



**1535 Minutes of the Parish Council Meeting held on Tuesday 11<sup>th</sup> February 2014**

Present: Councillors Kay, Videlo, Matheson, Winship, Gold, Elliot, Reid, and Rayner. SCC Cllr Patricia O'Brien, SCDC Cllr Falconer and Mr Neil Cawthorn (Waldringfield Fairway Committee)

- 1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** – Cllr Archer (holiday)
- 2 **DECLARATIONS OF INTEREST** – Cllrs. Kay, Gold and Elliot (NPI - 16) and Cllr Reid (NPI - 11)  
To **RECEIVE** and **APPROVE** non-delegated DPI dispensations requested by a councillor  
None received

**Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council**

Mr Neil Cawthorn briefed the Council on the draft Fairways Committee constitution and rules, and advised that he hoped for a new 50 year lease soon. A Q&A session ensued, following which the Chairman thanked Mr Cawthorn for his presentation.

To **RECEIVE** reports from:

- a) County Councillor and Suffolk Coastal District Councillor Patricia O'Brien – spoke to her written report, noting the Fire Service consultation, requested feedback on bus services and other items
  - b) Suffolk Coastal District Councillor Veronica Falconer – written report provided. Would provide £2,500 from the Community Enabling Fund for the recently-formed Quay Residents Group
  - c) Suffolk Police – No report
- 3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 14<sup>th</sup> January 2014. Minutes proposed by Cllr. Kay, seconded by Cllr. Gold. **AGREED** by all present at the meeting
  4. **Matters for REPORT and REVIEW of ACTION POINTS** from the Parish Council Meeting held on 14<sup>th</sup> January 2013.

**Tidal Surge** – the Clerk reported responses to the Council's letter (addressed to key policy and/or decision-makers) from the Environment Agency, Suffolk County Council and Suffolk Coastal DC.

**Broomstubs** – Original conditions overturned as a non-material amendment, much to the Council's dissatisfaction. To be an agenda item for the next meeting.

**Agenda Item** – **Proposed change to Footpath 10 Brightwell together with associated circular route.** Clerk contacted landowner's agent and received a prompt reply, indicating that, whilst the bridleway proposals would be received positively, no action would be taken before outline planning permission for the Adastral Park development had been approved and that any attempt to arrange a separate application would probably be opposed by BT, the main landowner

**Action** None feasible for the time being

**On-going - Report re Triangle Area**

**Action:** CFK to research and approach WPC with costs – further progress.

**In progress - Road safety and lawful use of footpaths** Clerk reported informal discussion with SCC about footpaths which led to an offer of signs to encourage cyclists' cooperation in protecting River Wall footpath, which has been accepted **Action:** SCC to erect signs

**On-going - Footpath 12** had been cut by the two contractors. Cllr Gold/Clerk to explore change of contract so that FP12 is under the control of WPC's contractor. Details of SCC contractor terms will result in reduced grant next year **Action:** Still awaiting response from contractor

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## WALDRINGFIELD PARISH COUNCIL

1536

**In progress - Damage to the playing field fort barricade** Broken components removed and sections made safe. No warranty. Further damage/decay reported. Decision made to repair

**Action:** Contractor to carry out repairs. Despite reminders, still awaiting response

**On-going - Village Way** Clerk provided update for Nov meeting. No resident-led campaign apparent **Action:** Clerk corresponded with SCC Cllr O'Brien, who has contacted officers seeking guidance on possible remedies and sources of funding. Flagship Housing/SCDC were now involved

**Agenda Item** - Review of the Council's Insurance Policy with the individual asset valuations to be reassessed in the next few months. **Action:** Clerk to review Feb

- 5 To **CONSIDER** any action to take re the Waldringfield Fairway Committee's constitution  
Having had a good opportunity to discuss the Constitution at the start of the meeting, it was **AGREED** that any further comment would be made via the Parish Council's representatives on the Fairway Committee

- 6 To **CONSIDER** Planning Applications for **COMMENTS:** None  
Any other applications received before the meeting – **Riffhams 14/0291/FUL – demolition of existing shed and erection of single story side extension.**  
It was **RESOLVED** to support the application with the suggestion that the front garden corner should be banked up by a brick wall. Proposed by Cllr Rayner, seconded by Cllr Gold, **AGREED** by all

To **NOTE** any application decisions received - None

Any other application decisions received before the meeting - none

- 7 To **CONSIDER** further action in response to the Tidal Surge, the resultant damage and the application of potential sources of funding. The River Wall, with its considerable technical issues, would best be led by EA experts. The Quay Residents Group would receive direct financial support from Cllr Falconer's share of the Community Enabling Fund. The Chairman would write an article about the flooding for the upcoming newsletter and Cllr Winship's report on the issue would be incorporated into the Parish Council's feedback requested by Suffolk Coastal DC
- 8 To **CONSIDER** expenditure to be funded by the SCC Locality/SCDC Enabling Budgets (LB/EB)  
**P O'B SCC LB** - £500 towards the Parish Plan (questionnaire printing and related expenses), £250 towards renewal of the fencing surrounding the beach rubbish bins (quote required?). **P O'B EB** - £250 to be rolled forward to 14/15 to support river wall repair. **VF EB** - per Item 7.  
Proposed by Cllr Kay, seconded by Cllr Winship, **AGREED** by all
- 9 To **CONSIDER** further the response from the landowner's agent in regard to the proposed change to Footpath 10 Brightwell together with associated circular route. Further action **DEFERRED**
- 10 To **CONSIDER** and **APPROVE** any changes to the Council's insurance policy. A desk-top review showed no significant anomalies, but daylight evaluation needs to be conducted in the summer before a final report is submitted by the Clerk - **DEFERRED**
- 11 To **CONSIDER** a grant application from the Waldringfield Village Hall Trust for the F/Y 2014/15. An application for £500, with supporting documents, was **APPROVED**. Proposed by Cllr Kay, seconded by Cllr Gold, **AGREED** by all

### 12. **CLERK AND RFO REPORT**

- a) To **CONSIDER** items of expenditure and sign cheques accordingly.

#### **Mr D Lines - £333.80**

Salary for 1 – 28 February, post-dated to 25<sup>th</sup> February 2014

#### **Mr D Lines - £93.69**

February Travel Expense (£12.00)

Printing paper (£4.32 – VAT £0.72) – **NB** 30% share of overall cost

Printer Toner (£70.17 – VAT £11.69) - **NB** 30% share of overall cost

Postage (£7.20)

#### **SCL Landscape Management - £72.00**

Recreation ground cut and strim

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## WALDRINGFIELD PARISH COUNCIL

1537

### 12.... Total Payments - £499.49

Cllr Reid proposed agreement of the total expenditure a) above. Seconded by Cllr Rayner and all **AGREED**.

b) **Income** received between the 1<sup>st</sup> and 31<sup>st</sup> January 2014 - **None**

c) **Balances held at Bank 31/01/2014 and Building Society as at 15/10/2013**

Bank **£4,625.10** (31 January Bank statement provided and initialled) Building Society **£7,437.91** (30 November statement previously provided). It was **RESOLVED** to accept Items b) and c) together with Accounts/Budget and Bank reconciliation and these were signed accordingly. Proposed Cllr Kay, seconded Cllr Videlo, all **AGREED**.

13 To **CONSIDER** any other Correspondence received before the meeting – Circulated prior to the meeting

14 **PARISH MATTERS for next Agenda Action:** Clerk

1. Broomstubs 2. Road sweeping 3. Line markings 4. Manor Footpath (12)

15 Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, to **RESOLVE** that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during the consideration of **Item 16** (EIP/LDFCS) – Proposed by Cllr Kay, seconded by Cllr Videlo, **AGREED** by all

16 **To be held 'In Camera'** – To **RECEIVE** a report on the legal position of the Council and **CONSIDER** further action as necessary re Examination in Public of the LDF Core Strategy. The Chairman briefed the Council on the issue of the Judicial Review costs. Awaiting further developments and consequent advice.

**The Chairman closed the meeting at 9.56 pm**

## REVIEW OF ACTION POINTS AS AT 17 February 2014

### **Ongoing** – Proposed change to Footpath 10 Brightwell together with associated circular route

Reinstated pathway needs to be bridleway, application to start now as process can take years. The footpaths will be reinstated between 2025 and 2036, by which time everyone will have forgotten that they were being used as bridleways. The Council has agreed that Waldringfield, with Brightwell and Martlesham, will pursue change to Footpath 10, to be reinstated as a bridleway and continue the circular route involving other footpaths to be identified. Brightwell Parish Council is expecting to take the formal lead in the application. WPC will have a strong involvement, if not leadership role in re-designating the circular route. A formal claim is not necessary "if all landowners involved are prepared to accept and dedicate a new or upgraded public right of way". Further progress made, identifying specific location, landowners, etc. Clerk contacted landowner's agent and received a prompt reply, indicating that, whilst the bridleway proposals would be received positively, no action would be taken before outline planning permission for the Adastral Park development had been approved and that any attempt to arrange a separate application would probably be opposed by BT as the main landowner **Action** None feasible for the time being. (11/2/2014) Further action **deferred**

**On-going** - **Report re Triangle Area**. Cllr Reid had reported that the Village Hall Committee were in conversation with the School with regard to an entrance to the school from the Village Hall Car Park, across the footpath and into the school. This may ease the necessity of pupils and parents using the triangle as a crossing point. Cllr Reid had also reported that the Village Hall Committee were happy to agree to Emergency Access for the School across the footpath and into the Village Hall car park on a licensed revocable basis. The Village Hall and the School had also reached agreement on gates each side of the footpath. The school had made every effort to determine ownership of the footpath but to no avail, so it was deemed OK to install the gates. However some sycamore trees may need to be removed to accommodate the gates and the Parish Council felt that the Tree Warden should be involved.

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Cllr Reid had contacted Christine Fisher Kay, the Tree Warden, who felt the suggested work was OK. The trees are on School land, not the footpath. The Village Hall Committee and the School had agreed to gateways subject to Legal Agreement. The gateways and gates were now in place. The School would like to improve the section of the footpath up to the proposed gateways and would bring their plans to the Parish Council in due course. Cllr Reid met the Headteacher for further discussions and CFK to research and approach WPC with costs. Project moving slowly.

**In progress - Road safety and lawful use of footpaths.** Road Safety – Cllr Winship sent map and proposal to Village Safety Group Footpaths – **Action:** Clerk reported informal discussion with SCC about footpaths which led to an offer of signs to encourage cyclists' cooperation in protecting River Wall footpath, which has been accepted **Action:** Awaiting SCC to erect signs

**In progress - Footpath 12** had been cut by the two contractors. Cllr Gold/Clerk to explore change of contract so that FP12 is under the control of WPC's contractor. Details of SCC contractor terms will result in reduced grant next year. **Action:** Following clarification of proposed changes, the contractor has been contacted for a response to those proposals. Reminders sent

**In progress -Damage to the playing field fort barricade** Broken components removed and sections made safe. No warranty. Further damage/decay reported. Decision needed to repair or replace (£8,182 in SCDC Play Space Fund) Cllr Archer to obtain quotations, now accepted.

**Action:** Contractor to carry out repairs. Reminders sent

**On-going - Village Way** Clerk provided update for Nov meeting. No resident-led campaign apparent. Clerk corresponded with SCC Cllr O'Brien, who has contacted officers seeking guidance on possible remedies and sources of funding. Flagship Housing/SCDC were now involved

**Action:** SCC officers to respond

**On-going** Review of the Council's Insurance Policy with the individual asset valuations to be re-assessed in the next few months. **Action:** Clerk to review June/July

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