Waldringfield Parish Council

Parish Clerk: Jennifer Shone-Tribley
Low Farm, Ipswich Road, Waldringfield, Woodbridge, Suffolk IP12 4QU
Email: clerk@waldringfieldparishcouncil.gov.uk
Telephone: 07983353612
Website: www.waldringfieldparishcouncil.gov.uk

Minutes of the Parish Council Meeting held on Tuesday 13 October 2026

In attendance: Cllrs Quick, Forsdike, Gold, Reid, Ratcliffe, Kay, and Elliot
ESC Ward Cllr Nimmney; SCC Councillor Mulcahy
Members of the public: 3
Minutes: Clerk
Meeting opened: 19:30pm

2248

1. To **RECEIVE** and **APPROVE** apologies for absence
None – all present

Cllr Reeves sends his apologies - illness

2. **a.** To **RECEIVE** declarations of interest

Cllr Gold - DC/26/3357/FUL – non-pecuniary interest Item 6.a.ii

b. To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councilor.
None received

3. **Public Participation** – Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.
Member of the public 1 – Commented on the very faded painting on the humps on Cliff Road noting that as they are not visible, they appear to not be effective and was enquiring about the painting of them.

Cllr Reid indicated that there is SID pole on Cliff Road towards the river. Advised the PC could investigate having an approved SID pole in this area (top of Cliff Road). Cllr Reid further offered that SCC Cllr Mulcahy has agreed to fund the repainting of all of the speed humps. This has been ordered, and some have been done – apparently late in the evening. Cllr Mulcahy will be following up to ensure all of them are painted.

MOP 1 further commented on the 90-degree bend coming into the village noting that many vehicles veer over the white line. Cllrs responded that the foliage on this corner added to the poor visibility. It is planned to reduce the overgrowth which will improve visibility on the corner.

Member of the Public 2 – asked about the diversion route for the construction closure on 26 October - this was clarified by the Clerk, that the route is through Newbourne.

b. To **RECEIVE** reports from County and District Councillors
Cllr Mulcahy – updated that the closure on Cliff Road was extended to 06 November for the footpath repairs. Clerk verified this was update at 19:48pm on the public portal.

ACTION: Clerk to update residents.

Cllr Mulcahy advised that devolution discussions are on pause waiting for national government. She advised that the Council is planning to hold a referendum in May 2027 regarding the housing of refugees in Suffolk. Cllrs noted that the council elections are to take place in May and were concerned about the timing and risk of conflating the two actions. Cllr Mulcahy will be attending a meeting with Suffolk Wildlife Trust and Rural Affairs councillor to discuss the united for nature concepts that SCC may adopt in their planning. A12 MRN plan will be before SCC on Tuesday to approve the plan.

2249

Cllr Nimmney – changes to the planning law come into effect 31 October. All of ESC would now have one committee as opposed to the two at the moment. Any development under 9 dwellings will be officer only decisions. It was noted that TPOs can now also be referred to planning committees. Cllrs enquired about the COL grant funding. Cllr Nimmney will get back to the Council on when applications open.

c. To **RECEIVE** updates on crime data from Suffolk Police
Cllrs noted.

4. To **APPROVE** the minutes of the Parish Council meeting held on **08 September 2026**

Motion to **APPROVE** Minutes of 08 September 2026 - Proposed Cllr Kay; Seconded Cllr Elliot – all in favour of those who were in attendance.

5. **MATTERS for REPORT** and to **REVIEW ACTION POINTS** from the minutes of previous meetings – See separate list

ACTION POINTS

Warm Welcome: Cllr Elliot will draft a communication to the Chair of the WVHT requesting a contribution to the provision of the programme. DONE – further developments on grant funding will be addressed in Item 9
BACS payments: to be approved by Cllrs Elliot and Kay - done
CPRE Membership: Clerk to cancel renewal - Done
Playing Field: Tree Warden to provide plan of planting with shade in mind, and more mature trees being ideal – in process – applications for available trees (mature trees) has been undertaken; Cllr Forsdike will secure a broad quotation for installing a water point on the field - in process – Anglia Water is responding.
Planning: Planning Group to circulate report on DC/26/3068/FUL before 28 Sept deadline – Done - see Item 6ai; Clerk and Cllr Elliot to respond to planning applications by deadline - Done
Footpath repairs at Eureka: Clerk to check with the highways road closure website for plans for Eureka work - Done

6. **a.** To **CONSIDER** Planning Applications for **COMMENTS:**
a.i) DC/26/3068/FUL - Garden Room Extension - Springfield House, School Lane, Waldringfield, Woodbridge, Suffolk IP12 4QP – **Planning Officer – L. Whitnell; Deadline – 28 September 2026.**

The Planning Sub-committee Report was circulated to councillors 20 September 2026. Email voting on the motion to **NOT OBJECT** to this application subject to the appropriate level of detail being applied to the Site plan were 4 in favour, none against.

Councillors are being asked to ratify this response.

Motion to **NOT OBJECT** to this application: Proposed Cllr Reid; Seconded Cllr Quick - all in favour

a.ii) DC/26/3357/FUL - Extension to existing annex/garage to provide an implement store and construction of a tennis court - Waldringfield House, Sandy Lane, Waldringfield, Woodbridge, Suffolk IP12 4QY – **Planning Officer J Hannan – Deadline 28 October 2026**

Cllr Gold left the meeting.

The Planning Committee report was circulated to Cllrs and posted on the website. Cllr Elliot presented on behalf of the planning sub-committee.

2250

Planning application history was reviewed for councillors' benefit, and reviewed the existing permission for DC/26/0031/FUL and DC/26/3091/VOC (this remains to be determined).
It was noted that this application is seeking to Increase significantly the footprint of the approved building/Annex resulting in significant changes to the overall size, design and visual impact and to construct a tennis court on adjacent land.

Cllrs discussed the proposed overall footprint is significantly greater, the visual impact, particularly on the East and West elevations; it was noted that the approved double garage doors have been removed. Cllr also reviewed the cupolar proposed for the linking roof ridge. It is noted that the new application does not include a modified/new lighting plan.

The applicant was present and the Chair allowed their comments. They explained that some of the changes proposed have resulted from experience of occupation and wanting to increase to privacy for the property; in addition – plans to construct the utility store, due to flood ratings, have not been possible in alternative locations on the property, which has led to the new plans to have this attached to the Annex (which is not changing in terms of size). They noted that the doors without driveway access are access for mowers or utility vehicles, therefore a drive is not required. Cllrs asked about the tree felling and the applicant agreed there were 3 oak trees removed, and a number of ash trees. The applicant could not confirm the number of ash trees removed.

Cllrs expressed concerns about the number of trees being removed, and understood the utility store being re-located. Further concerns were raised that there was not an updated, comprehensive lighting plan for the numerous changes.

Motion to **NOT OBJECT** to this application, provided a comprehensive lighting plan is provided:
Proposed Cllr Reid; Seconded Cllr Quick – 5 In favour; 1 Abstention

b. To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.
None received

c. To **NOTE** any application decisions received – see separate list
Cllrs noted.

d. To **RECEIVE UPDATES** on Local planning forums
Planning Forum (ESC) – updates were given on the process changes. There will be a 13 member planning committee for all of ESC (there was previously North and South – now only one). It was outlined that the National scheme of delegation identifies two categories: Schedule 1 (9 buildings or less) which are decided by the planning officer only and Schedule 2 (over 10 dwellings) – where in cases where the PC is opposed to the officer's minded view – the Chair of planning committee decides if it should go to committee. There is no guarantee of referral.

It is also noted that the National planning policy framework is updated and the new local plans cannot be in conflict with its provisions. Lastly – the Call for Sites has been re-opened.

Orwell Green (Gladwell Homes) information session. This is a stakeholder meeting with the developer who is proposing a development – but has not submitted an application. Martlesham and Brightwell and Waldringfield PCs attended. Organised by the ESC planning committee member. The Site outline was reviewed on screen, indicating the sole access to the A12 as a junction between Seven Hills and Foxall Roundabouts. This is a very large development of 2,700 homes proposed.

Bloor Homes has submitted its outline planning application for the 1,300 homes at Foxall Roundabout.

2251

Brightwell Lakes Community Forum – The developers note that they have 806 homes committed, 170 are occupied and they have had disappointing sales, so have slowed construction. The Primary School – which will have a 420 pupil capacity – is set to open in 2028. The planned expansion of Kesgrave High School has been put on hold for the time being.

7. **a.** To **RECEIVE** the monthly and annual Playing Field Inspection Report

Cllr Forsdike presented the annual inspection report – noting its professionalism and readability. The report was circulated to councillors and posted on the website.

Cllr Forsdike noted that the 5 issues identified in the annual report have now all been rectified or in process.

Repairs to the mound still need to be completed, by filling in soil and seeding. Cllr Kay has purchased the seed and as there has been some rain, will undertake the seeding next week. Cllrs are aware that if the seeding does not take, alternatives will need to be discussed.

ACTION: Clerk to request Risk Assessment for the new equipment from the supplier

Councillors thanked Cllr Forsdike for all his hard work in maintaining the playing field.

b. To **RECEIVE UPDATES** on the memorial picnic table

Clerk updated this had been ordered and is expected to be delivered on 03 November 2026. A donation for the purchase costs was received by the family. Councillors thanked Lewis Culf for his kind donation of labour and materials to lay the foundations for the table and the chat benches. This is greatly appreciated.

8. To **RECEIVE** updates from the Biodiversity Coordinator

Cllr Quick circulated her report to Cllrs and was available on the website.

WWG – annual general meeting on 10th Oct well attended. David Wood Award was presented to the group as a recognition of their outstanding contribution to conserving and enhancing the Suffolk Coast & Heaths National Landscape.

GW - The People's Emergency Briefing Film on Friday 11th September was really well attended with 72 people. The next event in the Village Hall on October 17th has presentations and activities to promote the work of the government led Nature Recovery Strategy and is being promoted as "Action for Nature". Book via Event Bright link sent on Waldringfielders.

Deben Estuary Partnership - The Deben Estuary Plan is now open for public consultation until the end of November 2026.

9. **a.** To **RECEIVE** updates on the Warm Welcome provision

Cllr Elliot updated council on the grant funding – ESC has been late in announcing the grant this year but we have been informed that it will open for applications shortly. Discussions had begun with the WVHT on the issue of rent. These have been paused while we await further news on the new grant funding. WPC has some budget available and volunteers have been recruited.

b. To **APPROVE** DRAFT *Warm Welcome Management Plan and Risk Assessment v2026*

The DRAFT Warm Welcome Management Plan and Risk Assessment v2026 was circulated and posted on the website. No amendments proposed.

Motion to **APPROVE** the Warm Welcome Management Plan and Risk Assessment v2026 – Proposed Cllr Reid, Seconded Cllr Kay - All in favour

2252

ACTION: Clerk to post updated policy on website

10. To **DISCUSS** Wildlife Wise signage

Cllr Quick outlined that Wildlife wise would like to place signage – as per the examples of photos seen – along the footpaths in the village. Cllrs discussed a suitable process and suggested locations of the proposed signs. Cllrs agreed that if there are proposals to discuss – the council will consider this.

11. To **DISCUSS** Newsletter

Defer to next meeting.

12. CLERK AND RFO REPORT

a. To **APPROVE** the Insurance renewal

The Clerk discussed and recommends acceptance of the renewal of £651.01.

Motion to **ACCEPT RENEWAL** of £651.01 – Proposed Cllr Elliot; Seconded Cllr Forsdike - All in favour

b. To **CONSIDER and APPROVE** Community Grant applications

Waldringfield Wildlife Group submitted an application for £100 for bulbs.

Motion to **APPROVE** grant of £100.00 to WWG – Proposed Cllr Elliot; seconded Cllr Reid - all in favour.

ACTION: Clerk to advise WWG and process grant for November

c. To **NOTE** receipt of the Precept (second payment)- £10,825.90

Cllrs noted.

d. To **CONSIDER** and **APPROVE** items of expenditure, and receipts - and arrange for approval of BACS accordingly – see separate list.

Motion to **APPROVE** list of payments – Proposed Cllr Reid; Seconded Cllr Elliot – all in favour

Cllr Radcliff reviewed and signed the invoices.

ACTION: BACS payments to be approved by Cllrs Elliot and Reid

d. To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation

Motion to **APPROVE** bank reconciliation and financial reports – Proposed Cllr Kay; Seconded Cllr Reid – all in favour

Cllr Ratcliffe undertook an independent review of the bank reconciliation.

13. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters

Cllr Reid - Litter pick is being organised for November.

Cllr Reid suggested, following on from the public session, that a new SID pole may be available at the top end of Cliff Rd – he will investigate whether a suitable pole already exists.

Cllrs discussed the issue of (pedestrian and cyclist) road safety on Ipswich Road (Cross roads to bend entering the village). Proposed that a sign for the Bridleway – making it clear where it leads would be helpful. Cllrs agreed to make a case to PROW for a more prominent sign.

ACTION: Clerk and Cllr Reid to draft communication to PROW on sign for the Bridleway

2253

14. To **CONSIDER** any correspondence received before the meeting – see separate list
Responding to Public toilets survey – Cllr Reid and Clerk to respond by deadline of 31st October.

ACTION: Clerk to circulate the relevant questions to councillors for consideration.

12. **PARISH MATTERS** for the next meeting.
Budget and Newsletter

Meeting closed at 21:34 pm

ACTION POINTS

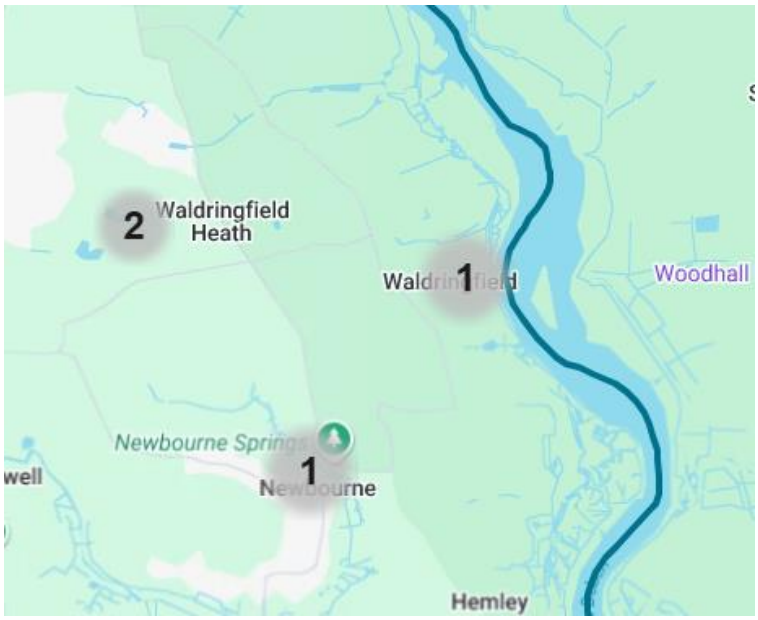
Warm Welcome: Clerk to post Warm Welcome Management Plan and Risk Assessment v2026 on website
BACS payments: BACS payments to be approved by Cllrs Elliot and Reid
Playing Field: Clerk to request Risk Assessment for the new equipment from the supplier
Planning: Clerk and Cllr Elliot to respond to planning application by deadline
Eureka footpath repairs: Clerk to update residents of new Closure dates
Community Grants: Clerk to advise WWG and process grant for November
Footpaths: Clerk and Cllr Reid to draft communication to PROW on sign for the Bridleway
Consultations: Clerk to circulate the relevant questions to councillors for consideration.

SUPPORTING DOCUMENTS OCTOBER

ITEM 3

3. **b.** To **RECEIVE** reports County and District Councillors
Nothing to circulate

c. To **RECEIVE** updates on crime data from Suffolk Police – August 2026



Waldringfield
2 x violence and sexual offences
1 x anti-social behaviour

Newbourne
1 x public order

ITEM 4

4. To **APPROVE** the Minutes the Parish Council Meeting held on 08 September 2026
Draft minutes were circulated to Councillors with the Agenda and are available on the website.

ITEM 5

5. **MATTERS for REPORT** from minutes of previous meetings – see separate list

ACTION POINTS

Warm Welcome: Cllr Elliot will draft a communication to the Chair of the WVHT requesting a contribution to the provision of the programme. DONE – further developments on grant funding will be addressed it Item 9
BACS payments: to be approved by Cllrs Elliot and Kay - done
CPRE Membership: Clerk to cancel renewal - Done
Playing Field: Tree Warden to provide plan of planting with shade in mind, and more mature trees being ideal – in process; Cllr Forsdike will secure a broad quotation for installing a water point on the field - in process
Planning: Planning Group to circulate report on DC/26/3068/FUL before 28 Sept deadline – Done - see Item 6ai; Clerk and Cllr Elliot to respond to planning applications by deadline - Done
Footpath repairs at Eureka: Clerk to check with the highways road closure website for plans for Eureka work - Done

ITEM 6

6. **a**. To **CONSIDER** Planning Applications for COMMENTS:

a.i) DC/26/3068/FUL - Garden Room Extension - Springfield House, School Lane, Waldringfield, Woodbridge, Suffolk IP12 4QP – **Planning Officer – L. Whitnell; Deadline – 28 September 2026.**

The Planning Sub-committee Report was circulated to councillors 20 September 2026. Email voting on the motion to **NOT OBJECT** to this application subject to the appropriate level of detail being applied to the Site plan were 4 in favour, none against.

Councillors are being asked to ratify this response.

a.ii) DC/26/3357/FUL - Extension to existing annex/garage to provide an implement store and construction of a tennis court - Waldringfield House, Sandy Lane, Waldringfield, Woodbridge, Suffolk IP12 4QY – **Planning Officer J Hannan – Deadline 28 October 2026**

b. To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.
None at time of circulation of these documents

c. To **NOTE** any application decisions received – see separate list
DC/26/2486/FUL | Received date: Fri 10 Jul 2026 | Status: **Application Permitted** | Case Type: Planning Application

Oil tank - Starboard Ho Sandy Lane Waldringfield Woodbridge Suffolk IP12 4QY

DC/25/1111/FUL | Received date: Fri 14 Mar 2025 | Status: **Application Permitted** | Case Type: Planning Application

Retrospective - Retention of residential use of former golf shop and associated works - Golf Shop Waldringfield Golf Club Newbourne Road Waldringfield Suffolk

d. To **RECEIVE UPDATES** on Local Planning forums
DC/25/1111/FUL (The Old Golf Shop) [noted above] and DC/25/4781/FUL – (Land off Ipswich Road – Change of Use) – The PC was advised that these applications which the PC objected to will be determined by the planning officer and not proceed to the Planning Committee for determination.

Slides presented at the Town and Parish Forum were circulated to Councillors on 28 September 2026.

ITEM 7

7. **a.** To **RECEIVE** the Monthly and Annual Playing Field Inspection Report
The monthly and annual playing field inspection reports were circulated with these documents and posted on the website.

b. To **RECEIVE UPDATES** on the memorial picnic table
Clerk has ordered the bench – which takes 5-6 weeks to manufacture – estimated delivery date is 02 November 2026. Clerk has gratefully received the donation from the family.

ITEM 8

8. To **RECEIVE** updates from Biodiversity Coordinator
Nothing to circulate at the time of publication

ITEM 9

9. **a.** To **RECIVE UPDATES** on the Warm Welcome Provision
Nothing to circulate at the time of publication

b. To **APPROVE** DRAFT *Warm Welcome Management Plan and Risk Assessment v2026*
The DRAFT Warm Welcome Management Plan and Risk Assessment v2026 was circulated with these documents and posted on the website

ITEM 10

10. To **DISCUSS** Wildlife Wise signage
Nothing to circulate at the time of publication.

ITEM 11

11. To **DISCUSS** Newsletter
Nothing to circulate.

ITEM 12

12. CLERK AND RFO REPORT

a. To **APPROVE** the Insurance renewal
The WPC Insurance policy is in a 3-year agreement expiring on 30 October 2028 – this is our second renewal under this scheme. Our Policy is with Ansvar.

The Clerk budgeted an inflationary increase on the renewal, and the budgeted amount is within the renewal quotation. The Clerk has made the following amendments to the policy:

-Increased the stated income due to projections for the budgeting cycle.

-Increased the expected wage bill to reflect the estimated increase

-Reviewed Asset values (eg: adding the picnic table).

These facts can be amended when the budget is approved, however making an appropriate estimate will cover the council in the event of a claim.

Full renewal documents are available upon request – the Statement of Fact is circulated with these documents and posted on the website.

As this is the second year of a 3-year agreement – the Clerk recommends acceptance of the renewal of £651.01.

b. To **CONSIDER and APPROVE** Community Grant applications
Waldringfield Wildlife Group submitted an application for £100 for bulbs. This application was circulated to Councillors with these documents and available on the website.

c. To **NOTE** receipt of the Precept (second payment)- £10,825.90

d. To **CONSIDER** and **APPROVE** items of expenditure, and receipts and arrange for approval of BACS accordingly – see separate list.

Waldringfield Parish Council

PAYMENTS LIST

Waldringfield Parish Council

PAYMENTS LIST

Vou	Code	Date	Bank	Dewscription	Supplier		Net	VAT	Total
51	Professional Membership:	02/10/2026	Unity Trust Bank	SLCC Membership	SLCC	E	158.00		158.00
53	Repairs/Maintenance	02/10/2026	Unity Trust Bank	Playing Field Inspection	David Bracey	S	125.00	25.00	150.00
52	Footpath Maintenance	02/10/2026	Unity Trust Bank	Footpath cutting	Impact Landscapin	S	380.10	76.02	456.12
54	Insurance	02/10/2026	Unity Trust Bank	Insurance	CAS Insurance Ltd	X	651.01		651.01
55	Accounting, Website & Co	02/10/2026	Unity Trust Bank	Google Storage	Google Commerce	S	1.33	0.26	1.59
56	Grass cutting (field)	02/10/2026	Unity Trust Bank	Grass-cutting -field	SCL Landscape Ma	S	120.00	24.00	144.00
60	Repairs/Maintenance	06/10/2026	Unity Trust Bank	Playing Field Repair mat	Mr I Kay	Z	29.99		29.99
57	Salaries	28/10/2026	Unity Trust Bank	Salary	Jennifer Shone-Trit	X	797.18		797.18
58	PAYE/NI	28/10/2026	Unity Trust Bank	PAYE & NI	HMRC	X	57.03		57.03
59	Accounting, Website & Co	31/10/2026	Unity Trust Bank	Banking service charge	Unity Trust Bank	X	7.00		7.00
					Total		**2,326.64**	**125.28**	**2,451.92**

RECEIPTS LIST

Waldringfield Parish Council

RECEIPTS LIST

Vou	Code	Date	Bank	Description	Customer		Net V	Total
10	Advertising income	08/09/2026	Unity Trust Bank	Advertising Income	Waldringfield Sessi	X	18.00	18.00
9	Advertising income	11/09/2026	Unity Trust Bank	Advertising Income	Low Farm Cottages	X	18.00	18.00
11	Precept	30/09/2026	Unity Trust Bank	Precept payment	East Suffolk Counci	X	10,825.90	10,825.90
12	Grants and Donations	05/10/2026	Unity Trust Bank	Donation	Private Donor	X	1,033.00	1,033.00
					Total		**11,894.90**	**11,894.90**

e. To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Waldringfield Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/09/2026			
	Cash in Hand 01/04/2026			25,400.66
	ADD			
	Receipts 01/04/2026 - 30/09/2026			22,241.66
				47,642.32
	SUBTRACT			
	Payments 01/04/2026 - 30/09/2026			10,238.28
A	**Cash in Hand 30/09/2026** (per Cash Book)			**37,404.04**
	Cash in hand per Bank Statements			
	Petty Cash	30/09/2026	0.00	
	Suffolk Building Society	30/09/2026	8,808.80	
	Unity Trust Bank	30/09/2026	28,595.24	
				37,404.04
	Less unpresented payments			
				37,404.04
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**37,404.04**
	A = B Checks out OK			

COST CENTER TO BUDGET

Waldringfield Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

A - Receipts

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28	Precept	21,651.80	21,651.80					(0%)
31	SCC Footpaths Grant	328.80		-328.80				-328.80 (-100%)
36	Bank Interest	200.00		-200.00				-200.00 (-100%)
37	Grants and Donations	150.00	1,033.00	883.00				883.00 (588%)
38	Advertising income	200.00	174.00	-26.00				-26.00 (-13%)
44	CIL Funds		42.98	42.98				42.98 (N/A)
49	VAT Refund							(N/A)
	SUB TOTAL	**22,530.60**	**22,901.78**	**371.18**				**371.18 (1%)**

B - Administration

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salaries				8,900.00	5,744.71	3,155.29	3,155.29 (35%)
2	PAYE/NI				600.00	471.03	128.97	128.97 (21%)
3	Clerk/Office Expenses				170.60	30.65	139.95	139.95 (82%)
4	Post and telephone				50.00		50.00	50.00 (100%)
5	Newsletter re 1972 LGA s142				950.00	370.00	580.00	580.00 (61%)
6	Village Hall hire				370.00	330.00	40.00	40.00 (10%)
7	Insurance				700.00	651.01	48.99	48.99 (7%)
8	Professional Memberships (L				700.00	426.13	273.87	273.87 (39%)
9	Audit				475.00	455.00	20.00	20.00 (4%)
10	Chairman's Allowance				50.00		50.00	50.00 (100%)
11	Training				360.00		360.00	360.00 (100%)
40	Accounting, Website & Comp				1,600.00	329.14	1,270.86	1,270.86 (79%)
48	Warm Welcome				680.00	342.38	337.62	337.62 (49%)
50	Professional Services				600.00		600.00	600.00 (100%)
	SUB TOTAL				**16,205.60**	**9,150.05**	**7,055.55**	**7,055.55 (43%)**

C - Playing Field/Recreat

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Grass cutting (field)				1,000.00	600.00	400.00	400.00 (40%)
16	Repairs/Maintenance				2,500.00	661.42	1,838.58	1,838.58 (73%)
17	Footpath Maintenance				450.00	380.10	69.90	69.90 (15%)
	SUB TOTAL				**3,950.00**	**1,641.52**	**2,308.48**	**2,308.48 (58%)**

D - Grants - s137/72 & s1

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	Community Grants Fund				2,375.00	1,475.00	900.00	900.00 (37%)
	SUB TOTAL				**2,375.00**	**1,475.00**	**900.00**	**900.00 (37%)**

Summary

NET TOTAL	**22,530.60**	**22,901.78**	**371.18**	**22,530.60**	**12,266.57**	**10,264.03**	**10,635.21**
V.A.T.		372.88			423.63		
GROSS TOTAL		**23,274.66**			**12,690.20**		

CASH FLOW STATEMENT

Waldringfield Parish Council		31.08.26		30.09.26		31.10.26
OPERATING ACCOUNT Unity Trust	SEPTEMBER		OCTOBER		NOVEMBER	
	EXPECTED	ACTUAL	EXPECTED	ACTUAL	EXPECTED	ACTUAL
CASH ON HAND (beginning of month)	£19,118.14	£19,118.14	£28,595.24	£28,595.24	£27,176.32	
CASH RECEIPTS						
Grants						
ESC Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
SCC Locality Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other						
Precept	£10,825.90	£10,825.90	£0.00	£0.00	£0.00	£0.00
CIL	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Advertising	£96.00	£96.00	£0.00	£0.00	£0.00	£0.00
ESC Footpath Grant	£0.00	£0.00	£0.00	£0.00	£328.80	£0.00
VAT Refund	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donations	£0.00	£0.00	£1,033.00	£0.00	£0.00	£0.00
TOTAL CASH RECEIPTS	£10,921.90	£10,921.90	£1,033.00	£0.00	£328.80	£0.00
LABLE (before cash out)	£30,040.04	£30,040.04	£29,628.24	£28,595.24	£27,505.12	£0.00
CASH PAID OUT						
Administration						
Salaries	£854.21	£854.21	£854.21	£0.00	£854.21	£0.00
Newsletter	£185.00	£185.00	£0.00	£0.00	£0.00	£0.00
Insurance	£0.00	£0.00	£651.01	£0.00	£0.00	£0.00
Hall Hire	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Post/Telephone	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Memberships	£45.00	£45.00	£158.00	£0.00	£0.00	£0.00
Other / Office	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Website/Accounting	£234.16	£234.16	£8.33	£0.00	£63.33	£0.00
Playing Fields and maintenance						
Grass Cutting	£60.00	£60.00	£120.00	£0.00	£120.00	£0.00
Repairs and maint'ce	£0.00	£0.00	£154.99	£0.00	£0.00	£0.00
Footpath cutting	£0.00	£0.00	£380.10	£0.00	£0.00	£0.00
Grants						
Church Field Trust	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Village Hall	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
General Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
WWG Grant	£0.00	£0.00	£0.00	£0.00	£100.00	£0.00
WPCC	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Wildlife Group	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Projects expenses						
Warm Welcome	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Memorial Picinc Tbl	£0.00	£0.00	£0.00	£0.00	£1,033.00	£0.00
VAT	£66.43	£66.43	£125.28	£0.00	£206.60	£0.00
SUBTOTAL	£1,444.80	£1,444.80	£2,451.92	£0.00	£2,377.14	£0.00
TOTAL CASH PAID OUT	£1,444.80	£1,444.80	£2,451.92	£0.00	£2,377.14	£0.00
OSITION (end of month)	£28,595.24	£28,595.24	£27,176.32	£28,595.24	£25,127.98	£0.00
SUMMARY of ALL CASH						
Unity	£28,595.24	£28,595.24	£27,176.32	£28,595.24	£25,127.98	£0.00
IBS	£8,808.80	£8,808.80	£8,808.80	£8,808.80	£8,585.91	£8,808.80
Total cash position	£37,404.04	£37,404.04	£35,985.12	£37,404.04	£33,713.89	£8,808.80

ITEM 13

13. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters

Nothing to circulate

ITEM 14

14. To **CONSIDER** any correspondence received before the meeting – see separate list

General Correspondence circulated to Councillors

Last, Oka - one week to go - apply now for community grants 02.09.26
National Association of Local Councils Chief executive's bulletin - 3 September 2026
East Suffolk Council - Suffolk Against Fraud August Newsletter 03.09.26
East Suffolk Licensing - Consultation on proposed changes to East Suffolk Council's Taxi & Private Hire Vehicle Specification 04.09.26
Riddell-Carpenter, Jenny MP Jenny's September Update 04.09.26
The Rural Services Network Your Free RSN Weekly Newsletter - 4 September 2026
Suffolk Association of Local Councils Local Government Re-organisation Suffolk - SALC update 07.9.26
National Association of Local Councils NALC events 08.09.26
Suffolk Association of Local Councils News Bulletin - 8th September 2026
East Suffolk Council - East Suffolk Community Resilience and Emergency Preparedness Webinar - 1 October 2026 08.09.26
Society of Local Council Clerks SLCC Weekly News Digest - 07/09/2026
East Suffolk Council - East Suffolk Marmot Place- Turning Insight into Action Workshops - Book your spot! 07.09.26
The Rural Services Network Your Free RSN Weekly Newsletter - 9 September 2026
National Association of Local Councils Chief executive's bulletin - 10 September 2026
Society of Local Council Clerks News Bulletin - 11 September 2026
Suffolk Association of Local Councils Diplomacy, Confidentiality, and the Councillor's Code of Conduct 11.09.26
Society of Local Council Clerks SLCC Weekly News Digest - 14/09/2026
East Suffolk Council Upcoming festival on October 3rd – 14.09.26
National Association of Local Councils NALC events 15.09.26
Suffolk Association of Local Councils Planning Briefing – What the Latest NPPF Changes Mean for Your Council 15.09.26
Suffolk Association of Local Councils Suffolk Highways Forum - Flooding, Drainage & Winter Maintenance - BOOK NOW!! 16.09.26
East Suffolk Council Community Energy Webinar and Workshops 15.09.26
Suffolk Association of Local Councils Planning Briefing – What the Latest NPPF Changes Mean for Your Council 16.09.26
Suffolk Association of Local Councils SALC SUPER FORUM - Local Government Reorganisation - change of speaker - 17th September 2026 16.09.26
Community Action Suffolk - East Suffolk Email - Work Experience for Young People Survey 17.09.26
National Association of Local Councils Chief executive's bulletin - 17 September 2026
Future Suffolk Implementation Board - Local Government Reorganisation in Suffolk 18.9.26
ESC Planning Policy - Retail, commercial leisure and town centre study surveys 21.09.26
Society of Local Council Clerks - SLCC Weekly News Digest - 21/09/2026
Suffolk Association of Local Councils News Bulletin - 21st September 2026
National Association of Local Councils NALC events 22.09.26
National Association of Local Councils Chief executive's bulletin - 24 September 2026
The Rural Services Network Your Free RSN Weekly Newsletter - 24 September 2026
Society of Local Council Clerks News Bulletin - 24 September 2026
Suffolk & Essex Coast & Heaths National Landscape - News from the National Landscapes 25.09.26
Sizewell C – Sizewell C construction September Update 28.09.26
Suffolk Association of Local Councils - News Bulletin - 28th September 2026
Society of Local Council Clerks SLCC Weekly News Digest - 28/09/2026
Suffolk Association of Local Councils - NSIPs Bulletin - September 2026 - 29.09.26
Suffolk Association of Local Councils SALC training bulletin 29th September 2026

East Suffolk Planning Policy - Re-opening the Call for Sites 30.09.26
East Suffolk Planning Policy - Local Plan timetable updated - Planning Policy Update 30.09.26
Community Action Suffolk - CAS September Newsletter 30.09.26
East Suffolk Planning Policy Re-opening the Call for Sites 01.10.26
The Rural Services Network Your Free RSN Weekly Newsletter - 1 October 2026
National Association of Local Councils Chief executive's bulletin - 1 October 2026
East Suffolk Planning Policy Planning and Building Control newsletter 05.10.26
East Suffolk Council News from East Suffolk: Free parking for Remembrance events 05.10.26
Society of Local Council Clerks SLCC Weekly News Digest - 05/10/2026
National Association of Local Councils NALC events 05.10.26
Suffolk Association of Local Councils NSIP webinar: Changes to the NSIP process 06.10.26