



1635 Minutes of the Parish Council Meeting held on Tuesday 9 August 2016

Present: Councillors Kay, Elliot, Matheson, Videlo, Gold, Archer, and Harraway, SCDC Cllr Harvey and 2 members of the public.

1. APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS

Cllrs Reid and Winship on holiday, SCC Cllr O'Brien and also from David Lines (Parish Clerk) -illness.

Cllr Videlo agreed to be Clerk for the meeting.

2. DECLARATIONS OF INTEREST- NONE

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed - **NONE**

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council. Mrs Tucker informed the council that an appeal had been lodged against the planning decision regarding Eureka.

It was agreed to bring forward from item 11 the correspondence received regarding the Eureka Planning Decision Appeal to be discussed under Item 5.

To **RECEIVE** reports from:

- a) Suffolk County Councillor No report provided.
- b) SCDC Councillor gave a verbal report which included: Our MP Therese Coffey will be outside the village hall from 2.50-3.00pm on 30th August to meet constituents. ACTION – Clerk to post information on Waldringfielders. The Speedwatch scheme has commenced in Kirton but there have been some minor technical issues with the camera which she hopes will soon be sorted. Should be going to Bucklesham next.
- c) Suffolk Police – No report provided.

3. It was **RESOLVED TO ADOPT** the minutes of the Parish Council meeting held on 26 July 2016. Proposed by Cllr Kay, seconded by Cllr Elliot **AGREED** by all present at the meeting.

4. Matters for REPORT and REVIEW of ACTION POINTS

Letters re overhanging hedges have been sent to landowners with property abutting the Ipswich Road (no replies)

Letter re Temporary Footpath sent to Malcolm King (no reply). Letter of support re Ms Ehret's proposals for the Newbourne/Ipswich Roads junction sent to SCC Highways (no reply). Response as instructed made to Highways England consultation

Response as instructed to SCDC re bi-annual engagement forums. Meeting with Waldringfield Golf Club on August 15th yet to be confirmed (only one councillor – JE - has agreed to attend). Letter written to Mrs Lord re grass verges (reply to be included as part of Correspondence)

Action points – nothing to report (unless covered above)

5. To **CONSIDER** Planning Applications for **COMMENTS** (including those received after publication of this agenda) and to **NOTE** any application decisions:

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Correspondence regarding - **DC/16/0510/FUL –EUREKA, Cliff Road.** To note an APPEAL UNDER SECTION 78. It was agreed to write a letter to the inspector to highlight road safety issues and policy issues omitted from SCDC's refusal.

Cllr Elliot to draft letter and Clerk to send.

Planning Decisions

DC/16/2627/FUL –Littlefield, Mill Road. Cllr Harvey reported this application had been approved by SCDC today. **NOTED**

6. To **CONSIDER** the provision of additional funding for AONB grants expenditure items. Cllr. Kay reported a quotation had been received for an information board on the riverfront of around £316.00. There maybe further expenditure for good quality images, but it was **agreed** to ask the AONB if there was a standard design for this board and if they have images that could be used.
7. To **CONSIDER** public rights of way and road safety issues, including Community Speed Watch (CSW) See Cllr Harvey's report.
It was **agreed** to request Cllr Winship to ask the Welhams to cut their verge on the corner of Ipswich and School Roads as the tall grass is now restricting visibility around the corner. It was also **agreed** to ask Mr Rains to cut his verge on the corner of Mill Road for the same reason.
8. To **CONSIDER** a proposal for the purchase of new cradle seats and chains for the playground. It was **resolved** to replace the swing seats, chains and bushes to the 2 infant swings in the playground as described in the proposal at a cost of approximately £222. The Clerk is to investigate whether there is any money in the Playspace Fund to cover this. Proposed by Cllr Kay, seconded by Cllr Harraway, all **AGREED**.
9. To **REVIEW** and **UPDATE**, where appropriate, the policies of the Parish Council. It was **RESOLVED** to accept the **Planning Protocol** as prepared by the Clerk (see attached), with the addition of an introduction, final wording to be approved, and summary as follows: "Subject to the detail of the protocol described above, in general terms, where an applicant/developer seeks to discuss a proposed development with a member of the Parish Council or the planning group, any such discussion will take place as part of a Parish Council/Parish meeting which is open to the public and minuted.". Proposed by Cllr Kay, seconded by Cllr Elliot, all **AGREED**.

It was **RESOLVED** to add to standing orders that all planning applications to be discussed at a meeting must appear on the agenda. In the event of an application being received after the publication of the agenda, but before the meeting, then it will be dealt with as follows:

- a) To request an extension until after the next scheduled meeting of the PC.
- b) If an extension is not possible the PC will decide whether the application will be dealt with at a Special Parish Council Meeting or delegated to a Planning Committee Meeting, each of which would be publicised and open to the public.

Proposed by Cllr Elliot, seconded by Cllr Archer, all **AGREED**.

It was also agreed that the wording of the planning item on subsequent agendas will need adjusting to reflect this.

10. **CLERK AND RFO REPORT** (supporting documents prepared by the clerk now provided as an attachment)
 - a) To **CONSIDER** items of expenditure, payment of grants and sign cheques accordingly

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- b) Total payments £605.82
- c) Receipts to 31/7/16 **£250** ... Balances held at Bank 29/07/16 and Building Society as at 31/3/16 – Bank **£6956.35** and Building Society **£7,587.41** Adjusted balance **£13,397.17** (as at 05/08/16) after non-presented cheques and receipts

In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank

Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts

Summaries (if any), and the Bank statements were all examined and initialled accordingly, and no discrepancies were reported by Cllr Archer.

It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Elliot, seconded by Cllr Archer, all **AGREED**.

11. To **CONSIDER** any Correspondence received before the meeting– as circulated. Mrs Lord's request for more frequent verge cutting to be deferred to a future meeting, as agreed at the July meeting as consultation required with other groups.
Inspector's Matters, Issues and Questions – Cllr Kay to draft a letter to the Inspector to confirm that the PC has no further comments at this stage but will respond to SCDC's answering statement at the hearings

Cllr Gold will cut back the foliage around the Dog Poo bin near the Maybush which is currently very overgrown. She will also ask our footpath contractor to cut the small section of river wall footpath between the Manor Path and Jim Turners Bench as it is very overgrown and hasn't been cut for a couple of summers. It was reported that the Defibrillator has now been removed for use on standby on 3 separate occasions since being installed. It wasn't required but its usefulness has been noted

12. **PARISH MATTERS for next Agenda** Emptying/collection of rubbish bin in the playing field. Cllr Archer to empty the bin on this occasion and contact NORSE to establish how collections can be managed in the future and report to PC.
Update from Parish Plan Groups (deferred from previous meeting)

The MEETING was closed at 21.15.

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