



1531 Minutes of the Parish Council Meeting held on Tuesday 14th January 2014

Present: Councillors Kay, Videlo, Matheson, Winship, Gold, Elliot, Archer, Reid, and Rayner.
SCDC Cllr Falconer and four members of the public

- 1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** – SCC Cllr O'Brien
PCSO Glyn Bown.

- 2 **DECLARATIONS OF INTEREST** – Cllr Winship (7)

To **RECEIVE** and **APPROVE** non-delegated DPI dispensations requested by a councillor
None received

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council

Mr Jon Wilkins gave a detailed report about the recent flooding caused by the tidal surge, a topic to be discussed under Item 5. He also provided information about ongoing dialogue with the Environment Agency and other organisations in order to find a remedy to prevent future incidents. Mr Wilkins and others requested the support of the Council in their efforts.

The formal meeting resumed at 8.50

To **RECEIVE** reports from:

- a) County Councillor and Suffolk Coastal District Councillor Patricia O'Brien – written report noted
- b) Suffolk Coastal District Councillor Veronica Falconer – verbal report provided. New enabling fund
- c) Suffolk Police – PCSO Bown – No incidents reported

- 3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 10th December 2013. Minutes proposed by Cllr. Videlo, seconded by Cllr. Rayner. **AGREED** by all present at the meeting

4. **Matters for REPORT and REVIEW of ACTION POINTS** from the Parish Council Meeting held on 10th December 2013.

Ongoing – Proposed change to Footpath 10 Brightwell together with associated circular route. Clerk contacted landowner's agent and received a prompt reply, indicating that, whilst the bridleway proposals would be received positively, no action would be taken before outline planning permission for the Adastral Park development had been approved and that any attempt to arrange a separate application would probably be opposed by BT, the main landowner
Action None feasible for the time being

On-going - Report re Triangle Area

Action: CFK to research and approach WPC with costs - nothing further to report

In progress - Road safety and lawful use of footpaths **Action:** Clerk reported informal discussion with SCC about footpaths which led to an offer of signs to encourage cyclists' cooperation in protecting River Wall footpath, which has been accepted **Action:** SCC to erect signs

Agenda Item - Footpath 12 had been cut by the two contractors. Cllr Gold/Clerk to explore change of contract so that FP12 is under the control of WPC's contractor. Details of SCC contractor terms will result in reduced grant next year **Action:** Awaiting response from contractor

In progress -Damage to the playing field fort barricade Broken components removed and sections made safe. No warranty. Further damage/decay reported. Decision made to repair

Action: Contractor to carry out repairs/awaiting response

On-going - Village Way Clerk provided update for Nov meeting. No resident-led campaign apparent **Action:** Clerk corresponded with SCC Cllr O'Brien, who has contacted officers seeking guidance on possible remedies and sources of funding. Flagship Housing/SCDC were now involved

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CHAIRMAN.....DATE.....

WALDRINGFIELD PARISH COUNCIL

1532

On-going Review of the Council's Insurance Policy with the individual asset valuations to be re-assessed in the next few months. **Action:** Clerk to review Feb

- 5 To **CONSIDER** any action to take from the Tidal Surge Flood Report by Mr Wilkins and others. To **COMMENT** on the reaction of agencies to the flooding that occurred in Waldringfield Following the presentation and discussion at the beginning of the meeting, it was **RESOLVED** to write a letter to the various agencies responsible for finding remedies to the threat of future flooding in Waldringfield, copied to elected representatives. Proposed by Cllr Gold, seconded Cllr Winship, **AGREED** by all. Comments on the reaction by various agencies to the flooding were collated, to be forwarded by the Clerk to SCC Cllr O'Brien
- 6 To **CONSIDER** Planning Applications for **COMMENTS: DC/13/3661/FUL Littlefield, Mill Road** - garage/outbuilding, ground floor extension and alterations – letter of objection received. It was **RESOLVED** to **OBJECT** to the application for the following reasons: It is felt that while the house extension was acceptable, the provision for a garage/outbuilding was not, for the following reasons.
- 1** The said garage/outbuilding is placed against the boundary of the next property (Millfield), which itself is nearer the joint boundary than indicated on the site plan (which itself is very much out of date). It is also noted that the proposed building is outside the building line.
- 2** The size of the proposed garage/outbuilding is out of proportion to the rest of the plot and overpowers the neighbouring site. The height is also a cause for concern.
- 3** The suggested colour for the wall of the building and the colour of the corrugated roof makes the proposed building a very dominant feature, out of keeping with the surroundings. It is felt that a paler colour than the black stated be used,.
- WPC rejects these plans as they are at present and feel that more thought should be given to the size, position and appearance of the garage/outbuilding. Proposed by Cllr Gold, seconded by Cllr Elliot, **AGREED** by all
- Any other applications received before the meeting – **13/3701/TPO Ryefield, Cliff Road** Tree surgery to Oak in rear garden – No observations possible as due by 2/1/13
- 13/3701/AME. Broomstubbs, Cliff Rd.** Non-material minor amendment. Although lawfully not consulted, the Council expressed concern about the current situation at the development and instructed the Clerk to forward these concerns to the District Planning Office
- To **NOTE** any application decisions received - None
- Any other application decisions received before the meeting - none
- 7 To **RECEIVE** an update on the Quiet Lanes initiative. Cllr Winship advised that the QL agreements would be signed in February and the public launch was on March 1st. **NOTED**
8. To **CONSIDER** the response from the landowner's agent in regard to the proposed change to Footpath 10 Brightwell together with associated circular route. Whilst the bridleway proposals would be received positively, no action would be taken before outline planning permission for the Adastral Park development had been approved and that any attempt to arrange a separate application would probably be opposed by BT. **NOTED**
- 9 To **CONSIDER** a grant application from the Waldringfield Church Field Trust for the F/Y 2014/15. An application for £400, with supporting documents, was **APPROVED**. Proposed by Cllr Reid, seconded by Cllr Videlo, **AGREED** by all
- 10 To **CONFIRM** the updated policy on advertising in the Parish Newsletter. Proposed by Cllr Gold, seconded by Cllr Elliot, **AGREED** by all
11. **CLERK AND RFO REPORT**
- a) To **CONSIDER** items of expenditure and sign cheques accordingly.
- Items of Expenditure approved on 14th January 2014**
- Mr D Lines - £333.80**
Salary for 1 – 31 January, post-dated to 24th January 2014
- Mr D Lines - £76.50**
January Travel Expense (£12.00)
Society of Local Council Clerks – (£64.50) 50% of Annual Premium

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WALDRINGFIELD PARISH COUNCIL

1533

Heelis and Lodge - £155.00

Internal Audit for Y/E 31/3/13 (**N.B.** Turnover bracket £50 - £100,000)

Mr J F Pynn - £360.00

Removal of playing field tree

Total Payments - £925.30

Cllr Reid proposed agreement of the total expenditure a) above. Seconded by Cllr Archer and all **AGREED**.

b) Income received between the 1st and 31st December 2013

None

c) Balances held at Bank 30/12/2013 and Building Society as at 15/10/2013

Bank **£5,190.40** (31 December Bank statement provided and initialled) Building Society

£7,437.91 (30 November statement previously provided). It was **RESOLVED** to accept Items b) and c) together with Accounts/Budget and Bank reconciliation and these were signed accordingly. Proposed Cllr Elliot, seconded Cllr Videlo, all **AGREED**.

d) The Section 137 Expenditure Limit for 2014-15 had been set at £7.20. **NOTED**

11 To **CONSIDER** any other Correspondence received before the meeting – Circulated prior to the meeting

12 **PARISH MATTERS for next Agenda Action:** Clerk

1. Waldringfield Fairway Committee Constitution
2. LDF/Core Strategy – legal action update
3. Footpath 12

The Chairman closed the meeting at 9.45 pm

REVIEW OF ACTION POINTS AS AT 20 January 2014

Ongoing – Proposed change to Footpath 10 Brightwell together with associated circular route

Reinstated pathway needs to be bridleway, application to start now as process can take years. The footpaths will be reinstated between 2025 and 2036, by which time everyone will have forgotten that they were being used as bridleways. When writing to Peter Bradfield SCC Definitive Footpath Officer, Clerk had also pointed out that the local parishes (Waldringfield, Brightwell and Martlesham) wanted information on how to go about getting the path reinstated at the right time to a width of a bridleway. He agreed to send details to the Clerk. The Council has agreed that Waldringfield, with Brightwell and Martlesham, will pursue change to Footpath 10, to be reinstated as a bridleway and continue the circular route involving other footpaths to be identified. Brightwell Parish Council is expecting to take the formal lead in the application, although it is likely that WPC will have a strong involvement, if not leadership role in re-designating the circular route. A closer inspection of the Guidance Notes suggests that a formal claim is not necessary "if all

landowners involved are prepared to accept and dedicate a new or upgraded public right of way". MPC and BPC will respond after their December meetings. Suggestion that Brightwell PC makes the appropriate contact with BT as a landowner. BPC confirmed supporting and submitting application – work to be done by WPC. BPC Cllr to contact Peter Bradfield (SCC) about process for changing footpath to bridle status. Suggested not necessary to collect evidence if PC responsible for footpath makes application. Clerk had undertaken a variety of research, but with own difficulty in identifying scope of the work, the first requirement was to establish location and extent of the footpaths affected. Clerk met with Cllr Gold and Alexis Smith to survey the footpaths and obtained a large bundle of maps and documents to assist research. Further progress made, identifying specific location, landowners, etc. Clerk contacted landowner's agent and received a prompt reply, indicating that, whilst the bridleway proposals would be received positively, no action would be taken before outline planning permission for the Adastral Park development had been approved and that any attempt to arrange a separate application would probably be opposed by BT as the main landowner **Action** None feasible for the time being

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On-going - Report re Triangle Area. Cllr Reid had reported that the Village Hall Committee were in conversation with the School with regard to an entrance to the school from the Village Hall Car Park, across the footpath and into the school. This may ease the necessity of pupils and parents using the triangle as a crossing point. Cllr Reid had also reported that the Village Hall Committee were happy to agree to Emergency Access for the School across the footpath and into the Village Hall car park on a licensed revocable basis. The Village Hall and the School had also reached agreement on gates each side of the footpath. The school had made every effort to determine ownership of the footpath but to no avail, so it was deemed OK to install the gates. However some sycamore trees may need to be removed to accommodate the gates and the Parish Council felt that the Tree Warden should be involved.

Cllr Reid had contacted Christine Fisher Kay, the Tree Warden, who felt the suggested work was OK. The trees are on School land, not the footpath. The Village Hall Committee and the School had agreed to gateways subject to Legal Agreement. The gateways and gates were now in place. The School would like to improve the section of the footpath up to the proposed gateways and would bring their plans to the Parish Council in due course. Cllr Reid met the Headteacher for further discussions and CFK to research and approach WPC with costs. Project moving slowly.

In progress - Road safety and lawful use of footpaths. Road Safety – Cllr Winship sent map and proposal to Village Safety Group Footpaths – **Action:** Clerk reported informal discussion with SCC about footpaths which led to an offer of signs to encourage cyclists' cooperation in protecting River Wall footpath, which has been accepted **Action:** SCC to erect signs

In progress - Footpath 12 had been cut by the two contractors. Cllr Gold/Clerk to explore change of contract so that FP12 is under the control of WPC's contractor. Details of SCC contractor terms will result in reduced grant next year. **Action:** Following clarification of proposed changes, the contractor has been contacted for a response to those proposals. Reminder sent

In progress -Damage to the playing field fort barricade Broken components removed and sections made safe. No warranty. Further damage/decay reported. Decision needed to repair or replace (£8,182 in SCDC Play Space Fund) Cllr Archer to obtain quotations, now accepted.

Action: Contractor to carry out repairs. Reminder sent

On-going - Village Way Clerk provided update for Nov meeting. No resident-led campaign apparent. Clerk corresponded with SCC Cllr O'Brien, who has contacted officers seeking guidance on possible remedies and sources of funding. Flagship Housing/SCDC were now involved

Action: SCC officers to respond

On-going Review of the Council's Insurance Policy with the individual asset valuations to be re-assessed in the next few months. **Action:** Clerk to review Jan/Feb