



1621 Minutes of the Parish Council Meeting held on Tuesday, 15th March 2016

Present: Councillors Kay, Videlo, Elliot, Matheson, Reid, and Winship.
SCC Cllr O'Brien and 8 members of the public

- 1 APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** Apologies for absence received from Cllrs. Gold (illness), Harraway (business) and Archer (holiday), as well as SCDC Cllr Harvey (SCDC Cabinet meeting).
- 2 DECLARATIONS OF INTEREST** – Cllr Videlo – Item 5 Eureka – Local Non-pecuniary interest
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed – **NONE**
Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council
Updates requested and provided about trees and foliage abutting Ipswich Road, as well as further information about Village Way parking
To **RECEIVE** reports from:
 - a) Suffolk County Councillor O'Brien – Spoke to her report. Discussion on increasing hospital numbers (10% y-o-y) and local impact. Advised on appointment of New Head of Highways
 - b) Suffolk Coastal District Councillor Harvey – report provided, but sent message enquiring about Speedwatch volunteers from Waldringfield. There are a number, to be reported to Cllr Harvey.
 - c) Suffolk Police – No report provided.

With the agreement of the Council, the Chairman brought forward Item 5 (Planning) for the convenience of the members of the public attending

- 5 To CONSIDER Planning Applications for COMMENTS** (including those received after publication of this agenda) and to **NOTE** any application decisions:
Planning Applications
DC/16/0510/FUL Eureka Cliff - Road Demolition of existing dwelling. Erection of three dwellings and garages. Alterations to existing access (Resubmission of DC/15/3797/FUL)
It was **RESOLVED** to **OBJECT** to the application for the reasons laid out in the Planning Group's report as attached. Further, it was **AGREED** that, should the planning officer be minded to approve this application, Waldringfield Parish Council makes a formal request that the application be called-in for determination by the Planning Committee. It was further **AGREED** that a request would be made for a Tree Preservation Order to be applied to the oak tree at the entrance to the plot. Proposed by Cllr Kay, seconded by Cllr Elliot, **AGREED** by all
DC/16/0704/FUL The Poplars Deben Lane - Single storey extension to rear, partially over area currently occupied by conservatory and high level patio. Removal of chimney. Conversion of loft to form living accommodation to include two dormers to rear and one to front elevation, construction of new attached garage/store with hardstanding to existing road
It was **RESOLVED** to **OBJECT** to the application for the reasons laid out in the Planning Group's report as attached. It was **AGREED** that, should the planning officer be minded to approve this application Waldringfield Parish Council make a formal request that the application be called-in for determination by the Planning Committee. Proposed by Cllr Kay, seconded by Cllr Winship, **AGREED** by all
DC/16/0531/FUL 4 Mill Road - To erect a white PVCu framed conservatory to the rear of the Property – It was resolved to **SUPPORT** the application. Proposed by Cllr Videlo, seconded by Cllr Reid, **AGREED** by all

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5(cont) DC/16/0615/FUL- Hut 21 Riverside - Demolition of existing beach hut and construction of replacement beach hut. No change of use, Waldringfield hut owners Ltd are being consulted. After discussion, it was **PROPOSED** by Cllr Elliot and seconded by Cllr Matheson that the application should be **REFUSED** in its present format, supported by the reasons put forward by the Planning Group in the attached report. **AGREED** by a majority, with two abstentions

DC/16/0885/FUL Crossways Ipswich Road - Removal of existing conservatory, single storey rear extension. Replacement of existing timber shed with new outbuilding of brick and tile. After discussion, it was **PROPOSED** by Cllr Elliot and seconded by Cllr Matheson that the application should be **REFUSED** in its present format. Following a tied vote (3/3), the Chairman voted against the proposal. It was then **PROPOSED** and **AGREED** by a majority vote (with one abstention) to recommend **APPROVAL** of the application

Planning Decisions – **NONE**

- 3** It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 9th February 2016- proposed by Cllr. Kay, seconded by Cllr. Winship. **AGREED** by all present at the meeting
- 4** **Matters for REPORT and REVIEW of ACTION POINTS** from the minutes of the Parish Council Meeting held on 9th February 2016. There had been no response to further advertisements for the Village Handyman. Work on the riverside litter compound appeared to be near completion. Four expressions of interest made for the First Aid course – councillors to advise the Clerk of other interested people/organisations.
- 6** To **CONSIDER** the arrangements for the Annual Parish Meeting – it was **AGREED** to repeat the "Market Stall" format from last year, using the draft agenda provided, with an invitation extended to the Waldringfield Flood Defence Group and S John Ambulance
- 7** To **CONSIDER** the use of railway sleepers to retain roadside verges – it was **AGREED** that the Clerk should advise WALGA to liaise directly with the School on this matter
- 8** To **RECEIVE** applications for grants and to **CONSIDER** projects to be funded by external grants
- WPC Grant Fund** - An application for £400, with supporting papers, was received from the Church Field Trust for FY 2016/17
- SCC Locality Grant** – it was **AGREED** that the Parish Council wishes to apply for the 2015/2016 £750 Locality Grant for road safety improvements in Waldringfield and, in particular as a matter of urgency, to improve pedestrian safety at the crossroads at the entrance to the village
- SCDC/SCC Grants** – it was **AGREED** to accept £1000 grants from SCDC Cllr Harvey and SCC Cllr Newman to finance wholly the purchase of a speed camera and ancillary equipment for the local Speedwatch campaign. Proposed by Cllr Kay, seconded by Cllr Elliot, all **AGREED**
- AONB Grants** - Cllrs Kay (Noticeboards) and Elliot (Bike Rack) were authorised to complete and send the AONB grant applications. Proposed by Cllr Reid, seconded Cllr Winship, **AGREED** by a majority (one abstention)
- 9** **CLERK AND RFO REPORT** (*supporting documents now provided as an attachment*)
- a. To **CONSIDER** items of expenditure, payment of grants and sign cheques accordingly
- Total Payments -£883.01 + £205.00 to Bettaprint Ltd re Newsletter**
- b. **Receipts to 29/02/16** – no new receipts
- c. **Balances held at Bank 29/02/16 and Building Society as at 2/2/16** - Bank **£4,410.66** and Building Society **£7,587.41** - Adjusted balance **£11,115.06** after non- presented cheques and receipts
- In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts Summaries (if any), and the Bank statements were all examined and initialed accordingly, and no discrepancies were reported by Cllr Elliot.
- It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Kay, seconded by Cllr Videlo, all **AGREED**
- 10** To **CONSIDER** any Correspondence received before the meeting – as circulated - **NOTED**. The Parish Council will undertake footpath cutting on SCC's behalf once more

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- 11 **PARISH MATTERS for next Agenda** – Telephone mast / road safety (including Speedwatch) / AONB Planning Report /School Parking

The Chairman closed the meeting at 10.10 pm

REVIEW OF ACTION POINTS AS AT 22nd March 2016

Ongoing – Proposed change to Footpath 10 Brightwell together with associated circular route. **Action** None feasible for the time being. (11/2/2014) Further action deferred (*Abbreviated note from action points of October 2015*)

In progress - Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. **Action**: Now deferred by SCC to early 2016

Footpaths River Wall footpath. **Action**: SCC to erect sign in due course (*Abbreviated note from action points of October 2015*)

In progress - Village Way **ACTION** SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project Awaiting SCC Highways response – expected after consultation with residents (*Abbreviated note from action points of October 2015*) Now deferred by SCC to early 2016

On-going - Refurbishment of the Litter Bin compound – The Clerk was authorised to approve expenditure up to £1000 on the project (Mar 2015). Contributions to be sought from the Fairways Committee, as the sailing community would be major beneficiaries of the enhanced site. The need for signage was noted. The offer of financial contributions to the project was reported /receipts required. New contractor engaged. **ACTION** – Completion by new contractor anticipated for Nov 30th (*Abbreviated note from action points of October 2015*) **March 2016** – work near completion

In progress - The archiving/disposal of the Parish Council records and old files. Clerk proposed "zero-based" approach – only retain what is lawfully required or administratively essential and box remainder for archiving/historical use/disposal. **ACTION** Sorting of files commenced - further progress over the summer. Quotes for secure disposal of unwanted files to be sought. (*Abbreviated note from action points of October 2015*) Deferred pro-tem due to ill-health. **March 2016** – to be resumed

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ITEM 2—next two pages

SCC REPORT - FEBRUARY /MARCH 2016

POLICE I have been very busy with police issues. Friday 29/1/2016 I chaired the Police & Crime Panel to, amongst other issues, support or veto the police precept. The Panel unanimously supported the increase of £1.958% which will allow for 30 additional police officers and 3 PCSOs.

Serious sexual offences and domestic violence were other major items on the agenda and the Commissioner, Tim Passmore, paid tribute to volunteers whose valuable help aids the police when dealing with these vulnerable people.

BUDGET At Full Council on February 11th the administration outlined its proposal to freeze Council Tax for the sixth successive year. The proposal will also consider the option to introduce the national Adult Social Care levy, which will give the county council an additional £5.4million of funding to help ease the pressure on adult social care services..

The council has made savings in excess of £170million since 2011/2012 and needs to make further savings of over £80million over the next two years.

Greater collaboration with partners, across the public sector, and the use of technology and resources, are vital in making the savings required.

HEALTH I attended the Health & Scrutiny Committee at Ipswich Hospital. The committee was updated on the transformation of child and adolescent mental health services. I was very impressed with what is already taking place. The main points focused on were: early help is vital; a single point of access for families; support in the right place at the right time; a more confident workforce; reduce the wait for support.

The Ipswich Hospital NHS Trust is planning to purchase, subject to Trust Board approval, the former Bridge School on Heath Road in Ipswich. Its purchase will allow for non-clinical services to be transferred from Heath Road.

OTHER ISSUES As you know, changes are taking place in all areas of public service, in the wake of smaller government grants and benefits. It has become even more important for organisations to work together; this is now being realised.

There is a preference, by government for a larger devolution ensemble consisting of Suffolk, Norfolk, Cambridge & Peterborough. Leaders are meeting with government officials to discuss.

A very good example of partnership working is done by The Multi Agency Safeguarding Hub (MASH) which brings together police, health, social care services for both children and adults, and SCC. Resources are pooled and teams bring about the best approach for safeguarding the vulnerable. The office is in Landmark House.

SCC's Children's Services gained a GOOD rating by Ofsted in an inspection carried out between Nov.23 and 17th Dec 2015. This is excellent news.

PATRICIA O'BRIEN

March 2016. District Cllr's report by Susan Harvey Kirton Ward

We have come to the end of the current Community Enabling Budgets. I've supported tables for village halls in Levington and Bucklesham, a new double glazed window for Kirton Church Hall, a contribution to a new parking area at Newbourne Village Hall, a new tent for the guide unit which supports several of my villages and a donation towards a new facility at Felixstowe CAB. Last but not least I am facilitating a Speed Watch scheme covering Waldringfield, Kirton, Bucklesham, Trimleys, Nacton and part of Felixstowe. This will be run by trained volunteers and will help to make our villages safer. I am hoping to get some of the local schools involved as they are, after all, the drivers of the future. I would like to say thank you to Waldringfield parish council for taking on the responsibility for the purchase of the camera etc with support from the local police. I have got financial support from the surrounding parishes and the County Council for this project.

I am expecting to get another Community Enabling Budget for 2016/17.

The Scheme of Delegation which has been introduced is working reasonably well, one or two things have been picked up. Ward Cllrs have not been advised of site visits in their areas, this has now been amended. The chairman and vice Chairman of the planning committee sit and discuss applications with planning officers which have been triggered by the Scheme of delegation and a decision will be made by them as to whether they should be brought before committee. If they come before committee it is expected that Parish Councils will send a representative to the committee meetings and speak for their 3 minutes giving good planning reasons as to why they feel the decision should be contrary to the planning officer's recommendations. I appreciate that there has been some disappointment when decisions have been made outside the committee. There is a massive increase in the number of applications coming forward. Enforcement is also being looked at as I am very concerned that from the public's perception it is not good enough.

The budget was passed at the Council Meeting in February. There will be an increase in Council tax of just under 2%. This equates to £2.97 a year on a band D property. From £149.50 to £152.37. This is the first rise in 5 years.

Please keep me informed about any celebrations for the Queen's 90th birthday in your villages as I would like to attend.

Woodbridge library is undergoing improvements to make it the 'one stop shop' for delivery of services by SCDC. This will include face to face point for customer services more staff and facilities for computer users and free WiFi. There will also be a new private interview room.

There is to be a scheme whereby local volunteer groups clean up their villages and are rewarded by £20. Those registered will also be entered into a draw and could win £200 for a local charity. The link for this is www.suffolkcoastal.gov.uk/your-district/env-protection/love-east-suffolk litter sticks, sacks and disposable gloves can be obtained through this website.

The Government has produced a guide to help communities organise their own street parties to celebrate the Queen's 90 birthday. The site for this is www.suffolkcoastal.gov.uk/streetparty

ITEM 3 - NEXT THREE PAGES



Waldringfield
PARISH COUNCIL
www.waldringfield.suffolk.gov.uk

Clerk to the Council Mr D Lines
43 Fourth Avenue, Frinton-on-Sea
Essex CO13 9DY
t 01255 678888
e pc@waldringfield.suffolk.gov.uk

1618 **Minutes of the Parish Council Meeting held on Tuesday, 9th February 2016**

Present: Councillors Kay, Harraway, Elliot, Matheson, Reid, and Winship. SCC Cllr O'Brien and SCDC Cllr Harvey

- 1 APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** Apologies for absence received from Cllrs. Gold, Videlo and Archer and also from David Lines (Parish Clerk). Cllr Reid agreed to be Acting Clerk for the meeting.
- 2 DECLARATIONS OF INTEREST** – None
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed - **NONE**
- 9 Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council** None received
To **RECEIVE** reports from:
 - a) Suffolk County Councillor O'Brien – Expanded on her written report particularly of the changing nature of crime and the reshaping of the police. She has £750 from her locality budget available for Waldringfield and needs a response from the Parish soon.
 - b) Suffolk Coastal District Councillor Harvey – Reported orally and left a written version. SCDC will put up council tax by no more than 2%, the first increase in five years. The cost of the new SCDC offices and the move into them should be completely met from the sale of the present site. She particularly emphasized the Speedwatch scheme for which she has high hopes of finding funding. Participating parishes would need to find £10 to £15 a year towards ongoing costs. Cllr Elliot said that the parish plan survey had elicited several expressions of interest in helping with the scheme.
 - c) Suffolk Police – No report provided.
- 3** It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 12th January 2016- proposed by Cllr. Kay, seconded by Cllr. Winship. **AGREED** by all present at the meeting
- 4 Matters for REPORT and REVIEW of ACTION POINTS** from the minutes of the Parish Council Meeting held on 12th January 2016. There had been no response to the advertisement for the Village Handyman. The new waste-bin had been installed. Following Cllr Archer's liaison on the matter with John Nunn, work on the riverside litter compound was well advanced. A letter had been sent answering the Chief Constable regarding the possibility of PCs contributing to the funding PCSOs. Cllr Kay said he would respond to the Fire Service consultation with his already circulated draft, subject to any comments to be made by the following day. Cllr Harraway has agreed to chair the Road Safety Group.
- 5** To **CONSIDER** Planning Applications for **COMMENTS** (including those received after publication of this agenda) and to **NOTE** any application decisions:
Planning Applications - **16/0265/AME Quay Cottage Cliff Road** – Erection of side single storey garden room extension and new utility room extension (removal of existing side conservatory and rear utility area) The council **AGREED** to recommend this application for approval with no conditions, proposed by Cllr. Elliot and seconded by Cllr. Kay. **AGREED** by all
Planning Decisions
16/0137/AME 4 Village Way - Non-material Amendment of Planning Permission Consent no. DC/15/4524/FUL – Single storey side extension to bungalow. Noted.
- 6** To **CONSIDER** submitting an application for a SC&H AONB grant. Cllr. Elliot to speak to the Maybush about allowing a public bike rack on their land. Cllr. Kay to pursue the possibility of an information board on the riverfront. Application deadline is 17th March.

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- 7 To **CONSIDER** the repair/replacement of the damaged seat on the waterfront. It was noted that this seat, itself undamaged but with its foundations dangerously adrift, is on the beach next to the rubbish compound and in a place that floods at every spring tide. Although liable to continuing undermining, it was **AGREED** that it was desirable to maintain the seat in its current location. Cllr Reid undertook to ask John Nunn to reestablish the seat on a fresh foundation while in the area working on the rubbish compound.
- 8 To **RESPOND** to a letter from Kirton and Fakenham Parish Council about "an improvement to the A14 traffic flows/resilience". It was **AGREED** to take no action.
- 9 To **DISCUSS** the provision of public training in the use of first aid. It was **AGREED** to go ahead with the Clerk's suggestion of a St John Ambulance course for £360 incl VAT (for the treatment of all ages and also covering the use of AEDs). The Clerk was asked to invite village organizations and employers to put forward candidates at a cost that would be announced as being not more than £30 a head, with the PC ready to underwrite any loss. Cllr Kay to send a list of such organisations to the Clerk.
- 10 To **CONSIDER** the responses to the Play Area survey conducted late last year. It was agreed that further evidence would be needed before taking any action, for example from the children and their parents (many from outside the village) who use the area after school. It was also thought useful to research the very wide range of equipment available so that respondents could be well informed when considering possibilities. The potential for disturbing neighbours would also have to be taken into account. It was **DECIDED** to delay taking further action until later in the year.
- 11 To **RECEIVE** the Fairway Committee report. Cllr. Matheson gave an oral report. The Crown lease was about to be extended for a further 45 years with 5 year rent reviews. Mooring fees have been increased. Salaries have been adjusted. The boatyard mooring lease has been extended for a further ten years. A query was raised about the principle of boats being moored to the bank. Mooring numbers remain at a total of 221. The waiting list currently consists of 9 village residents and 33 from members of the Sailing Club who live elsewhere. The Club has around 800 members.
- 12 To **CONSIDER** a response to the Suffolk County Council Highways' consultation. It was **AGREED** that councillors should respond individually if they wished.
- 13 **CLERK AND RFO REPORT** (*supporting documents now provided as an attachment*)
a) To **CONSIDER** items of expenditure, payment of grants and sign cheques accordingly
- 10 **Total Payments -£742.42**
b) **Receipts to 04/03/16 - £75.12**
c) **Balances held at Bank 29/01/16 and Building Society as at 02/02/16 Bank £5472.66 and Building Society £7,587.41. Adjusted balance £12,669.69 after non-presented cheques and receipts**
- In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts Summaries (if any), and the Bank statements were all examined and initialed accordingly, and no discrepancies were reported by Cllr Winship.
- It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Kay, seconded by Cllr Reid, all **AGREED**.
- 14 To **CONSIDER** any Correspondence received before the meeting. A letter had been received asking for Council approval for a family to install a memorial seat beside the village sign. This was warmly agreed subject to the approval of the landowner. The Clerk was asked to make the necessary enquiries and to reply to the writer. The Chairman agreed to reply to a letter objecting to any sort of bird hide on the sea wall beside the new grazing marsh nature reserve explaining that the Parish Council could be involved only if it became a planning issue. The Clerk was asked to reply to an email about the need to trim back a tree on the approach road into the village and to say that the issue of encroaching trees on this road had been referred to SCC.

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- 15 It was **AGREED** that the next PC meeting should take place on the revised date of 15th March - proposed by Cllr Kay and seconded by Cllr Reid, all **AGREED**.
- 16 **PARISH MATTERS for next Agenda** – installing railway sleepers to retain verges, the arrangements for the Annual Parish Meeting.

The Chairman closed the meeting at 9.29pm

REVIEW OF ACTION POINTS AS AT 15th February 2016

Ongoing – Proposed change to Footpath 10 Brightwell together with associated circular route. **Action** None feasible for the time being. (11/2/2014) Further action deferred (*Abbreviated note from action points of October 2015*)

In progress – Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. **Action**: Now deferred by SCC to early 2016

Footpaths River Wall footpath. **Action**: SCC to erect sign in due course (*Abbreviated note from action points of October 2015*)

In progress – Village Way **ACTION** SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project Awaiting SCC Highways response – expected after consultation with residents (*Abbreviated note from action points of October 2015*) Now deferred by SCC to early 2016

On-going – Refurbishment of the Litter Bin compound – The Clerk was authorised to approve expenditure up to £1000 on the project (Mar 2015). Contributions to be sought from the Fairways Committee, as the sailing community would be major beneficiaries of the enhanced site. The need for signage was noted. The offer of financial contributions to the project was reported /receipts required. New contractor engaged. **ACTION** – Completion by new contractor anticipated for Nov 30th (*Abbreviated note from action points of October 2015*) Now end January

In progress – The archiving/disposal of the Parish Council records and old files. Clerk proposed "zero-based" approach – only retain what is lawfully required or administratively essential and box remainder for archiving/historical use/disposal. **ACTION** Sorting of files commenced - further progress over the summer. Quotes for secure disposal of unwanted files to be sought. (*Abbreviated note from action points of October 2015*) Deferred pro-tem due to ill-health

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Waldringfield Parish Council response to Planning Applications (5)

16/0510/FUL Eureka Cliff Road - Demolition of existing building and erection of 3 new dwellings and garages. Replacing withdrawn application 15/3797/FUL.

Waldringfield Parish Council recommends that the application is refused for the following reasons:

1. Non-compliance with SCDC's Planning Policies

- i) Spatial Strategy for Local Service Centres – SP27
- ii) Site Allocation & Area Specific Policies
- iii) SCDC's policy DM7 Infilling and Backland Development within Physical Limits Boundaries
- iv) Development Management Policy DM21 –

2. Non-compliance with the minimum visibility splay requirements when driveways join the public highway.

3. Non-compliance with minimum effective width requirements of shared driveways.

4. Lack of provision for bin storage and collection

5. Overlooks neighbour's living room and main sitting-out area causing loss of privacy

6. Noise or disturbance resulting from use

7. Extending the footway could cause surface water flooding on highway

1. Non-compliance with SCDC's Planning Policies

i) Policy SP27 paragraph 4.86, in relation to “infill” developments in Local Service Centres states that “Such allocations will have the prime purpose of achieving housing to meet local needs, an objective supported by many communities in the district. They will be restricted to those Key and Local Service Centres where:

- local housing need has been demonstrated;
- and
- there is community support.

The proposed development does not comply with the above policy as it is not “in line with village Plans or other clearly locally defined needs with local support”. See Waldringfield Parish Survey, Action Plan and 2015 Parish Plan, which clearly identify that where there is a need in Waldringfield, it is for 1 or 2 bed homes.

Furthemore:

ii) SCDC's Site Allocation & Area Specific Policies show a “zero” for new housing allocations for Waldringfield.

In addition:

iii) SCDC's policy DM7 Infilling and Backland Development within Physical Limits Boundaries states that development would not be permitted "if it would result in a cramped form of development out of character with the area or the street scene".

and

iv) SCDC's policy DM21 states (a) proposals should relate well to the scale and character of their surroundings particularly in terms of their siting, height, massing and form;

This application for three, detached, 4 bed houses will result in over-development and overcrowding of this backland plot, currently occupied by a single bungalow. The access to the rear of the individual plots is less than 1 metre wide. Garages are located away from the houses in a separate block. There is no provision for access to the land and "shed" behind the proposed garage block, which raises the question regarding future maintenance of this area of the plot. The plans show oil tank provision for each plot located in each of the rear gardens. There is no provision for access by oil delivery tankers to the rear of the properties.

2. Non-compliance with the minimum visibility splay requirements when driveways join the public highway.

Suffolk County Council Highways, in response to the withdrawn application **15/3797/FUL**, required the applicant to submit further plans to clearly show the visibility splays, with their dimensions, that can be achieved when exiting the driveway onto the public road. The letter said that in order to comply with the NPPF para 32-35, the visibility splay should be drawn from a central point, setback 2.4 metres from the public road and extending 70 metres in the eastern direction and to the bend in the western direction.

The applicant has failed to provide this in the replacement application. The planning group has assessed the visibility, from a position setback approximately 2.4 metres, and has found that it was impossible to see traffic approaching from the eastern direction and virtually impossible to see traffic from the west. Visibility is further reduced as this area of Cliff Road is frequently lined with parked cars, particularly at the start and end of the school day.

Cliff Road is a busy road as it is the main access road into Waldringfield for visitors and residents and as is shown in the Parish Plan, carries a great number of vehicles. The application makes parking provision for 9 cars on the development site causing significant additional traffic generation.

In addition:

The new application now incorporates a limited extension to the footway, which the driveway will now have to cross. We understand that in "these circumstances there should normally be visibility splays between a driver's viewpoint 2m back into the access and a distance measured along the back of the footway for 2m on each side of the viewpoint."

This cannot be achieved by the current application. The boundary walls and hedging of the adjacent properties extend to the boundary of the proposed shared driveway. Drivers of emerging vehicles would therefore not be able to see pedestrians and vice versa, until the vehicle has crossed the footway. Pedestrians, particularly those attending the adjacent primary school, will be placed at risk.

The extension of the footway to just beyond the adjacent school gate does not therefore increase the safety of pedestrians, in particular, children using the gate. On the contrary, the presence of the footway could create a false sense of security when children pour out of the school gate, only a few feet from where the “blind” access driveway crosses the new footway. In addition, the extension of the footway appears to merge with the existing speed bump across Cliff Rd with little or no clear demarcation to show where the footway ends and the raised section of highway begins, thereby increasing the potential risk to the children, particularly when they are leaving the school. We understand that the school’s concerns regarding pupil safety have not been allayed by this proposed footway.

3. Non-compliance with minimum effective width requirements of shared driveways.

The minimum effective width requirement for a shared driveway is 4.25 metres for a minimum distance of 5m behind the highway boundary. However, in all cases an additional 0.5m is required if bounded by a wall, fence, hedge, line of trees or other similar obstruction on one side, and an additional 1m if bounded on both sides. The driveway on this application is bounded on both sides by hedges and fences, plus a large oak tree, which means that it should measure a minimum of 5.25metres. The revised plan for the driveway shows that a section of the driveway has been widened to measure 4.2 metres, narrowing to approximately 3.3 metres at the entrance.

Many standard family cars measure more than 2 metres wide, for example the Ford Mondeo measures 2.12 metres. Vehicles such as 4x4s and people carriers, popular vehicles for 4 bedroom homeowners, measure considerably more. A driveway of 4.2 metres is clearly not wide enough to allow 2 family cars to pass.

The driveway is long and has a right-angled bend as it turns in front of the proposed houses. This means that drivers accessing the driveway from the road would not be able to see if a car was leaving the houses until each was committed to the manoeuvre with no provision for passing places.

4. Lack of provision for bin storage and collection

The Application Form states that there is a “location provided for bin storage.” This is not shown on the revised plans. SCDC requires that bins are placed at the boundary with the public footway. The proposed development will generate a minimum of 6 wheelie bins. If placed for collection at the end of the driveway, the driveway will be blocked. If placed on the footway, the footway will be blocked. There does not appear to be any provision for the safe collection of this number of bins, particularly on recycling weeks.

5. Overlooks neighbour's living rooms and main sitting-out area causing loss of privacy (SCDC policy DM23)

The main sitting out area of the gardens of School Cottage, and to a slightly lesser extent, Roy Cottage, Penny Hedge and Willows, will be overlooked by windows on the first floors of the proposed development. The ground floor living rooms and first floor bedrooms of School Cottage will be overlooked by the first floor of plot 3 of the proposed development resulting in loss of privacy.

In addition, the primary school has a dedicated “outdoor classroom” which is adjacent to the rear of plot 3 – this, and other areas of the playing field would be overlooked by the proposed development.

6. Noise or disturbance resulting from use (SCDC policy DM23)

The increase in the number of vehicles using the driveway and parking areas will cause significant disturbance to the adjacent properties, in particular, School Cottage. This would be further exacerbated by the proposed use of a shingle surface on the roadway within the development.

7. Extending the footway could cause surface water flooding on highway

The amended plans show an extension to the current footway. The new raised footway appears to merge with the raised speed bump, effectively creating a dam by preventing surface water to run off the road.

Calling in

Should the planning officer be minded to approve this application Waldringfield Parish Council make a formal request that the application be called-in for determination by the Planning Committee.

16/0704/FUL The Poplars Deben Lane. Single storey extension to rear, partially over area currently occupied by conservatory and high level patio. Removal of chimney. Conversion of loft to form living accommodation to include two dormers to rear and one to front elevation, construction of new attached garage/store with hardstanding to existing road.

This is a retrospective planning application for work carried out without planning consent.

Waldringfield Parish Council recommends that the application is refused for the following reasons:

1. Non-compliance with SCDC's Development Management Policy DM21 – in particular paragraphs a, c, e & f
2. Non-compliance with SCDC's Planning guidance for house alterations and extensions

The property is situated on a bridleway, close to the river Deben, within the AONB.

The application will significantly increase the living space by approximately 66%.

The plans do not reflect the actual positioning of the dormer windows, see current photo of the property. This shows that the front dormer, contrary to planning guidance, does not have a pitched roof and is at almost the same height as the ridge of the original roof and is out of character on a low pitch bungalow. The design of the dormer is not sympathetic to the original property.



The finish of the original bungalow is/was of brick construction, the appearance has been changed and property has now been rendered.

The bungalow is sited to the south side of the plot with most of the garden area to the north and east of the building. If the new garage were situated to the north of the bungalow it would improve the overall design and would balance the way in which the building sits within the plot.

If positioned, as proposed, to the south, it will significantly reduce the space between the development and the neighbouring property. This “closing of the gap” will have a negative impact on the residential amenities of the neighbouring property and also on the street-scene.

The plans submitted do not show the proposed new driveway and access from the bridleway. The Application form states that some of the hedgerow will be removed to facilitate access to the driveway but no details are provided. Such details should be provided before the application is determined.

NB As can be seen from the photograph above, the developer has already removed the hedgerow from the front of the property.

Calling in

Should the planning officer be minded to approve this application Waldringfield Parish Council make a formal request that the application be called-in for determination by the Planning Committee.

DC/16/0531/FUL | 4 Mill Road To erect a white PVCu framed conservatory to the rear of the property |

Waldringfield Parish Council recommends that the application is approved.

DC/16/0615/FUL | Hut 21 Riverside Demolition of existing beach hut and construction of replacement beach hut. No change of use

Waldringfield Parish Council recommends that this application, in its present form, is refused for the following reasons:

The dimensions of the proposed replacement are too large for the plot.

The proposed replacement would increase the overall length of the building by 40%.

The front of the building would extend beyond the line of the frontages of neighbouring huts.

The increased length would have an adverse impact on the huts to the rear.

The scale of the replacement would have the effect of changing it from being a “beach hut” to a “holiday home” and will change the character of this area within the AONB.

DC/16/0885/FUL | Crossways Ipswich Road Removal of existing conservatory, single storey rear extension. Replacement of existing timber shed with new outbuilding of brick and tile.

Waldringfield Parish Council recommends that this application is approved.

Item 9 - next three pages

11 March 2016 (2015-2016)

Waldringfield Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
81 Salaries	11/03/2016		Barclays Community A	100930	Salary	Mr D Lines	X	350.79	0.00	350.79
82 Post and telephone	11/03/2016		Barclays Community A	100931	Postage	Mr D Lines	E	16.42	0.00	16.42
83 Stationery/Mileage/Etc.	11/03/2016		Barclays Community A	100931	Travel Expenses	Mr D Lines	X	12.00	0.00	12.00
84 PAYE/NI	11/03/2016		Barclays Community A	100932	PAYE & NI	HMRC	X	269.80	0.00	269.80
85 Stationery/Mileage/Etc.	11/03/2016		Barclays Community A	100933	Accounting Software License	Scribe 2000 Ltd	S	195.00	39.00	234.00
Total								844.01	39.00	883.01

11 March 2016 (2015-2016)

Waldringfield Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
10 Bank Interest	04/02/2016		Ipswich Building Socie		Bank Interest	Ipswich Building Society	X	75.12	0.00	75.12
Total								75.12	0.00	75.12

Waldringfield Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre A - Receipts

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
28	Precept	11,998.80	11,998.80					
29	Council Tax Support Grant	178.53	178.53					
30	SCC Locality Grant	1,500.00		-1,500		412.00	-412	-1,912
31	SCC Footpaths Grant	260.00	175.30	-85				-85
32	Recycling							
33	Equipment Hire							
34	SCC Q of Life Budget							
35	SCDC Community Enabling Fund	500.00		-500				-500
36	Bank Interest	70.00	75.12	5				5
37	Grants and Donations							
38	Advertising income		84.00	84				84
39	VAT Refund							
SUB TOTAL		14,507.33	12,511.75	-1,996		412.00	-412	-2,408

Cost Centre B - Administration

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
1	Salaries				5,150.00	4,174.36	976	976
2	PAYE/NI					1,144.80	-1,145	-1,145
3	Stationery/Mileage/Etc.				350.00	683.19	-333	-333
4	Post and telephone				100.00	103.21	-3	-3
5	Newsletter re 1972 LGA s142				460.00	537.00	-77	-77
6	Village Hall hire				250.00	250.00		
7	Insurance				475.00	473.66	1	1
8	Membership Subs re LGA s111				375.00	390.00	-15	-15
9	Audit				155.00	208.00	-53	-53
10	Chairman's Expenses				50.00	59.98	-10	-10
11	Training				250.00	10.00	240	240
12	Election Costs				250.00	100.00	150	150
SUB TOTAL					7,865.00	8,134.20	-269	-269

Cost Centre C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
13	Handyman's Wages				495.00	405.80	89	89
14	Grass cutting (field)				780.00	540.00	240	240
15	Mole catching (field)				250.00	125.00	125	125
16	Repairs/Maintenance				1,460.00	309.24	1,151	1,151
17	Footpath Maintenance				450.00	120.00	330	330
18	Locality Grant Spend				1,500.00	342.03	1,158	1,158
19	SCC Quality of Life							
20	SCDC Community Enabling Fund				500.00		500	500
SUB TOTAL					5,435.00	1,842.07	3,593	3,593

Cost Centre D - Grants

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
21	General Grants				400.00	340.00	60	60
22	Church Field re OSA 1906 s9 & 11				400.00	400.00		
23	Village Hall LGA 1976 s19				500.00	500.00		
24	All Saints Church OSA 1906 et al				500.00	500.00		
25	WildlifeGroup				100.00	100.00		
SUB TOTAL					1,900.00	1,840.00	60	60

Cost Centre E - s137

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
27	S 137							
SUB TOTAL								

Cost Centre F - Miscellaneous

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
26	Miscellaneous							
SUB TOTAL								
NET TOTAL		14,507.33	12,511.75	-1,996	15,200.00	12,228.27	2,972	976
V.A.T.			724.05			375.04		
GROSS TOTAL			13,235.80			12,603.31		

Waldringfield Parish Council

	Bank Reconciliation at 11/03/2016		
	Cash in Hand 01/04/2015		
			10,482.57
	ADD		
	Receipts 01/04/2015 - 11/03/2016		13,235.80
			23,718.37
	SUBTRACT		
	Payments 01/04/2015 - 11/03/2016		12,603.31
A	Cash in Hand 11/03/2016 (per Cash Book)		11,115.06
	Cash in hand per Bank Statements		
	Cash 31/03/2015	0.00	
	Barclays Community Account 29/02/2016	4,410.66	
	Ipswich Building Society 02/02/2016	7,587.41	
			11,998.07
	Less unrepresented cheques As attached		883.01
			11,115.06
	Plus unrepresented receipts As attached		0.00
B	Adjusted Bank Balance		11,115.06

Waldringfield Parish Council
Uncashed payments/transfers out (All banks)
(Upto 11/03/2016)

Voucher	Date	Cheque No.	Description	Total	Bank
81	11/03/2016	100930	Salary	350.79	Barclays Community Acco
82	11/03/2016	100931	Postage	16.42	Barclays Community Acco
83	11/03/2016	100931	Travel Expenses	12.00	Barclays Community Acco
84	11/03/2016	100932	PAYE & NI	269.80	Barclays Community Acco
85	11/03/2016	100933	Accounting Software License	234.00	Barclays Community Acco
Total.....				883.01	



Waldringfield
PARISH COUNCIL
www.waldringfield.suffolk.gov.uk

Clerk to the Council Mr D Lines
43 Fourth Avenue, Frinton-on-Sea
Essex CO13 9DY
t 01255 678888
e pc@waldringfield.suffolk.gov.uk

Correspondence received prior to the Council Meeting

(some already circulated to members)

For more information, contact the Clerk

1. The Department for Communities and Local Government has confirmed that the appropriate sum for parish councils for the purposes of section 137 (4)(a) of the Local Government Act 1972 ("the 1972 Act") for 2016-2017 is £7.42.
2. Emails received from Mr and Mrs Underdown and from Mr Thomas in reference to Planning Application DC/16/0704/FUL The Poplars Deben Lane
3. Suffolk County Council - Highways Matters: Edition 3 (Roadworks)
4. Suffolk Coastal District Council - Consultation on Air Quality in Suffolk Coastal until 29th April. The report can be found at www.suffolkcoastal.gov.uk/assets/Documents/District/Air-quality/Stratford-St-Andrew-Further-Assessment-Report.pdf
5. Suffolk Police - Response to the Parish Council's letter of February 4th about proposed changes to policing in the local area (published in the supporting papers on the website)
6. SALC – installation of mobile telephone masts in exchange for community funding
7. Suffolk Coastal District Council – Gypsy and Traveller sites – few suitable sites found, therefore implantation deadline of December 2016 likely to be delayed
8. SALC – publication of the 2016 Good Councillor Guide



SUFFOLK CONSTABULARY

Police Headquarters, Martlesham Heath, Ipswich IP5 3QS
Tel: 01473 613500 Fax: 01473 613737 (24 hrs)
Calls may be monitored for quality control, security and training purposes.

Mr D. Lines
Clerk to the Council
Waldringfield Parish Council
Suffolk

Our Ref; PS/16/01
Your ref: DJL/16/01

Date: 22nd February 2016

Police Community Support Officers

Dear Mr Lines

Thank you for your letter dated 4th February 2016, putting forward the views of Waldringfield Parish Council. I have been asked to provide a response to you on behalf of the Chief Constable, Mr Gareth Wilson.

It is beneficial that one of your members attended the meeting held by the Chief Constable and PCC on 10th December 2015 to give a good understanding of the changes and the reasons for change that are being brought in following the Suffolk Local Policing Review.

However, I would also like to take this opportunity to summarise the situation which will hopefully assist in clarifying funding of additional Police Community Support Officers (PCSO) in the future.

Our recent strategic assessment clearly outlines a significant departure from 'traditional crime' and an emphasis on vulnerability and specialist crime areas. We need to make sure that we have the correct number of resources in the right places, at the right time, with the required skills, in order to meet those demands and to continue to do so in the future.

Whilst our remodel focuses on Local Policing, there are wider complexities in terms of how we deal with the ever changing demand for our resources and it is important to look at the changes across the Constabulary that outline how we will achieve this. These new structures represent different ways of delivering policing services - we will have dedicated teams of staff who focus on various aspects of crime and demand, prioritising and assessing Threat/Harm/Risk, to determine the most appropriate means to deal with the issues arising.

The review of Neighbourhood Policing has identified that we need to strengthen and embed our partnership working to better deal with the demands on our services. It is for this reason that the Safer Neighbourhood Teams are being re-designed and while they will be smaller teams, they will be focused on partnership working in the 4 key areas summarised below:

Making Suffolk a safer place to live, work, travel and invest

www.suffolk.police.uk

- Vulnerability and Safeguarding - Such as domestic abuse, victim support, hate crime/mate crime, cybercrime, and supporting members of society with additional needs.
- Community Engagement - Such as dealing with local issues and concerns and looking at areas such as emerging communities, schools and youth engagements, Community Speed Watch and Prevent.
- Demand Management - Such as mental health, Suffolk Family Focus, anti-social behaviour (ASB) and licensing.
- Crime Reduction Such as retail crime, rural crime – including Shop Watch and Farm Watch and business crime.

To give an example of this I will outline activity relating to “Vulnerability and Safeguarding”. If a person is the victim of domestic abuse the Police (PCSO) will work with other partners to resolve the issue. It could involve Social Services, Women’s Refuge, Housing, Health, Education and other voluntary or statutory organisations. So the PCSOs new role will be more proactive and preventative than it is at present.

Each of the new SNT localities will be managed by a dedicated Inspector and Sergeant and I understand that Supt Kerry Cutler, who will be responsible for policing in your area, is intending some visibility days across the area to introduce the new teams to their respective local communities and provide further reassurance that we are not withdrawing from the community, just changing the focus to the 4 key areas outlined previously.

In outlining the work of the Safer Neighbourhood Teams, I would like to stress that the opportunity for Parish councils to fund their own Police Community Support Officers in the future would be in addition to the SNT resources identified through the Suffolk Local Policing Review that will cover your area and be responsible for tackling and delivering services in the 4 areas described above. However, it is appreciated that the funding of a PCSO may not be appropriate for all parties. Should this change in the future the Constabulary would look to work with you, and where appropriate, neighbouring Councils, to see if this could be achieved.

It is encouraging that you are already taking your own steps to support your communities and keep them safe, through Neighbourhood Watch and plans to join neighbouring parishes for the benefit of local people. I trust your local Safer Neighbourhood Team is already aware of your Parish Plan and assisting with bringing the plans to fruition? Additionally we have a Community Safety Department centrally based who can assist and advise you.

I hope this reassures you and your community, concerning the level and quality of the service you will receive from Suffolk Constabulary, following the implementation of the new Suffolk Local Policing Model in April 2016.



Paul Sharp
 Superintendent
 Corporate Development and Change
 Suffolk Constabulary