



# Waldringfield

## Parish Council

Parish Clerk: David Lines

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### 1631 Minutes of the Parish Council Meeting held on Tuesday, 12<sup>th</sup> July 2016

Present: Councillors Kay, Elliot, Matheson, Gold, Archer, Reid, Winship and Harraway  
and two members of the public

- 1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** Apologies for absence received from Cllr Videlo (family), and from SCC Cllr O'Brien and SCDC Cllr Harvey.

2 **DECLARATIONS OF INTEREST – NONE**

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed – **NONE**

**Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council –**

**Mrs Ballam** informed the Council about bird droppings on the play area swings. She was thanked and advised that remedies would be sought for the problem. Mrs Ballam then spoke about her pending planning application (not yet released by SCDC), expressed her wish to attend the meeting in which it would be reviewed and invited councillors to a site visit beforehand. Various options to consider the application were discussed and it was agreed that the Chairman would make a decision once a consensus was reached on accommodating, where possible, the wishes of all interested parties

To **RECEIVE** reports from:

- a) Suffolk County Councillor O'Brien – Noted
- b) Suffolk Coastal District Councillor Harvey – Noted. Request re feedback on Community Link would be publicised
- c) Suffolk Police – No report provided.

- 3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council meeting held on 14<sup>th</sup> June 2016, subject to the following amendment on Minute 1629/7 – deleting the word "Crossways" and the ensuing final sentence, replacing with "Junction of Ipswich, School, Fishpond and Woodbridge Roads. Cllr Winship proposed a motion than an email be sent to SCC Highways, but as no one seconded it, the motion was not put, rather it was **AGREED** to await SCC's proposal and estimate". Amendment proposed by Cllr Winship, seconded by Cllr Archer, **AGREED** by all present at the meeting. Amended minutes proposed by Cllr Kay, seconded by Cllr Reid. **AGREED** by all present at the meeting.

- 4 **Matters for REPORT and REVIEW of ACTION POINTS** from the minutes of the Parish Council Meeting held on 14<sup>th</sup> June 2016. Cllr Elliot reported the imminent completion of the extended SCC Rights of Way consultation, subject to any final comments from councillors

- 5 To **CONSIDER** Planning Applications for **COMMENTS** (including those received after publication of this agenda) and to **NOTE** any application decisions:

**DC/16/1588/FUL Atbara Deben Lane** - Renovation of existing swimming pool enclosure.  
**Permitted – NOTED**

- 6 To **CONSIDER** the provision of additional funding for AONB grants expenditure items. There was an approximate shortfall of £250 (after the AONB grant) to finance the proposed bike rack. **RESOLVED** – to fund the £250 from the Repairs and Maintenance budget, subject to a formal quotation. Proposed by Cllr Kay, seconded by Cllr Elliot, **AGREED** by all. The proposal for the second AONB project was deferred.

## Waldringfield Parish Council

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7. To **CONSIDER** public rights of way and road safety issues, including Community Speed Watch (CSW) and Village Way. The Speed Watch equipment had been collected by Suffolk Police.  
In the absence of meaningful progress via SCC Highways, it was **AGREED** that the Clerk would write to all landowners with property abutting the Ipswich Road leading from the village to request the vigorous cutback of foliage encroaching on the highway  
After discussion about using the verge on the inner curve of School/Ipswich Roads as the site of a temporary footpath, it was **AGREED** that the Clerk would write to Malcolm King of SCC Highways to invite his suggestions on how this could be safely done by a group of willing volunteers as a temporary measure to mitigate the on-going risk to pedestrians at the junction  
Having considered a letter from Ms Kerri Ehret, it was **AGREED** to write a letter of support for her proposals about signage at the Ipswich/Newbourne roads junction to SCC Highways, with a copy to SCC Cllr O'Brien and the Police and Crime Commissioner to help draw the latter's attention to the dangerous condition of local roads
8. To **REVIEW** and **UPDATE**, where appropriate, the policies of the Parish Council. With two minor corrections, it was agreed to accept the updated Complaints Procedure, the Newsletter Advertising Policy and the Grant Awarding Policy. Proposed by Cllr Kay, seconded by Cllr Elliot, **AGREED** by all
- 9 To **CONSIDER** a response to the Highways England consultation on their Road Investment Strategy. The Clerk was instructed to respond, citing the proposed A12 access points arising out of the previous Adastral Park development and the likely resulting pressure on the A14
- 10 To **CONSIDER** comments to SCDC on bi-annual engagement forums for representatives from all town and parish councils in the Suffolk Coastal area. The Clerk was instructed to write offering the Parish Council's congratulations on the initiative and the choice of Trinity Park as a venue, and suggesting that early evening (6.00pm) would be the most suitable time
- 11 **CLERK AND RFO REPORT** (*supporting documents now provided as an attachment*)
  - a. To **CONSIDER** items of expenditure, payment of grants and sign cheques accordingly  
**Total Payments -£693.27 +£72.00 re a further cut of the playing field**
  - b. **Receipts to 31/05/16 – £500.00**
  - c. **Balances held at Bank 30/06/16 and Building Society as at 31/3/16 – Bank £8,311.53 and Building Society £7,587.41 – Adjusted balance £13,865. 76 (as at 07/07/16)** after non-presented cheques and receipts  
In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts Summaries (if any), and the Bank statements were all examined and initialled accordingly, and no discrepancies were reported by Cllr Reid.  
It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Reid, seconded by Cllr Kay, all **AGREED**
- 11 To **CONSIDER** any Correspondence received before the meeting – as circulated. #2- An informal meeting with Mr. Melin re the Golf Club would be suggested. #3 – the Clerk was instructed to write to Mrs Lord, advising that the verge would be cut by Suffolk Coastal Norse and the long-term situation would be discussed at a future meeting
- 12 **PARISH MATTERS for next Agenda** –AONB grant expenditure /Update from Parish Plan groups

**The Chairman closed the meeting at 9. 35 pm**

## Waldringfield Parish Council

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### REVIEW OF ACTION POINTS AS AT 16th JULY 2016

**Ongoing** - Proposed change to Footpath 10 Brightwell together with associated circular route. **Action** None feasible for the time being. (11/2/2014) Further action deferred (*Abbreviated note from action points of October 2015*)

**In progress** - Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. **Action:** Awaiting SCC Highways' recommendations. Road Safety group to lead. Clerk to write to SCC's Malcolm King to seek suggestions on an interim solution

Footpaths River Wall footpath. **Action:** SCC to erect sign in due course (*Abbreviated note from action points of October 2015*)

**In progress** - Village Way **ACTION** SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project Awaiting SCC Highways response – expected after consultation with residents (*Abbreviated note from action points of October 2015*) Now deferred by SCC to early 2016. Consultation completed in April/draft drawings produced – design stage now entered. SCC engaging with residents – road widening proposed but no new drop-kerbs

**In progress** - The archiving/disposal of the Parish Council records and old files. **ACTION** Sorting of files completed – Retained records to county archives where appropriate, unwanted files to be shredded over next few months. Anything of historic note to be identified and reported to the Council to decide its destination

## **SUFFOLK COUNTY COUNCIL REPORT - JUNE/JULY 2016**

**Suffolk Highways** will cut verges adjacent to the A-road and B-road network twice during the grass growing season. The first cut will begin on May 2nd and will take around two weeks to complete. The second cut will begin on 11th July and will take a further two weeks to complete. The verges on C-roads and unclassified roads will receive a single cut beginning on 6th June and will take around six weeks to complete.

**Foxhall Waste Recycling** is to be open 6 days per wk, including Saturday & Sunday, closed Wednesday. Hours Apr –Sept 9am-5pm ( open Thurs, Sat,Sun until 7pm May-August. October-March 9am-4pm.

**The Suffolk Waste Partnership** is warning anyone thinking of dumping waste in the county that new powers came into force last month that allow local authorities to issue Fixed Penalty Notices to any person found to have fly-tipped. Any person issued one of the new Fixed Penalty Notices for fly-tipping would then have 14 days to comply by paying £200, which is reduced to £120 if paid within 10 days, although individual local authorities will have the power to fix the level of the penalty at up to £400. (Advice is that if you see someone dumping rubbish, please report it to your local council along with any details that might help us to identify and trace those responsible, including the registration of any vehicle involved)

### **Police**

Parishes have been concerned regarding the lack of information relating to the disbandment of **SNTs**. I have received a letter, from the constabulary, that apologises for not keeping communities informed of the changes. The new arrangements are for monthly tasking meetings, for Felixstowe and Woodbridge, chaired by Zoe Bolten, ( SCDC asb officer with police admin support), with representation from housing, education, social care, health etc. Local and district councillors are welcome. Meetings are similar to those of the SNTs. I had an informal meeting with **PCC**, 8/6/16, and told of the frustration of parishes re the non-attendance of police at APMs. He was angry that his promise had not been kept by police and he is looking into. I stressed the importance of communication.

**Rural Transport.** On 11<sup>th</sup> June Suffolk County Council launched its re-modelled rural transport service across the county. This is part of a major council transformation plan to connect communities with the services they want and need. The new model has moved away from having multiple contractors providing services to having one lead contractor in each area with a single point of contact. SCDC's contractor is CATs ( Coastal Accessible Transport services) The sub- contractor for Coastal is FACTS (Felixstowe Area Community Transport).

A lively debate was held on 30<sup>th</sup> June at SCC on **Devolution**. The outcome: 40 councillors voted for, 20 against and three abstentions. At the time of writing the outcome for both Suffolk and Norfolk is uncertain as 4 councils in Norfolk voted against.

Locality grant remains the same.

## **SUFFOLK COUNTY COUNCIL REPORT - JULY 2016**

For many months I have made reference to **Devolution**. The issue came to Full Council on 30<sup>th</sup> June. There was a lively debate, at the end of which, a vote was taken and 40 councillors voted for, 20 against and 3 abstentions. Government had decreed that all councils in Norfolk and Suffolk had to agree. There were 4 councils in Norfolk that voted against, one of which was Norwich City. To give a recap of what is envisaged:

A mayor and Combined Authority to deliver efficiencies, protect front line services and build on the partnership working already taking place.

£300m over 5 years for housing; £45m (for 30 years) to increase jobs, provide better infrastructure and push growth in local businesses and economy.

If devolution is agreed there will be a public consultation taking place for 6wks during July & August.

**Patricia O'Brien**

Hello David.

I will not be able to come to the meeting. I am sorry as I wanted to have an update on the Community Speedwatch. Thank you for the information re what has been spent so far. Perhaps you can let me know what stage it is at, i.e. where the equipment is going to be stored and who is choosing where and when it is being used.

Please give my apologies for the meeting.

I have my Community Enabling Budget, perhaps you can consider if there is anything you would like me to contribute towards.

I have little to report.

Devolution

SCDC voted in favour of devolution but as 4 councils in Norfolk voted against I do not know whether it will be able to go ahead for public consultation over the summer.

Community Link, a Suffolk County Council initiative is up and running if you know of anyone who tries it please let Patricia and me know.

Kind regards  
Susan Harvey

District Cllr.  
Kirton Ward





# Waldringfield

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### 1629 Minutes of the Parish Council Meeting held on Tuesday, 14<sup>th</sup> June 2016

Present: Councillors Kay, Videlo, Elliot, Matheson, Archer and Winship (to Item 7 only)  
and SCC Cllr O'Brien

- 1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** Apologies for absence received from Cllrs. Gold (illness), Harraway (business) and Reid (holiday), as well as from SCDC Cllr Harvey.
- 2 **DECLARATIONS OF INTEREST – NONE**  
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed – **NONE**  
**Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council – None**  
To **RECEIVE** reports from:
  - a) Suffolk County Councillor O'Brien – Spoke to her report. Discussion on road repairs
  - b) Suffolk Coastal District Councillor Harvey – report provided and noted
  - c) Suffolk Police – No report provided.
- 3 It was **RESOLVED TO ADOPT** the minutes of the Annual General Meeting and the ordinary Parish Council Meeting, both held on 10<sup>th</sup> May 2016 – AGM proposed by Cllr. Kay, seconded by Cllr. Winship, OGM Proposed by Cllr Elliot, seconded by Cllr Kay. **AGREED** by all present at the meetings
- 4 **Matters for REPORT and REVIEW of ACTION POINTS** from the minutes of the Parish Council Meeting held on 10<sup>th</sup> May 2016. Riverside litter compound – sign ordered and increase in number of bins arranged/ Confirmed with Parish Council contractors that no pesticides were used on council land and advised Mrs Reid that SCC contractors do use pesticides / Mrs Lord had decided to locate the memorial bench for her husband Roy within her property / Files now purged. Professional shredding costs for old files were £25 per box (£150?). The Clerk would use his own office paper shredder over an extended period at no cost
- 5 To **CONSIDER** Planning Applications for **COMMENTS** (including those received after publication of this agenda) and to **NOTE** any application decisions: None  
To **RECEIVE** and **APPROVE** the Minutes of the Planning Committee meeting held on 17<sup>th</sup> May. Proposed by Cllr Elliot, seconded by Cllr Matheson and agreed by both as a true record
- 6 To **CONSIDER** the Priority Setting Plan for local policing proposed by Suffolk Police - **Noted**
7. To **CONSIDER** public rights of way and road safety issues, including Community Speed Watch (CSW) and Village Way. The Speed Watch equipment had all been ordered. Insurance cover for same to be investigated / SCC reported no new dropped kerbs planned for Village Way / SCC Public Rights of Way consultation – response to include reinstatement proposals for FP12 and north to Woodbridge. Cllr Elliot to circulate draft response / Crossways – It was agreed to await SCC Highways recommendation before considering a proposal by Cllr Winship
8. To **CONSIDER** matters relating to the Parish Playing Field – Grass-cutting – Clerk to diarise annual contact with contractor
- 9 To **DISCUSS** possible projects eligible for financing from the Coastal Community Fund – Reinstatement of FP 12 and north suggested. Clerk to recirculate document and further information
- 10 To **RECEIVE** the recently published NJC Salary Pay scales for 2016 – 18 from NALC – **Noted** and to inform the annual staff review in November

## Waldringfield Parish Council

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- 11 CLERK AND RFO REPORT** (*supporting documents now provided as an attachment*)
- a. To **CONSIDER** items of expenditure, payment of grants and sign cheques accordingly  
**Total Payments -£4,000.89 +£82.28 re Hi-Vis Jackets for Speedwatch**
  - b. **Receipts to 31/05/16 – £24.00**
  - c. **Balances held at Bank 31/05/16 and Building Society as at 31/3/16 – Bank £10,324.13 and Building Society £7,587.41 - Adjusted balance £14,153.31 (as at 11/06/16) after non-presented cheques and receipts**
- In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts Summaries (if any), and the Bank statements were all examined and initialed accordingly, and no discrepancies were reported by Cllr Videlo.
- It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Kay, seconded by Cllr Elliot, all **AGREED**
- AONB Grants** - £325 each was received for both projects, insufficient to cover costs. Parish Council to consider additional finance at the next meeting
- 11 To CONSIDER** any Correspondence received before the meeting – as circulated - **NOTED.**
- 12 PARISH MATTERS for next Agenda** –AONB grants expenditure

**The Chairman closed the meeting at 9.12 pm**

### REVIEW OF ACTION POINTS AS AT 21<sup>st</sup> JUNE 2016

**Ongoing** – Proposed change to Footpath 10 Brightwell together with associated circular route. **Action** None feasible for the time being. (11/2/2014) Further action deferred (*Abbreviated note from action points of October 2015*)

**In progress** - Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. **Action:** Awaiting SCC Highway's recommendations. Road Safety group to lead

**Footpaths** River Wall footpath. **Action:** SCC to erect sign in due course (*Abbreviated note from action points of October 2015*)

**In progress** - Village Way **ACTION** SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project Awaiting SCC Highways response – expected after consultation with residents (*Abbreviated note from action points of October 2015*) Now deferred by SCC to early 2016. Consultation completed in April/draft drawings produced – design stage now entered. SCC engaging with residents – road widening proposed but no new drop-kerbs

**In progress** - The archiving/disposal of the Parish Council records and old files. **ACTION** Sorting of files completed – Retained records to county archives where appropriate, unwanted files to be shredded over next few months. Anything of historic note to be identified and reported to the Council to decide its destination

## Item 8

The current list of policies can be found via this link

<http://waldringfield.onesuffolk.net/parish-council/parish-council-policies>

The policies being reviewed in the July meeting are as follows:

Grant Awards

Newsletter

Complaints Procedure



## Item 9—next two pages

**Subject:** Road Investment Strategy - Road Period 2

Further to my telephone call, I have copied below a self-explanatory email to District Councils and Suffolk Chamber.

Highways England has again stressed that they are keen to hear from all stakeholders about the problems, issues and challenges on the strategic road network.

This includes District and Parish Councils, businesses, local action groups and also local residents and those that use the trunk road network.

I have sent a similar email to the District Councils and the Suffolk Chamber.

The purpose of writing is to encourage SALC, Parish Councils and if possible individual local residents to respond to Highways England about the problems, issues and challenges on the trunk road network that affect local communities in Suffolk. This includes the A11, A12 south of Ipswich, A12 north of and including the Bascule Bridge Lowestoft and the A14.

Highways England are advocating use of their online tool which can be found at:

<http://www.highways.gov.uk/route-strategies>

If possible responses should be submitted by 1 July or at the latest by the end of July.

Responses should be kept simple at this stage and can include any issues on the trunk road network that SALC, Parish Councils and individual local residents may wish to highlight.

Possible examples are set out on the next page

Finally, I have been advised by Highways England that the Route Strategies they are currently developing will include major maintenance requirements for potential inclusion in the Road Investment Strategy second round which covers the period 2020 to 2025.

With this in mind SALC, Parish Councils and individual local residents may also wish to make representations to Highways England to highlight poor running surfaces and noise problems on the trunk road network, e.g. the A14 concrete carriageway sections between Woolpit and Haughley and Copdock and Orwell Bridge.

I would appreciate copies of any information/evidence that may be submitted to Highways England.

**Peter Grimm**  
*Strategic Traffic Manager*  
Suffolk County Council

**A14/A142 Junction 37 Exning**

Lack of capacity leads to extensive queueing, particularly on the A142 from Cambridgeshire. Conditions likely to get worse following opening of Ely Bypass in 2017. Improvement are required to address existing problems and support growth in East Cambridgeshire and in Newmarket

**A14 Junctions Bury St Edmunds**

Including:

A14 Junction 43 St Saviours

Poor layout, short slip roads and lack of capacity leads to significant congestion and queueing, which extends back onto the A14 main carriageway. Improvements are required to support growth in Bury St Edmunds

**A14 Junctions Ipswich**

Including:

A14 Junction 55 Copdock

A14 Junction 56 Wherstead

A14 Junction 57 Nacton Road

A14 Junction 58 Seven Hills

Lack of capacity leads to significant congestion and queueing, which extends back onto the A14 main carriageway. Improvements are required to:

support growth in and around Ipswich and Suffolk Coastal (including Sizewell C);

improve access to and egress from local businesses;

maintain access to the nationally important Port of Felixstowe; and

improve journey time reliability.

**A12 South**

Including:

A12 Four Sisters Interchange

A12 Capel St Mary to County Boundary

The horizontal and vertical alignment of the A12 carriageway south of Capel St Mary is generally poor with numerous accesses and there is concern about the accident record. The Four Sisters Interchange in particular has a sub-standard layout. Improvements are required to support growth in Babergh District and meet current standards, including:

bringing this section of A12 up to Expressway Standard; and

upgrading Four Sisters Interchange to appropriate standards

**A11 Mildenhall**

Including:

A11 Fiveways Grade Separation

A11 Tuddenham Road at Grade Crossing

A11 Herringswell Road at Grade Crossing

There is evidence of increasing congestion at the A11 Fiveways junction and risk of accidents/incidents at the existing at grade crossings with openings in the central reserve. The A11 has been identified as a growth corridor and improvements are required to support growth in Forest Heath and in particular growth linked to the potential development of Mildenhall Airbase.

## Item 10

Dear Colleague

### **ENGAGEMENT FORUMS**

The Council's Business Plan identifies three areas which we believe will be really important over the coming years, one of which is 'Enabling Communities'. By Enabling Communities we mean that we want to work differently and better with our local communities, empowering them to have more influence and power over the things that matter to them in their area. Since town and parish councils are the bedrock of local communities and local government, they have a vital role to play in representing and supporting communities.

Successfully enabling our communities is entirely dependent on the way we engage with you. Not only does this help us to tailor our services according to local need, it can also provide a number of other benefits, such as building knowledge and skills, creating a sense of shared ownership and providing a greater understanding of competing demands on resources.

With this in mind, we would like to seek your views on a proposal to hold bi-annual forums to which representatives from all the town and parish councils in the district will be invited. We envisage that these forums will be the basis for a two way dialogue where we can understand better the things that matter to local communities and you can hear more about the Council's key areas of focus. By keeping each other informed we can better understand each other's needs and strengthen the links between us to the benefit of our communities.

We would very much welcome your views on such a forum, the kind of topics that would be of interest to you and the format for these forums.

Our initial thoughts are that each forum should last for perhaps 3-4 hours culminating with a buffet and a chance to network with other town and parish council representatives (Clerks and Councillors), District Councillors and senior officers from the Council. Given the numbers likely to be invited, we propose a venue such as Trinity Park in Ipswich. We would also be keen to understand whether you think this would be better in the morning, afternoon or early evening. Your views on the venue, time of day and the proposed duration of the forums would be welcome.

As far as the format is concerned, we propose covering subjects such as Devolution, the East Suffolk Business Plan and plans to explore a full merger with our partner authority, Waveney District Council, as well as seeking your views on our Enabling Communities Strategy, our Poverty Strategy and proposals for an integrated multi-agency community enabling team. Community Health is also an area we would greatly value your input on, covering issues such as Dementia, Mental Health and Social Isolation.

If you feel these proposed forums would be of benefit and interest to you, we would welcome your views on the format of these. As a starter for ten we would propose they begin with a conference style 'address' with attendees then breaking out into interactive sessions/workshops, led by specialist speakers, in order to explore more fully a particular topic.

Subject to feedback, we would be like to hold the first of these forums in early September. I would therefore welcome your comments by 20 July 2016 so we can use these to inform the way we move forward. Please send your comments to Nicole Rickard, Head of Communities, at the above postal address or email address.

By working better together we can improve services, build resilient communities and make life better for everyone. The Council looks forward to working more closely with you.

Yours sincerely

**Cllr Terry-Jill Haworth-Culf**  
**Cabinet Member for Customers, Communities and Leisure**

Item 11—next four pages

7 July 2016 (2016-2017)

**Waldringfield Parish Council**  
**PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
23	Salaries	07/07/2016		Barclays Community A	100952	Salary	Mr D Lines	X	389.99	0.00	389.99
24	Stationery/Mileage/Etc.	07/07/2016		Barclays Community A	100953	Travel Expenses	Mr D Lines	X	12.00	0.00	12.00
25	Post and telephone	07/07/2016		Barclays Community A	100953	Postage	Mr D Lines	E	7.68	0.00	7.68
26	PAYE/NI	07/07/2016		Barclays Community A	100954	PAYE B NI	HMRC	X	223.60	0.00	223.60
27	Grass cutting (field)	07/07/2016		Barclays Community A	100955	Grass-cutting -field	SCL Landscape Management	S	60.00	12.00	72.00
<b>Total</b>									<b>693.27</b>	<b>12.00</b>	<b>705.27</b>

7 July 2016 (2016-2017)

**Waldringfield Parish Council**  
**RECEIPTS LIST**

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
8	Grants and Donations	07/07/2016		Barclays Community A		Donation	Waldringfield Fairways Comm	X	250.00	0.00	250.00
9	Grants and Donations	07/07/2016		Barclays Community A		Donation	Waldringfield Boatyard Ltd	X	250.00	0.00	250.00
<b>Total</b>									<b>500.00</b>	<b>0.00</b>	<b>500.00</b>

**Waldringfield Parish Council**  
**Summary of Receipts and Payments**  
**All Cost Centres and Codes**

**Cost Centre A - Receipts**

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
28	Precept	12,636.00	6,318.00	-6,318				-6,318
29	Council Tax Support Grant							
30	SCC Locality Grant	750.00	1,162.00	412				412
31	SCC Footpaths Grant	175.30		-175				-175
32	Recycling							
33	Equipment Hire							
34	SCC Q of Life Budget							
35	SCDC Community Enabling Fund		1,000.00	1,000				1,000
36	Bank Interest	70.00		-70				-70
37	Grants and Donations		500.00	500				500
38	Advertising income	400.00	120.12	-280				-280
39	VAT Refund							
SUB TOTAL		14,031.30	9,100.12	-4,931				-4,931

**Cost Centre B - Administration**

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
1	Salaries				5,150.00	1,481.56	3,668	3,668
2	PAYE/NI					223.60	-224	-224
3	Stationery/Mileage/Etc.				375.00	48.00	327	327
4	Post and telephone				120.00	9.41	111	111
5	Newsletter re 1972 LGA s142				480.00	341.80	138	138
6	Village Hall hire				250.00	250.00		
7	Insurance				490.00		490	490
8	Membership Subs re LGA s111				425.00	236.10	189	189
9	Audit				210.00		210	210
10	Chairman's Expenses				50.00		50	50
11	Training				200.00		200	200
12	Election Costs							
SUB TOTAL					7,750.00	2,590.47	5,160	5,160

**Cost Centre C - Playing Field/Recreational**

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
13	Handyman's Wages				495.00		495	495
14	Grass cutting (field)				720.00	60.00	660	660
15	Mole catching (field)				250.00	200.00	50	50
16	Repairs/Maintenance				1,050.00	285.00	765	765
17	Footpath Maintenance				450.00		450	450
18	Locality Grant Spend				750.00	2,023.94	-1,274	-1,274
19	SCC Quality of Life							
20	SCDC Community Enabling Fund					342.28	-342	-342
SUB TOTAL					3,715.00	2,911.22	804	804

**Cost Centre D - Grants**

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
21	General Grants				400.00	400.00		
22	Church Field re OSA 1906 s9 & 1				400.00	400.00		
23	Village Hall LGA 1976 s19				500.00	500.00		
24	All Saints Church OSA 1906 et al				500.00	500.00		
25	WildlifeGroup				100.00	100.00		
SUB TOTAL					1,900.00	1,900.00		

**Cost Centre E - s137**

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
27	S 137							
SUB TOTAL								

**Cost Centre F - Miscellaneous**

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
26	Miscellaneous							
SUB TOTAL								

NET TOTAL	14,031.30	9,100.12	-4,931	13,365.00	7,401.69	5,963	1,032
V.A.T.		396.54			344.27		
GROSS TOTAL		9,496.66			7,745.96		



## Waldringfield Parish Council

	<b>Bank Reconciliation at 07/07/2016</b>		
	Cash in Hand 01/04/2016		
			12,115.06
	<b>ADD</b>		
	Receipts 01/04/2016 - 07/07/2016		9,496.66
			21,611.72
<b>A</b>	<b>SUBTRACT</b>		
	Payments 01/04/2016 - 07/07/2016		7,745.96
	<b>Cash in Hand 07/07/2016</b>		<b>13,865.76</b>
	(per Cash Book)		
	Cash in hand per Bank Statements		
	Cash	04/05/2016	0.00
	Barclays Community Account	30/06/2016	8,311.53
	Ipswich Building Society	31/03/2016	7,587.41
<b>B</b>			<b>15,898.94</b>
	Less unrepresented cheques		
	As attached		2,605.27
			13,293.67
	Plus unrepresented receipts		
	As attached		572.09
	<b>Adjusted Bank Balance</b>		<b>13,865.76</b>

**Waldringfield Parish Council**  
**Uncashed payments/transfers out (All banks)**  
**(Upto 07/07/2016)**

Voucher	Date	Cheque No.	Description	Total	Bank
17	11/06/2016	100946	Grant	500.00	Barclays Community Acc
18	11/06/2016	100947	Grant	400.00	Barclays Community Acc
19	11/06/2016	100948	Grant	100.00	Barclays Community Acc
20	11/06/2016	100949	Grant	400.00	Barclays Community Acc
21	11/06/2016	100950	Grant	500.00	Barclays Community Acc
23	07/07/2016	100952	Salary	389.99	Barclays Community Acc
24	07/07/2016	100953	Travel Expenses	12.00	Barclays Community Acc
25	07/07/2016	100953	Postage	7.68	Barclays Community Acc
26	07/07/2016	100954	PAYE & NI	223.60	Barclays Community Acc
27	07/07/2016	100955	Grass-cutting -field	72.00	Barclays Community Acc
Total-----				<b>2,605.27</b>	

**Waldringfield Parish Council**  
**Uncashed receipts/transfers in (All banks)**  
**(Upto 07/07/2016)**

Voucher	Date	Cheque No.	Description	Total	Bank
6	11/06/2016		Advertising Income	72.09	Barclays Community Acc
8	07/07/2016		Donation	250.00	Barclays Community Acc
9	07/07/2016		Donation	250.00	Barclays Community Acc
Total-----				<b>572.09</b>	



# Waldringfield

## Parish Council

Parish Clerk: David Lines

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**JULY 12<sup>TH</sup> 2016**

***(If you wish to have more information on any of  
the following items, please contact the Clerk)***

1. Email of thanks for the recent grant from Trisha Eaton on behalf of the Village Hall Trust
2. Email from Lee Melin, Regional Director, Lanpro Ltd on behalf of Waldringfield Golf Club, requesting an opportunity to discuss proposed development opportunities at the Club
3. Letter and photographs from Mrs Liz Lord re wildflower strips on Sullivan Place
4. Suffolk County Council – consultation at a variety of ‘drop-in’ events on the three proposed Upper-Orwell crossings in Ipswich
5. Planning Inspectorate – East Anglia Three Wind Farm Examination Timetable
6. Letter from Kerri Ehret, a resident, about the signage and road markings at the Newbourne/Ipswich Roads junction (referred to the Road Safety Group)
7. Email of thanks for the recent grant from Colin Archer on behalf of the Tennis Court Trust
8. Further request for attendees at the East Suffolk Enabling Community Roadshow on 19<sup>th</sup> or 25<sup>th</sup> July