems very thoroughly prepared and it sounds like they will be taking good care of the tree, so it should help it to grow on into the future!

a.iii) DC/26/0649/FUL - Front addition to form hall extension, boot room under existing roof line and detached cartlodge - Riffhams, Cliff Road, Waldringfield, Woodbridge, Suffolk IP12 4QL – **Planning Officer - L Whitnell; Deadline 17 March 2026**

b. To MAKE ARRANGEMENTS to deal with applications received after publication of this agenda.
None at time of circulation of these documents

c To NOTE any application decisions received – see separate list

DC/24/0796/DRC | Received date: Mon 04 Mar 2024 | Status: **Application Permitted** | Case Type: Planning Application

Discharge of Condition Nos. 12, 13 and 14 of DC/22/3703/FUL - Erection of dwellinghouse with associated highways access & landscaping (relating to extant outline permission DC/19/2695/OUT - permitted 6 September 2019) - 12. storage and presentation for collection/emptying of refuse and recycling bins, 13. Means to prevent the discharge of surface water from the development onto the highway, 14. Landscape design - Land Rear Of Japonica Cottage Deben Lane Waldringfield Suffolk IP12 4QN

DC/23/4582/FUL | Received date: Tue 28 Nov 2023 | Status: **Application Permitted** | Case Type: Planning Application

Refurbishment and minor extension to the existing timber, single storey Youth Hall at Waldringfield Baptist Church. The works include adding a 45m2 floor area extension and replacement of existing wall and roof cladding, windows and doors. The works also plan to include access and internal modifications and adoption of better fire-proofing and insulation materials. The building is used for several meetings organised by the church such as toddler groups, youth club, prayer meetings and community meals. - Baptist Chapel Newbourne Road Waldringfield Woodbridge Suffolk IP12 4PT

d. To RECEIVE any other planning information
Nothing to circulate

ITEM 7

Waldringfield Parish Council

7. a. To **RECEIVE** the Playing Field Inspection report

Clerk advises that the photos of the installed plaque were sent to the funders to confirm it was installed. Clerk also provided feedback as to the design of the new plaques which was very well received.

Report below. Following pictures are also included:



MONTHLY CHECKS OF WALDRINGFIELD PLAYING FIELD

		Comment ✓ = satisfactory
<u>Access:</u>	Are all access routes safe & unobstructed?	Yes
<u>Signs:</u>	Are signs in appropriate position & in good condition?	Yes & cleaned & Secured
<u>Gates:</u>	Are gates functional & free from obstruction & in good repair?	Yes & cleaned
<u>Fencing</u>	Is all fencing in good condition?	No, as previously reported section adjacent South needs replacing
<u>Seating:</u>	Is seating safe & in good condition? Are any nuts, bolts/screws out of position?	Yes & cleaned
<u>Bins:</u>	Check that bins (3) are being emptied. Pick up rubbish from playing field.	Yes & Cleaned
<u>Pathways:</u>	Are pathways clear and safe?	Yes
<u>See-saw:</u>	Is see-saw structure intact? Is safety surface in good condition? Do the stops prevent excessive up & down movement? Are any nuts, bolts out of position?	Yes & Cleaned on contact Surfaces
<u>Swings: infant & Junior</u>	Is seating intact? Are chains intact? Do swings work normally? Is safety surface in good condition? Are any nuts, bolts or screws out of position?	Yes Minimal wear. & seats Cleaned
<u>Basket Swing</u>		Yes
<u>Slide/Rope Bridge</u>	Is surface free from irregularities? Is landing area free from obstruction? Is safety surface intact? Is access safe?	Yes & Tunnel entrance Cleaned
<u>Parallel Bars:</u>	Check condition of safety surface and structure.	Yes
<u>Goal Posts:</u>	Are goal posts firm in the ground? Is ground level around the posts?	Yes
<u>Stepping Snake:</u>	Check for any splits or rot and looseness of wooden posts.	OK
<u>Train:</u>	Check for any splits or rot and security of items.	OK
<u>Mound/Walkway</u>	Are surfaces generally safe & secure?	Yes
<u>Roundabout:</u>	Check that rotation is smooth and gap round platform is even.	Yes & cleaned
<u>Climbing Net:</u>	Check that ropes are not excessive slack or connectors loose..	OK
<u>Whole Site:</u>	Sweep safety surfaces and scrub if necessary. . Check that all metal paintwork/galvanising is in reasonable condition. Check site generally for dangerous litter, excavations etc. Check that trees and shrubs do not present any danger or have loose branches, trim or retie any loose growth.	The south boundary cherry tree has been pruned.
<u>Additional items</u>	N/A	

ITEM 8

8. To RECEIVE updates from Biodiversity Coordinator
Nothing to circulate

ITEM 9

9. To RECEIVE updates on the Warm Welcome provision
Nothing to circulate

ITEM 10

10. CLERK AND RFO REPORT

- c. To CONSIDER and APPROVE Community Grant request
Grant request circulated to Councillors with these documents.

- d. To CONSIDER and APPROVE Draft WPC Annual Risk Assessment and Management Review and Draft Internal Controls Statement 2026
Draft WPC Annual Risk Assessment and Management Review v2026 circulated with these documents
Draft Internal Controls Statement 2026 circulated to Councillors with these documents.

c. To CONSIDER and APPROVE Footpath cutting proposal 2026

Suffolk County Council has provided a proposal for the footpath cutting in 2026. They contract the cutting of paths to the Parish Council, with compensation on agreed terms for these undertakings. The proposal from SCC does not propose an increase in compensation from last year. The costs are slightly over the compensation offered, however, this allows the Council control over the two cuts and permits, where necessary, a third cut. Figures for last year:

Grant - £328.80

Invoice - £380.10

Our current contractors are happy to continue this year. Below are the paths PROW will compensate the Council for – for 2 cuts per year:

Waldringfield Parish Council



d. To CONSIDER and APPROVE items of expenditure, and receipts and arrange for approval of BACS accordingly – see separate list.

PAYMENTS LIST

Waldringfield Parish Council

PAYMENTS LIST

Vouch	Code	Date	Bank	Description	Supplier	Net	VAT	Total
98	Repairs/Maintenance	02/03/2026	Unity Trust Bank	Tree Surgery	Rosewood Trees ar S	375.00	75.00	450.00
99	Accounting, Website & Comp	02/03/2026	Unity Trust Bank	Google Storage	Google Commerce S	1.33	0.26	1.59
102	Salaries	02/03/2026	Unity Trust Bank	Salary	Jennifer Shone-Trit X	731.40		731.40
103	PAYE/NI	02/03/2026	Unity Trust Bank	PAYE & NI	HMRC X	47.16		47.16
100	Training	02/03/2026	Unity Trust Bank	Training	SALC S	66.00	13.20	79.20
101	Accounting, Website & Comp	02/03/2026	Unity Trust Bank	Accounting Software Lic	Scribe 2000 Ltd S	372.00	74.40	446.40
104	Accounting, Website & Comp	02/03/2026	Unity Trust Bank	Banking service charge	Unity Trust Bank X	7.00		7.00
105	Newsletter re 1972 LGA s14:	03/03/2026	Unity Trust Bank	Newsletter	Spingold Design & I Z	180.00		180.00
106	Warm Welcome	10/03/2026	Unity Trust Bank	Printing costs	Waldringfield Prim X	2.50		2.50
Total						1,782.39	162.86	1,945.25

Waldringfield Parish Council

COST CENTER TO BUDGET

Waldringfield Parish Council Summary of Receipts and Payments

All Cost Centres and Codes

A - Receipts

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28 Precept	19,683.45	19,683.45					(0%)
31 SCC Footpaths Grant	328.80	328.80					(0%)
36 Bank Interest	200.00	222.89	22.89				22.89 (11%)
37 Grants and Donations		670.00	670.00				670.00 (N/A)
38 Advertising income	159.00	345.60	186.60				186.60 (117%)
44 CIL Funds	533.65	1,067.30	533.65				533.65 (100%)
49 VAT Refund							(N/A)
SUB TOTAL	20,904.90	22,318.04	1,413.14				1,413.14 (6%)

B - Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Salaries				8,795.00	8,818.20	-23.20	-23.20 (-0%)
2 PAYE/NI				492.00	524.97	-32.97	-32.97 (-6%)
3 Clerk/Office Expenses				78.75	111.66	-32.91	-32.91 (-41%)
4 Post and telephone				26.25	0.87	25.38	25.38 (96%)
5 Newsletter re 1972 LGA s1				950.00	720.00	230.00	230.00 (24%)
6 Village Hall hire				370.00	270.00	100.00	100.00 (27%)
7 Insurance				472.50	620.74	-148.24	-148.24 (-31%)
8 Professional Memberships				620.00	495.36	124.64	124.64 (20%)
9 Audit				440.00	170.00	270.00	270.00 (61%)
10 Chairman's Allowance				50.00		50.00	50.00 (100%)
11 Training				300.00	317.00	-17.00	-17.00 (-5%)
40 Accounting, Website & Co				750.00	1,186.38	-436.38	-436.38 (-58%)
48 Warm Welcome				670.00	642.78	27.22	27.22 (4%)
50 Professional Services					36.00	-36.00	-36.00 (N/A)
SUB TOTAL				14,014.50	13,913.96	100.54	100.54 (0%)

C - Playing Field/Recreatic

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14 Grass cutting (field)				1,000.00	720.00	280.00	280.00 (28%)
16 Repairs/Maintenance				2,500.00	1,274.85	1,225.15	1,225.15 (49%)
17 Footpath Maintenance				393.75	380.10	13.65	13.65 (3%)
51 Fort Project Budget	12,279.00	12,279.00		18,780.00	18,780.00		(0%)
SUB TOTAL	12,279.00	12,279.00		22,673.75	21,154.95	1,518.80	1,518.80 (4%)

D - Grants - s137/72 & s19

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21 Community Grants Fund				2,125.00	1,825.00	300.00	300.00 (14%)
SUB TOTAL				2,125.00	1,825.00	300.00	300.00 (14%)

Summary

NET TOTAL	33,183.90	34,597.04	1,413.14	38,813.25	36,893.91	1,919.34	3,332.48
V.A.T.		4,475.42			4,516.20		
GROSS TOTAL		39,072.46			41,410.11		

Waldringfield Parish Council

Waldringfield Parish Council		CASH FLOW STATEMENT		
		31.01.26		28.02.26
OPERATING ACCOUNT	FEBRUARY		MARCH	
Unity Trust				
	EXPECTED	ACTUAL	EXPECTED	ACTUAL
CASH ON HAND (beginning of month)	£20,586.78	£20,586.78	£18,778.31	£18,778.31
CASH RECEIPTS				
Grants				
ESC Grants	£0.00	£0.00	£0.00	£0.00
SCC Locality Grant	£0.00	£0.00	£0.00	£0.00
Other				
Precept	£0.00	£0.00	£0.00	£0.00
CIL	£0.00	£0.00	£0.00	£0.00
Advertising	£0.00	£0.00	£58.80	£0.00
ESC Footpath Grant	£0.00	£0.00	£0.00	£0.00
VAT Refund	£0.00	£0.00	£0.00	£0.00
Mound grants	£0.00	£0.00	£0.00	£0.00
TOTAL CASH RECEIPTS	£0.00	£0.00	£58.80	£0.00
AVAILABLE (before cash out)	£20,586.78	£20,586.78	£18,837.11	£18,778.31
CASH PAID OUT				
Administration				
Salaries	£778.56	£778.56	£778.56	£0.00
Newsletter	£0.00	£0.00	£180.00	£0.00
Insurance	£0.00	£0.00	£0.00	£0.00
Hall Hire	£0.00	£0.00	£0.00	£0.00
Training	£0.00	£0.00	£66.00	£0.00
Post/Telephone	£0.00	£0.00	£0.00	£0.00
Memberships	£47.00	£47.00	£0.00	£0.00
Other / Office	£19.98	£19.98	£0.00	£0.00
Website/Accounting	£7.33	£7.33	£380.33	£0.00
Playing Fields and maintenance				
Grass Cutting	£0.00	£0.00	£0.00	£0.00
Repairs and maint'ce	£674.95	£674.95	£375.00	£0.00
Footpath cutting	£0.00	£0.00	£0.00	£0.00
Grants				
Church Field Trust	£0.00	£0.00	£0.00	£0.00
Village Hall	£0.00	£0.00	£0.00	£0.00
General Grants	£0.00	£0.00	£0.00	£0.00
WWG Grant	£0.00	£0.00	£0.00	£0.00
WPCC	£0.00	£0.00	£0.00	£0.00
Wildlife Group	£0.00	£0.00	£0.00	£0.00
Projects expenses				
Fort Project	£0.00	£0.00	£0.00	£0.00
Warm Welcome	£141.40	£141.40	£0.00	£0.00
VAT	£139.25	£139.25	£162.86	£0.00
SUBTOTAL	£1,808.47	£1,808.47	£1,942.75	£0.00
TOTAL CASH PAID OUT	£1,808.47	£1,808.47	£1,942.75	£0.00
CASH POSITION (end of month)	£18,778.31	£18,778.31	£16,894.36	£18,778.31
SUMMARY of ALL CASH				
Unity	£18,778.31	£18,778.31	£16,894.36	£18,778.31
IBS	£8,808.80	£8,808.80	£8,808.80	£8,808.80
Total cash position	£27,587.11	£27,587.11	£25,703.16	£27,587.11

Waldringfield Parish Council

f. To DISCUSS Annual Parish Meeting

Clerk reminds Cllrs that this is scheduled for Wednesday 22 April 2026 at 7.30pm. While not a PC meeting, Councillors are invited to attend to support the Clerk and Chair. Invitations have been sent to our District and Country councillors as well as our MP.

ITEM 11

11. To CONSIDER and APPROVE Council Policies:

Draft WPC IT Policy v2025

Draft WPC Website Accessibility Statement v2025

Clerk also advises that a review of policies will be undertaken to ensure any contact details have been amended. This is administrative amendment only.

ITEM 12

12. a. To RECEIVE updates/reports on public rights of way, verges and road safety matters

Clerk updates that SCC Highways has advised they will no longer be replacing repeater signs. They will replace “entrance” signs – where it is the entrance to a new speed limit. Clerk is making a case that the downed sign on Low Farm verge is an entrance sign – when the temporary 30 signs are removed. Is also making a case that the 30mph sign entering Newbourne Rd is an entrance sign. Sadly – Mill Rd and Newbourne Rd repeater signs on SID poles are unlikely to be replaced.

b. To REVIEW and CONSIDER recommendations from Residents meeting regarding verges

Deferred from last meeting – the following recommendations from a residents meeting are submitted to the Council for consideration. Full report circulated to Councillors with these documents.

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There was a wide-ranging discussion following which I am forwarding these recommendations to the PC:

1. The PC is asking the services division of ESC for a full street sweeping of the village. This should help reveal the edge of the made-up carriageway and the extent of erosion and damage along and beyond its edge.
2. If the cleaning is not undertaken at an early date CR to arrange for volunteer clearing and tidying the verges in the lengths of School Rd and Cliff Rd that are alongside the Children's Playing Field. This will be organised under the PC's existing litter clear policy and risk assessment (high-viz, warning signs etc). I will ask for the collection of the largely organic debris by ESC.
3. The PC again asks Highways to repair and repaint the markings of the deteriorating road humps in the 20mph zone and the carriageway edges on either side of the humps.
4. The PC invites Highways to send an officer for an onsite review with a view to advising what can be done by Highways or by volunteers working under the Highways Community Self Help Scheme or by third parties to deal with the village verges and associated issues.
5. The PC calls for volunteers to undertake training with Suffolk Highways to enable Waldringfield to operate a Community Self Help Scheme see <https://www.suffolk.gov.uk/roads-and-transport/highway-maintenance/community-self-help-scheme>
6. Both SCC and ESC local councillors are kept informed. Both Waldringfield Wildlife Group and Waldringfield Gardeners are kept informed in view of their continuing work on planting in many of the verges.
7. An article about the verges should be arranged for the next Parish Newsletter

Colin Reid

ITEM 13

13. To **CONSIDER** any correspondence received before the meeting – see separate list

General Correspondence circulated to Councillors

National Association of Local Councils - Chief executive's bulletin - 5 February 2026

Suffolk Association of Local Councils Buckingham Palace Garden Party 2026

Felixstowe Community Partnership - UK Town of Culture Competition 06.02.26

East Suffolk Council and Joint Emergency Planning Unit (JEPU) WEBINAR: Emergency Preparedness and Building Community Resilience 06.02.26

Lidgate PC & Suffolk Parishes Road Safety Group - Suffolk Parishes Road Safety Group - 06.02.26

East Suffolk Planning - February Town and Parish Forum Slides 11.02.26

Society of Local Council Clerks SLCC Weekly News Digest - 09/02/2026

National Association of Local Councils NALC events 10.02.26

Sizewell C News from the Sizewell C Community Fund team - February 2026 10.02.26

Suffolk Association of Local Councils NEWS BULLETIN - 9th February 2026

Suffolk Association of Local Councils SALC training bulletin 10th February 2026

Suffolk & Essex Coast & Heaths National Landscape All the latest from your National Landscape 10.02.26

Rural Services Network Your Free RSN Weekly Newsletter - 11 February 2026

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East Suffolk Planning - East Suffolk Design Code Engagement Workshop – Invitation to Town and Parish Councils 13.02.26

National Association of Local Councils Chief executive's bulletin - 12 February 2026

Society of Local Council Clerks News Bulletin - 6 February 2026

National Association of Local Councils NALC events 17.02.26

Society of Local Council Clerks SLCC Weekly News Digest - 16/02/2026

East Suffolk Council - Marmot Engagement Workshops – East Suffolk 12.02.26

Rural Services Network Your Free RSN Weekly Newsletter - 18 February 2026

Suffolk Association of Local Councils New Blog: Planning Reforms Consultation 18.02.26

ESCEP - ENERGY PROJECTS MEETING FOR E.SUFFOLK TOWN & PARISH COUNCILS - THURSDAY 26 FEBRUARY, 6 FOR 6.30 PM, YOXFORD VILLAGE HALL, OLD HIGH ROAD, IP17 3HN 18.02.26

National Association of Local Councils - Chief executive's bulletin - 19 February 2026

East Suffolk Council - News from East Suffolk: Communities encouraged to choose sustainable transport with new grant scheme 19.02.26

Society of Local Council Clerks News Bulletin - 18 February 2026

Suffolk Association of Local Councils SALC East Suffolk area forum - 26th March 2026 20.02.26

Suffolk Association of Local Councils NEWS BULLETIN - 23rd February 2026

Wegg, Kevin Funding Opportunities 23 2 26

Suffolk County Council - Suffolk Highways – Town, Parish Council & Parish Meeting Survey 24.02.26

Suffolk Association of Local Councils Sustainable Transport - New Grant Scheme - East Suffolk Councils Only 24.02.26

Suffolk Constabulary - Opportunity to quiz the PCC and Chief Constable [#624747284] 25.02.26

Suffolk Association of Local Councils SALC training bulletin 24th February 2026

National Association of Local Councils Star Council Awards 2025/26 winners announced! 25.02.26

Rural Services Network Your Free RSN Weekly Newsletter - 25 February 2026

National Association of Local Councils Chief executive's bulletin - 26 February 2026

Suffolk Communities Foundation - February news from Suffolk Community Foundation 26.02.26

Sizewell C - Community Forum Invitation March 26.02.26

Community Action Suffolk - CAS February Newsletter 26.02.26

East Suffolk Communities Team - RNLI Water Safety Information Session 03.03.26

Suffolk Association of Local Councils NEWS BULLETIN - 2nd March 2026

Society of Local Council Clerks SLCC Weekly News Digest - 02/03/2026

National Association of Local Councils NALC events 03.03.26

East Suffolk Council - water safety 03.03.26

Suffolk Association of Local Councils - SALC training bulletin 3rd March 2026

Society of Local Council Clerks NPPF Consultation 04.03.26

Suffolk Association of Local Councils NSIPs Bulletin - March 2026 04.03.26

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