



Waldringfield

Parish Council

Parish Clerk: David Lines

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1629 Minutes of the Parish Council Meeting held on Tuesday, 14th June 2016

Present: Councillors Kay, Videlo, Elliot, Matheson, Archer and Winship (to Item 7 only)
and SCC Cllr O'Brien

- 1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** Apologies for absence received from Cllrs. Gold (illness), Harraway (business) and Reid (holiday), as well as from SCDC Cllr Harvey.
- 2 **DECLARATIONS OF INTEREST – NONE**
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed – **NONE**
Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council – None
To **RECEIVE** reports from:
 - a) Suffolk County Councillor O'Brien – Spoke to her report. Discussion on road repairs
 - b) Suffolk Coastal District Councillor Harvey – report provided and noted
 - c) Suffolk Police – No report provided.
- 3 It was **RESOLVED TO ADOPT** the minutes of the Annual General Meeting and the ordinary Parish Council Meeting, both held on 10th May 2016 – AGM proposed by Cllr. Kay, seconded by Cllr. Winship, OGM Proposed by Cllr Elliot, seconded by Cllr Kay. **AGREED** by all present at the meetings
- 4 **Matters for REPORT and REVIEW of ACTION POINTS** from the minutes of the Parish Council Meeting held on 10th May 2016. Riverside litter compound – sign ordered and increase in number of bins arranged/ Confirmed with Parish Council contractors that no pesticides were used on council land and advised Mrs Reid that SCC contractors do use pesticides / Mrs Lord had decided to locate the memorial bench for her husband Roy within her property / Files now purged. Professional shredding costs for old files were £25 per box (£150?). The Clerk would use his own office paper shredder over an extended period at no cost
- 5 To **CONSIDER** Planning Applications for **COMMENTS** (including those received after publication of this agenda) and to **NOTE** any application decisions: None
To **RECEIVE** and **APPROVE** the Minutes of the Planning Committee meeting held on 17th May. Proposed by Cllr Elliot, seconded by Cllr Matheson and agreed by both as a true record
- 6 To **CONSIDER** the Priority Setting Plan for local policing proposed by Suffolk Police - **Noted**
7. To **CONSIDER** public rights of way and road safety issues, including Community Speed Watch (CSW) and Village Way. The Speed Watch equipment had all been ordered. Insurance cover for same to be investigated / SCC reported no new dropped kerbs planned for Village Way / SCC Public Rights of Way consultation – response to include reinstatement proposals for FP12 and north to Woodbridge. Cllr Elliot to circulate draft response / Crossways – It was agreed to await SCC Highways recommendation before considering a proposal by Cllr Winship
8. To **CONSIDER** matters relating to the Parish Playing Field – Grass-cutting – Clerk to diarise annual contact with contractor
- 9 To **DISCUSS** possible projects eligible for financing from the Coastal Community Fund – Reinstatement of FP 12 and north suggested. Clerk to recirculate document and further information
- 10 To **RECEIVE** the recently published NJC Salary Pay scales for 2016 – 18 from NALC – **Noted** and to inform the annual staff review in November

Waldringfield Parish Council

1630

- 11 **CLERK AND RFO REPORT** (*supporting documents now provided as an attachment*)
- a. To **CONSIDER** items of expenditure, payment of grants and sign cheques accordingly
Total Payments -£4,000.89 +£82.28 re Hi-Vis Jackets for Speedwatch
 - b. **Receipts to 31/05/16 – £24.00**
 - c. **Balances held at Bank 31/05/16 and Building Society as at 31/3/16 – Bank £10,324.13 and Building Society £7,587.41 – Adjusted balance £14,153.31 (as at 11/06/16)** after non-presented cheques and receipts
- In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts Summaries (if any), and the Bank statements were all examined and initialed accordingly, and no discrepancies were reported by Cllr Videlo.
- It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Kay, seconded by Cllr Elliot, all **AGREED**
- AONB Grants** - £325 each was received for both projects, insufficient to cover costs. Parish Council to consider additional finance at the next meeting
- 11 To **CONSIDER** any Correspondence received before the meeting – as circulated - **NOTED**.
- 12 **PARISH MATTERS for next Agenda** –AONB grants expenditure

The Chairman closed the meeting at 9.12 pm

REVIEW OF ACTION POINTS AS AT 21st JUNE 2016

Ongoing – Proposed change to Footpath 10 Brightwell together with associated circular route. **Action** None feasible for the time being. (11/2/2014) Further action deferred (*Abbreviated note from action points of October 2015*)

In progress - Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. **Action:** Awaiting SCC Highway's recommendations. Road Safety group to lead
Footpaths River Wall footpath. **Action:** SCC to erect sign in due course (*Abbreviated note from action points of October 2015*)

In progress - Village Way **ACTION** SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project Awaiting SCC Highways response – expected after consultation with residents (*Abbreviated note from action points of October 2015*) Now deferred by SCC to early 2016. Consultation completed in April/draft drawings produced – design stage now entered. SCC engaging with residents – road widening proposed but no new drop-kerbs

In progress - The archiving/disposal of the Parish Council records and old files.
ACTION Sorting of files completed – Retained records to county archives where appropriate, unwanted files to be shredded over next few months. Anything of historic note to be identified and reported to the Council to decide its destination

SUFFOLK COUNTY COUNCIL REPORT - JUNE 2016

Suffolk Highways will cut verges adjacent to the A-road and B-road network twice during the grass growing season. The first cut will begin on May 2nd and will take around two weeks to complete. The second cut will begin on 11th July and will take a further two weeks to complete. The verges on C-roads and unclassified roads will receive a single cut beginning on 6th June and will take around six weeks to complete.

Foxhall Waste Recycling is to be open 6 days per wk, including Saturday & Sunday, closed Wednesday. Hours Apr –Sept 9am-5pm (open Thurs, Sat,Sun until 7pm May-August. October-March 9am-4pm.

The Suffolk Waste Partnership is warning anyone thinking of dumping waste in the county that new powers came into force last month that allow local authorities to issue Fixed Penalty Notices to any person found to have fly-tipped.

Any person issued one of the new Fixed Penalty Notices for fly-tipping would then have 14 days to comply by paying £200, which is reduced to £120 if paid within 10 days, although individual local authorities will have the power to fix the level of the penalty at up to £400.

(Advice is that if you see someone dumping rubbish, please report it to your local council along with any details that might help us to identify and trace those responsible, including the registration of any vehicle involved)

Parishes have been concerned regarding the lack of information relating to the disbandment of **SNTs**. I have received a letter, from the constabulary, that apologises for not keeping communities informed of the changes. The new arrangements are for monthly tasking meetings, for Felixstowe and Woodbridge, chaired by Zoe Bolten, (SCDC asb officer with police admin support), with representation from housing, education, social care, health etc. Local and district councillors are welcome. Meetings are similar to those of the SNTs.

Locality grant remains the same.

Patricia

Report for Kirton Ward Parish Council Meetings June 2016 by Susan Harvey

Street Lighting if you have it is being turned off from Midnight to 5.30 am.

New Noise Complaints service Officers will respond during working hours on 01502 527132

and on 01502 562111 from 8.00pm to 12.00 midnight on Fridays and Saturdays.

Felixstowe Sea Front Gardens these are well worth a visit and have received 2 awards. They are certainly an improvement.

Woodbridge Library one stop shop for Suffolk Coastal Services This has now been officially opened and is an excellent facility. All council services can be accessed from there.

There is now a new joint website for Suffolk Coastal and Waveney at www.eastsuffolk.gov.uk

Suffolk Coastal Business awards. Applications for these awards should be in by 30th June. There are 13 awards designed to recognise contributions, initiatives and successes of business groups and individuals in the last 18 months. Information on www.scbca.co.uk

Connecting Communities (Suffolk Coastal). I went to a workshop today (6th June) on transport for connecting communities. This is available to anyone for shopping, visiting, hospital or appointments. It is also available for students going to college or for young people going to work. There is a single number to phone where a person will give information, 01728 635938. I have posters and cards to advertise this service which starts on 13th June. People can phone a week in advance to book a journey or two weeks if it is for appointments. Minibuses and cars will be available to take people where they want to go. On some services the concessions will be able to be used. This transport will take people to the nearest transport service so if there is a regular bus service running from a mile and a half away this new transport will be a connecting link. The two groups running this service will have access to all other local transport services so it should all link together. If it is to work well people need to know about it and use it. It will be run by volunteers and fares will be in line with public transport. It will be available from 7.00am to 7.00pm. It has cost a certain amount, around £6,000, to get people trained and set up the web site and IT service. I would be prepared to give some of my enabling budget towards this if it is thought that it would be used in my Ward.

Community Enabling Budget. I have another budget of £5,500 for this financial year. Please get in touch with me if you need funding to kick start or support a new venture.

Latitude Festival Public Space Protection Order. July 2016

Police have asked for this order to be used to protect the public. It will be illegal to distribute, possess, consume or sell psychoactive substances also known as legal highs. The order lasts 3 years.

Devolution This debate is continuing. Leaders put forward proposals for 2 deals for East Anglia, Suffolk and Norfolk and then Cambridge and Peterborough but with clear links on matters such as transport and infrastructure.



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1624 Minutes of the Annual Parish Council Meeting held on Tuesday 10 May 2016

Present: Councillors Kay, Videlo, Elliot, Gold, Reid and Winship, and SCC Cllr O'Brien and SCDC Cllr Harvey.

1. **Election of Chairman:** Cllr Ian Kay proposed by Cllr Videlo, seconded by Cllr Reid, all agreed. Cllr Ian Kay **declared office**.
2. To **MOVE** the suspension of **Standing Order 5j** – Order of Business at the Annual Meeting. Proposed by Cllr Reid, seconded by Cllr Videlo, **AGREED** by all
3. **Election of Vice-Chairman:** Cllr Alyson Videlo proposed by Cllr Reid, seconded by Cllr Winship, all agreed
4. **Register of Interests:** The Clerk reminded councillors of their obligation to update their register entries both in paper form and on-line as and when any changes in their declarable interests arise.
5. **Apologies for absence** received from Cllrs Matheson (illness), Archer (holiday) and Harraway (work commitments).
6. To **RECEIVE** reports from: SCC Cllr Patricia O'Brien, SCDC Cllr Susan Harvey and Suffolk Police
Cllr O'Brien added the following to her annual report – Extended hours of the Foxhall Recycling Centre, the re-election of Tim Passmore as Police and Crime Commissioner, the Fire Service consultation and the introduction of a rapid response vehicle, the availability of the new Enabling Budget (£750) and the consultation with Village Way residents. On the final topic, NW raised the idea of additional dropped kerbs, whilst AV enquired why the proposed widening was not greater. P O'B would elicit responses from SCC Highways
Cllr Harvey also added to her annual report, mentioning the launch of the new East Suffolk.gov website and the location of SCDC Customer Services in Woodbridge Library, and requested an update on the local Speedwatch project, which the Clerk provided
Suffolk Police provided a written report - **Noted**
7. **Report and Approval of End of Year Accounts 31/03/2015.** It was resolved to accept the end of year financial position, proposed by Cllr Elliot seconded by Cllr Winship, all **AGREED**. Accounts signed by Chairman and Clerk/RFO.
8. To **RECEIVE** and **APPROVE** the report of the Internal Auditor 2015/16, along with the recommendations (Update of Standing Order 18 and Financial Regulations 11 with 2015 Public Contracts Regulation, and to identify the legislative power used for General Grants) therein. Proposed by Cllr Kay, seconded by Cllr Elliot, **AGREED** by all. The Council congratulated the Clerk on the success of the Audit and thanked him for his efforts.
9. To **approve Annual Return for year ended 31 March 2016**, Section 1, Annual Governance Statement, Section 2 Accounts - completed and approved, which also included approval of the Fixed Asset Register valuation. Proposed by Cllr Kay, seconded by Cllr Reid, all **AGREED**. Completed and signed by the Chairman and Clerk/RFO.
10. To **confirm the appointment of Internal Auditor**. After consideration of the work of the Internal Auditor, Cllr Kay proposed that Heelis & Lodge be appointed Internal Auditor for year ending 31 March 2017. Seconded by Cllr Videlo, all **AGREED**.
11. To **confirm/appoint bank and building society authorised signatories** Cllrs Kay, Archer and Matheson to remain, with the addition of Cllr Reid, any 2 of 4. All **AGREED**, bar signatories, who abstained from voting.

Waldringfield Parish Council

1625

12. **Appointment of Councillors/Officers/Others to particular responsibilities** was resolved as follows:

- 1 SALC – Clerk/Cllr Winship (East Area Only)
- 2 Footpaths – Cllr Gold
- 3 Tree Warden – Mrs C Fisher-Kay
- 4 Flood Defences – Mr John Smith, Flood Warden, Mr Ged Morgan and Mr Tony Lyon, Deputy Flood Wardens.
- 5 Emergency Planning and Flood Warden Liaison – Cllr Winship
- 6 Planning Group – Cllrs Elliot, Matheson and Gold
- 7 Community Policing – Cllr Videlo (ad hoc local meetings only)
- 8 Parish Liaison – Cllr Kay
- 9 Web Site Management – Cllr Videlo/Clerk
- 10 Village Hall – to receive suggestions from the VH Management Committee for a suitable nominee
- 11 Tennis Court Trust – Cllr Archer
- 12 Fairway – Cllrs Gold and Matheson
- 13 Playing Field – Cllrs Archer and Reid
- 14 Church Field – Cllrs Gold and Elliot
- 15 WALGA – Cllr Kay
- 16 Parish Plan – Cllrs Elliot and Kay
- 17 Village Road Safety Group – Cllrs Harraway, Winship, Elliot, Kay and G Lewis

Subject to acceptance by non-councillors, these appointments were proposed by Cllr Kay, seconded by Cllr Elliot all **AGREED**.

13. **It was resolved** to confirm the appointment of Mr David Lines as **Clerk and RFO**. Proposed by Cllr Reid, seconded by Cllr Kay, all **AGREED**.
14. Following the sad passing away of Roy Lord and the absence of any applicants to fill the role of Village Handyman, it was resolved to segregate the duties, with Cllrs Archer and Reid taking on the responsibility of a monthly inspection of the recreation field equipment (Liability insurance needs to be verified), help to be sought from local groups to carry out the tending of roses etc. on the perimeter of the playing field and elsewhere, and new arrangements to be made for the emptying of the rubbish bin.

The Chairman closed the Meeting at 8.41 pm.



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1626 **Minutes of the Parish Council Meeting held on Tuesday, 10th May 2016**

Present: Councillors Kay, Videlo, Elliot, Gold, Reid, and Winship, and SCDC Cllr Harvey

- 1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** Apologies for absence received from Cllrs. Matheson (illness), Harraway (business) and Archer (holiday).
- 2 **DECLARATIONS OF INTEREST** – Cllr Videlo – Item 5 Planning, if necessary
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed – **NONE**
Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council – None
- 3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 15th March 2016- proposed by Cllr. Kay, seconded by Cllr. Videlo. **AGREED** by all present at the meeting
- 4 **Matters for REPORT and REVIEW of ACTION POINTS** from the minutes of the Parish Council Meeting held on 15th March 2016. Work on the riverside litter compound now completed – Clerk to check possible increase in bin numbers with SCDC/arrange renovation of sign. Four expressions of interest made for the First Aid course – three councillors put forward their names as well. AONB Grants received for the noticeboards and bike racks (agenda item for next meeting)
- 5 To **CONSIDER** Planning Applications for **COMMENTS** (including those received after publication of this agenda) and to **NOTE** any application decisions:

Cllr Videlo declared a Disclosable Pecuniary Interest in the following item (Atbara) and left the meeting during its discussion

Planning Applications

DC/16/1588/FUL Atbara Deben Lane - Renovation of existing swimming pool enclosure. In light of the fact that the application was received after publication of the agenda and that the deadline for comment of May 25th was three weeks before the next Parish Council meeting, it was **RESOLVED - under Standing Order 10a(ix) and 10a (iv) and (v)** - to appoint a Planning Committee, consisting of Cllr Elliot (Chair), Cllr Matheson and Cllr Gold, to consider and decide on this application, at a time and place to be decided by the Planning Committee. Proposed by Cllr Reid, seconded by Cllr Kay, **AGREED** by all

Planning Decisions received from SCDC

DC/16/0510/FUL Eureka Cliff Road - Demolition of existing dwelling. Erection of three dwellings and garages. Alterations to existing access (Resubmission of DC/15/3797/FUL) **REFUSED**

DC/16/0531/FUL 4 Mill Road - To erect a white PVCu framed conservatory to the rear of the property – **APPROVED**

DC/16/0615/FUL- Hut 21 Riverside - Demolition of existing beach hut and construction of replacement beach hut. No change of use, Waldringfield Hut Owners Ltd are being consulted **APPROVED**

DC/16/0885/FUL Crossways Ipswich Road - Removal of existing conservatory, single storey rear extension. Replacement of existing timber shed with new outbuilding of brick and tile. **APPROVED**

16/0265/FUL Quay Cottage Cliff Road Erection of side single storey garden room extension and new utility room extension (removal of existing side conservatory and rear utility area) **APPROVED**

Waldringfield Parish Council

1627

- 5+ Any other application decisions received before the meeting, after publication of the agenda
DC/16/0704/FUL The Poplars Deben Lane - Single storey extension to rear, partially over area currently occupied by conservatory and high level patio. Removal of chimney. Conversion of loft to form living accommodation to include two dormers to rear and one to front elevation, construction of new attached garage/store with hardstanding to existing road

APPROVED

Other Planning Matters

To **CONSIDER** and **COMMENT** on SCDC's Site Allocations and Area Specific Policies Proposed Submission Document and the Felixstowe Peninsula Area Action Plan Proposed Submission Document. Cllr Kay had made an initial draft and, after discussion, it was agreed that he would circulate a final draft before submitting it to the Planning Authority

To **RESOLVE** whether to introduce a Pre-Application Planning Protocol

It was resolved to publish the recommended section of the protocol template on the website, to be applicable to larger and/or more complex applications. Proposed by Cllr Kay, seconded by Cllr Elliot, **AGREED** by all

- 6 To **CONSIDER** the suitability of siting a 12 to 15 metre telecommunications mast within the Village to improve local mobile phone reception and in return for a substantial payment
REFERRED to the Parish Plan Telecoms Group
7. To **RECEIVE** an update on road safety issues, including Community Speed Watch (CSW) and School parking SCC Highways had put the Fishpond Road junction high on its priority list – to be followed up by the Road Safety Group. Funding received for the community speed camera – Clerk in liaison with Suffolk Police SNT to purchase equipment. The School had appointed junior Parking Monitors who were 'ticketing' parked cars green, amber or red according to how well they were parked
- 8 To **DISCUSS** the AONB Planning Report – being only useful when development was in demand, there was no further discussion
- 9 To **RECEIVE** a proposal for a "pesticide-free" Waldringfield" from the Wildlife Group and others After discussion, it was **AGREED** to contact the Parish Council's contractors to confirm no use of pesticides on council-managed land, and to ask the County Council to do the same.
- 10 **CLERK AND RFO REPORT** (*supporting documents now provided as an attachment*)
- a. To **CONSIDER** items of expenditure, payment of grants and sign cheques accordingly
Total Payments -£2,494.52 + £258.00 to Suffolk Coastal Norse re new litter bin
- b. **Receipts to 29/04/16 – £8,480**
- c. **Balances held at Bank 29/04/16 and Building Society as at 31/3/16 – Bank £12,802.65 and Building Society £7,587.41 – Adjusted balance £17,895.54** after non-presented cheques and receipts
- In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts Summaries (if any), and the Bank statements were all examined and initialed accordingly, and no discrepancies were reported by Cllr Elliot.
- It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Videlo, seconded by Cllr Kay, all **AGREED**
- To **RECEIVE** any applications for Community Grants
- Applications were received from the Waldringfield Wildlife Group (£100) and the Tennis Court Trust (£400) (Cllr Kay, Videlo and Gold declared a Local Non-Pecuniary Interest in the latter item, and remained in the meeting) – Proposed by Cllr Reid, seconded by Cllr Winship and **AGREED** by the remaining councillors
- 11 To **CONSIDER** any Correspondence received before the meeting – as circulated - **NOTED**. East Anglia Windfarm – It was agreed to establish email communication with Bawdsey Parish Council and to suggest coordinated action through SALC East, where appropriate. Clerk to contact Mrs Lord re memorial bench for Roy Lord
- 12 **PARISH MATTERS for next Agenda** –AONB grants expenditure /playing field/ FP12

The Chairman closed the meeting at 10.20 pm

REVIEW OF ACTION POINTS AS AT 19th May 2016

Ongoing – Proposed change to Footpath 10 Brightwell together with associated circular route. **Action** None feasible for the time being. (11/2/2014) Further action deferred (*Abbreviated note from action points of October 2015*)

In progress - Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. **Action**: At/near top of SCC project list – Road Safety group to lead 2016

Footpaths River Wall footpath. **Action**: SCC to erect sign in due course (*Abbreviated note from action points of October 2015*)

In progress - Village Way **ACTION** SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project Awaiting SCC Highways response – expected after consultation with residents (*Abbreviated note from action points of October 2015*) Now deferred by SCC to early 2016. Consultation completed in April/draft drawings produced – design stage now entered

Completed - Refurbishment of the Litter Bin compound – The Clerk was authorised to approve expenditure up to £1000 on the project (Mar 2015). Contributions to be sought from the Fairways Committee, as the sailing community would be major beneficiaries of the enhanced site. The need for signage was noted. The offer of financial contributions to the project was reported/receipts required. New contractor engaged. **ACTION** – Completion by new contractor anticipated for Nov 30th (*Abbreviated note from action points of October 2015*) **May 2016** – work completed. Clerk to arrange renovation of sign

In progress - The archiving/disposal of the Parish Council records and old files. Clerk proposed "zero-based" approach – only retain what is lawfully required or administratively essential and box remainder for archiving/historical use/disposal. **ACTION** Sorting of files commenced - further progress over the summer. Quotes for secure disposal of unwanted files to be sought. (*Abbreviated note from action points of October 2015*) Deferred pro-tem due to ill-health. **May 2016** – to be resumed



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1

Minutes of the Waldringfield Parish Council Planning Committee Meeting held on Tuesday, 17th May 2016

Present: Cllrs Frances Matheson, Janet Elliot and Serena Gold

1 APOLOGIES AND APPROVAL FOR ABSENCE OF MEMBERS of the PLANNING COMMITTEE
None

2 DECLARATIONS OF INTEREST None
To RECEIVE and APPROVE non-delegated DPI dispensations requested by a
Councillor - None

3 To APPROVE the minutes of the previous Committee Meeting (if any) - None

4 MATTERS for REPORT from the minutes of the previous Committee Meeting - None

5 To CONSIDER Planning Applications for COMMENTS:
**DC/16/1588/FUL - Atbara, Deben Lane - Renovation of existing swimming pool
enclosure**

After some discussion it was **RESOLVED** to **OBJECT** to the application for the reasons laid out in the
attached summary: Proposed by Cllr Elliot, seconded by Cllr Gold, **AGREED** by all

The Chairman closed the meeting at 6.45 pm

Notes

**Waldringfield Parish Council response to Planning Application DC/16/1588/FUL Atbara,
Deben Lane - Renovation of existing swimming pool enclosure**

Waldringfield Parish Council recommends that the application is refused for the following reasons:

The property lies within the Area of Outstanding Natural Beauty. It is situated on a bridleway, close to the River Deben. The property is close to the river and is visible from the public ROW running along the River Wall at Waldringfield.

The application seeks to increase the height of the existing building by approximately one metre to install a pitched roof, inset with 12 panels of clear polycarbonate sheeting.

We are concerned that the additional height will make the roof highly visible and the use of these materials together with the proposed number of "roof-lights" will have a detrimental visual impact from the River Wall footpath.

The proposed colour of Ocean Blue for the fibre cement exterior cladding would add to the visual impact.

The development is therefore contrary to the Policies SP15 (Landscape and Townscape) and Policy DM21 of the Suffolk Coastal Local Plan. These Policies seek to resist proposals which comprise poor design or detract from the character of their surroundings and quality of the Area of Outstanding Natural Beauty.

We have further concerns that no provision for rainwater run off is shown on the drawings or provision for the disposal of the water from the swimming pool.

NB We noted that the site plan is taken from H.M. Land Registry dated 1989. It is therefore out of date as it does not show the house built opposite Atbara in Deben Lane or Crystal Creek, which has replaced Cedar Bungalow on The Quay.



SUFFOLK CONSTABULARY

NOT PROTECTIVELY MARKED

Landmark House, 4 Egerton Road, Ipswich, Suffolk, IP1 5PF

Telephone: 101 or 999 in an emergency Fax: 01473 613534

Calls may be monitored for quality control, security and training purposes.

27th May 2016

Dear Councillors/Clerks,

I write to provide clarification over the community engagement and neighbourhood priority setting processes envisaged for the South East Suffolk area - Woodbridge and Felixstowe SNT districts.

The police service has faced significant challenges recently around saving money and realigning resources to demand. My main point is that I want to keep local community representation (councillors) fully engaged with us as we listen to community concerns, set tasks and prioritise to resolve them. I am conscious that some of the changes, though necessary to save money, have caused a feeling of unsettlement and disengagement by the police to some groups. I would like to apologise if this is the case. As a service we are under pressure to make savings and maintain core services with fewer staff, but I want to balance this with an on-going commitment to service community priorities.

The following is proposed going forward:

- Woodbridge and Felixstowe districts each host a monthly tasking meeting, chaired by Zoe Botten (SCDC asb officer, with Police admin support) with representation from police and partners (e.g. housing, education, social care, health etc). Local and district councillors are very much welcome to attend these meetings, as it will be a forum to bring a melting pot of issues from around the area for appropriate problem solving, tasking and coordination. The meetings are not too dissimilar, and in fact slightly morph from the function of the old asb meetings run by Zoe, and the community snt tasking meetings.
- This meeting is not intended for the general public. Instead, the public can feed through their councillor representatives or police/professional contacts in the usual way. Additionally the police will provide an advertised location they can meet to discuss their issues on a quarterly basis (minimum), which will be advertised locally. This might take the form of a police surgery or similar which would then feedback in to this meeting.
- I very much want Councillors to be involved in the raising of issues, but also assisting with problem solving process. There will inevitably be situations where some issues require in depth discussion around individuals or families that it is not relevant for councillors, police or partner organisations to be party to. In this respect, we are suggesting a format of a Part II to the meeting, where such discussions can take place involving only those parties that it would make sense to involve.
- Tasking and prioritisation of issues is achievable even at Part I, and notional priorities for police could be set by the group at this stage.
- The meetings will become a monthly process, dates for which can be circulated after we get them up and running.
- This meeting structure has now been tested at Woodbridge. Early results suggest the meeting structure is fit for purpose, providing good quality partnership representation to problem solve issues raised by the public and others. It remains to ensure all our councillors are aware and increase representation as they wish.

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One slight anomaly worth commenting on is the parishes of Kesgrave and Rushmere St Andrew, which fall under the Ipswich East SNT policing team, but whose council boundaries put them with SCDC authority. My suggestion, based on feedback to date, is that they engage with the Woodbridge priority setting processes so that the right partner agencies are around the table to problem solve. I will ensure that policing issues are fed back to Ipswich East officers, or that the team is represented in the first instance. Additionally I have had queries around other bespoke forums and tasking group meetings built up over time. As an example, I know that the 12 Parishes Together (12PT) meeting are considering their future in the new setup. If the group wishes to continue to meet, then there is no reason that the collective issues cannot be fed in to this monthly tasking meeting.

Felixstowe district will run their first meeting at 2pm on Tuesday 31st May 2016 @ Felixstowe Town hall.

Woodbridge district will run their next meeting at 10:30am on Thursday 30th June @ Woodbridge Police Station.

May I take this opportunity to apologise for the limited or lack of update or notice where this exists. The landing of the Suffolk Policing Model in April has presented challenges for me both in terms of new teams, reduced staff, new geographical boundaries, and different ways of 'policing', all of which have unique sets of challenges which has consumed my life this year. We now appear to be in to more settled waters, and I look forward to being on the front foot around engagement with you.

We will regularly review all the above processes, making sure they are fit for purpose. I would welcome feedback where improvements can be made.

I hope the above is sufficient clarification around how we envisage priority setting and problem solving meetings taking place. I am happy to discuss this further if required. I hope that we can continue to work in partnership in to the future.

Kind regards,

Roger Salmon

South East Suffolk Locality Inspector

Roger.salmon@suffolk.pnn.police.uk

Tel: 01473 613500 (switchboard) 01473 613888 x3301 (main office)

Item 9 – next two pages

COASTAL COMMUNITIES FUND: ROUND 4

The Coastal Communities Fund (CCF) was established in 2012 to encourage local economic development in UK coastal communities by funding projects that create sustainable economic growth and jobs.

Over £92m has been allocated to coastal communities across England through the CCF to date over three bidding rounds. Projects in England are forecast to deliver over 11,000 jobs, provide over 6,000 training places/ apprenticeships and attract over £128 million of public/private co-finance.

The Government has announced that the CCF will be extended from 2017-18 to 2020-21 as a competitive bid-led Fund with at least £90 million of new funding available UK-wide over the four years.

Round 4 of the CCF in England opened to applications on 22 May 2016, with a closing date for Stage 1 applications of 30 June 2016.

At least £90m will be available UK-wide over two funding rounds for spend over the period 2017/18 to 2020/21. For the period 2017-18 to 2018-19 we expect the budget for England to be around £36 million.

Programme guidance and application materials for England are now available on the Coastal Communities Fund page of the Big Lottery Fund website: www.biglotteryfund.org.uk/ccf

Lines to Take:

1. Coastal Communities Fund 2017-2021

The UK Government announced in 2015 that the Coastal Communities Fund (CCF) will be extended to 2020/21. At least £90 million of new funding will be available across the UK from 2017/18. Three funding rounds have been completed for the period 2012-2017.

Funding will continue to be available in England, Wales, Northern Ireland and Scotland.

2. CCF Round 4 - when can I apply?

CCF Round 4 opened to applications on 22 May 2016 for England and will open to applications in early July 2016 for Wales, Scotland and Northern Ireland.

Application forms and guidance will be available on the Coastal Communities Fund page of the Big Lottery Fund website. www.biglotteryfund.org.uk/ccf

Pre application webinars for England were held on 16 May 2016. Webinars for projects in Scotland will be held on 24 June. Webinar details for Northern Ireland and Wales will follow in due course.

3. Who is eligible to apply?

Grants are available to a range of organisations including:

- Coastal Community Teams
- charities
- councils
- local enterprise partnerships
- private sector companies
- social enterprises
- voluntary and community sector organisations

We particularly welcome applications from Coastal Community Teams (CCTs) and projects in CCT areas.

CCF budgets

4. How much funding is available?

CCF budgets are linked to revenue from the Crown Estate's marine assets. For the funding period 2017 to 2021, CCF budgets will be equal to 33% of the Crown Estate marine revenues generated in each country. CCF budgets in 2017/18 and 2018/19 will be based on revenues generated two years prior, in 2015/16 and 2016/17.

CCF outcomes and priorities

5. Will the main aim change in Round 4 of the CCF programme?

No, the aim of CCF remains the same: *to support the economic development of UK coastal communities by promoting sustainable economic growth and jobs, so that people are better able to respond to the changing economic needs and opportunities of their area.*

6. Have the funding priorities changed for CCF Round four?

CCF is a UK-wide programme with a single outcome: *Coastal communities will experience regeneration and economic growth through projects that directly or indirectly create sustainable jobs, and safeguard existing jobs.*

Country-specific funding priorities and eligibility will be announced in programme guidance when Round 4 opens to applications - or in pre-application webinars (dates will be advertised on the CCF website).

7. Will there be further CCF bidding rounds after Round 4?

No details are available as yet on future funding rounds.

In England, we expect there will be a fifth round of Coastal Communities funding with the call for applications likely during 2017.

Details for other countries will be confirmed in due course.

Impact of CCF

8. The CCF Annual Report 2015 was published on 24 March 2016 and is available to download from the [Coastal Communities Fund page](#) of the Big Lottery Fund website.

Details of all projects funded by CCF to date are available on the Big Lottery

Fund's CCF website - www.biglotteryfund.org.uk/ccf

Item 11 - next four pages

11 June 2016 (2016-2017)

Waldringfield Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
11	Salaries	11/06/2016		Bardays Community A	100941	Salary	Mr D Lines	X	389.99	0.00	389.99
12	Stationery/Mileage/Etc.	11/06/2016		Bardays Community A	100942	Travel Expenses	Mr D Lines	X	12.00	0.00	12.00
13	SCDC Community Enabling F	11/06/2016		Bardays Community A	100942	CSW Signs	Mr D Lines	S	260.00	52.00	312.00
14	Locality Grant Spend	11/06/2016		Bardays Community A	100943	Speedar Traffic Radar Gun	Onsite Tools	S	845.00	169.00	1,014.00
15	Newsletter re 1972 LGA s142	11/06/2016		Bardays Community A	100944	Newsletter	Bettaprint Woodbridge Ltd	E	136.80	0.00	136.80
16	Membership Subs re LGA s11	11/06/2016		Bardays Community A	100945	Annual Subscription	SALC	E	236.10	0.00	236.10
17	Village Hall LGA 1976 s19	11/06/2016		Bardays Community A	100946	Grant	Waldringfield Village Hall Tru	X	500.00	0.00	500.00
18	General Grants	11/06/2016		Bardays Community A	100947	Grant	Waldringfield Tennis Court Tr	X	400.00	0.00	400.00
19	WildlifeGroup	11/06/2016		Bardays Community A	100948	Grant	Waldringfield Wildlife Group	X	100.00	0.00	100.00
20	Church Field re OSA 1906 s9	11/06/2016		Bardays Community A	100949	Grant	Waldringfield Church Field Tr	X	400.00	0.00	400.00
21	All Saints Church OSA 1906	11/06/2016		Bardays Community A	100950	Grant	Waldringfield PCC	X	500.00	0.00	500.00
Total									3,779.89	221.00	4,000.89

Waldringfield Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre A - Receipts

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
28	Precept	12,636.00	6,318.00	-6,318				-6,318
29	Council Tax Support Grant							
30	SCC Locality Grant	750.00	1,162.00	412				412
31	SCC Footpaths Grant	175.30		-175				-175
32	Recycling							
33	Equipment Hire							
34	SCC Q of Life Budget							
35	SCDC Community Enabling Fund		1,000.00	1,000				1,000
36	Bank Interest	70.00		-70				-70
37	Grants and Donations							
38	Advertising income	400.00	120.12	-280				-280
39	VAT Refund							
SUB TOTAL		14,031.30	8,600.12	-5,431				-5,431

Cost Centre B - Administration

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
1	Salaries				5,150.00	1,091.57	4,058	4,058
2	PAYE/NI							
3	Stationery/Mileage/Etc.				375.00	36.00	339	339
4	Post and telephone				120.00	1.73	118	118
5	Newsletter re 1972 LGA s142				480.00	341.80	138	138
6	Village Hall hire				250.00	250.00		
7	Insurance				490.00		490	490
8	Membership Subs re LGA s111				425.00	236.10	189	189
9	Audit				210.00		210	210
10	Chairman's Expenses				50.00		50	50
11	Training				200.00		200	200
12	Election Costs							
SUB TOTAL					7,750.00	1,957.20	5,793	5,793

Cost Centre C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
13	Handyman's Wages				495.00		495	495
14	Grass cutting (field)				720.00		720	720
15	Mole catching (field)				250.00	200.00	50	50
16	Repairs/Maintenance				1,050.00	285.00	765	765
17	Footpath Maintenance				450.00		450	450
18	Locality Grant Spend				750.00	2,023.94	-1,274	-1,274
19	SCC Quality of Life							
20	SCDC Community Enabling Fund					260.00	-260	-260
SUB TOTAL					3,715.00	2,768.94	946	946

Cost Centre D - Grants

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
21	General Grants				400.00	400.00		
22	Church Field re OSA 1906 s9 & 11				400.00	400.00		
23	Village Hall LGA 1976 s19				500.00	500.00		
24	All Saints Church OSA 1906 et al				500.00	500.00		
25	WildlifeGroup				100.00	100.00		
SUB TOTAL					1,900.00	1,900.00		

Cost Centre E - s137

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
27	S 137							
SUB TOTAL								

Cost Centre F - Miscellaneous

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
26	Miscellaneous							
SUB TOTAL								

NET TOTAL	14,031.30	8,600.12	-5,431	13,365.00	6,626.14	6,739	1,308
V.A.T.		396.54			332.27		
GROSS TOTAL		8,996.66			6,958.41		

Waldringfield Parish Council

	Bank Reconciliation at 11/06/2016		
	Cash in Hand 01/04/2016		
			12,115.06
	ADD		
	Receipts 01/04/2016 - 11/06/2016		8,996.66
			21,111.72
A	SUBTRACT		
	Payments 01/04/2016 - 11/06/2016		6,958.41
	Cash in Hand 11/06/2016		14,153.31
	(per Cash Book)		
	Cash in hand per Bank Statements		
	Cash	04/05/2016	0.00
	Barclays Community Account	31/05/2016	10,324.13
	Ipswich Building Society	31/03/2016	7,587.41
B			17,911.54
	Less unpresented cheques		
	As attached		4,250.89
			13,660.65
	Plus unpresented receipts		
	As attached		492.66
	Adjusted Bank Balance		14,153.31

Waldringfield Parish Council
Uncashed payments/transfers out (All banks)
(Upto 11/06/2016)

Voucher	Date	Cheque No.	Description	Total	Bank
6	04/05/2016	100938	Village Hall Hire	250.00	Barclays Community Acc
11	11/06/2016	100941	Salary	389.99	Barclays Community Acc
12	11/06/2016	100942	Travel Expenses	12.00	Barclays Community Acc
13	11/06/2016	100942	CSW Signs	312.00	Barclays Community Acc
14	11/06/2016	100943	Speedar Traffic Radar Gun	1,014.00	Barclays Community Acc
15	11/06/2016	100944	Newsletter	136.80	Barclays Community Acc
16	11/06/2016	100945	Annual Subscription	236.10	Barclays Community Acc
17	11/06/2016	100946	Grant	500.00	Barclays Community Acc
18	11/06/2016	100947	Grant	400.00	Barclays Community Acc
19	11/06/2016	100948	Grant	100.00	Barclays Community Acc
20	11/06/2016	100949	Grant	400.00	Barclays Community Acc
21	11/06/2016	100950	Grant	500.00	Barclays Community Acc
Total-----				4,250.89	

Waldringfield Parish Council
Uncashed receipts/transfers in (All banks)
(Upto 11/06/2016)

Voucher	Date	Cheque No.	Description	Total	Bank
5	11/06/2016		Advertising Income	24.03	Barclays Community Acc
6	11/06/2016		Advertising Income	72.09	Barclays Community Acc
7	11/06/2016		VAT Refund	396.54	Barclays Community Acc
Total-----				492.66	