



1618 Minutes of the Parish Council Meeting held on Tuesday, 9th February 2016

Present: Councillors Kay, Harraway, Elliot, Matheson, Reid, and Winship. SCC Cllr O'Brien and SCDC Cllr Harvey

- 1 APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** Apologies for absence received from Cllrs. Gold, Videlo and Archer and also from David Lines (Parish Clerk). Cllr Reid agreed to be Acting Clerk for the meeting.
- 2 DECLARATIONS OF INTEREST** – None
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed - **NONE**
- 9 Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council** None received
To **RECEIVE** reports from:
 - a) Suffolk County Councillor O'Brien – Expanded on her written report particularly of the changing nature of crime and the reshaping of the police. She has £750 from her locality budget available for Waldringfield and needs a response from the Parish soon.
 - b) Suffolk Coastal District Councillor Harvey – Reported orally and left a written version. SCDC will put up council tax by no more than 2%, the first increase in five years. The cost of the new SCDC offices and the move into them should be completely met from the sale of the present site. She particularly emphasized the Speedwatch scheme for which she has high hopes of finding funding. Participating parishes would need to find £10 to £15 a year towards ongoing costs. Cllr Elliot said that the parish plan survey had elicited several expressions of interest in helping with the scheme.
 - c) Suffolk Police – No report provided.
- 3** It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 12th January 2016- proposed by Cllr. Kay, seconded by Cllr. Winship. **AGREED** by all present at the meeting
- 4 Matters for REPORT and REVIEW of ACTION POINTS** from the minutes of the Parish Council Meeting held on 12th January 2016. There had been no response to the advertisement for the Village Handyman. The new waste-bin had been installed. Following Cllr Archer's liaison on the matter with John Nunn, work on the riverside litter compound was well advanced. A letter had been sent answering the Chief Constable regarding the possibility of PCs contributing to the funding PCSOs. Cllr Kay said he would respond to the Fire Service consultation with his already circulated draft, subject to any comments to be made by the following day. Cllr Harraway has agreed to chair the Road Safety Group.
- 5** To **CONSIDER** Planning Applications for **COMMENTS** (including those received after publication of this agenda) and to **NOTE** any application decisions:
Planning Applications - **16/0265/AME Quay Cottage Cliff Road** – Erection of side single storey garden room extension and new utility room extension (removal of existing side conservatory and rear utility area) The council **AGREED** to recommend this application for approval with no conditions, proposed by Cllr. Elliot and seconded by Cllr. Kay. **AGREED** by all
Planning Decisions
16/0137/AME 4 Village Way - Non-material Amendment of Planning Permission Consent no. DC/15/4524/FUL – Single storey side extension to bungalow. Noted.
- 6** To **CONSIDER** submitting an application for a SC&H AONB grant. Cllr. Elliot to speak to the Maybush about allowing a public bike rack on their land. Cllr. Kay to pursue the possibility of an information board on the riverfront. Application deadline is 17th March.

STATUS: DRAFT UNTIL SIGNED

CHAIRMAN.....DATE.....
1 of 3

WALDRINGFIELD PARISH COUNCIL

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- 7 To **CONSIDER** the repair/replacement of the damaged seat on the waterfront. It was noted that this seat, itself undamaged but with its foundations dangerously adrift, is on the beach next to the rubbish compound and in a place that floods at every spring tide. Although liable to continuing undermining, it was **AGREED** that it was desirable to maintain the seat in its current location. Cllr Reid undertook to ask John Nunn to reestablish the seat on a fresh foundation while in the area working on the rubbish compound.
- 8 To **RESPOND** to a letter from Kirton and Fakenham Parish Council about "an improvement to the A14 traffic flows/resilience". It was **AGREED** to take no action.
- 9 To **DISCUSS** the provision of public training in the use of first aid. It was **AGREED** to go ahead with the Clerk's suggestion of a St John Ambulance course for £360 incl VAT (for the treatment of all ages and also covering the use of AEDs). The Clerk was asked to invite village organizations and employers to put forward candidates at a cost that would be announced as being not more than £30 a head, with the PC ready to underwrite any loss. Cllr Kay to send a list of such organisations to the Clerk.
- 10 To **CONSIDER** the responses to the Play Area survey conducted late last year. It was agreed that further evidence would be needed before taking any action, for example from the children and their parents (many from outside the village) who use the area after school. It was also thought useful to research the very wide range of equipment available so that respondents could be well informed when considering possibilities. The potential for disturbing neighbours would also have to be taken into account. It was **DECIDED** to delay taking further action until later in the year.
- 11 To **RECEIVE** the Fairway Committee report. Cllr. Matheson gave an oral report. The Crown lease was about to be extended for a further 45 years with 5 year rent reviews. Mooring fees have been increased. Salaries have been adjusted. The boatyard mooring lease has been extended for a further ten years. A query was raised about the principle of boats being moored to the bank. Mooring numbers remain at a total of 221. The waiting list currently consists of 9 village residents and 33 from members of the Sailing Club who live elsewhere. The Club has around 800 members.
- 12 To **CONSIDER** a response to the Suffolk County Council Highways' consultation. It was **AGREED** that councillors should respond individually if they wished.
- 13 **CLERK AND RFO REPORT** (*supporting documents now provided as an attachment*)
a) To **CONSIDER** items of expenditure, payment of grants and sign cheques accordingly
- 10 **Total Payments -£742.42**
b) **Receipts to 04/03/16 - £75.12**
c) **Balances held at Bank 29/01/16 and Building Society as at 02/02/16 Bank £5472.66 and Building Society £7,587.41. Adjusted balance £12,669.69 after non- presented cheques and receipts**
- In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts Summaries (if any), and the Bank statements were all examined and initialed accordingly, and no discrepancies were reported by Cllr Winship.
- It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Kay, seconded by Cllr Reid, all **AGREED**.
- 14 To **CONSIDER** any Correspondence received before the meeting. A letter had been received asking for Council approval for a family to install a memorial seat beside the village sign. This was warmly agreed subject to the approval of the landowner. The Clerk was asked to make the necessary enquiries and to reply to the writer. The Chairman agreed to reply to a letter objecting to any sort of bird hide on the sea wall beside the new grazing marsh nature reserve explaining that the Parish Council could be involved only if it became a planning issue. The Clerk was asked to reply to an email about the need to trim back a tree on the approach road into the village and to say that the issue of encroaching trees on this road had been referred to SCC.

STATUS: DRAFT UNTIL SIGNED

CHAIRMAN.....DATE.....

WALDRINGFIELD PARISH COUNCIL

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- 15 It was **AGREED** that the next PC meeting should take place on the revised date of 15th March - proposed by Cllr Kay and seconded by Cllr Reid, all **AGREED**.
- 16 **PARISH MATTERS for next Agenda** – installing railway sleepers to retain verges, the arrangements for the Annual Parish Meeting.

The Chairman closed the meeting at 9.29pm

REVIEW OF ACTION POINTS AS AT 15th February 2016

Ongoing - Proposed change to Footpath 10 Brightwell together with associated circular route. **Action** None feasible for the time being. (11/2/2014) Further action deferred (*Abbreviated note from action points of October 2015*)

In progress - Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. **Action**: Now deferred by SCC to early 2016

Footpaths River Wall footpath. **Action**: SCC to erect sign in due course (*Abbreviated note from action points of October 2015*)

In progress - Village Way **ACTION** SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project Awaiting SCC Highways response – expected after consultation with residents (*Abbreviated note from action points of October 2015*) Now deferred by SCC to early 2016

On-going - Refurbishment of the Litter Bin compound – The Clerk was authorised to approve expenditure up to £1000 on the project (Mar 2015). Contributions to be sought from the Fairways Committee, as the sailing community would be major beneficiaries of the enhanced site. The need for signage was noted. The offer of financial contributions to the project was reported /receipts required. New contractor engaged. **ACTION** – Completion by new contractor anticipated for Nov 30th (*Abbreviated note from action points of October 2015*) Now end January

In progress - The archiving/disposal of the Parish Council records and old files. Clerk proposed "zero-based" approach – only retain what is lawfully required or administratively essential and box remainder for archiving/historical use/disposal. **ACTION** Sorting of files commenced - further progress over the summer. Quotes for secure disposal of unwanted files to be sought. (*Abbreviated note from action points of October 2015*) Deferred pro-tem due to ill-health

STATUS: DRAFT UNTIL SIGNED

CHAIRMAN.....DATE.....



1615 Minutes of the Parish Council Meeting held on Tuesday, 12th January 2016

Present: Councillors Kay, Videlo, Elliot, Matheson, Reid, Archer and Winship. SCC Cllr O'Brien

- 1 APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** At the opening of the meeting, the Chairman wished everyone a Happy New Year. Apologies for absence received from Cllrs Gold (holiday) and Harraway (child-minding).

- 2 DECLARATIONS OF INTEREST** – None

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed – **NONE**

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council

None received

To **RECEIVE** reports from:

- a) Suffolk County Councillor O'Brien – Spoke to her report, adding that SCC Highways site investigations at Village Way and the School Road/Fishpond Road junction will take place in February. Cllr O'Brien had written to local MP's about traffic problems on and around the Orwell Bridge.
- b) Suffolk Coastal District Councillor Harvey – Report provided, as attached.
- c) Suffolk Police – No report provided. 4 beach huts had been broken into – no further news. Reports **NOTED**, with thanks to the authors.

- 3** It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 8th December 2015- proposed by Cllr. Kay, seconded by Cllr.Archer. **AGREED** by all present at the meeting

- 4 Matters for REPORT and REVIEW of ACTION POINTS** from the minutes of the Parish Council Meeting held on 8th December 2015. The advertisement for the Village Handyman had been placed/Mole catching was in progress/details and conditions for new waste bin agreed at an all-in cost of £215/the fund for a new defibrillator had closed/litter compound promised for completion within two weeks

- 5** To **CONSIDER** Planning Applications for **COMMENTS** (including those received after publication of this agenda) and to **NOTE** any application decisions:

Planning Applications - **NONE**

Planning Decisions

15/4537/TPO Harbour View Cliff Road - To crown reduce by 30% 1no. Maple and 1no. Oak and reshape and balance to accommodate next to garage- **PERMITTED**.

- 6** To **UNDERTAKE** the annual review of Standing Orders and Financial Standing Orders. Amendments reviewed (per website document) and **AGREED**

- 7** To **RECEIVE** a letter from Suffolk Police about a proposal to 'match-fund' PCSOs with local councils
Cllr Reid had attended the recent consultation meeting. Suffolk Police consider that visible policing is not a sensible use of limited resources, that the nature of crime is changing and, as such, policing needs a redesign, with greater flexibility. There would be fewer police stations, public contact being encouraged via modern technology. The silver lining is that the Woodbridge / Felixstowe area would have additional police numbers under the reorganisation. Cllr Reid will draft a response to the PCSO proposal to be circulated prior to dispatch.

- 8** To **DISCUSS** the provision of public training in the use of defibrillators.
It was considered appropriate to widen the scope of community training to include first aid. The Clerk would contact St John Ambulance as a potential provider of this service

STATUS: DRAFT UNTIL SIGNED

CHAIRMAN.....DATE.....

WALDRINGFIELD PARISH COUNCIL

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- 9 To **CONSIDER** a response to the Suffolk Fire and Rescue Service's consultation
After discussion, it was **AGREED** that Cllr Kay would circulate a draft reply for approval, citing regret for the necessity of the cuts in service, but also expressing greater concern at the resulting availability of fire units on call and the likely increase in time for these units to arrive in Waldringfield when needed
- 10 To **CONSIDER** actions listed in the Parish Plan. The Action Plan list was prioritised by importance and the following persons agreed/were proposed to lead on each named category. **Road Safety** (all) **Other Road Hazards** (inc. Village Way) – Toby Harraway / **Community Safety & Wellbeing** d) reduce dog fouling - Neil Winship / **Environmental Protection a) protection of the saltmarsh** (liaison with the Flood Defence Group) – Alyson Videlo / **Environmental Protection b) monitor mitigation measures** - Ian Kay & Janet Elliot (in particular to SCDC and BT) / **Telecommunications** (all actions) - Ian Kay to find a candidate to lead
- 11 **CLERK AND RFO REPORT** (*supporting documents now provided as an attachment*)
a) To **CONSIDER** items of expenditure, payment of grants and sign cheques accordingly
Total Payments -£799.06
b) **Receipts to 31/12/15 - None**
c) **Balances held at Bank 30/11/2015 and Building Society as at 31/12/2015**
Bank **£6,105.50** and Building Society **£7,512.29**. Adjusted balance **£13,393.63** after non-presented cheques and receipts
In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts Summaries (if any), and the Bank statements were all examined and initialled accordingly, and no discrepancies were reported by Cllr Reid
It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Reid, seconded by Cllr Kay, all **AGREED**.
To **UNDERTAKE** the annual review of Standing Orders and Financial Standing Orders – Changes noted and **CONFIRMED**
Expenses – it was **AGREED** that Cllr Winship would invoice the Council for travel expenses incurred as a result of attendance at SALC area meetings
- 12 To **CONSIDER** any Correspondence received before the meeting: Concern had been expressed to the Council about a possible bird hide being built. Subsequent dialogue indicated that this was not the intent, that the proposal would be a seat with a screen, not requiring planning permission. The Chairman will respond accordingly
- 13 **PARISH MATTERS for next Agenda** –Fairway Committee report, Play Area survey response.

The Chairman closed the meeting at 9.30pm

STATUS: DRAFT UNTIL SIGNED

CHAIRMAN.....DATE.....

REVIEW OF ACTION POINTS AS AT 22nd JANUARY 2016

Ongoing - Proposed change to Footpath 10 Brightwell together with associated circular route. **Action** None feasible for the time being. (11/2/2014) Further action deferred (*Abbreviated note from action points of October 2015*)

In progress - Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. **Action**: Now deferred by SCC to early 2016

Footpaths River Wall footpath. **Action**: SCC to erect sign in due course (*Abbreviated note from action points of October 2015*)

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CHAIRMAN.....DATE.....

SCC REPORT - FEBRUARY 2016

I have been very busy with police issues. Friday 29/1/2016 I chaired the Police & Crime Panel to, amongst other issues, support or veto the police precept. The Panel unanimously supported the increase of £1.958% which will allow for 20 additional police officers and 3 PCSOs.

Serious sexual offences and domestic violence were other major items on the agenda and the Commissioner, Tim Passmore, paid tribute to volunteers whose valuable help aids the police when dealing with these vulnerable people.

I attended the Health & Scrutiny Committee at Ipswich Hospital that focused on an update of transformation of child and adolescent mental health services. I am very impressed with what is already taking place and the understand that: early help is vital; a single point of access for families; support in the right place at the right time; a more confident workforce; reduce the wait for support.

Ipswich Hospital is joining forces with Suffolk County Council to develop the hospital site for the future.

The Ipswich Hospital NHS Trust is planning to purchase, subject to Trust Board approval, the former Bridge School on Heath Road in Ipswich. The sale will mean that the hospital can plan for the future.

Bridge School will give the flexibility to be able to move non clinical services out of the hospital.

As you know, changes are taking place in all areas of public service, in the wake of smaller government grants and benefits. It has become even more important for organisations to work together; this is now being realised.

PATRICIA O'BRIEN

February 2016 District Cllrs Report by Susan Harvey

Emergency Planning

Every village should have an Emergency Plan. This includes having a list of vulnerable people in the event of a power cut. Locating a venue where people can go for warmth etc. Training and help can be given for this. So far only Levington and Waldringfield Parish Councils have these in my Ward.

Rate Increase

Suffolk Coastal will be putting up the Council Tax by no more than 2% in April. It has not been put up for 5 years.

New Premises

The cost of the move to East Suffolk House, the new council offices will be completely paid for by the sale of Cedar House in Woodbridge and the present Offices at Melton Hill. The Melton Hill site is in the process of being sold for development. There will be 70 dwellings of which 33% will be affordable.

Affordable Houses

It is possible that SCDC will start to build their own stock of affordable houses in the future using £1.68million funding gained from 106 agreements. Specialist staff would be brought in to do this.

SCDC embraces the National Living Wage which comes in on 1st April.

Philis

The Port Health Information management system developed at Felixstowe Port in combination with SCDC has been leased to the Southampton Port for the next 3 years. This is a fantastic system.

Eating Out

Before you eat out you could check the Eat Out Eat Well ratings which restaurants and cafes are adopting.

Community Enabling Budget

I have received several requests which are now being processed.

I went to a Safer Neighbourhood Team meeting on behalf of this Ward and it was Sargent Street who suggested Speedwatch works. I now have 2 people happy to do the Speedwatch training and I believe Waldringfield suggested that someone from their area might also be interested. I have been in touch with the Police who are very pleased to get and give support to this facility in our area. Along with my own contribution I have asked other District Cllrs in adjoining parishes to contribute towards costs of the camera and training from their Community Enabling budgets. There is a cost of around £60 a year so I would ask if your Parish Council would be happy to contribute £10 to £15 a year towards the ongoing upkeep cost. Reducing speeding in our villages can only be a good thing particularly around schools. I am hoping I to involve the local primary schools in this initiative.



Patricia O'Brien
Councillor for Martlesham Division
Hill House
Bucklesham
Ipswich, IP10 0BU

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Email: patricia.obrien@suffolk.gov.uk

Mr Philip Ridley
Suffolk Coastal Planning Dept.
Suffolk Coastal District Council
Woodbridge,
Suffolk

Dear Mr Ridley,

Planning Application DC/15/4788 – Land and Buildings to east of Bridge Farm, Top Street, Martlesham:

Planning Application DC/15/4672 – Land to East of Bell Lane, Kesgrave.

As you are aware I have long campaigned against major housing development in the area I represent, namely Martlesham (Adastral Park), and I write to endorse Martlesham Parish Council in their objections to the above applications

My objections to these developments remain the same as those for Adastral Park, namely inadequate infrastructure, loss of amenity through loss of countryside, density and, as I have strongly argued, the increase in traffic. Increased traffic is already blighting an area of outstanding natural beauty. The chaos that ensues, when an accident occurs between Copdock and Seven Hills (an ever increasing occurrence, major holdups wk beginning 10th Jan) is evidence of future traffic disruption/frustration when new build, as proposed, plus an expanded Port, inevitably bring a significant further growth in traffic.

I ask the question " Does SCDC truly believe in its slogan ' Where quality of life counts'? If it does then listen to your communities, take regard for Local Neighbourhood Plans, particularly that of Martlesham, whose efforts should be commended, not ignored.

Yours faithfully,

Patricia O'Brien

Item 7



Item 8

Dear Parish Clerks

At our PC meeting of 11/1/16 a member of the public asked what could be done regarding improving traffic flow/resilience on the A14 following an incident that day on the A14 which led to significant delays in and around Ipswich (2.5 hrs quoted).

We noted Kirton & Falkenham PC's desire to add their voice to any campaign which might help improve things, and to that end Patricia O'Brien (SCC) has reflected this to other PCs locally. Patricia also identified a business-led campaign aimed at improving the A14 between Felixstowe and Newmarket called 'No more A14 Delays in Suffolk'. The link below is an EADT article from December, which includes a link describing the campaign in more detail [http://www.suffolkchamber.co.uk/policy/infrastructure/no more a14 delays in suffolk/](http://www.suffolkchamber.co.uk/policy/infrastructure/no_more_a14_delays_in_suffolk/)

Included on the campaign web link is a pdf file (attached) which highlights the parts of the A14 requiring particular attention. Areas 8-12 are the ones which particularly impact traffic flows around the East of Ipswich.

K&F PC would be interested to know if you wish to add your voice to those requesting an improvement to the A14 traffic flows/resilience, also what action you might consider appropriate.

Kind regards, Graham Walker

Chair, Kirton & Falkenham Parish Council

Item 9

Start

Socially Responsible Bankin

Therese Coffey | Home

Essential First Aid - St Jc

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sja.org.uk/sja/training-courses/courses-for-the-general-public/essential-first-aid-adult.aspx

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Waldingfield Parish

☆ MSDC Home

📍 Coddensham Parish

📍 Unity Bank

📍 Suffolk Coastal

📍 SCDC Planning

📍 Suffolk County

☆ Community Buying

Home

What we do

Volunteer

Support us

Training courses

First aid advice

Young people

Schools

Shop

DONATE

Training courses

First aid courses

Health and safety courses

On-site training

Guidance

Requirements calculators

Download our training brochure

First aid in schools

Courses for the general public

▪ Baby first aid course

▪ Essential first aid adult

▪ Essential first aid all ages

▪ Basic first aid

▪ Essential and basic first aid

▪ Basic sports first aid

Essential first aid (adult)

This course deals with serious conditions and incidents. It is ideal if you would like to be trained in CPR skills and know what to do when initially faced with an emergency.

If you've seen our *Nursery Rhymes Inc.* or *The Chokeables* videos and want to learn baby first aid, then we recommend the following course: [Baby first aid](#).

Who should attend?

This course is for members of the public who want to learn how to deal with accidents and injuries involving an **adult**.

We welcome young people **from the age of 12** onto all our community first aid courses. If **under the age of 16**, you **must** attend with a responsible **adult** member of the family or guardian (two young people per adult).

Course content

The course covers emergency life support techniques, which deal only with an adult casualty

- Communication and casualty care
- Looking after yourself and the casualty
- Adult resuscitation
- Treatment of choking in adults
- Treatment of severe bleeding and chest pains
- Treatment of an unconscious casualty.

Course duration


Two hours.

Need first aid to register with your professional body?

Most organisations will accept a one day Emergency First Aid at Work course. Ensure this is the right course for you.

Search workplace courses

Help to save lives - donate now



Your support enables more people to save lives

Item 10

WPC PLAY AREA SURVEY - December 2015

Number of respondents 8 children (plus 1 anonymous adult respondent)

Scores Graded 1 to 7 (highest number equals most favoured)

	Total	Average
Swings	47	5.22
Slides	40	5.11
Roundabouts	33	3.89
Sandpits	18	2.11
Seesaws	28	3.44
Climbing Frames	45	5
Log Train	11	1.22

Other suggested equipment

Arial Runway

Animal Rockers

Large flat basket swing

Obstacle Course

Twirly pole

Zip wire **Five requests**

Witch's Hat Swing

Spinning dish

Item 13

4 February 2016 (2015-2016)

Next 4 pages

Waldringfield Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre A - Receipts

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
28	Precept	11,998.80	11,998.80					
29	Council Tax Support Grant	178.53	178.53					
30	SCC Locality Grant	1,500.00		-1,500		412.00	-412	-1,912
31	SCC Footpaths Grant	260.00	175.30	-85				-85
32	Recycling							
33	Equipment Hire							
34	SCC Q of Life Budget							
35	SCDC Community Enabling Fund	500.00		-500				-500
36	Bank Interest	70.00	75.12	5				5
37	Grants and Donations							
38	Advertising income		84.00	84				84
39	VAT Refund							
SUB TOTAL		14,507.33	12,511.75	-1,996		412.00	-412	-2,408

Cost Centre B - Administration

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
1	Salaries				5,150.00	3,472.98	1,677	1,677
2	PAYE/NI					875.00	-875	-875
3	Stationery/Mileage/Etc.				350.00	293.16	57	57
4	Post and telephone				100.00	86.79	13	13
5	Newsletter re 1972 LGA s142				460.00	537.00	-77	-77
6	Village Hall hire				250.00	250.00		
7	Insurance				475.00	473.66	1	1
8	Membership Subs re LGA s111				375.00	252.00	123	123
9	Audit				155.00	208.00	-53	-53
10	Chairman's Expenses				50.00	59.98	-10	-10
11	Training				250.00	10.00	240	240
12	Election Costs				250.00	100.00	150	150
SUB TOTAL					7,865.00	6,618.57	1,246	1,246

Cost Centre C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
13	Handyman's Wages				495.00	405.80	89	89
14	Grass cutting (field)				780.00	540.00	240	240
15	Mole catching (field)				250.00	125.00	125	125
16	Repairs/Maintenance				1,460.00	309.24	1,151	1,151
17	Footpath Maintenance				450.00	120.00	330	330
18	Locality Grant Spend				1,500.00	342.03	1,158	1,158
19	SCC Quality of Life							
20	SCDC Community Enabling Fund				500.00		500	500
SUB TOTAL					5,435.00	1,842.07	3,593	3,593

Cost Centre D - Grants

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
21	General Grants				400.00	340.00	60	60
22	Church Field re OSA 1906 s9 & 10				400.00	400.00		
23	Village Hall LGA 1976 s19				500.00	500.00		
24	All Saints Church OSA 1906 et al				500.00	500.00		
25	Wildlife Group				100.00	100.00		
SUB TOTAL					1,900.00	1,840.00	60	60

Cost Centre E - s137

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
27	S 137							
SUB TOTAL								

Cost Centre F - Miscellaneous

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
26	Miscellaneous							
SUB TOTAL								

NET TOTAL	14,507.33	12,511.75	-1,996	15,200.00	10,712.64	4,487	2,492
V.A.T.		724.05			336.04		
GROSS TOTAL		13,235.80			11,048.68		

Waldringfield Parish Council

	Bank Reconciliation at 04/02/2016		
	Cash in Hand 01/04/2015		
			10,482.57
	ADD		
	Receipts 01/04/2015 - 04/02/2016		13,235.80
A	SUBTRACT		
	Payments 01/04/2015 - 04/02/2016		23,718.37
			11,048.68
	Cash in Hand 04/02/2016		12,669.69
	(per Cash Book)		
	Cash in hand per Bank Statements		
	Cash	31/03/2015	0.00
	Barclays Community Account	29/01/2016	5,472.66
	Ipswich Building Society	02/02/2016	7,587.41
B			13,060.07
	Less unrepresented cheques		
	As attached		390.38
			12,669.69
	Plus unrepresented receipts		
	As attached		0.00
	Adjusted Bank Balance		12,669.69

Waldringfield Parish Council
Uncashed payments/transfers out (All banks)
(Upto 04/02/2016)

Voucher	Date	Cheque No.	Description	Total	Bank
71	09/01/2016	100920	Salary	378.38	Barclays Community Acc
72	09/01/2016	100921	Travel Expenses	12.00	Barclays Community Acc
Total.....				390.38	

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8 February 2016 (2015-2016)

Waldringfield Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
76	Salaries	08/02/2016		Barclays Community A	100928	Salary	Mr D Lines	X	438.39	0.00	438.39
77	Stationery/Mileage/Etc.	08/02/2016		Barclays Community A	100926	Travel Expenses	Mr D Lines	X	12.00	0.00	12.00
78	Membership Subs re LGA s11	08/02/2016		Barclays Community A	100927	Annual Subscription	Society of Local Council Clerk	X	103.00	0.00	103.00
79	Stationery/Mileage/Etc.	08/02/2016		Barclays Community A	100929	Travel Expenses	N Winship	X	171.03	0.00	171.03
Total									724.42	0.00	724.42

8 February 2016 (2015-2016)

Waldringfield Parish Council
RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
10	Bank Interest	04/02/2016		Ipswich Building Socie		Bank Interest	Ipswich Building Society	X	75.12	0.00	75.12
Total									75.12	0.00	75.12



Waldringfield
PARISH COUNCIL
www.waldringfield.suffolk.gov.uk

Clerk to the Council Mr D Lines
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Essex CO13 9DY
t: 01255 679838
e: pc@waldringfield.suffolk.gov.uk

Correspondence received prior to the Council Meeting

(some already circulated to members)

PLEASE READ AND CIRCULATE BEFORE RETURNING TO THE CLERK

1. **Joint Local Authority response to Sizewell C town and parish events June/July 2015**
(25 pages long)
<http://www.suffolkcoastal.gov.uk/assets/Documents/District/Sizewell/JLA-response-to-Sizewell-C-town-and-parish-events-2015.pdf>
2. **Dawn Sawyer (local resident) – Trees along the Ipswich (Heath) Road**
3. **SCDC/ Waveney DC - East Suffolk Business Plan (one hard copy only)**