



Waldringfield

Parish Council

Parish Clerk: David Lines

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1645 Minutes of the Parish Council Meeting held on Tuesday, 8th November 2016

Present: Councillors Kay, Videlo, Elliot, Matheson, Gold, Archer, Reid and Winship,
SCC Cllr O'Brien (Item 2 onwards) SCDC Cllr Harvey and three members of the public

The Chairman announced that, for personal reasons, Cllr Toby Harraway had resigned from the Parish Council. The Chairman instructed that thanks be recorded to Toby for his service to the Parish Council and wished him well for the future.

The process to elect a new councillor would commence shortly with a Notice of Vacancy

1 APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS – None

2 DECLARATIONS OF INTEREST – NONE

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed – **NONE**

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council –

Mr and Mrs Bugg spoke about the delayed works to Village Way, reporting damage to their vehicles on four separate occasions. They described the proposed plans to widen the carriageway as inadequate and a waste of money in its present form. The 'consultation' with residents by Kier, the contractors, was made during the daytime, when most residents were at work or elsewhere. The issue of drop-kerbs was raised again, to facilitate residents who are able to park their cars on their property. After discussion, it was agreed that Cllr Kay would write to Malcolm King (SCC Highways), copied to SCC Cllr O'Brien. The correspondence would include the other outstanding issues of overhanging vegetation on the Ipswich Road out of the village and the safety issues for pedestrians at the village exit junction.

Following her enquiry, Mrs Ballam was advised that her planning application had arrived too late (according to statute) to be considered at the meeting and would be considered at an extraordinary meeting later in the month

To **RECEIVE** reports from:

- Suffolk County Councillor O'Brien – Spoke to her report, adding her concerns about the increase in cyber crime
- Suffolk Coastal District Councillor Harvey – In addition to her report, Cllr Harvey advised that SCDC would be moving to their new offices in the near future. In response to difficulties in the timely receipt of planning applications and approvals, she advised that registration on the Planning Portal should resolve the problem.
- Suffolk Police – No report provided.

3 It was RESOLVED TO ADOPT the minutes of the Parish Council meeting held on 11th October 2016. Minutes proposed by Cllr Kay, seconded by Cllr Winship and AGREED by all present at the meeting.

4 Matters for REPORT and REVIEW of ACTION POINTS from the minutes of the Parish Council Meeting held on 11th October 2016. The Clerk had yet to send replicate letters to property owners abutting Ipswich Road or contact Mr. Godfrey re handyman duties. Action Points re Village Way and the village entrance crossroad were addressed in Item 2

5 To CONSIDER Planning Applications for COMMENTS and to NOTE any application decisions: Planning Applications – NONE

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda
DC/16/4507/FUL- Driftwood The Quay - Minor changes to external elevations including widening window openings, adding velux roof lights, changing external wall cladding introducing bi-fold doors

EXTENSION OF CONSULTATION PERIOD BY SCDC TO BE REQUESTED FIRST

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5+

DC/16/4492/VOC-Merryfield Mill Road-variation of Condition 2 of DC/16/2488/FUL

Following careful consideration of the detailed design, the applicant would like to amend the ground floor footprint of the annexe to include a store area & increased entrance hall area, for improved use & easier access for people with movement difficulties for current & future use. The applicant would also like to increase the depth of the roof overhang to the sides of the annexe only, to lower the eaves height. These amendments can be facilitated by the removal of approved drawing: 0116/07E & substitution with drawing 0116/07H. Replace approved drawing: 0116/07E Condition 2 with revised drawing: 0116/07H illustrating the amendment to the ground floor layout & eaves overhang. **REFERRED TO THE PLANNING COMMITTEE**

To **NOTE** any application decisions received, including those after publication of this agenda **APP/044/2016 -Demolition of existing dwelling. Erection of three dwellings and garages. Alterations to existing access. (Resubmission of DC/15/3797/FUL) -Allowed without conditions – Decision notice to be circulated**

To **RECEIVE** an update of the meeting with Commercial Estates Group (CEG). With the Clerk's notes of the meeting yet to be completed, Cllrs Kay and Elliot briefed the Council on the main points. The main concern was the emerging Masterplan and the role of CEG as 'promoters' of the land purchased from BT for housing development. However, a detailed letter to CEG to confirm these and other salient points arising in the meeting would be sent as a follow-up

To **DISCUSS** WPC's response to the *Main Modifications to the Site Allocations and Area Specific Policies* document published by Suffolk Coastal District Council. Waldringfield was marginally affected by the modifications document, although it appeared that there still some omissions from the previous consultation . As such, Cllr Kay would prepare responses in the format required by SCDC in their questionnaire.

6 To **RECEIVE** the initial **DRAFT BUDGET - Noted**

7 To **RECEIVE** an update from the Parish Plan Groups – Cllr Kay will prepare an article about Telecoms for the newsletter

8 To **CONSIDER** public rights of way and road safety issues, including Community Speed Watch (CSW). New CSW volunteers had come forward and their names would be sent to Sgt Peter Street. The Clerk advised that there was still funding available from the grants to finance, in great part at least, new equipment.

Cllr Winship spoke to his letter, sent to all councillors, with proposals on four road safety issues. The first two were to be addressed by Cllr Kay's letter (Item 2 above) and the other two were to be adapted as his personal ideas for publication in the newsletter

9 To **CONSIDER** repair / replacement of the 'Steeping Snake' in the playing field – Cllrs Reid and Archer had looked at the original contract and were of the opinion that the equipment was guaranteed for a period far in excess of its current age. The Clerk was instructed to write to the supplier to invoke the guarantee

10 To **REVIEW** and **UPDATE**, where appropriate, the policies of the Parish Council (N.B. this will be a standing item for the next several Parish Council meetings) - Standing Orders and Financial Standing Orders. The significant amendments related to new procurement regulations. Approval of the updates proposed by Cllr Reid, seconded by Cllr Winship, **AGREED** by all

11 To **CONFIRM** the meeting dates for 2017 - **AGREED**

12 **CLERK AND RFO REPORT** (*supporting documents now provided as an attachment*)

a. To **RECEIVE** applications and **APPROVE** payments for community grants, if any - **NONE**

b. To **CONSIDER** items of expenditure and sign cheques accordingly – see separate list

Total Payments - £497.99 (report amended manually to include additional £10 VAT charge) **+£66.00 re Internal Audit fees**

c. To **RECEIVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation **Balances held at Bank 31/10/16 and Building Society as at 1/10/16 – Bank £10,324.15 and Building Society £7,587.41 - Adjusted balance £17,049.90 (as at 03/11/16) after non-presented cheques and receipts (if any)**

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- 12+ In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts Summaries (if any), and the Bank statements were all examined and initialled accordingly, and no discrepancies were reported by Cllr Videlo.

It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Videlo, seconded by Cllr Archer, all **AGREED**

- 13 To **CONSIDER** any Correspondence received before the meeting – SCDC – advertisement re. creation of East Suffolk Council / SCDC – Notice of Rural Housing Conference / Mrs Earle – comments re vegetation encroaching on the Ipswich Road, out of the village
- 14 **PARISH MATTERS for next Agenda** – 2017/18 Budget and Precept / Annual Staff Review

The Chairman closed the meeting at 10. 05 pm

REVIEW OF ACTION POINTS AS AT 13th NOVEMBER 2016

Ongoing – Proposed change to Footpath 10 Brightwell together with associated circular route. **Action** None feasible for the time being. (11/2/2014) Further action deferred (*Abbreviated note from action points of October 2015*) Opportunity re-kindled with change of site ownership

In progress - Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. **Action**: Awaiting SCC Highway's recommendations. Chairman has written to SCC's Malcolm King to seek progress report
Footpaths River Wall footpath. **Action**: SCC to erect sign in due course
(*Abbreviated note from action points of October 2015*)

In progress - Village Way **ACTION** SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project Awaiting SCC Highways response – expected after consultation with residents (*Abbreviated note from action points of October 2015*) Now deferred by SCC to early 2016. Consultation completed in April/draft drawings produced – design stage now entered. SCC engaging with residents – road widening proposed but no new drop-kerbs **Action**: Chairman has written to SCC's Malcolm King to seek progress report

In progress - The archiving/disposal of the Parish Council records and old files.
ACTION Sorting of files completed – Retained records to county archives where appropriate, unwanted files to be shredded over next few months. Anything of historic note to be identified and reported to the Council to decide its destination. TO be completed on Clerk's return to full health

SUFFOLK COUNTY COUNCIL NOVEMBER REPORT

Suffolk County Council, despite budget pressures, has decided to continue providing **Local Highways Budget** next year. It is intended that this will be at a similar level to the present financial year.

Two important links for highways:

To report a fault - highwaysreporting.suffolk.gov.uk

To view all the activity in your area – www.roadworks.org

When urgent telephone: 0345 606 6171.

There has been an increase in **Suffolk Children** achieving a Good Level of Development in their Early Years Foundation Stage. 70.2% of children achieved a result that was slightly above the rest of England in key areas such as: communication, language, physical, personal, social and emotional development.

Primary school children are to receive **free safety reflectors** as part of a new road safety campaign. The reflectors can be worn on coats or backpacks and ensure that children can be seen by vehicles, as the beam is reflected, in darker conditions.

£9,550 was invested by SCC Road safety Team to deliver to over 60 primary schools.

Policing Issues

The PCC had asked the Constabulary for an overview report on **community safety**, including details of joint working with Suffolk County Council.

The Community Safety department is led and managed by a Chief Inspector, a Partnership Manager and the Safer Communities Manager. Performance is monitored through a monthly update on performance relating to antisocial behaviour (ASB). Currently, all ASB incidents are down by 37%. The department works with partners to reduce demand, and provide advice and support to the Constabulary/stakeholders.

A joint “single route in” to Community Safety services, and advice for internal customers, is being developed. Future options being considered include opportunities such as joint management of staff and developing a joint Suffolk Community Safety branding for Suffolk Constabulary, Suffolk County Council and the Suffolk Fire and Rescue Service.

Patricia

November District Councillors Report. Susan Harvey KIRTON WARD

EAST SUFFOLK PERFORMANCE REPORT. Covering from 1st July to 30th September set against the Objectives of the East Suffolk Business Plan. These objectives include Economic Growth, Enabling Communities and Financial Self-Sufficiency. Overall there is positive progress in delivering the objectives.

DEVOLUTION This timetable has slipped slightly and we shall consider the draft Devolution order on Monday 21st November.

MERGER OF SCDC AND WAVENEY DISTRICT COUNCILS. A recent survey on 1000 residents in the Districts in October shows that a clear majority of people are in favour of a new council for East Suffolk. If you wish to have your say on this important step forward please email: merger@eastsuffolk.gov.uk

ANNUAL VOTER REGISTRATION FORMS. If people have not registered the information which is legally required official canvassers will be calling at homes in the Suffolk Coastal area. They will all carry identification but if you are at all concerned about them please phone our Customer Services on 01394 383789

NEW GRANT FUNDING. Local community groups and voluntary sector organisations can apply for a share of £62,500 in our district area. The funding has been made available by the Public Health and Protection team at Suffolk County Council and focuses on 5 key areas: mental health, dementia, carers support, social isolation and loneliness and encouraging people to be fit and active. The deadline for requests is midday on 30th November. Anyone wanting to learn more should contact the Funding and Community Development Officer on 01394 444720 or via email to grants@eastsuffolk.gov.uk

CYCLING ON THE FELIXSTOWE PROM. This is now officially allowed.

LOCAL PLAN MODIFICATION Local people are being asked to comment on the Main Modifications to the Site Allocations and Area Specific Development Plan Document by Monday November 28th. This consultation is the next stage in the production of the Site Allocations and Area Specific Policies Development Plan Document and the Felixstowe Peninsula Area Action Plan. Further information can be found on the website: www.eastsuffolk.gov.uk/planning/local-plans/suffolk-coastal-plan/site-allocations-and-area-specific-policies/main-modifications-consultation or you can phone the Planning Policy Team on 01394 444558/444761.



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1642 Minutes of the Parish Council Meeting held on Tuesday, 11th October 2016

Present: Councillors Kay, Videlo, Reid and Winship, and SCDC Cllr Harvey

- 1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** Apologies for absence received from Cllr Gold, Matheson, Archer (holidays), Elliot (illness) and Harraway (family matters), and from SCC Cllr O'Brien.
- 2 **DECLARATIONS OF INTEREST – NONE**
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed – **NONE**
Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council – NONE
To **RECEIVE** reports from:
 - a) Suffolk County Councillor O'Brien – Noted
 - b) Suffolk Coastal District Councillor Harvey – September report spoken to and noted. Reported initiative to install Swift boxes in new council buildings and to become part of general planning policy.
 - c) Suffolk Police – No report provided.
- 3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council meeting held on 20th September 2016. Minutes proposed by Cllr Kay, seconded by Cllr Videlo. **AGREED** by all present at the meeting.
- 4 **Matters for REPORT and REVIEW of ACTION POINTS** from the minutes of the Parish Council Meeting held on 14th June 2016. The Clerk was instructed to send replicate letters to the landowners with property abutting the Ipswich Road about the importance of cutting back vegetation (especially trees at higher points) overhanging the road. It was further agreed that this should be part of a wider agenda item at the next meeting, following input from the Wildlife group / Following an introduction to a member of the Council, Mr. Godfrey would be contacted by the Clerk to establish whether he was qualified for and interested in doing occasional handyman work for the Parish Council
- 5 To **CONSIDER** Planning Applications for **COMMENTS** (including those received after publication of this agenda) and to **NOTE** any application decisions:
16/3899/TPO – Harbour View, Cliff Road – remove 1 poorly shaped Norway Maple (TPO G1) – having received the report of the Parish Tree Officer, it was agreed to **OBJECT** to the application on the bases laid out in the report. Proposed by Cllr Kay, seconded by Cllr Reid, **AGREED** by all
To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda – **NONE**
To **NOTE** any application decisions received, including those after publication of this agenda
16/2488/FUL Merryfield, Mill Road – APPLICATION PERMITTED
- 6 To **CONSIDER** whether to retain the waldringfield.org.uk domain name for another year and other Parish website matters. Domain name to be renewed for a year, pending final resolution on the Council's website arrangements – proposed by Cllr Reid, seconded by Cllr Kay, **AGREED** by all
- 7 To **RECEIVE** an update from the Parish Plan Groups - **Deferred**

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- 8 To **CONSIDER** public rights of way and road safety issues – Road Safety, verges and footpaths for **next month's agenda**
- 9 To **CONSIDER** repair / replacement of the 'Steeping Snake' in the playing field. – **Deferred**
- 10 To **REVIEW** and **UPDATE**, where appropriate, the policies of the Parish Council (N.B. this will be a standing item for the next several Parish Council meetings) – Finalisation of the Planning Protocol and the Key Person Risk Policy matrix was **APPROVED**, the latter as a working document in progress
- 11 **CLERK AND RFO REPORT** (*supporting documents now provided as an attachment*)
- a. To **RECEIVE** applications and **APPROVE** payments for community grants, if any – **NONE**
- b. To **CONSIDER** items of expenditure and sign cheques accordingly - see separate list
Total Payments -£409.67
- c. To **RECEIVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation
Balances held at Bank 30/09/16 and Building Society as at 31/3/16 – Bank £11,020.41 and Building Society £7,587.41 - Adjusted balance £17,537.89 (as at 06/10/16) after non-presented cheques and receipts
In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts Summaries (if any), and the Bank statements were all examined and initialled accordingly, and no discrepancies were reported by Cllr Reid.
It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Reid, seconded by Cllr Kay, all **AGREED**
- 11 To **CONSIDER** any Correspondence received before the meeting – as circulated.
- 12 **PARISH MATTERS for next Agenda** – Parish Plan Group reports /Road safety and footpaths / Replacement of the Steeping Snake
It was **NOTED** that the Planning Group would be requested to circulate their reports on current applications ahead of the Full Council meeting in which they are to be considered.

The Chairman closed the meeting at 8.55 pm

REVIEW OF ACTION POINTS AS AT 24th October 2016

Ongoing - Proposed change to Footpath 10 Brightwell together with associated circular route. **Action** None feasible for the time being. (11/2/2014) Further action deferred (*Abbreviated note from action points of October 2015*)

In progress - Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. **Action:** Awaiting SCC Highway's recommendations. Road Safety group to lead. Clerk to write to SCC's Malcolm King to seek suggestions on an interim solution

Footpaths River Wall footpath. **Action:** SCC to erect sign in due course (*Abbreviated note from action points of October 2015*)

In progress - Village Way **ACTION** SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project Awaiting SCC Highways response – expected after consultation with residents (*Abbreviated note from action points of October 2015*) Now deferred by SCC to early 2016. Consultation completed in April/draft drawings produced – design stage now entered. SCC engaging with residents – road widening proposed but no new drop-kerbs

In progress - The archiving/disposal of the Parish Council records and old files. **ACTION** Sorting of files completed – Retained records to county archives where appropriate, unwanted files to be shredded over next few months. Anything of historic note to be identified and reported to the Council to decide its destination

Item 5

Main Modifications Document - Consultation

<http://www.eastsuffolk.gov.uk/planning/local-plans/suffolk-coastal-local-plan/site-allocations-and-area-specific-policies/main-modifications-consultation/>

Item 6

WALDRINGFIELD PARISH COUNCIL BUDGET 2017 -2018

EXPENDITURE

	2015	TO	2016	2016	TO	2017	2016 - 2017
	Budget £		Actual £	Budget £	Actual £	To year end £	Budget £
				Nov 3rd			
ADMINISTRATION							
Salaries	5150		5319	5150	3411	5150	5150
Admin - stationery/mileage	350		683	375	300	350	375
Post & Telephone	100		103	120	32	50	50
Newsletter	460		537	480	479	640	650
Hire of Village Hall	250		250	250	250	250	250
Insurance	475		474	490	496	496	500
Membership SALC,ACRE,CPRE etc	375		390	425	272	425	425
Audit	155		208	210	100	166	166
Chairmans Fund	50		60	50	0	0	50
Training	250		10	200	0	0	200
Election costs (provision)	250		100	0		0	0
Website Annual fee					50	50	50
PLAYING FIELD/RECREATIONAL							
Handymans wages	495		406	495	0	150	495
Grass cutting	780		540	720	360	540	720
Repairs/Maintenance reserve.	1460		309	1050	285	600	1000
Mole catching	250		125	250	200	200	300
Footpath Maintenance	450		120	450	240	240	450
Loc Grant Spend/Comm En Fund	2000		754	750	2409	2409	750
GRANTS OUT							
General Pool	400		340	400	400	400	400
CFT, VHT, WWG, WPCC	1500		1500	1500	1500	1500	1500
GENERAL RESERVE				700	0	700	700
TOTAL EXPENDITURE	15200		12228	14065	10784	14316	14181
INCOME							
GRANTS IN							
SCC Locality Grant/Parish Paths	1760		1175	975	1337	1337	950
SCDC Enabling Grants/Other	500		0	0	1750	1750	
Council Tax Support Grant	179		179	0	0	0	0
ADVERTISING	0		84	400	120	144	96
INTEREST	70		75	70	0	60	55
TOTAL INCOME	2509		1513	1445	3207	3291	1101
TOTAL EXPENDITURE	15200		12228	14065	10784	14316	14181
LESS TOTAL INCOME	2509		1513	2509	3207	3291	1101
TOTAL PRECEPT REQUIRED	13012		10715	11556	7577	11025	13080

ADDITIONAL EXPENDITURE FROM RESERVES 0 0 0 0 0

The General Contingency Fund remains at £5,000 for 2015/16 **RECOMMENDED** increase to £8,500 @ £700 p.a.
 ALLOCATED RESERVES Manor Footpath at £750 unclaimed, Election at £900, Maintenance at £300, Community Speed Watch £813

Governance and Accountability Guidance on reserves recommends that general (ie un-earmarked) reserves usually lie within the range of three to twelve months of gross expenditure. The accounts stand at present at £17,050 of which an estimated £3,500 to pay for the rest of the year, less £5,700 contingency reserve (CR), less £2763 allocated reserves leaves £5,087 unallocated reserves. This equals approximately 4 months gross expenditure

Current Precept - £12,636 £49.99
 Council Tax Support Grant 2017 - NIL Band D
 Projected precept £12,636 (awaiting confirmation) £49.99
 252.78 tax base

With CR, 9 months of 2017 budgeted expenditure

WPC Meeting Dates - 2016



(Second Tuesday of the month, unless otherwise stated)

January 10

February 14

March 14

April 11 **Annual Parish Meeting** (n.b. held in the Main Hall)
(to be held between Mar 1 and June 1 - open to all registered electors) ¹

May 9 **Annual Parish Council Meeting**
By law, to be held in May or within 14 days of councillors taking office, four days after an election
- if occurring that year - LGA 1972 Sch. 12 para 7(2)

June 13

July 11

August 8

September 12

October 10

November 14

December 12

**Council meetings start at 7.30 pm and take place in the Kennedy Room,
The Village Hall, School Lane**

¹ LGA 1972 s9(1) s13(1) Sch. 12 paras 16 17(1) 17(2) 17(3)

² LGA 1972 Sch. 12 para 7(2)

Item 12 - Next four pages

3 November 2016 (2016-2017)

Waldringfield Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
46	Membership Subs re LGA s11	03/11/2016		Bardays Community A		Annual Subscription	CPRE	E	36.00	0.00	36.00
47	Salaries	03/11/2016		Bardays Community A	100970	Salary	Mr D Lines	X	389.99	0.00	389.99
48	Stationery/Mileage/Etc.	03/11/2016		Bardays Community A	100971	Travel Expenses	Mr D Lines	E	12.00	0.00	12.00
49	Website Annual Fee	03/11/2016		Bardays Community A	100972	Annual Subscription	Community Action Suffolk	E	50.00	0.00	50.00
Total									487.99	0.00	487.99

Waldringfield Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre A - Receipts								
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
28	Precept	12,636.00	12,636.00					
29	Council Tax Support Grant							
30	SCC Locality Grant	750.00	1,162.00	412				412
31	SCC Footpaths Grant	175.30	175.30					
32	Recycling							
33	Equipment Hire							
34	SCC Q of Life Budget							
35	SCDC Community Enabling Fund		1,000.00	1,000				1,000
36	Bank Interest	70.00		-70				-70
37	Grants and Donations		750.00	750				750
38	Advertising income	400.00	120.12	-280				-280
39	VAT Refund							
	SUB TOTAL	14,031.30	15,843.42	1,812				1,812
Cost Centre B - Administration								
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
1	Salaries				5,150.00	3,041.52	2,108	2,108
2	PAYE/NI					368.80	-369	-369
3	Stationery/Mileage/Etc.				375.00	299.83	75	75
4	Post and telephone				120.00	32.45	88	88
5	Newsletter re 1972 LGA s142				480.00	478.60	1	1
6	Village Hall hire				250.00	250.00		
7	Insurance				490.00	495.83	-6	-6
8	Membership Subs re LGA s111				425.00	272.10	153	153
9	Audit				210.00	100.00	110	110
10	Chairman's Expenses				50.00		50	50
11	Training				200.00		200	200
12	Election Costs							
40	Website Annual Fee					50.00	-50	-50
	SUB TOTAL				7,750.00	5,389.13	2,361	2,361
Cost Centre C - Playing Field/Recreational								
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
13	Handyman's Wages				495.00		495	495
14	Grass cutting (field)				720.00	360.00	360	360
15	Mole catching (field)				250.00	200.00	50	50
16	Repairs/Maintenance				1,050.00	285.00	765	765
17	Footpath Maintenance				450.00	240.00	210	210
18	Locality Grant Spend				750.00	2,067.05	-1,317	-1,317
19	SCC Quality of Life							
20	SCDC Community Enabling Fund					342.28	-342	-342
	SUB TOTAL				3,715.00	3,494.33	221	221
Cost Centre D - Grants								
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
21	General Grants				400.00	400.00		
22	Church Field re OSA 1906 s9 & 11				400.00	400.00		
23	Village Hall LGA 1976 s19				500.00	500.00		
24	All Saints Church OSA 1906 et al				500.00	500.00		
25	WildlifeGroup				100.00	100.00		
	SUB TOTAL				1,900.00	1,900.00		
Cost Centre E - s137								
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
27	S 137							
	SUB TOTAL							
Cost Centre F - Miscellaneous								
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
26	Miscellaneous							
	SUB TOTAL							
NET TOTAL		14,031.30	15,843.42	1,812	13,365.00	10,783.46	2,582	4,394
V.A.T.			396.54			521.66		
GROSS TOTAL			16,239.96			11,305.12		

Waldringfield Parish Council

	Bank Reconciliation at 03/11/2016		
	Cash in Hand 01/04/2016		
			12,115.06
	ADD		
	Receipts 01/04/2016 - 03/11/2016		16,239.96
A	SUBTRACT		28,355.02
	Payments 01/04/2016 - 03/11/2016		11,305.12
	Cash in Hand 03/11/2016		17,049.90
	(per Cash Book)		
	Cash in hand per Bank Statements		
	Cash	04/05/2016	0.00
	Barclays Community Account	31/10/2016	10,324.15
	Ipswich Building Society	01/10/2016	7,587.41
B			17,911.56
	Less unrepresented cheques		
	As attached		861.66
			17,049.90
	Plus unrepresented receipts		
	As attached		0.00
	Adjusted Bank Balance		17,049.90

Waldringfield Parish Council
Uncashed payments\transfers out (All banks)
(Upto 03/11/2016)

Voucher	Date	Cheque No.	Description	Total	Bank
43	06/10/2016	100968	Salary	389.99	Barclays Community Acc
44	06/10/2016	100969	Travel Expenses	12.00	Barclays Community Acc
45	06/10/2016	100969	Postage	7.68	Barclays Community Acc
47	03/11/2016	100970	Salary	389.99	Barclays Community Acc
48	03/11/2016	100971	Travel Expenses	12.00	Barclays Community Acc
49	03/11/2016	100972	Annual Subscription	50.00	Barclays Community Acc
Total-----				861.66	

Item 13—To follow